

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Sherry Oja, Finance Director
INITIATED BY



2/17/2022
DATE DRAFTED

Authorizing Overlap of Finance Accountant Position and Amending the 2022 Finance Department Budget

WHEREAS, the Finance Department's Unilateral Accountant has announced her intention to retire in April 2022;

WHEREAS, the Finance Department has only one Unilateral Accountant and the duties are specialized and vary greatly throughout the year;

WHEREAS, a temporary overlap will help insure the successor employee is adequately trained and ready for year-end closeout and audit procedures;

WHEREAS, the Department will need a transfer from the Contingency Fund in order to fund the overlap;

NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this 24th day of February, 2022, does hereby authorize the temporary overlap of up to five weeks for the Finance Department's Unilateral Accountant position and amends the Finance Department's 2022 budget as follows:

Account	Budget 2/1/22	Increase (Decrease)	Amended Budget
<u>Source of Funds</u>			
19-1922-0000-64904 Contingency Fund	\$75,000	(\$6,286)	\$68,714
<u>Use of Funds</u>			
05-1500-0000-61100 Wages	\$735,542	\$5,506	\$741,048
05-1500-0000-61400 FICA	\$57,952	\$421	\$58,373
05-1500-0000-61610 Retirement	\$48,265	\$359	\$48,624

FISCAL NOTE:

The resolution authorizes an overlap of the Finance Accountant position for up to five weeks. The cost of the over would be funded with a transfer from the Contingency Fund.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats. As an amendment to the adopted 2022 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to § 65.90(5)(a), Wis. Stats.

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

Committee Action

County Board Staff Committee

County Board Staff Committee recommended this resolution for approval by a unanimous voice vote.

Finance Committee

Finance Committee recommended this resolution for approval by a unanimous voice vote. Supervisor Fox was absent.