

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Robert Leu
DRAFTED BY

The General Services Committee
SUBMITTED BY

October 10, 2012
DATE DRAFTED

Authorizing Lease of Multi-function Copier for General Services

- 1 **WHEREAS**, the General Services Duplicating Division provides printing services to all County
- 2 departments; and,
- 3
- 4 **WHEREAS**, the 5 year lease on the current multi-function copier ends 11/30/12, and needs to be
- 5 replaced; and,
- 6
- 7 **WHEREAS**, a new multi-function copier will be leased for 5 years, using the terms and conditions of
- 8 the State of Wisconsin Contract #C3148.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 11 this 26 day of October, 2012, that a Purchase Order for lease of a multi-function copier
- 12 be issued to Konica Minolta of Madison for \$939.72/month, for 60 months, with service and supplies
- 13 billed at \$.0038/copy.

Respectfully submitted,

General Services Committee:

Phillip Owens
Phillip Owens, Chair

Henry Brill
Henry Brill, Vice Chair

Ivan Collins
Ivan Collins

Absent
Jason Heidenreich

Absent
Edwin Nash

Purchasing Procedural Endorsement

Mary Mawhinney 5-0 10-18-12
Mary Mawhinney, Chair Vote Date

12-10B-154

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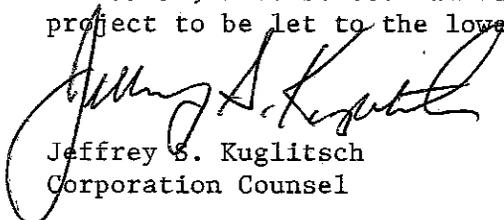
FISCAL NOTE:

Sufficient funds have been included in the General Services Repair and Maintenance budget, A/C 18-1810-0000-62400, for the cost of this contract.


Sherry Oja
Finance Director

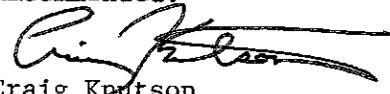
LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

Executive Summary

Lease of Multi-Function Copier

The Duplicating Division of General Services provides printing services for all County departments. The machine that does most of the printing is called a multifunction copier. The County has been leasing high capacity copiers for 15 years. The machine will be leased to the County for \$939.72/month for 60 months. Service and supplies (not including paper) will be provided and billed at \$.0038/copy. Assuming a volume of 140,000 copies per month, that will total \$532.00 per month.

The copier will be leased from Konica Minolta according to the terms and condition of the State of Wisconsin Contract C3148.