



MINUTES
ROCK COUNTY PLANNING & DEVELOPMENT COMMITTEE
THURSDAY, OCTOBER 8, 2009 - 8:30 A.M.
COURTHOUSE CONFERENCE CENTER
SECOND FLOOR - EAST WING
ROCK COUNTY COURTHOUSE
JANESVILLE, WI

1. **CALL TO ORDER**

The meeting of the Rock County Planning & Development Committee was called to order at 8:30 p.m. on Thursday, October 8, 2009 at the Rock County Courthouse. Chair Al Sweeney presided. Supervisors present: Wayne Gustina, Marilyn Jensen, Mary Mawhinney, and Phil Owens. Supervisors absent: None

Planning & Development staff present: Steve Schraufnagel (Acting Director), David Somppi (Community Development Mgr.). Real Property Lister, Michelle Schultz was also in attendance.

Others present: None

2. **ADOPTION OF AGENDA**

Supervisor Owens moved the adoption of the agenda as presented; second by Supervisor Mawhinney. **ADOPTED.**

3. **MEETING MINUTES – SEPTEMBER 24, 2009**

Supervisor Jensen moved the approval of the September 24, 2009 Committee minutes; second by Supervisor Owens. **APPROVED as presented.**

4. **CITIZEN PARTICIPATION, COMMUNICATIONS, AND ANNOUNCEMENTS**

Supervisor Jensen mentioned a newspaper article regarding a residential structure affected by the rising waters of Clear Lake.

Supervisor Sweeney reported on his attendance at the "Working Lands Training Session" and the changes in the Farmland Preservation Program. He also reported that the Wisconsin Town's Association would be sponsoring a meeting on November 5, 2009 (location to be announced) to provide information on those changes.

5. **FINANCE**

A. **Department Bills & Encumbrances**

Supervisor Mawhinney moved the approval of payment of the department bills and encumbrances; second by Supervisor Owens. **All in favor – APPROVED (Yes – 5, No – 0, and Absent – 0).**

B. **2010 Budget Review**

The Committee reviewed a summary of the proposed 2010 budget analysis by program for the Planning, Economic & Community Development Agency. Mr. Schraufnagel reported that he had met with Administration for review of the department's 2010 budget and that directors had received an administrative memo reminding them to place a "Budget Review" agenda item on their next committee agendas.

7. **HOUSING & COMMUNITY DEVELOPMENT**

Mr. Somppi presented the Staff report.

A. **Change Order for Lead Hazard Control Project (ID 07018) = + \$10,200**

Supervisor Owens moved the approval of for an amount up to \$24,826; second by Supervisor Gustina. **All in favor – APPROVED (Yes – 5, No – 0, and Absent – 0).**

Chair Sweeney requested that Mr. Somppi continue to keep the Committee updated on the status and progress of this project.

B. **CDBG Emergency Assistance Grant (Project ID 08021) = \$17,150**

Supervisor Owens moved the approval of CDBG Emergency Assistance Grant (Project ID 08021) for an amount up to \$17,150; second by Supervisor Mawhinney. **All in favor – APPROVED (Yes – 5, No – 0, and Absent – 0).**

C. **CDBG Emergency Assistance Grant (Project ID 08029) = \$18,117**

Supervisor Jensen moved the approval of CDBG Emergency Assistance Grant (Project ID 08029) for an amount up to \$18,117; second by Supervisor Owens. **All in favor – APPROVED (Yes – 5, No – 0, and Absent – 0).**

D. **CDBG Emergency Assistance Grant (Project ID 08037) = \$14,631**

Supervisor Gustina moved the approval of CDBG Emergency Assistance Grant (Project ID 08037) for an amount up to \$14,631; second by Supervisor Owens. **All in favor – APPROVED (Yes – 5, No – 0, and Absent – 0).**

E. **Foreclosure Information**

In response to a Committee request, Mr. Somppi presented a report showing funds lost by Rock County due to foreclosures or Committee approval of acceptance of Community Development Block Grant (CDBG) loans for less than its original balance.

There were no Conflict of Interest Statements in regards to these requests.

8. **FUTURE MEETING DATES**

The Committee discussed November and December dates and decided on holding one meeting for those months. The following dates were scheduled for meeting: **Thursday, November 19th at 9:00 AM** and **Thursday, December 17th at 9:00 AM**. Committee meetings would resume their regular schedule in January 2010.

9. **ADJOURNMENT**

Supervisor Gustina moved to adjourn the committee at 9:45 A.M.; second by Supervisor Mawhinney. **ADOPTED** by acclamation.

The next meeting of the Planning & Development Committee will be **Thursday, October 22, 2009 at 8:30 AM**.

Prepared by: Steve Schraufnagel - Acting Secretary