

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Planning and Development Agency  
INITIATED BY



Paul Benjamin  
DRAFTED BY

Planning and Development Agency  
SUBMITTED BY

November 27, 2012  
DATE DRAFTED

**Authorizing Contract with the Department of Administration in the amount of \$381,000 and entering into agreement with Edgerton Community Outreach as the Agent for Rock County in the Administration of the Public Facilities Grant**

1 **WHEREAS**, the Wisconsin Department of Administration offers Community Development Block Grant  
2 (CDBG) capital expenditure funding for the purpose of constructing physical facilities that will add or  
3 prevent the loss of basic services that benefit low-and moderate income persons and are perceived to  
4 enhance a community's quality of life. This funding is made available only to local units of government  
5 in non-entitlement areas of the State of Wisconsin; and,  
6

7 **WHEREAS**, Edgerton Community Outreach (ECO) provides programs and services to low income  
8 families in northern Rock County and works to improve funding and services for all human service  
9 agencies in Rock County; and,  
10

11 **WHEREAS**, the City of Edgerton, through the adoption of the Downtown Master plan and the creation  
12 of the Downtown Redevelopment District, a Redevelopment Authority and a TIF district, has invested  
13 significant time and resources into downtown redevelopment. Two stated objectives of the City of  
14 Edgerton Downtown Master Plan are, to preserve the historic tobacco warehouses, and to retain  
15 institutional uses in the downtown. Edgerton Community Outreach, located in a tobacco warehouse  
16 which was donated to them by the City, is an invaluable local institution providing services to northern  
17 Rock County citizens and vibrancy to Edgerton's downtown; and,  
18

19 **WHEREAS**, on February 10, 2012 the Rock County Planning and Development Agency received a  
20 request by the City of Edgerton and Edgerton Community Outreach, Inc. to submit a CDBG Public  
21 Facilities grant application as part of ECO's process to renovate the building at 106 South Main Street;  
22 and,  
23

24 **WHEREAS**, CDBG funds will be utilized to renovate the historic tobacco warehouse into usable space  
25 to expand the Food Pantry, Client Service offices, and Thrift Store as well as to make the building  
26 accessible according to the Americans with Disabilities Act; and,  
27

28 **WHEREAS**, in a letter dated July 3, 2012, the Wisconsin Department of Administration informed  
29 Rock County that it was awarding Rock County \$381,000 for the above mentioned project; and,  
30

31 **WHEREAS**, ECO has partnered with Cedar Corporation, an agency with extensive knowledge of the  
32 CDBG Program, to write the grant application and to assist with all aspects of the grant administration to  
33 minimize expenses incurred by Rock County. Rock County will not be held responsible for  
34 compensating Cedar Corporation; and,  
35

36 **WHEREAS**, ECO agrees that it shall administer the CDBG grant in accordance with the terms and  
37 conditions of the CDBG grant contract between the Department of Administration and Rock County and  
38 that this includes ECO ensuring that it fulfills the responsibilities described in the DOA/County contract  
39 at its own expense and holds the County harmless from any additional expenses, expected and unexpected  
40 arising from the implementation of the funded projects, in addition to other conditions specified in the  
41 Memorandum of Understanding including the right to inspection and periodic audit of the project.  
42

43 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
44 this 13 day of December, 2012, does hereby authorize its County Board Chairperson and  
45 County Clerk to sign a contract with the Department of Administration for the receipt and administration,

12-12A-196

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46 in accordance with the Department of Administration Implementation Manual, of a Public Facilities  
 47 Grant in the amount of \$381,000 for the renovation of the building at 106 South Main Street, Edgerton  
 48 owned by Edgerton Community Outreach and amend the 2013 Planning Department Budget as follows:  
 49

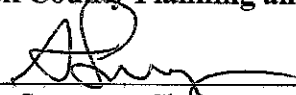
50 Account No.	Budget at	Increase	Amended
51 Description	01/01/13	(Decrease)	Budget
52 <u>Source of Funds</u>			
53 64-6414-0000-42100			
54 Federal Aid	-0-	\$381,000	\$381,000
56 <u>Use of Funds</u>			
57 64-6414-0000-63110			
58 Administration Expense	-0-	\$5,200	\$5,200
60			
61 64-6414-0000-64604			
62 Program Expense	-0-	\$375,800	\$375,800
63			

64 **BE IT FURTHER RESOLVED** that the County Board Chair and the County Clerk are also hereby  
 65 authorized to sign a Memorandum of Understanding between Rock County and Edgerton Community  
 66 Outreach so that Edgerton Community Outreach may act as the agent for Rock County in administering  
 67 the above mentioned Public Facilities Grant.

Respectfully submitted,

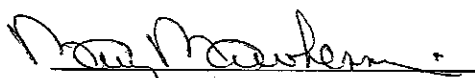
**Rock County Planning and Development Committee**

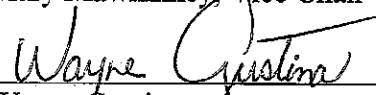
PURCHASING PROCEDURAL ENDORSEMENT and  
FINANCE COMMITTEE ENDORSEMENT


  
 Alan Sweeney, Chair

Reviewed and approved on a vote of 4-0.

  
 Mary Mawhinney, Vice Chair

  
 Mary Mawhinney, Chair

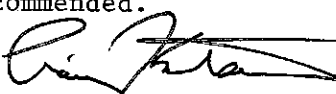
  
 Wayne Gustina

  
 Marilyn Jensen

ADMINISTRATIVE NOTE:

Recommended.

  
 Phillip Owens

  
 Craig Knutson  
 County Administrator

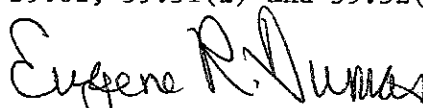
FISCAL NOTE:

This resolution authorizes the acceptance and expenditure of \$381,000 in Federal Aid for the rehabilitation of one of the City of Edgerton's historic warehouses. The resolution also authorizes an MOU between the County and Edgerton Community Outreach, Inc for the administration of the grant.

  
 Sherry Oja  
 Finance Director

LEGAL NOTE:

The County Board is authorized to take this action by Wisconsin Statutes sections 59.01, 59.51(2) and 59.52(19).

  
 Eugene R. Dumas  
 Deputy Corporation Counsel

Executive Summary  
Rock County/Edgerton Community Outreach Public Facilities Grant  
Contract with the State of Wisconsin, Department of Administration/Wisconsin Economic  
Development Corporation

Rock County has been awarded \$381,000 of Community Development Block Grant funds to be used to help complete the rehabilitation of one of the City of Edgerton's historic tobacco warehouses. The County will pass funds on to Edgerton Community Outreach (ECO), owner of the warehouse and a non-profit that helps low and moderate income persons in need. Its services include the provision of a food pantry, thrift clothing store, emergency housing assistance and providing counseling and guidance to its clients who are located throughout northern Rock County.

The City of Edgerton supports the adaptive reuse of its few remaining historic warehouses. The warehouse that is the subject of this grant award at 106 South Main Street was at one time in jeopardy of being demolished for its materials. The City purchased the building to prevent that from happening and found in Edgerton Community Outreach the perfect user for the building. The City of Edgerton then donated the tobacco warehouse to ECO. Within the past few years, ECO invested substantially in upgrading the building's structural and mechanical systems and put on new roofing. ECO did some modest rehab work inside to create space for the food pantry, thrift store, and a few offices. The demand for ECO's services has increased greatly, necessitating the need for rehabbing remaining 12,000 square feet of its building to provide space for its expanding operations.

This grant requires matching funds. ECO has raised funds and will continue to do so through an active fund-raising campaign, the honorary chairperson of which is professional golfer and Edgerton native Steve Stricker. No Rock County funds will be involved in this project. Rock County Planning, Community and Economic Development will receive a small administration of \$5,200 for accounting work.