

## GENERAL SERVICES COMMITTEE

February 2, 2010

**Call to Order.** Chair Owens called the meeting of the General Services Committee to order at 8:00 A.M., Tuesday, February 2, 2010 in Conference Room N-1 on the fifth floor of the Rock County Courthouse-East.

**Committee Members Present:** Supervisors Owens, Brill, Collins, Combs and Mawhinney.

**Committee Members Excused:** None.

**Staff Members Present:** Rob Leu, General Services Director; Al Dransfield, Senior Buyer; Commander Tom Gehl; Josh Smith, Assistant to the County Administrator; Randy Thompson, U.W. Extension; Jeff Kuglitsch, Corporation Counsel.

**Others Present:** Kevin Higgs and Kurt Berner, The Samuels Group.

**Approval of Agenda:** Supervisor Combs moved approval of the agenda as presented, second by Supervisor Mawhinney. ADOPTED.

**Citizen Participation.** None.

**Approval of Minutes.** Supervisor Mawhinney moved approval of the minutes of January 19, 2010 as presented, second by Supervisor Brill. ADOPTED.

**Transfers and Appropriations.** None.

### **Bills.**

#### **2009**

HCC Building Complex	\$ 177.99
Purchasing Inventory	7,084.40
General Services	3,731.24
Juvenile Detention Center Operations	1,005.00
Communications Center Operations	203.46
Jail Expansion	19,985.43
U-Rock Expansion	3,272.41

#### **2010**

HCC	\$ 9.42
HCC Building Complex	2,900.73
Purchasing Inventory	4,789.54
General Services	6,462.23
Juvenile Detention Center Operations	439.63
Jail Expansion	210.00

Supervisor Mawhinney moved approval of the above 2009 and 2010 Bills for the General Services Committee, second by Supervisor Brill. ADOPTED.

**Purchasing Procedural Endorsements.**

**Authorizing Purchase of PCs and Related Computer Equipment for 2010.**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2010, that a Purchase Order be issued in the amount of \$19,970 to Dell Marketing L.P. of Round Rock, Texas, for 38 Dell Optiplex 380 Business Desktops at \$475.80 each and 16 Dell E190S 19” LCD monitors at \$118.10 each.

BE IT FURTHER RESOLVED that payment be made to the vendor upon approval of the Finance Committee.”

Supervisor Collins moved the Purchasing Procedural Endorsement for the above resolution, second by Supervisor Mawhinney. ADOPTED.

**Purchasing Procedural Endorsements and Contract Award.**

**Awarding Contract to Alliant Energy for Relocation of Electrical Service Due to Phase One of the Jail Project.**

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2010 that a Purchase Order be issued to Alliant Energy in the amount of \$44,460 for the relocation and installation of the electrical service feeding the Jail complex.

BE IT FURTHER RESOLVED that the General Services Committee be authorized to approve payment to Alliant Energy.”

Supervisor Collins moved the Purchasing Procedural Endorsement and Contract Award for the above resolution, second by Supervisor Brill. ADOPTED on the following vote: Ayes – Supervisors Brill, Collins, Mawhinney and Owens; Abstained – Supervisor Combs.

**Updates.**

**Jail Project.**

**Update Report**

**Sheriff's Office Boat Storage Building** Mr. Dransfield handed out estimates (attached) from Badgerland Movers, Inc. totaling \$21,410; and Finco Concrete totaling \$14,407.96. Mr. Thompson said if they would put in a floating floor instead it would take off \$5,400 and there would also be less excavation costs. Mr. Higgs and Mr. Berner, The Samuels Group, both felt the moving costs were high and thought the costs for this should be about \$11,000.

Supervisor Combs asked when the building had to be moved, with Mr. Berner replying they are shooting to have it done by the end of March. Supervisor Combs said he feels the building is worth saving and if we could find funding to move it we should. Mr. Leu said he had talked to Jeff Smith who indicated county sales tax funds could be used to cover the cost.

The Committee felt the building should be moved off site and put on blocks. Mr. Higgs recommended an addendum alternate on Phase One to move the building and put it on cribs. He added that they usually don't recommend moving a building too often and recommended putting a cement slab on grade and putting the building on the slab.

Supervisor Collins moved to put the moving of the building on as an addendum alternate to Phase One, second by Supervisor Brill. ADOPTED.

Mr. Thompson said he would get the distance for moving the building to The Samuels Group.

**Pinehurst Project and Phase I Updates** Mr. Higgs said this is 95% complete with some of the grading left to do and they are waiting for the weather to warm up to do testing for water leakage.

**Change Orders** Mr. Berner requested an understanding of the County policy. He said there are some inferior soils and has asked the excavator for an estimate on over-grading. They are planning on bringing in soil experts to find out what is needed, where inferior soils are and what needs to be done. The inferior soils would fall under contingencies and the process that they follow is they make sure what is asked for is bid competitively and adds scope. He said he feels the County needs to hold the allowances and not put it with the General Contractor, as it seems they usually find some way to use them. He asked for the Committee's input on how they would like to approach this. He also requested they, The Samuels Group, be a standing item on the agenda for anything that would come up and they would also give a monthly progress report. He asked where the Committee stands on the \$10,000? Mr. Kuglitsch said the County Board already approved a contingency and does not see this as a problem. Chair Owens asked if there are any constrictions, with Mr. Kuglitsch replying the County Board is delegating the authority to this Committee with a 2/3 vote. Supervisor Combs asked if this would be project specific, with Mr. Kuglitsch replying that it would.

Mr. Berner said they hold departments accountable and would keep track of and report on architect errors and unforeseen conditions. Mr. Higgs added there are checks and balances each day on site and they will be overseeing it.

Chair Owens asked to have The Samuels Group put on each agenda until the project is complete.

### **UW-Rock County Project.**

**Update Report** Mr. Leu said the plumbing meeting did not occur.

**Change Orders.** Mr. Leu distributed a memo (attached) detailing the following Change Orders:

PR# 145	Install Clip Angles	\$ 2,235.00
PR# 158	Hyatt Smith Structural Revisions	5,000.00
No PR#	Additional work by the plumber	677.00
No PR#	Credit for not painting a portion of the fascia	(1,012.00)
No PR#	Credit for not recessing some of the conduit	(800.00)
No PR#	Credit for non-installation of drywall control joints	(1,600.00)

Supervisor Combs moved approval of the above Change Orders, second by Supervisor Collins. ADOPTED.

The Committee discussed the sewer problems and said they need to be corrected this summer.

**Communications and Announcements.** Supervisor Combs asked about the list from the parking ramp inspection? Mr. Leu said he is still waiting for the priorities list and added that he had indicated the County would like to have the work done in late May/early June. Chair Owens asked to have this issue put on the next agenda.

**Adjournment.** Supervisor Collins moved adjournment at 9:05 A.M., second by Supervisor Combs. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen  
Secretary II

**NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.**

**Badgerland Movers, Inc.**  
*Agent for Wheaton Interstate Moving*

January 27, 2010

Dear Al,

This price is for moving the building and just setting it on new foundation. Any extras will be charged by time and materials. The hourly rate is \$50.00 per man. Rock County will be responsible for all electrical unhooking and rehooking. The charges are as follows:

A trailer rental at \$750.00 per month, excavating charges at \$3,000.00, drywall charges at \$1,700.00, brick wall charges at \$4,400.00, material charges at \$3,000.00, charges to prep building at \$8,620.00, and miscellaneous charges at \$690.00.

**Total Charges: \$21,410.00**

Sincerely,

**Butch Beaudin**  
752-0710  
201-7448 -CELL



# FINCO CONCRETE

<b>6632 W. O'Neil Rd.</b>	<b>ESTIMATE</b>
<b>Janesville, Wi. 53548</b>	
<b>Home:(608)758-2292</b>	
<b>Fax: (608)314-9789</b>	
<b>Cell: (608)289-3083</b>	
	<b>\$AMOUNT</b>
<b>Frost wall for excising building 65' 4" x 27' 4" with brick ledge on north and west walls.</b>	<b>\$5,422.95</b>
<b>Floor 63' 10" x 26' 8" x 4"</b>	<b>\$5,496.01</b>
<b>Excavation and backfill of trench, strip top soil</b>	<b>\$3,489.00</b>
<b>DATE:2-1-10</b>	<b>\$14,407.96</b>
<b>NAME:Rock County ATTN. Randy Thompson</b>	
<b>ADDRESS:200 Hy 14</b>	
<b>Janesville, Wi. 53548</b>	
<b>AUTHORIZATION</b>	
<b>SIGNATURE:</b>	
<b>COMMENTS:</b>	
<b>Wall and footing poured with 5 bag mix, footing two runs cor wall one run. bar is #4 (1/2")</b>	
<b>Floor is poured with 6 bag mix.</b>	

**Rock County, Wisconsin**

51 South Main Street  
Janesville, WI 53545

**General Service**

-Facilities Management  
-Maintenance  
-Duplicating  
-Central Stores

To: Members of the General Services Committee  
Fr: Rob Leu, General Services Director  
Date: February 2, 2010  
Re: UW-Rock Change Orders

As we close out the project there remains some Proposal Requests that need your approval.

PR 145 - Install Clip Angles - \$2,235.00

This PR has been in the works and hanging out there since September of 2008. Above the windows along the south side of Hyatt Smith Hall are the horizontal metal sunscreens. The factory drilled holes did not line up to accommodate the rebar that had to be installed through the lintel and into the web of the block. To solve the problem, clip angles were welded to the lintels and bolted to the sunscreen to create a solid attachment.

PR 158 - Hyatt Smith Structural Revisions - \$5,000

This PR dates back to August of 2008 and covers the cost of the structural revisions in the lobby area of Hyatt Smith Hall. As you recall the horizontal beams were not supported by steel columns, but were resting on cement block. This condition was not shown on the original prints, but was an unforeseen condition once demolition started. Not to delay construction the Committee approved the purchase of the steel, with the understanding there would be additional charges from Findorff for supervision plus charges for the actual work from three of the subs. The first cost came in at \$14,260.00. Following a discussion on 11/11/09 that figure came down to \$5,000.

The following do not have PR #'s and should be it –

\$677.00 Additional work by the plumber to install the owner provided faucets and piping.

(\$1,012.00) Credit for not painting a portion of the fascia.

(\$800.00) Credit for not recessing some of the conduit due to conflicts.

(\$1,600.00) Credit for non-installation of drywall control joints.

With today's PR's we have spent \$366,782.00 which is 73% of the \$502,000.00 Contingency.