



HEALTH SERVICES COMMITTEE
Tuesday, May 4, 2010 at 3 p.m.
(RH 4 Classroom)

AGENDA

1. Call to Order/Approval of Agenda
2. Approval of Minutes - April 6, 2010
3. Introductions, Citizen Participation, Communications and Announcements
4. **Action Item:** Bills
5. **Action Item:** Budget Transfers
6. **Action Item:** Pre-Approved Encumbrances/Encumbrances
7. Old Business
 - a) Information Item: County Board Presentation
 - b) Information Item: AFSCME Negotiations Scheduled for May 11
8. New Business
 - a) **Action Item:** Resolution Amending the Rock Haven 2010 Budget to Reflect Use of Donations.
 - b) Information Item: WAHSA Updates
 - c) Information Item: Marsh County Health Alliance Commission (MCHA)
9. Information Item: Reports
 - a) Census
 - b) Activities
 - 1) Senior Management Team - National Nursing Home Week Events - May -15

- 2) Staff Education for May 2010
 - (a) Mandatory Confidentiality (HIPAA) Inservices for All Staff
 - (b) Mandatory Culture Change (Use of Community Circles) for Nursing, Recreational Therapy and Environmental Services Staff.
 - (c) Mandatory Resident Rights Inservices for All Staff. Sessions will continue in June
 - (d) Quarterly Medical Staff and Quality Assurance Committee Meetings - May 12
- 3) Resident Council Meeting - Tuesday, May 11, at 10:45 a.m. John Solis will assist in honoring resident veterans during National Nursing Home Week.
- 4) Conferences
 - (a) WAHSA Conference, May 5-7, LaCrosse, WI - Sherry Gunderson will attend.
 - (b) Director of Nurses Council Meeting, May 11 - Ginger Katzman will attend.
- 5) Finance - Dave Sudmeier

10. Next Regular Meeting Date - Tuesday, June 1, at 3 p.m. in the RH-4 Classroom

11. Adjournment

SRG/ff

*Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
3232500000-64904	SUNDRY EXPENSE	9,774.00 89.1%	8,708.98	0.01	1,065.01		
	P1000635-PO# 04/28/10 -VN#013780			KMART CORP #4255		620.70	
	P1000713-PO# 04/28/10 -VN#015763			ROCK COUNTY HEALTH CARE CENTER		539.20	
*** OVERDRAFT ***	TRANSFER REQUIRED <i>cm</i>		CLOSING BALANCE		-94.89		1,159.90
3272607400-62171	AMBULANCE	1,000.00 24.9%	249.50	0.04	750.46		
	P1002016-PO# 03/31/10 -VN#039206			PARATECH AMBULANCE SERVICE INC		348.32	
			CLOSING BALANCE		402.14		348.32
3272607400-62189	OTHER MED SERV	4,000.00 11.9%	477.61	0.02	3,522.37		
	P1000668-PO# 03/31/10 -VN#042658			DEAN HEALTH SYSTEMS		517.36	
	P1000699-PO# 03/31/10 -VN#047747			MOBILEXUSA		558.97	
			CLOSING BALANCE		2,446.04		1,076.33
3275007350-64005	REHAB SUPPLIES	3,200.00 14.6%	468.73	0.00	2,731.27		
	P1000714-PO# 03/31/10 -VN#021998			SAMMONS PRESTON ROLYAN INC.		52.67	
			CLOSING BALANCE		2,678.60		52.67
3280008100-62420	MACH & EQUIP RM	13,500.00 66.0%	7,233.54	1,682.01	4,584.45		
	P1000674-PO# 04/28/10 -VN#031297			EZ WAY INC.		441.95	
			CLOSING BALANCE		4,142.50		441.95
3280008100-63109	OTHER SUPP/EXP	11,250.00 27.0%	2,090.92	948.01	8,211.07		
	P1000635-PO# 04/28/10 -VN#013780			KMART CORP #4255		38.32	
	P1000636-PO# 04/28/10 -VN#016117			SHOPKO INC #130		15.06	
			CLOSING BALANCE		8,157.69		53.38
3280008100-64000	MEDICAL SUPPLIES	99,652.00 95.8%	27,539.18	67,984.20	4,128.62		
	P1000676-PO# 04/28/10 -VN#035972			GAYMAR INDUSTRIES INC		301.08	
	P1000697-PO# 03/31/10 -VN#030393			MERCY ASSISTED CARE INC		403.50	
	P1000704-PO# 04/28/10 -VN#015103			PATTERSON DENTAL COMPANY		93.00	
	P1000721-PO# 04/28/10 -VN#027557			UHS		29.95	
			CLOSING BALANCE		3,301.09		827.53
3280008100-65331	EQUIP LEASE	10,500.00 0.0%	0.00	0.01	10,499.99		
	P1000697-PO# 03/31/10 -VN#030393			MERCY ASSISTED CARE INC		157.08	
			CLOSING BALANCE		10,342.91		157.08
3280008200-63109	OTHER SUPP/EXP	42,670.00 96.1%	10,224.80	30,816.66	1,628.54		
	P1000636-PO# 04/28/10 -VN#016117			SHOPKO INC #130		136.62	
			CLOSING BALANCE		1,491.92		136.62

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
P1001909-PO#	04/28/10 -VN#040894		CLIA LABORATORY PROGRAM			150.00	
			CLOSING BALANCE		850.00		150.00
3290009910-65109	OTHER INS	40,000.00 100.1%	22,974.00	17,096.00	-70.00		
P1001905-PO#	04/28/10 -VN#048553		PROASSURANCE WISCONSIN INSURAN			411.00	
*** OVERDRAFT ***	TRANSFER REQUIRED <i>cm</i>		CLOSING BALANCE		-481.00		411.00
3290009940-61902	NURSES INS	300.00 16.6%	50.00	0.00	250.00		
	04/28/10 -VN#040605		KAY, SUSAN S			50.00	
			CLOSING BALANCE		200.00		50.00
3290009940-61920	PHYSICALS	1,000.00 20.1%	201.00	0.00	799.00		
P1001380-PO#	03/31/10 -VN#030413		OCCUPATIONAL HEALTH CENTER			134.00	
			CLOSING BALANCE		665.00		134.00
	HCC		PROG-TOTAL-PO			12,442.22	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$12,442.22 INCURRED BY HEALTH CARE CENTER. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

HEALTH SERVICES COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

MAY 04 2010 DATE _____ CHAIR

PURCHASE ORDER NUMBER P1000197 PEID 042514

PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and send to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DEPARTMENT Rock Haven

COMMITTEE Health Service Committee

VENDOR NAME Sysco Foods of Baraboo LLC

ACCOUNT NUMBER 32-8000-9100-64109

FUNDS DESCRIPTION Cash Food - Supplements

AMOUNT OF INCREASE \$ 5000.00

INCREASE FROM \$ 6000.00 TO \$ 11000.00

ACCOUNT BALANCE AVAILABLE \$ 9580

REASON FOR AMENDMENT Increase in number of residents and more costly types of Supplements.

APPROVALS

GOVERNING COMMITTEE _____
Chair Date

FINANCE COMMITTEE _____
(if over \$10,000) Chair Date

COUNTY BOARD _____
(if over \$10,000) Resolution # Adoption Date

WHITE - COMMITTEE
YELLOW - PURCHASING
PINK - DEPARTMENT

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION

ROCK COUNTY BOARD



OF SUPERVISORS

Health Services Committee
INITIATED BY

Sherry Gunderson
DRAFTED BY

Health Services Committee
SUBMITTED BY

April 26, 2010
DATE DRAFTED

AMENDING THE ROCK HAVEN 2010 BUDGET TO REFLECT USE OF DONATIONS

1. WHEREAS, Rock Haven has received additional donations; and,
- 2.
3. WHEREAS, Rock Haven wishes to use existing donations along with new memorial
4. donations to paint the halls and purchase pictures for each unit.
- 5.
6. NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly
7. assembled this _____ of _____, 2010 does hereby amend Rock Haven's
8. 2010 Budget as follows:
- 9.

<u>Account/Description</u>	<u>Budget at</u>	<u>Increase</u>	<u>Amended</u>
<u>Source of Funds</u>	<u>04/01/10</u>	<u>(Decrease)</u>	<u>Budget</u>
32-3250-0000-46000/ HCC Contributions	9,774	4,000	13,774
<u>Use of Funds</u>			
32-3250-0000-64904/ HCC Sundry Expense	9,774	4,000	13,774

Respectfully submitted,

HEALTH SERVICES COMMITTEE

FINANCE COMMITTEE ENDORSEMENT
Reviewed and approved on a vote of _____

Betty Jo Bussie, Chair

Mary Mawhinney, Chair

(Vacant)

Robert Fizzell

LEGAL NOTE:

As an amendment to the adopted 2010 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.

Jeffrey S. Kugliesch
Jeffrey S. Kugliesch
Corporation Counsel

Katie Kuznacic

Anna Marie Johnson

FISCAL NOTE:

This Resolution amends Rock Haven's budget for painting and the purchase of pictures. The Donation Trust Acct. current balance is \$17,205.

George Baltes
George Baltes
Internal Auditor

ADMINISTRATIVE NOTE:

Recommended.

Craig Knutson
Craig Knutson
County Administrator

Rock Haven Admissions/Discharges/Census - 2010

ADMISSIONS				
	CCU	Dementia	CMI/GP	Total
January	3	1	1	5
February	5	0	1	6
March	4	4	2	10
April	1	5	1	7
May	2	4	3	9
June	4	6	0	10
July	4	4	1	9
August	3	1	3	7
September	3	5	2	10
October	4	1	1	6
November	9	3	1	13
December	5	0	2	7
Total	47	34	18	99

1/31/2010
2/28/2010
3/31/2010
4/30/2009
5/31/2009
6/30/2009
7/31/2009
8/21/2009
9/30/2009
10/31/2009
11/30/2009
12/31/2009

DISCHARGES/DEATHS				
	CCU	Dementia	CMI/GP	Total
January	5	0	1	6
February	3	0	2	5
March	5	4	3	12
April	2	5	0	7
May	2	4	4	10
June	5	5	0	10
July	5	4	0	9
August	4	2	2	8
September	4	5	0	9
October	4	2	2	8
November	6	2	1	9
December	4	1	2	7
Total	49	34	17	100

1/31/2010
2/28/2010
3/31/2010
4/30/2009
5/31/2009
6/30/2009
7/31/2009
8/21/2009
9/30/2009
10/31/2009
11/30/2009
12/31/2009

CENSUS				
	CCU	Dementia	CMI/GP	Total
January	39	44	44	127
February	41	44	43	128
March	41	44	42	127
April	42	44	43	129
May	42	44	42	128
June	42	43	43	128
July	42	44	44	130
August	41	44	44	129
September	42	44	44	130
October	42	43	44	129
November	42	44	44	130
December	42	44	43	129
Budget	42	43	44	129
Capacity*	42	44	44	130

1/31/2010
2/28/2010
3/31/2010
4/30/2009
5/31/2009
6/30/2009
7/31/2009
8/21/2009
9/30/2009
10/31/2009
11/30/2009
12/31/2009

*Downsize from 156 to 130 occurred 6/1/07

2010 PATIENT DAYS FOR ROCK HAVEN

	ACTUAL		PATIENT DAYS BUDGET		OVER/UNDER		% OVER/UNDER		ACTUAL		PATIENT DAYS BUDGET		OVER/UNDER		% OVER/UNDER		
	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	MTD	YTD	
TOTAL ROCK HAVEN																	
MEDICARE																	
SNF	127	466	217	630	-90	466	-41.47	630	-164	-26.03							
TOTAL	127	466	217	630	-90	466	-41.47	630	-164	-26.03							
HOSPICE																	
SNF	221	596	93	270	128	596	137.63	270	326	120.74							
TOTAL	221	596	93	270	128	596	137.63	270	326	120.74							
MEDICAL ASSISTANCE																	
IN	279	810	341	990	-62	810	-18.18	990	-180	-18.18							
SNF	2971	8815	3255	9450	-284	8815	-8.73	9450	-635	-6.72							
ICF 1	31	90	31	90		90		90									
ICF 2																	
ICF 3																	
ICF 4																	
1A	31	90	31	90		90		90									
1B																	
D2																	
D3																	
UC																	
TOTAL	3312	9805	3658	10620	-346	9805	-9.46	10620	-815	-7.67							
PRIVATE PAY																	
IN																	
SNF	288	698	31	90	257	698	829.03	90	608	675.56							
PILOT																	
ICF 1																	
ICF 2																	
ICF 3																	
UC																	
TOTAL	288	698	31	90	257	698	829.03	90	608	675.56							
TOTAL ROCK HAVEN	3948	11565	3999	11610	-51	11565	-1.28	11610	-45	-0.39							

2010 PATIENT DAYS FOR ROCK HAVEN

ALL ROCK HAVEN

	ACTUAL		PATIENT DAYS		OVER/		PATIENT DAYS		OVER/	
	MTD	MTD	BUDGET	MTD	-UNDER	-UNDER	ACTUAL	BUDGET	-UNDER	-UNDER
IN	279	341			-62	-18.18	810	990	-180	-18.18
SNF	3607	3596			11	0.31	10575	10440	135	1.29
ICF 1	31	31					90	90		
ICF 2										
ICF 3										
ICF 4										
1A	31	31					90	90		
1B										
D2										
D3										
UC										
TOTAL ROCK HAVEN	3948	3999			-51	-1.28	11565	11610	-45	-0.39

TOTAL ROCK HAVEN

MEDICARE

	AVERAGE DAILY PATIENTS			AVERAGE DAILY PATIENTS				
	ACTUAL MTD	BUDGET MTD	OVER/UNDER	% OVER/UNDER	ACTUAL YTD	BUDGET YTD	OVER/UNDER	% OVER/UNDER
SNF	4.10	7.00	-2.90	-41.47	5.18	7.00	-1.82	-26.03
TOTAL	4.10	7.00	-2.90	-41.47	5.18	7.00	-1.82	-26.03

HOSPICE

SNF	7.13	3.00	4.13	137.63	6.62	3.00	3.62	120.74
TOTAL	7.13	3.00	4.13	137.63	6.62	3.00	3.62	120.74

MEDICAL ASSISTANCE

IN	9.00	11.00	-2.00	-18.18	9.00	11.00	-2.00	-18.18
SNF	95.84	105.00	-9.16	-8.73	97.94	105.00	-7.06	-6.72
ICF 1	1.00	1.00			1.00	1.00		
ICF 2								
ICF 3								
ICF 4								
1A	1.00	1.00			1.00	1.00		
1B								
D2								
D3								
UC								
TOTAL	106.84	118.00	-11.16	-9.46	108.94	118.00	-9.06	-7.67

PRIVATE PAY

IN								
SNF	9.29	1.00	8.29	829.03	7.76	1.00	6.76	675.56
PILOT								
ICF 1								
ICF 2								
ICF 3								
UC								
TOTAL	9.29	1.00	8.29	829.03	7.76	1.00	6.76	675.56

TOTAL ROCK HAVEN

	127.35	129.00	-1.65	-1.28	128.50	129.00	-0.50	-0.39
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2010 PATIENT DAYS FOR ROCK HAVEN

ALL ROCK HAVEN

	AVERAGE DAILY PATIENTS			AVERAGE DAILY PATIENTS		
	ACTUAL	BUDGET	OVER/ % OVER/	ACTUAL	BUDGET	OVER/ % OVER/
	MTD	MTD	-UNDER -UNDER	YTD	YTD	-UNDER -UNDER
IN	9.00	11.00	-2.00 -18.18	9.00	11.00	-2.00 -18.18
SNF	116.35	116.00	0.35 0.31	117.50	116.00	1.50 1.29
ICF 1	1.00	1.00		1.00	1.00	
ICF 2						
ICF 3						
ICF 4						
1A	1.00	1.00		1.00	1.00	
1B						
D2						
D3						
UC						
TOTAL ROCK HAVEN	127.35	129.00	-1.65 -1.28	128.50	129.00	-0.50 -0.39