



Rock County Human Services Department
P. O. Box 1649, 3530 N. County Trunk F
Janesville, Wisconsin 53547-1649
Phone: 608/757-5271
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ROCK COUNTY HUMAN SERVICES BOARD
Wednesday, March 10, 2010 – 4:30 p.m.

Rock County Health Care Center – 3rd Floor Conference Room, Janesville

AGENDA

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of February 24, 2010 *
4. Citizen Participation
5. Introduction of Mental Health/AODA Division Manager (Ms. Flanagan) – Ms. Klyve
6. Resolution to Recognize Social Workers * – Ms. Brown, Ms. Thompson, Ms. Flanagan
7. Discussion of Juvenile Justice Report – Mr. Witt
8. Approval of Contracts, Transfers, and/or Encumbrances – Ms. Schultz
9. Approval of Bills * – Ms. Schultz
10. Director's Report *
 - W2 / ES Caseload
11. Committee Requests for Future Agenda Items
12. Next Meeting: Wednesday, March 24, 2010 at **4:30 p.m.** at the **Rock County Health Care Center**, 3rd Floor Conference Room, Janesville, Wisconsin.
13. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

* Attachment ** These items may be handed out at the meeting if not available for themailing.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Charmian J. Klyve, Director
INITIATED BY



Sandy Brown
DRAFTED BY

Human Services Board
SUBMITTED BY

February 25, 2010
DATE DRAFTED

RESOLUTION TO RECOGNIZE ROCK COUNTY
SOCIAL WORKERS

1 WHEREAS, March has been declared National Social Worker Recognition Month; and
2
3 WHEREAS, the Rock County Board of Supervisors, representing the citizens of Rock
4 County, wish to recognize the Rock County Human Services Social Workers for their
5 excellence in delivering services to the citizens of Rock County; and
6
7 WHEREAS, the Social Workers of the Rock County Department of Human Services provide
8 services to a wide variety of Rock County citizens, and
9
10 WHEREAS, Social Workers in the Mental Health area provide crisis counseling and
11 treatment services to reduce the need for hospital based care; and services to maintain clients
12 in the community; and provide family crisis services, in-home family services as well as
13 services to children with severe and persistent mental illness to provide support to the families
14 and reduce the need for out of home placement of children and adolescents by providing
15 services to Rock County residents who otherwise might be a danger to self or others, and
16 further by addressing emotional/behavioral patterns that otherwise adversely impact on the
17 family and community; and
18
19 WHEREAS, the Social Workers in the Juvenile Justice Services Division perform important
20 and difficult work, serving children/youth referred for delinquent behavior and/or for being
21 beyond parental control; and
22
23 WHEREAS, the Child Protective Services Social Workers provide essential safety services
24 and respond to reports of abuse and neglect and work to control for the safety of children who
25 are at risk of abuse, maltreatment and/or neglect, and intervene to alter the conditions within
26 the families which create the risk of maltreatment and/or neglect, relying upon home-based
27 services and collaboration with other professionals providing essential services to these
28 children/families; and
29
30 WHEREAS, the Social Workers in the Adult Community Services area provide services to
31 individuals with persistent and chronic mental illness assisting them to live in the community;
32 and prevent costly hospitalizations whenever possible; and
33
34 WHEREAS, the Social Workers in the Long Term Support Division perform essential work
35 to ensure needed services are provided for the frail elderly and physically disabled living in
36 the community; by investigating reports of elder/adult abuse and neglect, providing for their
37 health and safety, and meeting unmet needs by linking them to community resources; all of
38 which allows these individuals to remain independently in the community; and
39
40 NOW THEREFORE BE IT RESOLVED that the Rock County Board of Supervisors, duly
41 assembled this _____ day of _____, 2010, do hereby recognize the Rock
42 County Social Workers for their excellent work and diligent efforts in the delivery of services
43 to needy Rock County citizens and their families in 2010.
44
45 BE IT FURTHER RESOLVED that the County Clerk be authorized and directed to furnish a
46 copy of this resolution to the Rock County Human Services Department.

10-3A-513

Respectfully Submitted,

Rock County Human Services Board

Brian Knudson, Chair

Susan Masterson

Jennifer Bishop

Minnie Murry

William Grahn

Sally Jean Landers-Weavers, Vice Chair

Terry Thomas

Phillip Owens

Marvin Wopat

#10-05
FEB 25 2010

ROCK COUNTY TRANSFER REQUESTS

TO: FINANCE DIRECTOR

REQUESTED BY: Human Services
Department

see bottom right
Department Head Signature

DATE: 2/24/10

| FROM: | AMOUNT |
|--|-------------|
| ACCOUNT #: 36-3634-0000-61210 DESCRIPTION: Overtime Wage CURRENT BALANCE: \$130,000 (2010 Budget) PROVIDED BY THE FINANCE DIRECTOR <i>[Signature]</i> | \$ 2,412.00 |
| ACCOUNT #: DESCRIPTION: | |
| CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR | |
| ACCOUNT #: DESCRIPTION: | |
| CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR | |
| ACCOUNT #: DESCRIPTION: | |
| CURRENT BALANCE: \$ PROVIDED BY THE FINANCE DIRECTOR | |

| TO: | AMOUNT |
|---|-------------|
| ACCOUNT #: 36-3634-0000-67160 DESCRIPTION: HSD Equipment under \$5,000 | \$ 2,412.00 |
| ACCOUNT #: DESCRIPTION: | |
| ACCOUNT #: DESCRIPTION: | |
| ACCOUNT #: DESCRIPTION: | |

REASON FOR TRANSFER - BE SPECIFIC:

Moving new MP3350 copiers from the Job Center (3730) to Child Protective Services (CPS - 3634) which is higher capacity for the needs of CPS. The new RICOH MP2000 copier that CPS purchased will be moved to the Job Center. We are requesting funds from CPS overtime be moved to HSD equipment under \$5,000, which has \$0 budgeted. The CPS Division Manager estimates 2010 overtime will be less than budgeted. She transfer amount is the difference between the cost of both copiers.

Revised: May 16, 1997

[Signature]

ROCK COUNTY

SUPPLEMENTAL APPROPRIATIONS - TRANSFERS

10-06

Transfer No.

Requested by Human Services
Department

Charmian Klyve
Department Head

3/3/10
Date

TO

| ACCOUNT # | DESCRIPTION | AMOUNT |
|--------------|---------------------|--------|
| 36-3646-0000 | 61100 Regular Wages | 33,379 |
| 36-3646-0000 | 61400 FICA | 2,553 |
| 36-3646-0000 | 61510 Retirement | 3,671 |
| 36-3646-0000 | 61610 Health Ins. | 10,397 |

TO

| ACCOUNT # | DESCRIPTION | AMOUNT |
|--------------|---------------------------------|--------|
| 36-3646-0000 | 62119 Other Contracted Services | 50,000 |

FISCAL NOTE:

Sufficient funds are available in the above object code for the requested transfer.

ADMINISTRATIVE NOTE:

Recommended.

REQUIRED APPROVAL:

Governing Committee

Finance Committee

DATE

COMMITTEE CHAIR

File

ROCK COUNTY TRANSFER REQUESTS

TO: FINANCE DIRECTOR

REQUESTED BY: Human Services

Department

Charmin Payne
Department Head Signature

DATE: 3/3/10

| FROM: | AMOUNT |
|--|----------|
| ACCOUNT #: 36-3646-0000-61100 DESCRIPTION: Juvenile Justice Regular Wages CURRENT BALANCE: \$ 1,363,739 PROVIDED BY THE FINANCE DIRECTOR | \$33,379 |
| ACCOUNT #: 36-3646-0000-61400 DESCRIPTION: Juvenile Justice FICA CURRENT BALANCE: \$ 107,942 PROVIDED BY THE FINANCE DIRECTOR | \$2,553 |
| ACCOUNT #: 36-3646-0000-61510 DESCRIPTION: Juvenile Justice Retirement CURRENT BALANCE: \$ 155,085 PROVIDED BY THE FINANCE DIRECTOR | \$3,671 |
| ACCOUNT #: 36-3646-0000-61610 DESCRIPTION: Juvenile Justice Health Insurance CURRENT BALANCE: \$ 490,086 PROVIDED BY THE FINANCE DIRECTOR | \$10,397 |

| TO: | AMOUNT |
|--|----------|
| ACCOUNT #: 36-3646-0000-62119 DESCRIPTION: Juvenile Justice other contracted services | \$50,000 |
| ACCOUNT #: DESCRIPTION: | |
| ACCOUNT #: DESCRIPTION: | |
| ACCOUNT #: DESCRIPTION: | |

REASON FOR TRANSFER - BE SPECIFIC: As part of the ongoing juvenile justice system review and improvement, HSD will be contracting with the Wisconsin Council On Children and Families. The Council will provide consultation and service planning, direct services such as training and policy and procedure development, and the coordination of any needed sub-contracts with other service providers.

We are requesting a transfer of funds from Juvenile Justice wage, FICA, retirement, and health insurance accounts to Juvenile Justice Other Contracted Services to fund this contract. The funds transferred are savings due to vacancies (approximately three months) of the Juvenile Justice Division Manager and two Diversion Psych Tech positions.
TRANSFER.DOC

**ROCK COUNTY HUMAN SERVICES DEPARTMENT
DIRECTOR'S REPORT
WEDNESDAY, MARCH 10, 2010**

HSD MANAGEMENT TEAM MEETING – February 23, 2010

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

DIVISION MANAGER CHECK-IN

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Workgroup Updates**
- **PP Employee Expense Reimbursement Policy**
- **Job Center Walkers**
- **Job Center Room Use Policy**
- **PP 0830 Response & Crisis Plan**
- **HSRS MH & Substance Abuse Module Changes**
- **IT Department – After-Hours Emergency Contact**
- **Economic Support Day Speaker**
- **Adult Family Homes Appeal**
- **CARES Access**
- **Security**

INFORMATION ITEMS

- **HSD Board Agenda**
- **Weekly Committee Meeting Packets**

MEETING WRAP-UP

HSD MANAGEMENT TEAM MEETING – March 2, 2010

Meeting cancelled.
