

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Education, Veterans, & Aging
Services Committee
INITIATED BY



Joyce Lubben
DRAFTED BY

Education, Veterans & Aging
Services Committee
SUBMITTED BY

November 18, 2016
DATE DRAFTED

**AWARDING CONTRACT FOR DRIVER RECRUITMENT SERVICES FOR ROCK COUNTY
COUNCIL ON AGING, ROCK COUNTY TRANSIT PROGRAM**

- 1 **WHEREAS**, the Rock County Transit Program operates a program to provide accessible transportation
- 2 to residents of Rock County who have disabilities and for older adults; and,
- 3
- 4 **WHEREAS**, the County utilizes contracted drivers to provide these services; and,
- 5
- 6 **WHEREAS**, Purchasing did solicit proposals for Driver Recruitment services for the period of January 1,
- 7 2017 through December 31, 2019, with the possibility of two one-year extensions, not to exceed five
- 8 years, with one firm responding; and,
- 9
- 10 **WHEREAS**, the Council on Aging Director and the Purchasing Manager did review the proposal
- 11 received and recommend acceptance of the Manpower proposal.
- 12
- 13 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 14 this 15th day of December, 2016 does hereby approve entering into a Driver Recruitment
- 15 Contract with Manpower of Janesville, Wisconsin under the terms set forth in Request for Proposal
- 16 #2017-20, and authorizes the County Board Chair to approve the contract developed from the above
- 17 project.

Respectfully submitted,

EDUCATION, VETERANS & AGING SERVICES
COMMITTEE

Rick Richard, Chair

Jeremy Zajac, Vice Chair

Phil Owens

Norvain Pleasant, Jr.

Kathy Scholz

16-12A-178

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FISCAL NOTE:

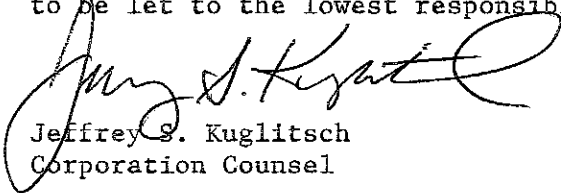
This resolution awards the transit driver services contract to Manpower. These services are included in the 2017 budget and funded by state aid and a 20% County match.



Sherry Oja
Finance Director

LEGAL NOTE:

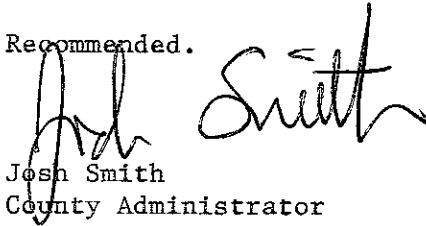
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Executive Summary

The County receives state 85.21 funding to provide accessible transportation services for older adults and people with disabilities. The Rock County Transit Program is administered through the Rock County Council on Aging.

The program operates lift-equipped vehicles to provide transportation throughout the county for medical, nutrition, work-related, and personal activities. Hours of operation are 8:00 a.m. to 5:00 p.m. Monday through Friday. The County also contracts with the Cities of Janesville and Beloit to provide additional ADA hours for transportation on weekdays and Saturdays.

The County contracts for drivers of the Rock County Transit vehicles. The contractor is responsible for providing payroll functions, payment of FICA, and maintenance of worker's compensation insurance on drivers. All other functions; including intake, scheduling, dispatching, supervision of daily operations, and van maintenance; are the responsibility of the County.

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION
FAX (608) 757-5539
PHONE (608) 757-5517



PROJECT NUMBER #2017-20
PROJECT NAME TRANSIT DRIVER SERVICES
PROJECT DUE DATE NOVEMBER 8, 2016 – 12:00 NOON
DEPARTMENT COUNCIL ON AGING, TRANSIT PROGRAM

	MANPOWER JANESVILLE WI
2017 HOURLY BILL RATE	\$16.42
2018 HOURLY BILL RATE	\$16.75
2019 HOURLY BILL RATE	\$17.08

Request for Proposal was advertised in the Janesville Gazette and on the Internet. One additional agency was solicited that did not respond.

PREPARED BY: Jodi L. Millis
Purchasing Manager

DEPARTMENT HEAD RECOMMENDATION: Manpower

Jodi L. Millis 11/18/2016
Signature Date

GOVERNING COMMITTEE APPROVAL:

Chair Vote Date