

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Charmian Klyve  
INITIATED BY

County Board Staff Committee  
Human Services Board  
SUBMITTED BY



Phil Boutwell & Lance Horozewski  
DRAFTED BY

July 17, 2012  
DATE DRAFTED

**Creating 1.0 FTE Bachelor Level Social Worker Position and Deleting 1.0 FTE Youth Specialist Position**

- 1 WHEREAS, the Rock County Human Services Department requests that a 1.0 FTE Youth Specialist
- 2 position be deleted and 1.0 FTE Bachelor Level Social Worker created; and,
- 3
- 4 WHEREAS, the change fulfills a key recommendation of an outside consultant that calls for a BSW
- 5 case manager position to be hired at the Youth Services Center (YSC); and,
- 6
- 7 WHEREAS, there is an immediate need for a case manager to operate new program changes installed at
- 8 the YSC such as Behavioral Stabilization and Alternatives to Corrections; and,
- 9
- 10 WHEREAS, the requested personnel action does not require a budget modification in 2012 because the
- 11 newly created BSW position is less costly than the Youth Specialists position that is presently vacant
- 12 due to the retirement of a long term employee.
- 13
- 14 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors assembled this
- 15 9 day of August, 2012, does hereby approve the creation of a new 1.0 FTE Bachelor
- 16 Level Social Worker, Certified, and delete the position of 1.0 FTE Youth Specialist, effective upon
- 17 approval of the County Board.

12-8A-097

Respectfully submitted,

**Human Services Board**

Brian Knudson  
Brian Knudson, Chair

Sally Jean Weaver-Landers  
Sally Jean Weaver-Landers, Vice Chair

Terry Fell  
Terry Fell

William Grah  
William Grah

Kathy Kelm  
Kathy Kelm

Phillip Owens  
Phillip Owens

Terry Thomas  
Terry Thomas

Shirley Williams  
Shirley Williams

Absent  
Marvin Wopat

**County Board Staff Committee**

J. Russell Podzilni  
J. Russell Podzilni, Chair

Sandra Kraft  
Sandra Kraft, Vice Chair

Eva Arnold  
Eva Arnold

Henry Brill  
Henry Brill

Betty Jo Bussie  
Betty Jo Bussie

Absent  
Mary Mawhinney

Marilynn Jensen  
Marilynn Jensen

Louis Peer  
Louis Peer

Kurtis L. Yankee  
Kurtis L. Yankee

Creating 1.0 FTE Bachelor Level Social Worker Position and Deleting 1.0 FTE Youth Specialist <sup>12.E.(2)</sup>  
Position

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FISCAL NOTE:

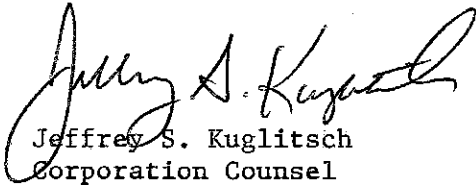
This resolution deletes a 1.0 FTE Youth Specialist position and creates a 1.0 FTE Bachelor Level Social Worker position. The new position will be filled at an hourly rate lower than what was budgeted for the deleted position. Therefore, a budget amendment is not necessary.



Sherry Oja  
Finance Director

LEGAL NOTE:

County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

## Executive Summary

Over the past two years Rock County's Youth Services Center (YSC) has made substantial and successful programmatic improvements while remaining within or under budget. However, to continue implementing key recommendations of the outside evaluation by Wayne Liddell Consulting, the Juvenile Justice & Prevention Services Division requests that a vacant 1.0 FTE Youth Specialist position be deleted and a 1.0 FTE Bachelors Level Social Worker be added who can act as a case manager.

This change fulfills one recommendation of the facility evaluation that called for a case manager to be hired at YSC. With the creation of two new programs in the facility – Behavioral Stabilization and Alternatives to Corrections – there is an immediate need for a case manager to communicate with outside professionals and create treatment plans for youth. The significant job tasks of the YSC case manager will be to provide technical expertise to Youth Specialists on behavior management, client programming, running treatment groups, and communicating with the parents, social workers, attorneys, school personnel and others involved with the YSC residents.

The Human Services Department requests the County Board consider the personnel action outside of the annual budget process. The justification for the request includes the immediacy of need for a case manager, the action would not require a lay-off, and the County Board is not being asked to modify the 2012 Budget. The 1.0 FTE Youth Specialist position is vacant due to a recent retirement. The Youth Specialist position was at the hourly rate of \$19.26. The 1.0 FTE Bachelor Level Social Worker position would start at the hourly rate of \$16.40. Thus, there is no need to modify the 2012 Budget.