



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Wednesday, July 8, 2009 – 4:30 P.M.**

**Call to Order:** Chair Knudson called the meeting to order at 4:36 p.m. on Wednesday, July 8, 2009, in the 3<sup>rd</sup> Floor Conference Room of the Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** William Grahn, Supervisor; Brian Knudson, Supervisor; Phillip Owens, Supervisor; Marv Wopat, Supervisor; Jennifer Bishop, Supervisor; Terry Thomas, Supervisor; Minnie Murry, Citizen Representative; and Sally Jean Weaver-Landers, Citizen Representative.

**Committee Members Absent:** Sue Masterson, Citizen Representative

**Staff Present:** Charmian Klyve, Director; Jason Witt, Deputy Director; Sandy Brown, Child Protective Services Division Manager; Mike Jones, Admin Services Division Manager; Kerrie Kaner, Juvenile Justice Division Manager; Lee Peterson, CPS Supervisor; Cheri Salava, CPS Supervisor; Stacey Seichter, CPS Supervisor; and Lea Gerue, Juvenile Justice Division.

**Others Present:** None.

**Approval of Agenda:** Supervisor Owens requested to move agenda item 7 before agenda item 6. Supervisor Grahn approved the agenda with that amendment, seconded by Supervisor Wopat with unanimous approval. APPROVED.

**Approval of Minutes of Human Services Board meeting of June 24, 2009:** Citizen Representative Murry moved the minutes be approved as presented, seconded by Supervisor Thomas with unanimous approval. APPROVED.

**Citizen Participation:** None.

**Resolution to Modify the 2009 HSD Budget to Accept SSI/SSDI Outreach, Access, and Recovery (SOAR) Grant Funding, to Create a 1.0 FTE Psych Tech Position, and to Reconcile the Project for the Assistance in the Transition from Homelessness (PATH) Program Budget to Actual Allocation:** Supervisor Bishop moved the resolution to the floor, seconded by Citizen Representative Weaver-Landers. Mr. Jones presented the resolution and responded to questions. Unanimously APPROVED.

**Annual Report Review (JJS):** Ms. Kaner provided handout for the 2008 annual report presentation piece for the Juvenile Justice Division. Also provided to the board was a Diversion Program newsletter, which will come out from time to time. There are now two Diversion sites open in Rock County, one in Janesville and one in Beloit. The Diversion Program did outgrow the Beloit site at the Merrill Center. We now have a Beloit site at the River of Life Church in Beloit. Ms. Kaner responded to questions and will be providing further information to the board in the upcoming months regarding budget issues related to the Juvenile Justice Division.

**Annual Report Review (CPS):** Ms. Brown provided handouts related to the history of CPS as well as some current information related to the 2008 annual report piece for the Child Protective Services Division. Ms. Brown introduced three of her supervisors as well: Lee Peterson, Stacey Seichter and Cheri Salava. Ms. Brown advised that cases are screened in based on the State's definitions of

abuse and neglect. These definitions change on an ongoing bases. Ms. Brown responded to questions.

**Approval of Contracts, Transfers, and/or Encumbrances:** Mr. Jones presented one contract and one encumbrance for approval and responded to questions. Supervisor Owens requested the analysis of the Department’s postage use. Ms. Schultz will provide this information at the next meeting. Supervisor Wopat moved approval of the bills, seconded by Citizen Representative Weaver-Landers with unanimous approval. APPROVED.

**Approval of Bills:** Mr. Jones presented the bills for approval and responded to questions.

Job Center	29,632.62	Bal Sheet A/C	623.00
CPS	600.00	Shelter Plus	34,297.34

Supervisor Wopat moved to approve the bills as presented, seconded by Supervisor Bishop with Supervisor Grahn abstaining from approving the Interim Assistance portion of the bills. APPROVED.

**Director’s Report:**

- There are currently 96 W-2 cases with two cases in the intensive job search tier.
- Ms. Klyve provided the semi-annual training report, with no individual training exceeding \$1,000.
- We will be holding the July 22<sup>nd</sup> HSD Board meeting at the Eclipse Center in Beloit.

**Committee Requests:** Supervisor Grahn requested a general report on all HSD Departments that are affected by drugs/alcohol. It is unclear how easily this information can be pulled from the system used. Ms. Klyve will inquire and report back.

There is currently a national level proposal to tax alcohol to help pay for a National Healthcare System.

**Next Meeting:** The next regular meeting will be held on **Wednesday, July 22, 2009** starting at **4:30 p.m. in the Conference Room, Eclipse Center, Beloit, WI.**

**Adjournment:** Supervisor Thomas motioned to adjourn, seconded by Supervisor Grahn, with unanimous approval at 6:00 p.m.

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Kim Roehl, Administrative Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**