



**ROCK COUNTY HUMAN SERVICES BOARD MEETING**  
**Monday, December 21, 2009 – 4:30 P.M.**

**Call to Order:** Vice-Chair Weaver-Landers called the meeting to order at 4:30 p.m. on Monday, December 21, 2009, in the 3rd floor Conference Room at the Rock County Health Care Center, Janesville, Wisconsin.

**Committee Members Present:** William Grahn, Supervisor; Marv Wopat, Supervisor; Terry Thomas, Supervisor; Susan Masterson, Citizen Representative; Sally Jean Weaver-Landers, Citizen Representative; and Jennifer Bishop, Supervisor.

**Committee Members Absent:** Brian Knudson, Supervisor; Phillip Owens, Supervisor; and Minnie Murry, Citizen Representative.

**Staff Present:** Charmian Klyve, Director.

**Others Present:** Joshua Smith, County Administrator's Office.

**Approval of Agenda:** Supervisor Wopat approved the agenda, seconded by Citizen Representative Masterson with unanimous approval. APPROVED.

**Approval of Minutes of Human Services Board meeting of December 16, 2009:** Supervisor Bishop moved the minutes be approved as presented, seconded by Supervisor Grahn with unanimous approval. APPROVED.

**Citizen Participation:** None.

**Approval of Contracts, Transfers, and/or Encumbrances:** Ms. Klyve presented twenty-two contracts and one encumbrance for approval and responded to questions. Supervisor Wopat moved the encumbrance and all contracts except Diamond Security, seconded by Supervisor Bishop with unanimous approval. APPROVED. Citizen Representative Masterson moved the Diamond Security contract, seconded by Supervisor Wopat with a vote of 5-1 (Supervisor Grahn voting against the contract). APPROVED.

**Approval of Bills:** Ms. Klyve presented the bills for approval and responded to questions.

Bal Sheet A/C	885.33	Job Center	35,369.84
W-2 Admin	15,395.04		

Supervisor Wopat requested further information on a program expense exceeding \$1,000. Ms. Klyve will report on this at the next HSD Board meeting. Supervisor Wopat moved to approve the bills as presented, seconded by Supervisor Thomas with unanimous approval. APPROVED.

**Director's Report:** The W-2 numbers are at 134 cases with no intensive CSJ's.

A client commending staff was shared with the Board regarding an Economic Support caseworker.

Kohl targets federal funding information was shared with the board.

**Committee Requests for Future Agenda Items:** Supervisor Wopat requested Ms. Sutton report on the Food Share program and other benefits and how clients obtain them. Supervisor Wopat also requested information on the income limits, etc. GM workers will be running out of unemployment compensation beginning in May of 2010. We need to figure out how to get the information to them.

**Next Meeting:** Wednesday, **January 13, 2010** at **4:30 p.m.** at the **Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room, Janesville, Wisconsin.**

**Adjournment:** Citizen Representative Masterson motioned to adjourn, seconded by Supervisor Thomas, with unanimous approval at 5:00 p.m.

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Kim Roehl, Administrative Secretary

**NOT OFFICIAL UNTIL APPROVED BY THE BOARD**