

Public Works Committee Minutes
Monday, October 31, 2011 – 8:30 a.m.
1716 West Airport Road - Suite 120
Southern Wisconsin Regional Airport - Janesville WI

Call to Order. Chair Yankee called the meeting of the Public Works Committee to order at 8:30 a.m.

Committee Members Present. Supervisors Arnold, Bussie, Diestler, Fox, and Yankee

Committee Members Absent. None

Staff Members:	Ben Coopman	Public Works Director
	Ron Burdick	Airport Director
	Deb Lawton	Secretary II
	Lori Williams	Parks Director

Others Present:	Phil Owens	Rock County Board Supervisor
	Larry Harding	Town of Plymouth Chair

Approval of Agenda. Supervisors Arnold and Bussie moved today's agenda.
MOTION CARRIED.

Approval of Minutes of September 30, 2011. Supervisors Bussie and Arnold moved the minutes. MOTION CARRIED.

Vouchers/Bills/Encumbrances/Pre-Approved Encumbrance Amendments. None.

Citizen Participation, Communications and Announcements. Chair Yankee announced the Parks November 8 Committee meeting has been canceled.

AIRPORT BUSINESS

Consider House Rental Agreement with Brandon Willard. Supervisors Diestler and Arnold moved the lease. Ron explained this lease would be month-to-month until February when it would become annual. The rental rate until February is \$720 per month. MOTION CARRIED.

Consider Amending Resolution No. 10-4C-014 Responsibility and Performance Note Dated April 22, 2010. Supervisors Fox and Arnold moved the resolution. Mr. Burdick stated this resolution amends the land loan resolution and the terms of repayment. Payment will be at the end of five years instead of annually. MOTION CARRIED.

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Consider Amendment #1 to Land Loan #1 Resolution – Advance Land Acquisition Loan & Responsibility and Performance Notes Dated April 22, 2011. Supervisors Fox and Bussie moved the resolution. Mr. Burdick explained this is required by the Bureau of Aeronautics and goes with the previous resolution. MOTION CARRIED.

Review Minimum Standards. Ron went over details of the Minimum Standards update. Discussion. Supervisor Arnold asked if Corporation Counsel has seen this and Ron replied they are reviewing it at the current time. Mr. Owens stated this document is a great improvement over the previous version.

2011 Project Updates:

- Update on Reconstruction/Remodel of Terminal Building. Ron reported the rebid of the project came in \$200,000 over budget. Discussion on proceeding with the project took place. Mr. Burdick discussed funding options with the Committee. Pending legislation may have an effect on funding.
- Update on Reconstruction of Taxiway A. Ron reported work is progressing. They are in the second phase of a three phase operation. The third phase should be completed by next week.

Airport Accounts Receivables. The report was distributed and discussion took place on overdue accounts.

Chair Yankee asked about funding new t-hangars. Discussion.

Next Meeting Date. Tuesday, November 22.

HIGHWAY BUSINESS

Consider Resolution Authorizing Overlap of Position for Department of Public Works Highway Division. Supervisors Arnold and Diestler moved the resolution. Mr. Coopman explained we have several workers out due to Worker's Comp and Leave of Absence. Discussion. MOTION CARRIED.

Consider Selection of a Consultant to Investigate Traffic Safety Concerns at Access to Blackhawk Tech College onto CTH G. Supervisors Bussie and Diestler moved the request. Ben explained this consultant will do a safety analysis on the entrance on CTH G. Discussion. MOTION CARRIED.

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Approve Amendment to 2012 RMA for Additional Funding. Supervisors Fox and Bussie moved the Routine Maintenance Agreement amendment increasing the amount by \$188,517. MOTION CARRIED.

Consider Amendments to 2012 Maintenance Agreements – Appearance by Town Officials. Supervisors Diestler and Bussie moved the amendment. Mr. Harding is part of a three person committee of town officials who are working on the maintenance agreements. Mr. Harding spoke to the Committee about the Town's request to lower the winter maintenance cost to \$700 per mile instead of the \$885 recommended in the County Administrator's 2012 budget proposal. Mr. Harding spoke favorably about the Public Works Department and the Patrol Worker for the Town of Plymouth, Jack Beggs.

Mr. Coopman distributed several spreadsheets showing winter maintenance costs for the past several years; Shared Revenue numbers; and General Transportation Aid numbers. Discussion.

Supervisor Fox recommended taking this request to the Finance Committee and ask for money from the sales tax. Discussion.

A short recess was taken.

DPW BUSINESS

Budget review: Parks/Highway/Airport

Parks: Lori Williams went over her budget with the Committee. Discussion on various items occurred.

Highway: Mr. Coopman discussed the highway budget and felt it was responsible. Discussion.

Airport: Already covered.

Consider Amendments to Administrator's Proposed Budget. Supervisors Bussie and Fox moved to request the winter maintenance rate remain at \$885 as proposed in the 2012 budget, and forward to Finance Committee to see if they can find funding for winter maintenance for those towns under contract. MOTION CARRIED.

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Adjournment. Supervisors Arnold and Diestler moved adjournment at 11:50 a.m.
MOTION CARRIED.

Respectfully submitted,

Debra A. Lawton
Secretary II