

COUNTY OF ROCK
Public Works
Department
Airport Division
Telephone: 608-757-5768



Southern Wisconsin
Regional Airport
4004 S. Oakhill Avenue
Janesville, WI 53546
Fax : 608-758-3060

Please Note Time

AGENDA
Public Works Committee Meeting
Thursday, September 26, 2013 at 8:00 a.m.

Southern Wisconsin Regional Airport Administration Office
4004 S. Oakhill Ave.
Janesville, WI 53546

1. Call to Order at 8:00 a.m.
2. Approval of Agenda
3. Approval of Minutes August 27, 2013
4. Vouchers/Bills/Encumbrances/Pre-Approved Encumbrance Amendments
 - a. Voucher No. 9086 to Wisconsin Department of Transportation
5. Citizen Participation, Communications, and Announcements

AIRPORT BUSINESS

6. **Action Items**
 - a. Approve Transfer Request
 - b. Airport Accounts Receivables
7. **Information Items**
 - a. Project Updates:
 - 1) 14/32 Runway Joint Sealing
 - 2) Terminal Expansion Project

HIGHWAY BUSINESS

8. Action Items
 - a. Approve Resolution Authorizing Purchase of Motor Pool Replacement Vehicles Rock County Department of Public Works.
 - b. Discussion and Possible Action on a Policy on Reimbursement for Damage to Property Due to New Bridge Construction.
9. Next Meeting Date for October 2013
10. Adjournment



Division of Business Management
 Bureau of Business Services
 PO Box 7366
 Madison, WI 53707-7366

(608) 261-0259

INVOICE 67050

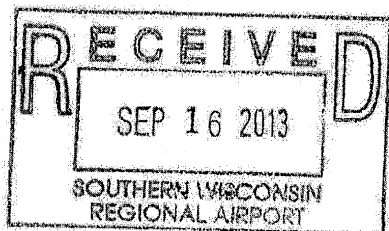
Invoice Date: 9/12/2013

RON BURDICK, MGR.
 SOUTHERN WI REGIONAL AIRPORT
 4004 S. OAKHILL AVE.
 JANESVILLE, WI 53545

Account #: SOUT7
 Customer P.O.#:

Description	Qty	Unit Price	Amount
PER ENCLOSED	1	\$28,500.000	\$28,500.00

Total:	\$28,500.00
State Sales Tax:	\$0.00
Local Sales Tax:	\$0.00
Stadium Tax:	\$0.00
Invoice Total:	\$28,500.00
Paid:	
Balance Due:	\$28,500.00



(Please refer to the above invoice number for all inquiries) - Retain this part for your records

Invoice Number: 67050 Balance Due: \$28,500.00 AMOUNT PAID: _____

Date: 9/12/2013

Make checks payable to:
 Wisconsin Dept. of Transportation

Mail To:
 Wisconsin Dept. of Transportation
 Bureau of Business Services
 P.O. Box 7366
 Madison, WI 53707-7366

**** For proper credit, return this part with your remittance ****



Division of Transportation
Investment Management
PO Box 7914
Madison, WI 53707-7914

Scott Walker, Governor
Mark Gottlieb, P.E., Secretary
Internet: www.dot.wisconsin.gov

Telephone: 608-266-3351

Facsimile (FAX): 608-267-6748

September 10, 2013

SOUTHERN WI REGIONAL AIRPORT
RON BURDICK, AIRPORT MANAGER
4004 S OAKHILL AVE
JANESVILLE WI 53545

Southern Wisconsin Regional Airport
Federal Airport Project 3-55-0028-30
Runway 14/32 and Twy B joint repairs & sealing, design north
perimeter road and any necessary related work.

Dear Mr. Burdick:

To date our records indicate we have received \$2,750.00 towards your share of this project. Please send us a check in the amount of \$28,500.00 to pay for your remaining share of this project, as indicated in the State Finding signed 5/16/13 and State Superseded Finding signed 9/6/13.

This amount represents your estimated share of project costs. If project costs differ from original estimates, we may request additional funds or return funds to you at a later date.

Please follow the instructions on the attached invoice when sending your check. If you have questions regarding this billing, contact us.

Sincerely,

A handwritten signature in cursive script that reads "Tami Weaver".

Tami Weaver
Airport Accountant
(608) 267-7110
tamera.weaver@dot.wi.gov

TJW
800dev.dot/r.06/11/13

Rock County Transfer Request - Over \$500

TO: FINANCE DIRECTOR Date September 9, 2013 Transfer No. 13-35
 Requested By DPW-Airport Division Ronald D. Burdick
Department Department Head

FROM:	AMOUNT	TO:	AMOUNT
Account #: 41-4453-4453-65341 Description: Machinery Lease Current Balance: \$32,291	\$4,750	Account #: 41-4453-4453-67160 Description: Capital Assets \$500-\$4,999	\$4,750
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	
Account #: Description: Current Balance:		Account #: Description:	

REASON FUNDS ARE AVAILABLE FOR TRANSFER - BE SPECIFIC

Machinery expense is lower than estimated for two reasons:
 1. Airport acquired equipment through state aid
 2. Airport has been operating with two less staff for four plus months.

REASON TRANSFER IS NECESSARY - BE SPECIFIC

Transfer is to make funds available to purchase a needed pressure washer for the airport.

FISCAL NOTE:

Sufficient funds are available for transfer. 8/9/13

ADMINISTRATIVE NOTE:

Recommended. 

REQUIRED APPROVAL

DATE

COMMITTEE CHAIR

Governing Committee

Finance Committee

9-19-13



**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**



Public Works Committee
INITIATED BY _____

Ben Coopman, Public Works Director
DRAFTED BY _____

Public Works Committee
SUBMITTED BY _____

September 9, 2013
DATE DRAFTED _____

AUTHORIZING PURCHASE OF MOTOR POOL REPLACEMENT VEHICLES
ROCK COUNTY DEPARTMENT OF PUBLIC WORKS

- 1 **WHEREAS**, Section 2.218(3)(c) of the Purchasing Ordinance does allow Rock County to purchase
- 2 vehicles through a cooperative purchasing agreement with the State of Wisconsin under contract #15-
- 3 07006-202; and,
- 4
- 5 **WHEREAS**, Ewald Automotive of Oconomowoc, Wisconsin was awarded the 2013 State Contract for
- 6 4-Door Sedans; and,
- 7
- 8 **WHEREAS**, the staff of Public Works did review the State of Wisconsin bid specifications and
- 9 recommends purchasing five 2013 Chevrolet Impala LT Sedans through the State bid. These sedans will
- 10 replace existing vehicles that are scheduled to go to auction.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly assembled
- 13 this _____ day of _____, 2013, to authorize the purchase of five 2013 Chevrolet
- 14 Impala LT Sedans through the State Contract from Ewald Automotive of Oconomowoc, Wisconsin in the
- 15 amount of \$95,380 (\$19,076 each).
- 16
- 17 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon receipt and acceptance by the
- 18 Public Works Director.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis Yankee, Chair

Betty Jo Bussie, Vice Chair


Eva M. Arnold

Brent Fox

Rick Richard


ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

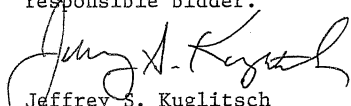
FISCAL NOTE:

\$118,000 is included in the Motor Pool's 2013 budget, A/C 41-4290-4290-67105, for the purchase of vehicles.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.


Jeffrey S. Kuglitsch
Corporation Counsel

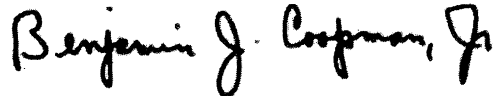
- Executive Summary -

Authorizing Purchase of Motor Pool Replacement Vehicles
Rock County Department of Public Works

The purpose of this resolution is to authorize the purchase of five replacement 2013 sedan automobiles.

Therefore, it is recommended that the automobiles be acquired from the current best bid on the State vehicle bid program, through Ewald Automotive of Oconomowoc, Wisconsin.

Respectfully submitted,

A handwritten signature in black ink that reads "Benjamin J. Coopman, Jr." The signature is written in a cursive style with a large, prominent initial 'B'.

Benjamin J. Coopman, Jr., P.E.
Public Works Director