

Public Works Committee Minutes
Tuesday, January 22, 2013 – 8:30 a.m.
4004 South Oakhill Avenue
Southern Wisconsin Regional Airport - Janesville WI

Call to Order. Chair Yankee called the meeting of the Public Works Committee to order at 8:30 a.m.

Committee Members Present. Supervisors Brown, Bussie, Fox and Yankee

Committee Members Absent. Supervisor Arnold

Staff Members: Ron Burdick Airport Director
 Deb Lawton Secretary II

Others Present: Dave Homan Airport Tenant
 Sandy Homan Airport Tenant
 Brandon Willard Airport Tenant
 Kenna Willard Airport Tenant

Approval of Agenda. Supervisors Brown and Bussie moved today's agenda changing item 7b1. from Site Visit to Slideshow. MOTION CARRIED.

Approval of Minutes. Supervisors Fox and Brown moved the minutes. MOTION CARRIED.

Vouchers/ Bills/Encumbrances/Pre-Approved Encumbrances, Amendments and Transfers. Supervisors Bussie and Brown moved the Pre-Approved Encumbrance for Airport Liability Insurance totaling \$17,430. MOTION CARRIED.

Citizen Participation, Communications and Announcements. Ron discussed the upcoming Sponsor Workshops held by the Bureau of Aeronautics in Madison. The dates this year will be March 19, 20 or 21. Committee members interested in attending should contact Ron Burdick.

Ron reported a letter has been sent to Fab Tech. They have had violations from the City of Janesville Fire Department and have 15 days to obtain the proper permits from the city.

Ron stated at the next meeting there will be an item on the agenda on storm water utility charges. Supervisor Bussie hoped there would be supporting documentation with the agenda. Supervisor Fox agreed.

AIRPORT BUSINESS

Consider Extending Airport House Rental Agreement for One Year. Supervisors Fox and Brown moved the request to extend the lease for one year. Ron stated other airport rates were not increased and recommends approving this lease for an additional year with no increase. MOTION CARRIED.

Consider Gas Regulator Easement with Alliant Energy. Supervisors Bussie and Brown moved the request. Ron explained Alliant has requested an easement to move the gas line. Ron is in favor of the easement and requests that this Committee approve sending it to the Staff Committee for action. MOTION CARRIED.

Airport Accounts Receivables. Ron distributed the report. Discussion on outstanding balance took place. Discussion on balance owed by Airfest took place. There will be no Airfest scheduled unless a jet team is available. It was suggested that the Airport pursue the debt at that time. Supervisors Brown and Bussie moved to proceed as discussed. MOTION CARRIED.

Completion of Hazardous Wildlife Assessment and Training. Ron reported the Airport's Hazardous Wildlife Assessment and Training have been completed. Discussion on various wildlife issues took place.

Project Updates: Terminal Building Slideshow. The Committee viewed a slideshow of the terminal building project to date. The bid package for the next phase should go out in March.

Meeting Date for February, 2013. Airport meeting will be Tuesday, February 26, 2013 at 8:30 a.m.

Dave Homan discussed finding a way to keep Blackhawk Technical College's aviation program at the Airport. Discussion centered on contacting James Otterstein from Planning.

Adjournment. Supervisors Fox and Brown moved to adjourn at 9:25 a.m. MOTION CARRIED.

Respectfully submitted,

Debra A. Lawton
Secretary II