

Public Works Committee Minutes  
Monday, December 13, 2010 – 8:30 a.m.  
Airport Administration Building  
Southern Wisconsin Regional Airport - Janesville WI

Call to Order. Chair Yankee called the meeting of the Public Works Committee to order at 8:30 a.m.

Committee Members Present. Supervisors Arnold, Bussie, Fox and Yankee

Committee Members Absent. Supervisor Diestler

Staff Members:        Ron Burdick                Airport Director  
                                 Deb Lawton                Secretary II

Others Present:        Phil Owens                Hangar 43/Rock County Board Supervisor  
                                 Bonnie Cooksey            JJC  
                                 Jim Freeman                Helicopter Specialties, Inc.

Approval of Agenda. Supervisors Arnold and Fox moved the agenda. **MOTION CARRIED.**

Approval of Minutes of November 23, 2010. Supervisors Arnold and Bussie moved the minutes. **MOTION CARRIED.**

Citizen Participation, Communications and Announcements. Supervisor Owens reported the design subcommittee had a good meeting on the terminal remodeling project. Mr. Burdick distributed a news article from *Midwest Flyer* stating Bob Kunkel and Dick Wixom were inducted into the Hall of Fame.

## **AIRPORT BUSINESS**

Set 2011 Rates for Leases and T-Hangars. Supervisors Fox and Arnold moved to raise the rates by 1.2% based on the Urban Rate of Inflation. Discussion on not raising t-hangar rates took place. Supervisors Bussie and Fox amended the motion to not include t-hangars in the increased rental fees for 2011. Supervisor Fox abstained. **MOTION CARRIED 2-1** with Supervisor Arnold dissenting.

Chair Yankee directed the Airport Director to make up specs for new t-hangars and to put money in the 2012 budget. Discussion.

Update on Draft of New Minimum Standards and Rules and Regulations. Ron stated the tenants have been notified of the draft which can be accessed by the website. The 30-day period to make suggestions will expire the end of this week. Mr. Burdick will return to this Committee after all comments have been received.

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Update on Terminal Development. Mr. Burdick reported the design subcommittee met and will meet three more times with Mead & Hunt. Their recommendations will be brought back to this Committee for approval. He hopes to have the project bid out by mid-April, 2011.

Airport Accounts Receivables. The report was distributed and discussion took place on overdue accounts.

Next Meeting Date. The next meeting date will be Tuesday, January 25 at 8:30 a.m.

Adjournment. Supervisors Arnold and Fox moved adjournment at 9:10 a.m. MOTION CARRIED.

Respectfully submitted,

Debra A. Lawton  
Secretary II