

Public Works Committee Minutes
Tuesday, March 29, 2011 – 8:30 a.m.
Airport Administration Building
Southern Wisconsin Regional Airport - Janesville WI

Call to Order. Chair Yankee called the meeting of the Public Works Committee to order at 8:30 a.m.

Committee Members Present. Supervisors Bussie, Diestler and Yankee

Committee Members Absent. Supervisors Arnold and Fox

Staff Members: Ron Burdick Airport Director
 Deb Lawton Secretary II
 James Otterstein Rock County Planning & Development

Others Present: Bonnie Cooksey JJC
 David Homan Hangar #39
 Tom Morgan Wisconsin Aviation Academy
 Phil Owens Rock County Board Supervisor/Airport Tenant
 Bob Roessel RT Aviation

Approval of Agenda. Supervisors Diestler and Bussie moved the agenda. MOTION CARRIED.

Approval of Minutes of February 22, 2011. Supervisors Bussie and Diestler moved the minutes. MOTION CARRIED.

Vouchers/Bills/Encumbrances/Pre-Approved Encumbrance Amendments. None.

Citizen Participation, Communications and Announcements. None.

AIRPORT BUSINESS

Approve AirFEST Agreement with AirFEST Update. Discussion on percentage of ticket sales the County should charge AirFEST took place. Supervisors Bussie and Diestler moved the agreement and to keep the percentage the same as in the past, 1.3% of ticket sales. MOTION CARRIED.

Approve Wisconsin Aviation Academy Agreement for Wingz and Wheels Event. Mr. Morgan explained this event to the Committee. Discussion on the Wisconsin Aviation Academy took place. Supervisors Diestler and Bussie moved the agreement for Wings and Wheels on August 20. Wisconsin Aviation Academy will pay the County \$750 plus any overtime charges for county staff time. MOTION CARRIED.

Approve Wisconsin Aviation Academy Agreement for Dairy AirFAIR Event. Supervisors Bussie and Diestler moved the agreement. Mr. Morgan stated this will be a Taste of Wisconsin type of

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event on August 27 and the Wisconsin Aviation Academy will pay the County \$750 plus any overtime charges for county staff time. MOTION CARRIED.

Approve Wisconsin Aviation Academy Agreement for 9/11 Memorial Tribute Event. Supervisors Diestler and Bussie moved the agreement for the 9/11 Memorial Tribute Event. This event will be held on September 11 and the Wisconsin Aviation Academy will pay the County \$750 plus any overtime charges for county staff time. MOTION CARRIED.

AirFEST Lease Termination. Mr. Morgan is terminating his lease for space at the terminal due to impending construction.

Mr. Morgan departed.

Terminal Building Update. Mr. Burdick met with the Bureau of Aeronautics and Mead and Hunt. The plans are 65% completed. The bidding will be pushed back one month due to the state fiscal year, which begins July 1. The parking lot reconstruction will fall back one year and not be completed until 2012. The three separate projects will be the shell of the building, refurbishing administration offices and conference rooms and the restaurant will be the last project.

Airport Website Update. James Otterstein reported on the development of a new web page for the Southern Wisconsin Regional Airport. The new website was shown to the Committee.

Airport Accounts Receivables. The report was distributed and discussion took place on overdue accounts.

Next Meeting Date. Tuesday, April 26.

Adjournment. Supervisors Diestler and Bussie moved adjournment at 9:35 a.m. MOTION CARRIED.

Respectfully submitted,

Debra A. Lawton
Secretary II