

COUNTY OF ROCK
Public Works
Department
Airport Division
Telephone: 608-757-5768



Southern Wisconsin
Regional Airport
4004 S. Oakhill Avenue
Janesville, WI 53546
Fax : 608-758-3060

AGENDA
Public Works Committee Meeting
Tuesday, July 23, 2013 at 8:30 a.m.

Southern Wisconsin Regional Airport Administration Office
4004 S. Oakhill Ave.
Janesville, WI 53546

1. Call to Order at 8:30 a.m.
2. Approval of Agenda
3. Approval of Minutes June 25, 2013
4. Vouchers/Bills/Encumbrances/Pre-Approved Encumbrance Amendments
 - a. Voucher No. 9085 to Wisconsin Department of Transportation
5. Citizen Participation, Communications, and Announcements

AIRPORT BUSINESS

6. **Action Items**
 - a. Discuss Request from Brett Gelbach to Terminate T-hangar Storage Agreement Early
 - b. Airport Accounts Receivables
7. **Information Items**
 - a. Project Updates:
 - 1) 14/32 Runway Joint Sealing
 - 2) Terminal Expansion Project

HIGHWAY BUSINESS

8. **Action Items**
 - 1) Award Bids –Storm Sewer – CTH M

PARKS BUSINESS

9. **Action Items**
 - a. Consider Resolution Acceptance of rock County 2013-2014 snowmobile DNR Grant S-4292
10. Next Meeting Date for August 2013
11. Adjournment



Division of Transportation
Investment Management
PO Box 7914
Madison, WI 53707-7914

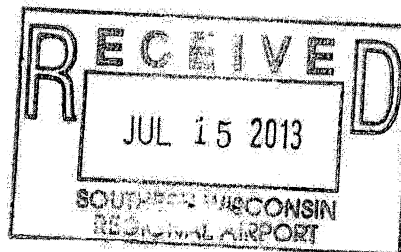
Scott Walker, Governor
Mark Gottlieb, P.E., Secretary
Internet: www.dot.wisconsin.gov

Telephone: 608-266-3351

Facsimile (FAX): 608-267-6748

June 26, 2013

SOUTHERN WISCONSIN REGIONAL AIRPORT
ATTN: RON BURDICK
4004 S OAKHILL AVE
JANESVILLE WI 53545



Southern Wisconsin Regional Airport
State Aid Project 0-55-0028-70
Construct east side terminal building expansion

Dear Mr. Burdick:

Please send us a check in the amount of \$250,000.00 to pay for your share of this project, as indicated in the State Finding signed June 20, 2013.

This amount represents your estimated share of project costs. If project costs differ from original estimates, we may request additional funds or return funds to you at a later date.

Please follow the instructions on the attached invoice when sending your check. If you have questions regarding this billing, contact us.

Sincerely,

A handwritten signature in cursive script that reads "Tami Weaver".

Tami Weaver
Financial Specialist
(608) 267-7110
tamera.weaver@dot.wi.gov

TJW
800dev.dot/r.06/11/13



Division of Business Management
 Bureau of Business Services
 PO Box 7366
 Madison, WI 53707-7366

(608) 261-0259

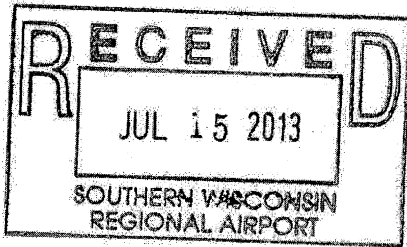
INVOICE 66852

Invoice Date: 7/11/2013

RON BURDICK, MGR.
 SOUTHERN WI REGIONAL AIRPORT
 4004 S. OAKHILL AVE.
 JANESVILLE, WI 53545

Account #: SOUT7
 Customer P.O.#:

Description	Qty	Unit Price	Amount
SEE ENCLOSED	1	\$250,000.000	\$250,000.00
Total:			\$250,000.00
State Sales Tax:			\$0.00
Local Sales Tax:			\$0.00
Stadium Tax:			\$0.00
Invoice Total:			\$250,000.00
Paid:			
Balance Due:			\$250,000.00



(Please refer to the above invoice number for all inquires) - Retain this part for your records

Invoice Number: 66852 Balance Due: \$250,000.00 AMOUNT PAID: _____

Date: 7/11/2013

Make checks payable to:
 Wisconsin Dept. of Transportation

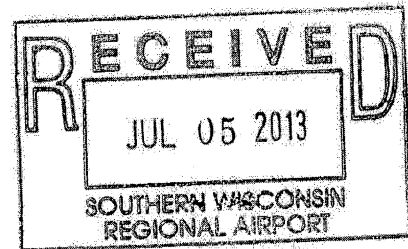
Mail To:
 Wisconsin Dept. of Transportation
 Bureau of Business Services
 P.O. Box 7366
 Madison, WI 53707-7366

**** For proper credit, return this part with your remittance ****

To: Southern Wisconsin Regional Airport
From: Brett Gelbach

I Brett Gelbach would like to be put on the agenda for the next public works committee meeting about getting out of my lease with minimal penalties for hanger number 35. I have sold my house in Janesville and recently relocated to Oshkosh Wisconsin for my current job.

Thank You
Brett Gelbach



**Rock County Department of Public Works
Airport Division – Issue Paper**

Issue – Request by T-hangar tenant to terminate Aircraft Storage Agreement prior to the end of the lease term.

Discussion –

The Southern Wisconsin Regional Airport Aircraft Storage Agreement states:

“The term of all annual agreements shall be for a period of one-year beginning February 1 and ending January 31 of each year and will automatically renew February 1 unless thirty (30) days written notice of termination is given by either party prior to January 1.”

Mr. Gelbach rented Hangar 30 on March 27, 2011; on June 17, 2011, Mr. Gelbach moved into Hangar 35. On February 2, 2012, Mr. Gelbach signed a new lease on Hangar 35 in accordance with the county’s concealed weapons policy. On June 19, 2013, an invoice was returned to the airport by the United States Post Office. A subsequent e-mail to Mr. Gelbach resulted in a request to have his mailing address changed to Oshkosh, WI. On July 5, 2013, a request to be released from the storage agreement was received due to relocation for Mr. Gelbach’s employment.

Recommendation – Matter of policy.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
Initiated by _____

Public Works Committee
& Parks Advisory Committee
Submitted by _____



Lori Williams, Parks Director
Drafted by _____

July 9, 2013
Date Drafted _____

ACCEPTANCE OF ROCK COUNTY 2013-2014 SNOWMOBILE DNR GRANT S-4292

1 **WHEREAS**, the Rock County Board of Supervisors Resolution #81-6A-038, on the 11th day of
2 June, 1981, adopted the Rock County Snowmobile Plan; and,

3

4 **WHEREAS**, the Rock County Preliminary Application for 100% funding was approved by the
5 Wisconsin Department of Natural Resources in the total amount of \$56,600 to provide 226.4
6 miles of Rock County Trails; and,

7

8 **WHEREAS**, upon completion by signature of Recreation Aids Grant Agreements, Rock County
9 will qualify for 100% funding for acquisition of trail easements, bridge development, insurance
10 and maintenance of the trail, payable as follows: 50% in advance and 50% upon inspection and
11 approval for development; and,

12

13 **WHEREAS**, the Rock County Snowmobile trail provides a needed winter recreational facility
14 in Rock County.

15

16 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors on
17 this _____ day of _____, 2013, hereby accepts the 2013-2014 Rock
18 County Snowmobile Grant.

19

20 **BE IT FURTHER RESOLVED**, that the County Board Chair and the County Clerk are hereby
21 authorized and directed to sign the grant agreements and that these documents be submitted to
22 the Wisconsin Department of Natural Resources.

23

24 **BE IT FURTHER RESOLVED**, that the Parks Director be named the Snowmobile Trail
25 Coordinator and act as authorized official to file all necessary documents for administration
26 and reimbursement of this program, with the Rock County Alliance of Snowmobile Clubs
27 named as subcontractor to carry out the work of the program (signing, grooming, and general
28 trail maintenance). The Rock County Alliance of Snowmobile Clubs is a 501(c)(3) federal
29 charitable organization. They are in partnership with Rock County to carry out this
30 recreational program in Rock County.

2013-2014 Snowmobile DNR Grant

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Respectfully submitted,

PUBLIC WORKS COMMITTEE

Kurtis Yankee, Chair

Betty Jo Bussie, Vice-Chair

Eva M. Arnold

Brent Fox

Rick Richard

PARKS ADVISORY COMMITTEE

Tom Presny

Floyd Finney

Dean Paynter

FISCAL NOTE:

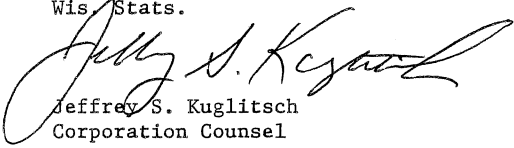
\$56,600 is included in the Parks' 2013 budget, A/C 41-4592-4593, for the 2013-2014 Snowmobile Grant Program.



Sherry Oja
Finance Director

LEGAL NOTE:


The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

EXECUTIVE SUMMARY
FOR
ACCEPTANCE OF 2013-2014 ROCK COUNTY SNOWMOBILE FUNDING
DNR GRANT S-4292

This resolution provides final authorization to accept funding for the winter 2013-2014 Rock County Snowmobile Trail Program.

Our preapplication has been reviewed and the grant we are accepting is:

S-4292	Trail Maintenance 226.4 miles @ \$250	\$56,600
	Lease Acquisition (now part of Maintenance @ \$250/mile)	\$0
	Insurance (none)	\$0
	Grant Total	\$56,600

The Rock County Public Works Committee and the Parks Advisory Committee will subcontract this work to the Rock County Alliance of Snowmobile Clubs and they will provide most of the actual labor and machinery to do this work. The Rock County Alliance of Snowmobile Clubs is a partner with Rock County to bring this recreational opportunity to the citizens of Rock County. This group is a federal 501(3)(c) tax exempt and State of Wisconsin Chapter 181 charitable not for profit organization. Any clerical, bookkeeping or field work (including labor, materials, and machinery) by DPW Parks Division or Highway Division is 100% billed. Any time spent by the Parks Director to administer and inspect the work of this program is billed to the grant.

These funds are 100% provided by the payments snowmobilers have made through license and prorated fuel tax payments. Rock County receives a 50% advance payment check after the completed contract is signed, the balance due upon final close out of the grant.