

**County of Rock
Public Works Department**



3715 Newville Road
Janesville Wisconsin 53545
Telephone: 608/757-5450
Fax: 608/757-5470
www.co.rock.wi.us

Highways
Parks
Airport

- A G E N D A -

Public Works Committee Meeting
Tuesday, September 11, 2012 – 8:00 a.m.
Public Works Department Committee Room

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes of August 14, 2012
4. Citizen Participation, Communications, and Announcements
5. Vouchers/Bills/Encumbrances/Pre-Approved Encumbrance Amendments & Transfers

PARKS BUSINESS

6. **ACTION ITEMS**

- a. Approve Resolution Adoption of the Rock County Parks ADA Assessment and Improvement Plan
- b. Approve Resolution Authorizing Acceptance of Avon Land Donation from the Natural Land Institute
- c. Approve Resolution Acceptance of Recreational Trail Grant Funds from the Wisconsin Department of Natural Resources for Magnolia Bluff Park Trail Improvements

7. **INFORMATION ITEMS**

- a. Project Report
8. Parks Advisory Committee Remarks
9. Next Meeting Date
10. Adjournment

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Public Works Committee
INITIATED BY

Lori Williams, Parks Director
DRAFTED BY

Public Works Committee
& Parks Advisory Comm.
SUBMITTED BY



August 21, 2012
DATE DRAFTED

**ADOPTION OF THE ROCK COUNTY PARKS
ADA ASSESSMENT AND IMPROVEMENT PLAN**

- 1 **WHEREAS**, it is good management practice for the Rock County Parks Division to evaluate and have long-
- 2 range plans for its parks operations, and assets in regards to accessibility requirements; and,
- 3
- 4 **WHEREAS**, state and federal regulatory standards were used as the basis for evaluation of the facilities; and,
- 5
- 6 **WHEREAS**, the Rock County Parks Division has prepared an assessment of park facilities for compliance with
- 7 applicable state and federal accessibility guidelines; and,
- 8
- 9 **WHEREAS**, the Parks Division has prepared a report that identifies improvements needed to bring facilities up
- 10 to these standards to the maximum extent possible; and,
- 11
- 12 **WHEREAS**, the Rock County Parks ADA Assessment and Improvement Plan is intended to be used by the Rock
- 13 County Board of Supervisors to direct the Public Works Committee and County staff to pursue appropriate
- 14 projects in Rock County Park facilities; and,
- 15
- 16 **WHEREAS**, the Rock County Parks ADA Assessment and Improvement Plan has been reviewed and
- 17 recommended for adoption by the Public Works Committee and Parks Division staff.
- 18
- 19 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors on this ____ day of
- 20 _____, 2012, hereby adopts the Rock County Parks ADA Assessment and Improvement Plan; and,
- 21
- 22 **BE IT FURTHER RESOLVED**, that the Rock County Board of Supervisors shall pursue the implementation of
- 23 the Rock County Parks ADA Assessment and Improvement Plan as opportunities and resources are presented and
- 24 available.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Endorsed by:
PARKS ADVISORY COMMITTEE

Kurtis L. Yankee, Chair

Floyd Finney

Betty Jo Bussie, Vice-Chair

Thomas Presny

Eva M. Arnold

Dean Paynter

Brent Fox


Dave Brown

ADOPTION OF THE ROCK COUNTY PARKS ADA ASSESSMENT AND IMPROVEMENT PLAN

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FISCAL NOTE:

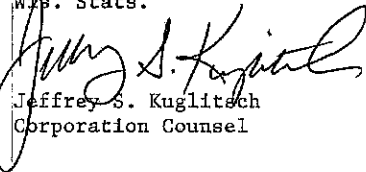
This resolution approves the Parks ADA Assessment and Improvement Plan and has no fiscal impact in and of itself. Funding for items included in the Plan would need to be approved through the budget process or by separate resolution.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.01 & 59.51, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

**ADOPTION OF THE ROCK COUNTY PARKS
ADA ASSESSMENT AND IMPROVEMENT PLAN**

- EXECUTIVE SUMMARY -

The Rock County Parks Division has prepared an assessment and Improvement Plan for the purpose of documenting and evaluating park facilities for compliance with applicable state and federal accessibility guidelines. It also identifies needed improvements to bring facilities up to these standards to the maximum extent feasible.

The regulatory standards that are the basis for evaluation of the facilities include the following:

1. Americans with Disabilities Act 2010 Standards for Accessible Design
2. Title II of the ADA; 2010 Standards for State and Local Government Facilities
3. US Access Board Accessible Recreation Facilities
4. Wisconsin Administrative Code, Department of Commerce, Chapter Comm 69, Barrier Free Design

For all regulations, the requirements apply to newly constructed or altered facilities and are not retroactive. If a facility was built prior to 1991, no standards were in place at the time of construction. If a facility was built between 1991 and March 15, 2012 the 1991 standards apply. Any new construction or alterations built after March 15, 2012 must comply with the 2010 standards. Many of the Rock County facilities were built prior to 1991 and reasonable accessible improvements are proposed to the maximum extent feasible.

For each park we have provided an assessment identifying the primary amenities and the compliance status of each. The assessment was completed with the assistance of Andrew Janicki, the Wisconsin Department of Natural Resources Accessibility Coordinator.

Also provided are the improvement recommendations for each park. Recommended improvements will require further evaluation and design to determine the best approach and resolution.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
Initiated by _____



Lori Williams, Parks Director
Drafted by _____

Public Works Committee
& Parks Advisory Committee
Submitted by _____

August 20, 2012
Date Drafted _____

AUTHORIZING ACCEPTANCE OF AVON LAND DONATION FROM THE NATURAL LAND INSTITUTE

- 1 **WHEREAS**, the Rock County Department of Public Works Parks Division was approached by the
 2 Natural Land Institute in regards to a potential land donation of parcel number 6-1-331 in Avon
 3 Township, and;
 4
 5 **WHEREAS**, the Department of Public Works Parks Division has toured the property which is adjacent
 6 to the Avon Wildlife Area, a Rock County Park, and;
 7
 8 **WHEREAS**, the Parks Division has found the land to be an opportunity for the Department to expand
 9 the Avon Wildlife Area by 0.84 acres;
 10
 11 **NOW THEREFORE BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
 12 this _____ day of _____, 2012 does hereby authorize the acceptance of the land donation
 13 of parcel number 6-1-331 in the Avon Township, WI, from the Natural Land Institute, and;
 14
 15 **BE IT FURTHER RESOLVED** that the County Board Chair and the County Clerk be authorized to
 16 execute legal documents related to the land donation on behalf of the County, and;
 17
 18 **BE IT FURTHER RESOLVED** that the following contingencies set forth by the Natural Land Institute
 19 are acceptable to the Department of Public Works Parks Division: 1) assurance that the property will
 20 remain an undeveloped wildlife area open to the public for passive recreation; acceptable improvements
 21 include a gravel roadway, small parking area and hiking trails, 2) a sign is erected honoring the John
 22 Freedlund family for their donation.

Respectfully submitted,
PUBLIC WORKS COMMITTEE

PARKS ADVISORY COMMITTEE

Kurtis Yankee, Chair

Tom Presny

Betty Jo Bussie, Vice-Chair

Floyd Finney

Eva M. Arnold

Dean Paynter

Brent Fox

Dave Brown

AUTHORIZING ACCEPTANCE OF AVON LAND DONATION FROM THE NATURAL LAND INSTITUTE

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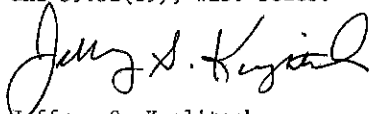
FISCAL NOTE:

No fiscal impact at this time. The Rock County Parks Green Fund has agreed to cover all costs associated with the land donation. Also, the parcel is currently classified as tax exempt. Therefore, there will not be a loss of property tax revenue upon acceptance of this donation. Funding for any future improvements will need to be approved by the County Board by separate resolution or through the budget process.


Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.51 and 59.52(19), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Craig Knutson
County Administrator

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

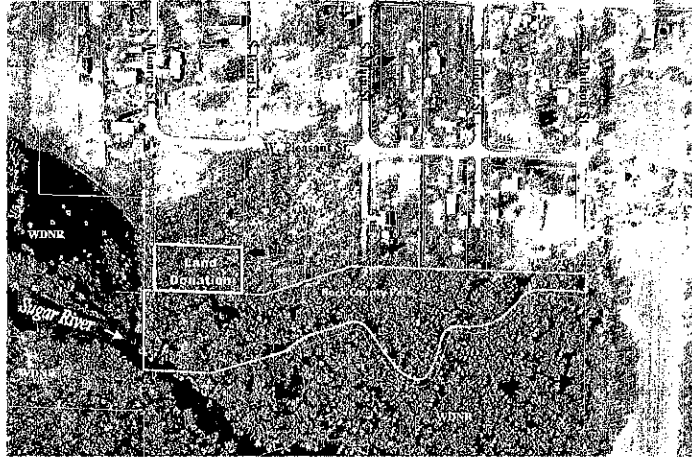
Marilynn Jensen

Louis Peer

- EXECUTIVE SUMMARY -
**AUTHORIZING ACCEPTANCE OF
AVON LAND DONATION
FROM THE NATURAL LAND INSTITUTE**

Rock County Parks was contacted by Jerry Paulson of the Natural Land Institute in regards to a potential land donation. The Natural Land Institute is a private land trust that operates primarily in northern Illinois.

The parcel is approximately one acre of land, parcel number 6-1-331, comprised of lots 78-81 of block 13 of the original Avon plat. The parcel is adjacent to the Avon Wildlife Area, an existing Rock County Park, located on the northwest end of the park.



Rock County Parks will be responsible for all costs associated with the land donation: the title insurance policy and a land boundary survey. These costs will be paid for by the Rock County Park Green fund. The Rock County Green Fund was created in 2001 to raise funds for the Rock County Park system. The Green Fund supports projects "above and beyond" the county parks budget, no county money goes in to the Green Fund.

The Public Works Committee voted unanimously in favor of pursuing the acceptance of this land donation at their August 14, 2012 meeting.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee
Initiated by _____



Lori Williams, Parks Director
Drafted by _____

Public Works Committee
& Parks Advisory Committee
Submitted by _____

August 24, 2012
Date Drafted _____

ACCEPTANCE OF RECREATIONAL TRAIL GRANT FUNDS FROM THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES FOR MAGNOLIA BLUFF PARK TRAIL IMPROVEMENTS

- 1 **WHEREAS**, the Rock County Board of Supervisors Resolution 12-6B-063, on the 28th day of June, 2012,
- 2 adopted the Magnolia Bluff Park Master Plan; and
- 3
- 4 **WHEREAS**, during the development of this plan, the Public Works & Parks Advisory Committee
- 5 worked with the Magnolia Bluff Steering Committee, the Rock County Multi-use Trail Group, the
- 6 National Park Service, the Ice Age Trail Alliance and the general public to collect input and feedback on
- 7 park improvements and priorities laid out in the Magnolia Bluff Park Master Plan; and
- 8
- 9 **WHEREAS**, Rock County applied for DNR Recreation Trails Stewardship grant funds pursuant to
- 10 provisions of s.23.09(12) of the Wisconsin Statutes and as authorized by county board resolution 12-3B-623
- 11 on the 22nd day of March, 2012 to renovate the trails at Magnolia Bluff Park for public outdoor recreation
- 12 purposes as described in the application; and
- 13
- 14 **WHEREAS**, matching grant funds totaling \$54,738 were awarded from the Wisconsin DNR and a
- 15 resolution accepting the same is required by the County;
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 18 this ____ day of _____, 2012 does hereby approve the acceptance of these funds.
- 19
- 20 **BE IT FURTHER RESOLVED**, that the Parks Director be authorized to file all necessary documents for
- 21 administration and reimbursement of this program; and,
- 22
- 23 **BE IT FURTHER RESOLVED** that the Parks Director be authorized and directed to sign the grant
- 24 agreements and that these documents be submitted to the Wisconsin Department of Natural Resources.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

PARKS ADVISORY COMMITTEE

Kurtis Yankee, Chair

Tom Presny

Betty Jo Bussie, Vice-Chair

Floyd Finney

Eva M. Arnold

Dean Paynter

Brent Fox

Dave Brown

ACCEPTANCE OF RECREATIONAL TRAIL GRANT FUNDS FROM THE WISCONSIN
DEPARTMENT OF NATURAL RESOURCES FOR MAGNOLIA BLUFF PARK TRAIL IMPROVEMENTS

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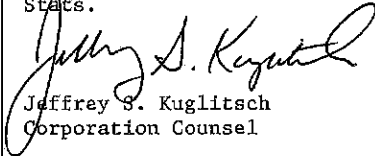
This resolution authorizes the acceptance of \$54,738 in State Aid to renovate the trails at Magnolia Bluff Park. County matching funds in the amount of \$54,738 are required. The County matching funds will need to be approved by the County Board either through a separate resolution or through the 2013 budget process.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to accept grant funds pursuant to sec. 59.52(19), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson
County Administrator

- EXECUTIVE SUMMARY -
ACCEPTANCE OF RECREATIONAL TRAIL GRANT FUNDS
FROM THE WISCONSIN DEPARTMENT OF NATURAL RESOURCES
FOR MAGNOLIA BLUFF PARK TRAIL IMPROVEMENTS

The Rock County Board of Supervisors adopted the master plan for Magnolia Bluff Park on June 28, 2012. One of the focuses of this master plan is renovating and improving the trail system.

The trails at Magnolia Bluff County Park are currently facing several challenges, including unsustainable trails because of poor design and trails that are in desperate need of maintenance. The work proposed includes several different types of improvement/maintenance projects. It also includes an ADA-compliant trail, not only to meet accessible route standards, but also to provide an accessible trail experience for individuals with disabilities.

The project includes:

1. Close trail sections that have erosion and accessibility issues and establish new trail segments to complete the trail system.
2. As part of the trail reconstruction, create several interlocking trail loops that can be followed using a map and park signage.
3. Build ADA-compliant hard surface crushed limestone trail along the lower and upper parking areas, connecting the existing wells, existing bathrooms, and trail entrances to accessible parking stalls.
4. Build a trail loop that is accessible to all users. The proposed loop was chosen because it connects the park's main facilities, best views, and the existing natural grade has the least amount of undulations compared to the other trail segments.
5. Add grass pavers at the base of the bluff trail to the upper picnic area. Some erosion has occurred due to steep slopes. To mitigate this issue grass pavers can be installed under native grass.
6. Maintain and improve trail signage with reassurance and junction markers. Replace damaged or broken signs and add new signs where needed.

A hired contractor specializing in sustainable trail design will complete trail reconstruction and maintenance work. Competitive bids will be solicited over the winter of 2012-13. The work will be completed during the 2013 construction season. Park volunteers will be rallied to assist parks staff and/or the contractor with rehabilitation of closed trails. Parks staff will complete trail sign replacement and installation.

The grant requires a 50/50 match of local funds. The local match is included in the 2013 Park's capital budget request.

**Current Rock County Park Projects
August 8, 2012 – September 10, 2012**

- **Beckman Mill**----- 1) Received final payment from DNR for ADLP and URGP grants.

 - **Beloit-Janesville Trail**----- 1) Attended meetings as scheduled.

 - **Carver- Roehl**----- 1) Completed down tree removal on trails.

 - **Community Coordinator**----- 1) Attended Town and Country RC&D meeting (Joleen is co-leader of their Invasive Species Issue Team) August 8.
2) Took over coordination of current Wellness Committee employee challenge because the chair accepted another position within the County.
3) Participated in wetland restoration grant webinar August 20.
4) Hosted a promotional booth at Garden Fest August 25.
5) Coordinated Send Your Legislator Down the River with the Rock River Coalition on August 27.
6) Interviewed by the Janesville Gazette videographer to promote an upcoming Rock River Clean-up. View the interview on the Gazette's website!

 - **Delong**----- 1) Called Duesterbeck and ordered new appraisal.

 - **Gibbs Lake**----- 1) Tree work by house needs to be completed when time and staff allow.
2) Roof repairs on house needed.
-

- **GIS**-----1) Attend Land Records meetings as scheduled.

 - **Magnolia Bluff** -----1) Received written notification from WDNR of \$55,000 grant award.

 - **Royce Dallman**-----1) Bid awarded for new pier.

 - **Turtle Creek**-----1) Bid Specifications finished for building improvements and advertised. Bids due September 4.
2) Attended Pre Bid meeting held for contractors on August 22.

 - **Other Information**-----1) Budget work and meetings as scheduled.
2) Dean Paynter appointed as new advisory member to replace Mike Guisleman.
3) Lori appointed to WPRA leadership academy council for 2013-2015.
4) 4-10 schedule ended August 30.
5) Attending Emerald Ash Borer Meeting at the City of Janesville on September 10.
-