

ARROWHEAD LIBRARY SYSTEM BOARD MEETING

Arrowhead Library System Office

April 10, 2013

ALS Board President Rich Bostwick called the meeting to order at 6:07 p.m. Also present were Mike Rundle, Jose Carrillo, Janet Haag, Bill Wilson, Jeni Schomber and Steven Platteter.

The March 2013 minutes were moved approved by Mike Rundle. Rich Bostwick seconded and the motion carried unanimously.

March expenditures were approved on a motion by Jose Carrillo with Rich Bostwick seconding. The motion carried unanimously.

Citizen participation, communication or announcements:

Steve Platteter discussed:

- 1) Martha Aasen's last day was March 29th
- 2) Sharon Grover, Hedberg's Head of Youth Services and ALS Youth Services Liaison will be hosting a Summer Library Program workshop, for our libraries, on April 25th at Hedberg Public Library.

Unfinished Business

- a. **Shared System:** The RockCat Server will be upgraded on April 11th. Several libraries are closing and several others are skipping delivery on the 11th.
- b. **2012/2013 Budget:** 2012 budget is in Month 15. 2013 budget to be taken to full board at the May 2013 Meeting. Budget committee will meet again in July.
- c. **LSTA 2013:** There has been no word in regard to whether we will be receiving any additional funding to our two reduced 2013 LSTA grant awards.

New Business

- a. **Office Manager Position:** Platteter discussed that he wanted to handle the position internally, combining the Office Manager and Interlibrary

Loan Assistant positions. Platteter is working with ILL Assistant Anita Schultz in regard to this and will have a recommendation for the full board at the May 2013 Meeting.

- b. Check Cashing Authority for Anita Schultz:** Mike Rundle made a motion, seconded by Bill Wilson, to give check cashing authority to Anita Schultz. Motion carried unanimously.
- c. Phone and Internet Service:** Bill Wilson made a motion, seconded by Mike Rundle, that the Arrowhead Library System enter into an agreement with Charter Business for phone and internet service. Service too start in May. Motion carried unanimously.
- d. Transfer for ILS upgrade:** A motion was made by Bill Wilson, seconded by Jose Carrillo to approve the Line item transfer:
00-0000-0070-29636 computer to 51-5000-0000-64214 ILS costs \$13,383. Motion carried unanimously.

Communications:

Rich Bostwick announced that the ALS Personnel Committee will meet May 8th at 5:00pm, prior to the May 8th Board meeting at the Edgerton Public Library. The Personnel committee members are: Rich Bostwick Bill Wilson, Jose Carrillo and Steven Platteter.

Bill Wilson discussed developments with the Milton Public Library building.

The May ALS Board meeting will be at the Edgerton Public Library on Wednesday, May 8th, 2013 at 6:00 p.m.

Jose Carrillo made the motion to adjourn and Mike Rundle seconded. Motion carried unanimously. The meeting ended at 6:40 p.m.

Respectfully submitted,
Steven Platteter, Acting Secretary