

HEALTH SERVICES COMMITTEE

November 11, 2015

COMMITTEE MEMBERS PRESENT: Supervisors Grahn, Fell, Garrett, Driscoll and Pleasant

STAFF MEMBERS PRESENT: Sue Prostko, NHA; Donna Clark, DON; Doug Keating, Maintenance; Joanne Foss, Finance

CALL TO ORDER/APPROVAL OF AGENDA – Chair Grahn called the meeting of the Rock County Health Services Committee to order at 8:02 a.m. in the Rock Haven Conference Room. Supervisor Fell and Driscoll moved approval of the agenda. APPROVED.

APPROVAL OF MINUTES – October 14, 2015 – Supervisors Driscoll and Garrett moved approval of minutes for October 14, 2015. APPROVED.

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – The new Electronic Charting System has been installed. The training for staff has started.

BILLS – Supervisors Fell and Driscoll moved approval of the bills. ADOPTED

BUDGET TRANSFERS – None

PRE-APPROVED ENCUMBRANCE/ENCUMBRANCES – None

OLD BUSINESS

ROCK HAVEN – The floor tiles will be completely installed in early December.

NEW BUSINESS

RESIDENT COUNCIL MEETING – September minutes were provided.

ATTENDANCE AT SENIOR FAIRS – Rock Haven did not make it to the Senior Fairs this year. The pictures were done in time, but unable to pull everything else needed for them. Sue Prostko will get the items needed and be prepared for next year's fairs.

ROCK HAVEN 2016 BUDGET – The 2016 budget was approved. Sue Prostko gave a thanks to the Health Service Committee and County Board members.

STATE SURVEY OCTOBER 14, 2015 – Sue Prostko and Doug Keating gave an update on the Annual Survey. The plan of corrections are being completed to send back to the Department of Division of Quality Control.

RESOLUTION RECOGNIZING CONTANCE LAMBERT – Supervisors Fell and Driscoll moved approval of the resolution recognizing Constance Lambert for years of service to Rock Haven. APPROVED

PRIME VENDOR FOR PLASTIC TRASH LINERS - Supervisors Fell and Garrett made a motion for Professional Medical to supply plastic trash liners. Vote of 5 - 0. APPROVED.

PRIME VENDOR FOR HAND SOAP AND HAND SANITIZER – Supervisors Pleasant and Driscoll made a motion for North American to supply hand soap and hand sanitizer. Vote of 5-0. APPROVED.

PRIME VENDOR FOR DISPOSABLE EXAM GLOVES – Supervisors Fell and Pleasant made a motion for Medline to supply disposable exam gloves. Vote of 5-0. APPROVED.

MARKETING ROCK HAVEN SERVICES – Deferred until December

REPORTS

CENSUS – See Report

STAFF EDUCATION – Electronic Charting and EZ stand lifts.

FINANCE – Supervisors Driscoll and Pleasant motion to move Finance to item 7 on December agenda. APPROVED.

NEXT MEETING DATE – The next regular meeting of the Health Services Committee is scheduled for Wednesday, December 9, 2015 at 8 a.m. at Rock Haven Conference Room.

ADJOURNMENT – Supervisors Fell and Pleasant moved to adjourn the meeting. ADOPTED. The meeting adjourned at 9:33 a.m.

Respectfully submitted,
Michelle Lynch

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