

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, SEPTEMBER 23, 2014 – 8:00 A.M.
HEALTH CARE CENTER – THIRD FLOOR CONFERENCE ROOM
JANESVILLE, WI**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. **EXECUTIVE SESSION:** Per Section 19.85(1)(g), Wis. Stats. Conferring with Legal Counsel Regarding Potential Litigation (at 8:00 A.M.)
4. Reconvene at 8:05 A.M.
5. Approval of Minutes – September 9, 2014
6. Transfers and Appropriations
7. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
8. Approval of Purchase for 2015 Calendars - Office Pro Janesville – Alternate Brand
9. Resolution
 - A. Authorizing Legal Services for the Rock Haven Facility Construction Project Architect Contract
10. Tour of Outdoor Recreation Yard Project at Youth Services Center
Leave for Youth Services Center at 8:10 A.M.; Tour Project; Return to Health Care Center at 8:30 A.M.
11. Updates
 - A. Rock Haven
 - 1) Update Report
 - B. Courthouse Windows Project
 - 1) Update
 - C. Courthouse Planters
 - 1) Update
 - D. Youth Services Center Recreation Yard
 - 1) Update
 - 2) Change Order(s)
12. Communications, Announcements and Information
13. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
00-0000-0001-17100	POSTAGE METER CH	P1400541	09/03/2014	UNITED MAILING SERVICES INC	412.37
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	0.00	48,223.59	60,000.00	412.37	(108,635.96)
GENERAL FUND PROG TOTAL				412.37	

I have examined the preceding bills and encumbrances in the total amount of **\$412.37**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 23 2014**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62160	CLEANING CONTRAC				
		P1401478	08/25/2014	DIVERSIFIED BUILDING MAINTENAN	1,215.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	193,525.00	127,042.50	59,332.16	1,215.00	5,935.34
18-1810-0000-62400	R & M SERV				
		P1400397	09/09/2014	ARAMARK UNIFORM SERVICES INC	270.27
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	143,819.00	77,552.04	27,156.84	270.27	38,639.85
18-1810-0000-62461	ELEVATOR				
		P1400537	08/19/2014	STATE OF WISCONSIN	100.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	46,000.00	29,897.23	8,892.48	100.00	7,110.29
18-1810-0000-63500	R&M SUPPLIES				
		P1400394	08/26/2014	AARONS LOCK AND SAFE INC	115.00
		P1400402	08/27/2014	BJ ELECTRIC SUPPLY INC	2,542.02
		P1400405	08/31/2014	CITY OF JANESVILLE	47.20
		P1400406	09/09/2014	CONGRESS GLASS INC	205.00
		P1400408	08/27/2014	DE VERE COMPANY INC	879.40
		P1400412	09/08/2014	ENERGETICS INC	57.24
		P1400417	09/04/2014	GRAINGER PARTS	285.04
		P1400419	07/29/2014	HARRIS ACE HARDWARE	396.19
		P1400424	08/19/2014	ILLINGWORTH KILGUST MECHANICAL	7,374.70
		P1400425	08/21/2014	JACK AND DICKS FEED AND GARDEN	1,009.40
		P1400426	09/08/2014	JANESVILLE ELECTRIC MOTOR CORP	1,949.94
		P1400427	08/29/2014	JOHNSON CONTROLS INC	2,176.00
		P1400478	09/06/2014	MENARDS	2.96
		P1400524	08/26/2014	NAPA AUTO PARTS	6.50
		P1400534	08/26/2014	R E MICHEL COMPANY	84.48
		P1401457	08/13/2014	PUR CHEM LLC	2,140.16
		P1402967	08/21/2014	NU LINE STRIPING	1,000.00
		P1403111	08/26/2014	DAMARC QUALITY INSPECTION SERV	200.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	230,000.00	233,065.19	209,262.88	20,471.23	(232,799.10)
				GENERAL SERVICES PROG TOTAL	22,056.50
18-1811-0000-63500	R&M SUPPLIES				
		P1400427	08/19/2014	JOHNSON CONTROLS INC	8,799.62
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	14,739.49	72.03	8,799.62	(3,611.14)
				GLEN OAKS FACILITY OPERATION PROG TOTAL	8,799.62

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1816-0000-62400	R & M SERV	P1400397	08/26/2014	ARAMARK UNIFORM SERVICES INC	49.77
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	26,000.00	22,602.86	619.00	49.77	2,728.37
18-1816-0000-63500	R&M SUPPLIES	P1400417	09/04/2014	GRAINGER PARTS	64.63
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	8,605.62	557.68	64.63	10,772.07
COMMUNICATIONS CTR.OPERATION PROG TOTAL				114.40	
18-1817-0000-62400	R & M SERV	P1400397	09/02/2014	ARAMARK UNIFORM SERVICES INC	47.34
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	39,117.00	37,542.64	248.00	47.34	1,279.02
18-1817-0000-63500	R&M SUPPLIES	P1400400	08/22/2014	BATTERIES PLUS INC	51.90
		P1400425	08/22/2014	JACK AND DICKS FEED AND GARDEN	51.50
		P1400468	08/21/2014	JOHNSON TRACTOR INC	13.14
		P1400536	08/19/2014	SHERWIN WILLIAMS	250.20
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,000.00	12,741.86	1,335.07	366.74	2,556.33
DIVERSION PROG/ASC PROG TOTAL				414.08	
18-1837-0000-63500	R&M SUPPLIES	P1400415	09/03/2014	FIRST SUPPLY LLC	21.04
		P1400417	08/21/2014	GRAINGER PARTS	439.36
		P1400477	09/02/2014	MC MASTER-CARR SUPPLY COMPANY	13.86
		P1402832	08/29/2014	WISCONSIN LIFT TRUCK CORP	515.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	108,499.00	41,588.30	2,559.99	989.26	63,361.45
JAIL CAPITAL IMPROVEMENTS PROG TOTAL				989.26	
18-1842-0000-67200	CAPITAL IMPROV	P1401166	08/04/2014	ARNOLD AND O SHERIDAN INC	990.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	719,521.00	96,320.00	171,869.56	990.00	450,341.44
COURTHOUSE FACILITY PROJECT PROG TOTAL				990.00	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
----------------	--------------	-----	----------	-------------	-------------

I have examined the preceding bills and encumbrances in the total amount of **\$33,363.86**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **SEP 23 2014**

Dept Head _____

Committee Chair _____



PROJECT NUMBER #2014-55
 PROJECT NAME 2015 CALENDARS
 QUOTE DUE DATE SEPTEMBER 15, 2014 – 1:30 P.M.
 DEPARTMENT GENERAL SERVICES

	OFFICE PRO JANESVILLE	OFFICE PRO JANESVILLE
BRAND	ALTERNATE BRAND	AT-A-GLANCE
TOTAL BID 1,210 CALENDARS	\$ 7,827.44	\$ 14,353.65

Invitation to Bid was advertised in the Janesville Gazette and on the Internet. One additional vendor was solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: Office Pro
Robert Lee 9/16/14
 Signature Date

GOVERNING COMMITTEE APPROVAL:

Chair Vote Date

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY

Randy Terronez
DRAFTED BY

General Services Committee
SUBMITTED BY



September 17, 2014
DATE DRAFTED

**AUTHORIZING LEGAL SERVICES FOR THE ROCK HAVEN FACILITY CONSTRUCTION
PROJECT ARCHITECT CONTRACT**

1 **WHEREAS**, Rock County contracted with the Eppstein Uhen Architects to provide architect and
2 engineering services for the construction of the new Rock Haven facility; and,
3
4 **WHEREAS**, architectural and engineering issues resulted in additional project costs; and,
5
6 **WHEREAS**, Rock County retained the firm Axely Brynerson, LLP of Madison, WI. to represent Rock
7 County for the initial phase of pursuing cost reimbursement; and,
8
9 **WHEREAS**, Rock County wishes to continue the services of Axely Brynerson, LLP of Madison, WI. to
10 provide additional services related to negotiations and mediation.
11
12 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors duly assembled
13 this ____ day of _____, 2014 that the County authorize Axely Brynerson, LLP of Madison, WI
14 to provide additional services related to negotiations and mediation in the amount of \$25,000 with costs
15 to come from project cost reimbursement.

Respectfully Submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Tom Brien

Edwin Nash

Jeremy Zajac

LEGAL NOTE:

The County Board is authorized to take this action pursuant to Secs. 59.01 and 59.51, Wis. Stats. Professional services are not subject to the bidding requirements of Sec. 59.52(29), Wis. Stats.

Jeffrey S. Kuglitsch
Corporation Counsel

FISCAL NOTE:

Legal costs will be paid from the Rock Haven construction account as incurred. The account will then be replenished from any cost reimbursements received.

ADMINISTRATIVE NOTE:

Recommended.

Jesh Smith
County Administrator

Sherry Oja
Finance Director

Executive Summary

Authorizing Legal Services for the Rock Haven Facility Construction Architect Services Contract

Significant cost overruns for the Rock Haven facility construction project surround the services of Eppstein Uhen Architects. The County previously retained the law firm Axely Brynson, LLP of Madison, WI. to represent Rock County for the initial phase of pursuing cost reimbursement.

It is recommended the law firm be retained for additional negotiations and mediation services in the amount of \$25,000. Funds for this activity would come from cost reimbursement.