



**COUNCIL ON AGING ADVISORY BOARD MINUTES**  
**Wednesday, April 17, 2019**

**Call to Order:** The meeting of the Council on Aging Advisory Board was called to order at 9:00 a.m. by Chuck Wilson at the Council on Aging office, 3328 US Highway 51 North, Janesville, Wisconsin.

**Approval of Agenda:** A motion was made by Supervisor Norvain Pleasant, seconded by Mark Richardson, to approve the agenda. Motion carried.

**Roll Call:**

Present: Jean Boyle, Patricia Burhans, Sherril Gilbertson, Vicki Gobel, Vicky O'Donnell, Supervisor Norvain Pleasant, Mark Richardson, Cherie Scholz-Baker, Janet Smith, Pam Strom, Janice Turner and Chuck Wilson

Excused: Robert Borremans

Unexcused: Suzanne Rasmussen, Johnny Owens

Staff Present: Lachel Fowler, Linda Hardie, Jenny McIlhone and Julie Seeman

**Introduction of Visitors:** Ellen Weigand, Beloit Meals on Wheels, reported that Beloit Meals on Wheels raised approximately \$48,000 at their fundraiser.

**Approval of March 20, 2019 Advisory Board Minutes:** A motion was made by Patricia Burhans, seconded by Jean Boyle, to approve the February 20, 2019 Advisory Board minutes with two corrections. Motion carried.

**Citizen Participation, Communications and Announcements:** Patricia Burhans reported that April is Parkinson's Awareness Month. On June 28, 2019 at the Holiday Inn Convention Center, there will be a Living Will preparation presentation from 8:00 a.m. -noon; the event is free of charge. Chuck Wilson reported that the Lion's Club had purchased a machine that helps in early detection of cancer; the machine is located in Milwaukee. The Lion's Club is looking to purchase an additional machine to be placed in Madison. Cheri Scholz-Baker shared two resources on dementia.

**Staff Report:**

Elder Benefit Specialist/Director: Lachel Fowler shared that she had completed 292 Homestead Tax Credits with a monetary value of \$95,947. She estimates that she spends approximately 30 minutes with each person. Ms. Fowler recently attended the WAMM Annual Conference in Eau

Claire and also recently met with Angie Sullivan from GWAAR to discuss Rock County Aging Plan and the Self-Assessment Report. The self-assessment procedure has changed and Lachel gave an update on the new procedures. Ms. Fowler asked if the board members would be interested in a presentation/workshop on the functions of the COA, it was agreed to hold a workshop at the end of a Nutrition Board meeting. It was also agreed that the Aging Plan be placed on the agenda quarterly.

Mobility Management Update: Jenny McIlhone reported that she has completed outreach to 5 groups of 74 individuals and has done travel training for a group of 6 individuals. Wednesday Walks are scheduled and the brochures are ready for distribution. Jennifer attended WAAM Legislative Day in Madison, the WI Transit Riders Alliance and Joint Finance Committee on 4/15/19 and the WAMM Annual Conference in Eau Claire.

Health Marketing/Caregiver: Julie Seeman shared that she only has 1-2 slots available for the AFCSP and many NFCSP grants available. Ms. Seeman asked for the Advisory Board's help in posting flyers for upcoming classes being offered. Julie handed out a packet of flyers for distribution. Julie Seeman reported that a Stepping on Class had begun and there are 15 participants.

Transit Update: Lachel Fowler reported that the new van has been delivered and ready to be put in service as soon as we get the approval of the DOT. Vehicle 11 will go to auction as soon as repairs on the current fleet have been completed.

#### **New Business:**

1. Update on possible integration of the Council on Aging and the ADRC: Lachel Fowler reported that an application for funds will be submitted by the ADRC to hire a facilitator to gather unbiased information on the possibility of integration. The joint meeting scheduled for May 1, 2019 has been cancelled and will be rescheduled when a notice of outcome of the grant application has been received.
2. Other: Question was asked if the COA Director position had been posted and Ms. Fowler responded that the position has been posted internally and externally; the deadline for submitting applications is April 26, 2019.

#### **Reports:**

County Board of Supervisors: none

ADRC of Rock County, Vicky O'Donnell: none

**Adjournment:** A motion was made by Supervisor Norvain Pleasant, seconded by Cherie Scholz-Baker, to adjourn the meeting. Motion carried. Meeting adjourned at 9:59 a.m.

*Minutes not official until approved by the Council on Aging Advisory Board.*