



**COUNCIL ON AGING ADVISORY BOARD MINUTES**  
**Wednesday January 20, 2021, 9:00 a.m.**

- A. Call to Order:** The meeting of the Council on Aging Advisory Board was called to order at 9:01 a.m. by Chuck Wilson. All present were participating via ZOOM or the telephone.
- B. Approval of Agenda:** Two changes were noted in January's agenda. Approval will be needed for BOTH Dec 2 and Dec 16 minutes and there is a switch in order for Staff Reports. With those changes, a motion was made by Tom Brien and seconded by Janice Turner to approve the agenda.
- C. Roll Call:**  
Present: Janice Turner, Patricia Burhans, Rena Dewar, Tom Brien, Karen Ferguson, Vicky O'Donnell, Debbie Kraus, Sherrill Gilbertson, Sue McGinniss Vicky Gobel, Jeff Didelot, Chuck Wilson, Pam Bostwick  
  
Excused: Jack Kooyman  
  
Unexcused: n  
  
Staff Present: Paula Schutt, Lisa Messer, Ryan Booth, Lachel Fowler, Julie Seeman
- D. Introduction of Visitors:** Teri Carlson
- E.** Approval of December 2<sup>nd</sup> Advisory Board minutes – Pat Burhans noted that Janet Smith was not listed as being present but she was. With that correction a motion was made by Janice Turner and seconded by Pat Burhans. Motion carried.
- F.** Approval of December 16 Advisory Board Minutes. A motion was made by Tom Brien and seconded by Sherrill Gilbertson. Motion carried
- G.** Citizen Participation, Communications and Announcements – Chuck Wilson announced that it was good to be back on the COA Board. He noted that he is one of the first to serve a 3<sup>rd</sup> term with the change in by-laws. He is honored to be serving as Board President.
- H.** Monthly "This is Good to Know" Report - Paula reviewed Area Agencies on Aging and explained what GWAAR was and what it role it plays with the Council on Aging.
- I. Staff Reports:**
1. Caregiver Specialist - Julie talked about her upcoming virtual play "Steering into the Skids." It will be shown on Feb 25 at 6 pm. In the fall of 2019, the ADRC and COA presented the play at the Pontiac Convention Center. She encouraged people to sign up for the event. She is currently recertifying family caregivers for 2021 funding. Lisa

asked who would be the best candidate to see the play. Julie explained that it would be interesting to anyone. Pat Burhans commented that it was not a long play and it was very well done and worth seeing. In the fall of this year, Cori Marsh and the ADRC is bringing part 2 and 3 of the play to Rock County.

2. Elder Benefit Specialist – Lachel reported that this is the quiet time of year for her. She is cleaning out old records and finishing SAMS reports. She is beginning to process Homestead Taxes. Debbie Kraus assisted her in being able to be at Grinnell to work with clients there. Maintenance build her a portable screen to set on the table. She also has some time scheduled at an apartment complex in Edgerton, although most people are doing it by mail. She is also getting information and mailer ready for this seasons Open Enrollment.

3. Mobility Management – Jenny reported she is also cleaning up files and doing end of 2020 reporting. Mobility Management along with the ADRC is presenting the Dementia and Driving Series. She announced the AARP Smart Drive and Car Fit classes are cancelled through April. She was trained to teach the Smart Driver Class and then Covid hit and she has not been able to teach a class so far. The Transportation Coordinating Committee decided to work towards doing a survey of unmet needs in Rock County for medical transportation for seniors and the disabled. A sub-committee is now formed and they are just starting to move forward. They will be looking at medical transportation needs in Rock County and determine what needs are not being met. They are having a professional company do the survey. The company will be providing a formal document of statistical analysis and a narrative. Sue McGinniss had a question about a relative's medical transportation needs and it led to a good discussion of the variety of things available in Rock County at the present time.

4. Transportation Supervisor – Ryan reported that for 2020, transit averaged 65.23 trips a day with 6 buses per day. Year to date for 2021 they are averaging 66.43 trips per day, with 6 buses a day. The numbers continue to grow. He reported that our drivers are now County drivers. They are getting COVID tested twice a week. Only 1 driver has gotten COVID and he was quarantined for the proper amount of time until recovery. We are working with the County and State to get the Vaccine for those drivers that choose to receive it.

5. Health Promotion Coordinator - Lisa Messer reported she is gearing up for 2021 programming. She just finalized 2 out of 3 programs that will be offered in the spring. She asked Board members to distribute program fliers. For Living Well with Chronic Conditions Rock County is partnering with Sheboygan County. Powerful Tools for Caregivers is partnering with the Alzheimer's and Dementia Alliance with Juneau and Adams County. Stand up Move More will be moving to an online class.

6. Director - Paula reported she was busy with 4<sup>th</sup> quarter reporting for 85.21 and 53.10 reports. She is working on GWAAR reports. Paula has requested to get scanners for those staff who work from home. We are attempting to have as many of our 2021 records digital. When we move into the new building, our space will be limited. We are continuing to interview for additional transit drivers. Paula is working closely with Kate Luster and Jennifer Thompson on the integration process. Collectively they are working to make sure all staff have a voice in the process. Paula is also scheduled to work with the financial staff of the ADRC with the 2022 Budget.

**J. New Business: none**

**K. Old Business – none**

**L. Board Membership Report Reports:**

1. County Board of Supervisors, Tom Brien reported that Board Chair Kara Purviance resigned her position. Rich Bostwick has been appointed as chair, with Wes Davis as Co-Chair.
2. ADRC of Rock County, Vicky O'Donnell: nothing to report.

**M. Adjournment:** A motion was made by Tom Brien and seconded by Karen Ferguson to adjourn the meeting. Motion carried. *Minutes not official until approved by the Council on Aging Advisory Board.*

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