



**COUNCIL ON AGING ADVISORY BOARD MINUTES**  
**Wednesday October 20, 2021, 9:00 a.m.**

**A. Call to Order:** The meeting of the Council on Aging Advisory Board was called to order 9 a.m. by President Chuck Wilson.

**B. Approval of Agenda:** A motion was made by Pat Burhan's and seconded by Janice Turner to approve the agenda.

**C. Roll Call:**

Present: Janice Turner, Vicky O'Donnell, Karen Ferguson, Sherril Gilbertson, Patricia Burhan's, Rena Dewar, Vicki Goebel, Debbie Kraus, Sue McGinnis, Pam Bostwick, Jack Koopman, Chuck Wilson

Excused: Tom Brien

Unexcused: none

Staff Present: Paula Schutt, Lisa Messer, Ryan Booth, LACHEL Fowler, Teena Monk-Gerber

**D. Introduction of Visitors:** Jennifer Thompson, Division manager ADRC

**E.** Approval July 21, Advisory Board minutes. Motion was made by Karen Ferguson and seconded by Sue McGinnis.

**F. Citizen Participation, Communications and Announcements** –Pat Burhans announced she appreciated all the work Cori has done to help get support for her Parkinson's Support Group. Chuck Wilson announced that Regal Beloit was sold and they are taking "Beloit" out of the name.

**G. Staff Reports:**

- 1. Executive Director** –Paula reminded everyone of the public hearing on Monday for the 3-year plan.
- 2. Caregiver Specialist** -Teena introduced herself and said she began her duties on July 26. She talked about the two grants she manages. AFCSP (Alzheimer's Family Caregiver Support) has 22 people signed up and they can receive up to \$3,000. NFCSP (National Family Caregiver Support Program) has 36 clients who each can receive up to \$1500. Teena does have a waiting list for people wanting to enroll. She receives requests each week. Teena also talked about how the pandemic made it difficult for people to hire caregivers because clients were not wanting strangers in their home. Therefore, they were having difficulty using up their funds. Sue McGinnis asked about respite and how it worked, and

Teena explained it was very individualized, according to client need. She also announced November is National Family Caregiver Month and she and Cori Marsh have some events planned. Teena and Cori are also sharing support groups. Pat Burhans commented that her Parkinson's Support Group has a majority of men caregivers. Jacky Kooyman asked if caregivers were always relatives. Teena explained it could also be friends or neighbors.

3. **Health promotion Coordinator** – Lisa reported that her fiscal year for funding goes from October 2020 to Sept. 2021. More than 70 participants took part in the six different health promotion classes that were held. Rock County did not lose many leaders as other County's did. Lisa thanked the board members who helped run the classes. She explained if Janice had not stepped up, we would not have been able to have the Steeping on Class. She has a 4<sup>th</sup> Mind over Matter class starting in November. Lisa received many positive comments from participants on the classes. Jack Kooyman asked her if she ever worked with the YMCA. Lisa said she was on committees with some employees of the YMCA and YWCA.
4. **Elder Benefit Specialist** Lachel said it is Open Enrollment Season and it is her busiest time of year. She is not doing any outreach for October, November, and December. Last year during open enrollment, she processed all applications over the phone. She can serve a larger number of clients that way, as opposed to seeing them in person. Sue McGinniss asked if Senior Centers were inviting her in and Lachel said they were. She said last year there were 31 plans and this year 7 of those were dropped.
5. **Mobility Manager** – Jennifer was on a Wednesday Walk and was not present
6. **Transportation Supervisor** – Ryan reported for August there was an average of 107 rides per day using 8 buses. In Sept there were an average of 112 rides and 8 buses. There are 12 buses in the fleet, and many have mechanical issues. The oldest one is going up for auction soon. He reported that Paula completed a 5310 grant for a new vehicle in 2022 and trust fund money was used to purchase another van. Both will be delivered sometime in 2022. Ryan explained that once we received a van, it took a month or so to get it on the road. Priority for rides are paratransit passengers, dialysis patients and medical appointments. Next week Ryan and Paula will interview applicants for several drivers we are hiring.

**H. New Business:** Teena gave a report on the 2021 Senior Fair. There were no falls or injuries at the senior fair this year. Vendors and participants all had positive comments. There were 41 vendors who participated and somewhere around 300 seniors who came through the fair. People really liked that there was no pipe and draping used this year as it gave amore open look to the landscape in the room. Nine volunteers from RSVP helped in a variety of tasks. Face masks were required for all who attended. Gold carts were not available due to the pandemic, so Transit donated a van and a driver, however, there were only 6 people who used it. There were 3 very full echo bins, 3 boxes of used glasses, and 3 full bins of shredding turned in. Walgreens gave 35 flu shot. The Health Dept collected 2 and a half boxes of prescription drugs.

Chuck Wilson announced the Beloit Senior fair was also very successful. Deb Kraus reported that there were about 400 seniors who attended along with 41 vendors. Post Retirement Office Procedures. Paula explained that Jennifer would take over admin duties and human service finance department would be taking over the budget and the grants. Jennifer explained how she has been proceeding to get to know staff and their programs. Jennifer also explained what is happening with the advisory committees. They will be merging, and she is working through how to combine them with the HSD advisory committee.

Paula explained the Nutrition Board will remain as it is and meet monthly. Sue asked when the HSD advisory committee meets will they be touching on all the aging programs as well. Jennifer said yes, they will be covering all the programs. Jennifer said her committee is only nine people and at this point only six people are currently holding a position and they meet quarterly. There is a lot to be decided and it is a work in progress. Chuck asked if COA would have to change the Bylaws in any way. Sue McGinniss said there would be one set of by laws.

- I. Old Business – Discussion of Aging Plan. Paula reviewed the new goals with Board members.

## J. Board Membership Report Reports

1. County Board of Supervisors, Tom Brien –no report - excused
2. ADRC of Rock County, Vicky O’Donnell – Reported that staff is all getting used to the new space.

- K. **Adjournment:** A motion was made to adjourn the meeting by Pat Burhan’s and seconded by Sherril Gilbertson. Motion carried. *Minutes not official until approved by the Council on Aging Advisory Board.*

<p>The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or email <a href="mailto:countyadmin@co.rock.wi.us">countyadmin@co.rock.wi.us</a> at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.</p>
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