

ROCK COUNTY, WISCONSIN



COUNTY BOARD STAFF COMMITTEE TUESDAY – APRIL 10, 2018 – 4:00 P.M. CONFERENCE ROOM N-1 – FIFTH FLOOR ROCK COUNTY COURTHOUSE-EAST

Agenda

1. Call to Order
2. Approval of Agenda
3. Citizen Participation, Communications and Announcements
4. Approval of Minutes – March 13, 2018
5. Transfers
6. Review of Payments
7. Resolutions
 - A. Recognizing Eva Arnold
 - B. Recognizing Karl Dommershausen
 - C. Recognizing Linda Garrett
 - D. Recognizing Jason Heidenreich
 - E. Recognizing David Homan
 - F. Recognizing Sandra Kraft
 - G. To Recognize Kaj Anderson
 - H. To Recognize Dawn Juhl
 - I. To Recognize Kim Blaser
 - J. Proclaiming April 2018 National County Government Month “Serving the Underserved”
 - K. Stand Against Racism Day April 26, 2018
 - L. Confirmation of Appointment of Child Support Director
 - M. Increasing Compensation for County Board Chair and Vice Chair
8. Update
 - A. Discussion and Possible Action on County Board Rules
 - B. Discussion and Possible Approval of Relocation Expenses for Child Support Director
9. Adjournment

COMMITTEE REVIEW REPORT
FOR THE MONTH OF MARCH 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
00-0000-0063-28663	W C TRUST	P1800067	03/22/2018	MINUTE MEN HR MANAGEMENT OF WI	2,850.00
ISF-SELF INS PROG TOTAL					<u>2,850.00</u>

I have reviewed the preceding payments in the total \$2,850.00

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF MARCH 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
01-1320-0000-63100	OFC SUPP & EXP	P1800920	03/22/2018	HENRICKSEN	327.14
01-1320-0000-63200	PUBL/SUBCR/DUES	P1801279	03/29/2018	WISCONSIN COUNTIES ASSOCIATION	50.00
01-1320-0000-64200	TRAINING EXP	P1800069	03/08/2018	JP MORGAN CHASE BANK NA	278.00
		P1801157	03/08/2018	FORWARD JANESVILLE INC	1,500.00
COUNTY ADMINISTRATOR PROG TOTAL					2,155.14

I have reviewed the preceding payments in the total \$2,155.14

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF MARCH 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
03-1110-0000-63100	OFC SUPP & EXP	P1800069	03/08/2018	JP MORGAN CHASE BANK NA	43.56
03-1110-0000-63107	PUBL & LEGAL	P1800068	03/08/2018	BLISS COMMUNICATIONS INC	462.37
COUNTY BOARD PROG TOTAL					505.93

I have reviewed the preceding payments in the total \$505.93

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF MARCH 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
06-1620-0000-63100	OFC SUPP & EXP	P1800114	03/29/2018	STAPLES BUSINESS ADVANTAGE	21.86
06-1620-0000-64200	TRAINING EXP	P1800111	03/15/2018	STATE BAR OF WISCONSIN	468.00
06-1620-0000-67160	CA \$500-\$4,999	P1800006	03/08/2018	HENRICKSEN	2,272.39
		P1800007	03/08/2018	HENRICKSEN	3,369.52
CORPORATION COUNSEL PROG TOTAL					6,131.77

I have reviewed the preceding payments in the total \$6,131.77

Date: _____ Dept _____

Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF MARCH 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
08-1420-0000-61920	PHYSICALS		03/15/2018	ILLINOIS STATE POLICE	48.00
		P1800119	03/15/2018	WISCONSIN DEPARTMENT OF JUSTIC	203.15
08-1420-0000-63100	OFC SUPP & EXP				
		P1800117	03/08/2018	JP MORGAN CHASE BANK NA	43.41
08-1420-0000-63200	PUBL/SUBCR/DUES				
		P1800117	03/08/2018	JP MORGAN CHASE BANK NA	418.00
08-1420-0000-64215	RECRUITMENT				
		P1800117	03/08/2018	JP MORGAN CHASE BANK NA	71.90
		P1801219	03/22/2018	JERNIGAN,EMILY	500.00
		P1801237	03/29/2018	YOURMEMBERSHIP.COM INC	50.00
08-1420-0000-64417	RH EXPENSES				
		P1800119	03/15/2018	WISCONSIN DEPARTMENT OF JUSTIC	35.85
HUMAN RESOURCES PROG TOTAL					1,370.31

I have reviewed the preceding payments in the total \$1,370.31

Date: _____ Dept: _____
Committee: _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF MARCH 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
19-1910-0000-65103	PUBLIC LIABILITY				
		P1801199	03/16/2018	BLISS COMMUNICATIONS INC	130.97
		P1801232	03/22/2018	DXG TECHNOLOGY	15.00
PROPERTY & LIABILITY INSURANCE PROG TOTAL					145.97

I have reviewed the preceding payments in the total \$145.97

Date: _____ Dept _____
Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF MARCH 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
41-4453-4110-63306	MEALS	P1800069	03/08/2018	JP MORGAN CHASE BANK NA	114.92
SO.WI.REGIONAL AIRPORT-ADMIN PROG TOTAL					114.92

I have reviewed the preceding payments in the total \$114.92

Date: Dept _____

Committee _____

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

County Board Staff Committee
INITIATED BY

County Board Staff Committee
SUBMITTED BY



Randy Terronez, Assistant
to the County Administrator
DRAFTED BY

April 5, 2018
DATE DRAFTED

RECOGNIZING EVA ARNOLD

1 **WHEREAS**, Eva Arnold served on the County Board from 1998 to 2018 representing District 8 and then
2 District 6 as a result of redistricting; and,

3
4 **WHEREAS**, Eva has devoted many hours to faithfully serve on the following:

5
6 Committees:

7 County Board Staff (2007-2018)

8 Public Works (2006-2018)

9 Agriculture & Land Conservation (1998-2006, 2008-2014) including serving as Vice Chair from 2009-
10 2014)

11 Planning & Development (1998-2007)

12 Rail Transit (2002-2004) including serving as Chair from 2002-2004

13 Education, Veterans and Aging Services (2004-2006) including serving as Chair from 2004-2006

14 Hall of Honor (2004-2006); and,

15
16 **WHEREAS**, Eva was appointed by Governor Doyle in June 2003 to the Wisconsin Board on Aging and
17 Long Term Care. She has served continuously on this Board, most recently under Governor Walker, until
18 January 2018, being described as a "treasure" and having the ability to light up the room with her smile and
19 sense of humor; and

20
21 **WHEREAS**, the Rock County Board of Supervisors recognizes Eva Arnold for her dedicated service to the
22 citizens of Rock County and commends her for her contributions to the betterment of Rock County.

23
24 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
25 this _____ day of _____, 2018 does hereby recognize Eva Arnold for her service and extends best
26 wishes in her future endeavors.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Terry Thomas

Betty Jo Bussie

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

County Board Staff Committee
INITIATED BY



Randy Terronez, Assistant
to the County Administrator
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

April 5, 2016
DATE DRAFTED

RECOGNIZING KARL DOMMERSHAUSEN

1 **WHEREAS**, Karl Dommershausen served on the County Board from 2016 to 2018 representing District 29;
2 and,

3
4 **WHEREAS**, Karl has devoted many hours to faithfully serve on the following:

5
6 Committees:

7 Developmental Disabilities Board (2016)

8 Human Services Board (2016-2018); and,

9
10 **WHEREAS**, the Rock County Board of Supervisors recognizes Karl Dommershausen for his dedicated
11 service to the citizens of Rock County and commends him for his contributions to the betterment of Rock
12 County.

13
14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
15 this _____ day of _____, 2018 does hereby recognize Karl Dommershausen for his service and
16 extends best wishes in his future endeavors.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Terry Thomas

Betty Jo Bussie

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

County Board Staff Committee
INITIATED BY



Randy Terronez, Assistant
to the County Administrator

County Board Staff Committee

DRAFTED BY

SUBMITTED BY

April 5, 2016
DATE DRAFTED

RECOGNIZING LINDA GARRETT

1 **WHEREAS**, Linda Garrett served on the County Board from 2014 to 2018 representing District 15; and,

2

3 **WHEREAS**, Linda has devoted many hours to faithfully serve on the following:

4

5 Committees:

6 Health Services Committee (2014-2016)

7 Human Services Board (2014-2018)

8 Board of Health (2016-2018)

9 Criminal Justice Coordinating Council Alternate (2016-2018); and,

10

11 **WHEREAS**, the Rock County Board of Supervisors recognizes Linda Garrett for her dedicated service to
12 the citizens of Rock County and commends her for her contributions to the betterment of Rock County.

13

14 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
15 this _____ day of _____, 2018 does hereby recognize Linda Garrett for her service and extends
16 best wishes in her future endeavors.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Terry Thomas

Betty Jo Bussie

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff Committee
INITIATED BY



Randy Terronez, Assistant
to the County Administrator

County Board Staff Committee

DRAFTED BY

SUBMITTED BY

April 5, 2018
DATE DRAFTED

RECOGNIZING JASON HEIDENREICH

- 1 **WHEREAS**, Jason Heidenreich served on the County Board from 2010 to 2017 representing District 23;
2 and,
3
4 **WHEREAS**, Jason has devoted many hours to faithfully serve on the following:
5
6 Committees:
7 General Services (2010-2017) including serving as Vice Chair from 2014-2017
8 Community Action (2012-2017)
9 Planning & Development (2014-2017)
10 Housing Authority (2017); and,
11
12 **WHEREAS**, the Rock County Board of Supervisors recognizes Jason Heidenreich for his dedicated service
13 to the citizens of Rock County and commends him for his contributions to the betterment of Rock County.
14
15 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
16 this _____ day of _____, 2018 does hereby recognize Jason Heidenreich for his service and
17 extends best wishes in his future endeavors.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Terry Thomas

Betty Jo Bussie

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

County Board Staff Committee
INITIATED BY



Nick Osborne, Assistant
to the County Administrator

County Board Staff Committee

DRAFTED BY

SUBMITTED BY

April 5, 2016
DATE DRAFTED

RECOGNIZING DAVID HOMAN

- 1 **WHEREAS**, David Homan served on the County Board from 2016 to 2018 representing District 26; and,
2
3 **WHEREAS**, Dave has devoted many hours to faithfully serve on the following:
4
5 Committees:
6 General Services Committee (2016-2018)
7 Health Services Committee (2016-2018)
8
9 **WHEREAS**, the Rock County Board of Supervisors recognizes Dave Homan for his dedicated service to
10 the citizens of Rock County and commends him for his contributions to the betterment of Rock County.
11
12 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
13 this _____ day of _____, 2018 does hereby recognize David Homan for his service and extends
14 best wishes in his future endeavors.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Terry Thomas

Betty Jo Bussie

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

County Board Staff Committee
INITIATSANDY BY

County Board Staff Committee
SUBMITTSANDY BY



Randy Terronez, Assistant
to the County Administrator
DRAFTED BY

April 3, 2018
DATE DRAFTED

RECOGNIZING SANDRA KRAFT

1 WHEREAS, Sandra (Sandy) Kraft served on the County Board from 2000 to 2018, representing District 3;
2 and,

3
4 WHEREAS, Sandy was elected as Vice Chair of the County Board in 2008 to present; and,

5
6 WHEREAS, Sandy has devoted many hours to faithfully serve on the following:

7
8 Committees:

9 Board of Health (2000 – 2018) including serving as Vice Chair from 2002 to 2004 and Chair from 2004 to
10 2018

11 Finance Committee (2002 – 2018) including serving as Vice Chair from 2005 to 2018

12 County Board Staff Committee (2002 – 2018) including serving as Vice Chair from 2008 to 2018

13 Agriculture, and Land Conservation Committee (2000 - 2002)

14 Rail Transit Committee (from 2000 to 2002)

15 Criminal Justice Coordinating Council (2009 – 2018)

16 Land Information Council (2015 – 2016)

17 Evidence Based Decision Making Ad Hoc Committee (2015 – 2018) including serving as Vice Chair from
18 2015 to 2017, and Chair in 2018; and,

19
20 WHEREAS, the Rock County Board of Supervisors recognizes Sandra Kraft for her dedicated service to the
21 citizens of Rock County and commends her for her contributions to the betterment of Rock County.

22
23 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled
24 this _____ day of _____, 2018 does hereby recognize Sandra Kraft for her service and extends best
25 wishes in her future endeavors.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Terry Thomas

Betty Jo Bussie

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster
INITIATED BY



Greg Winkler
DRAFTED BY

Human Service Board
SUBMITTED BY

March 28, 2018
DATE DRAFTED

TO RECOGNIZE KAJ ANDERSON

1 **WHEREAS**, Kaj Anderson has served the citizens of Rock County for forty (40) years as a dedicated
2 and valued employee of Rock County; and,
3

4 **WHEREAS**, Mr. Anderson began his career on May 22, 1978, as an Alcohol and Drug Counselor at
5 the Beloit Counseling Center. In this position, Mr. Anderson provided services to clients who
6 struggled with addiction. With a natural ability to engage people, Mr. Anderson easily connected with
7 clients and offered them assistance to help them break free from substance abuse. Soon after he
8 started, he added OWI assessments to his activities and also began providing services in Janesville;
9 and,
10

11 **WHEREAS**, in 1980, Mr. Anderson worked in a hospital-based day treatment program that would
12 later transform into the Community Support Program that became such an important part of how we all
13 know Kaj today; and,
14

15 **WHEREAS**, in 1983, Mr. Anderson began the first of three jobs focused on helping the youth of Rock
16 County. From 1983 to 1994, he held two positions, both working as the School Liaison for assessment
17 and referral as well as substance abuse concerns and public outreach. From 1994 to 1996, Mr.
18 Anderson held the third job focused on youth. During this period, he was the program coordinator for
19 the Youth Detention Center. In this capacity, Mr. Anderson provided nurturing support and structure
20 to the youth of Rock County who found themselves going through difficult times; and,
21

22 **WHEREAS**, Mr. Anderson began working in the CSP Program in 1996 where he remained as a calm,
23 gentle, respected team member until his retirement 22 years later. Mr. Anderson started in CSP in the
24 Janesville office as a Bachelor's Level Case Manager and was promoted, in 2010, to a Master's Level
25 Case Manager; and,
26

27 **WHEREAS**, Kaj Anderson is so much more than the list of positions that he occupied during his forty
28 years with Rock County. Kaj has been respected and loved by an endless number of clients and
29 colleagues through the years. He has a warm and welcoming presence that quickly puts others at ease
30 and makes him a perfect fit for engaging and supporting people who are struggling with various
31 problems in their lives. Kaj has also shown remarkable tenacity in his desire and ability to remain
32 available to his clients and co-workers even when he is not having the best of days. He has created a
33 legacy within Rock County Human Services partly due to his longevity but even more due to his
34 genuine, charming personality and endless desire to help others. In addition, Kaj plays a mean guitar
35 and has left his musical mark on many lucky audiences in the area. Kaj's impact, through his
36 professional and personal life, on the citizens of Rock County is immeasurable, and we are very proud
37 that he chose to work at Rock County Human Services for as long as he did; and,
38

39 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes
40 to recognize Kaj Anderson for his achievements and significant contributions to the citizens of Rock
41 County and his many dedicated decades of service.
42

43 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
44 assembled this _____ day of _____, 2018 does hereby recognize Kaj Anderson for his 40
45 years of service and extend best wishes to him in his well-earned retirement.

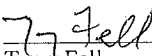
HUMAN SERVICES BOARD



Brian Knudson, Chair




Sally Jean Weaver-Landers, Vice Chair



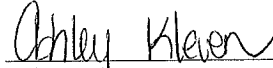
Terry Fell



Linda Garrett



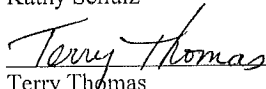
Karl Dommershausen



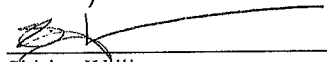
Ashley Kleven



Kathy Schulz



Terry Thomas



Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster
INITIATED BY



Patrick Singer
DRAFTED BY

Human Service Board
SUBMITTED BY

March 15, 2018
DATE DRAFTED

TO RECOGNIZE DAWN JUHL

1 **WHEREAS**, Dawn Juhl has served the citizens of Rock County for over twenty-four (24) years as a
2 dedicated and valued employee of Rock County; and,
3

4 **WHEREAS**, Ms. Juhl began her career on August 23, 1993 as an Administrative Assistant in the
5 Child Protective Services (CPS) Division of the Human Services Department (HSD). In this position
6 Ms. Juhl provided administrative support to the CPS Substitute Care Unit for a variety of needs. In
7 2003, Dawn played an integral role in the implementation of the electronic Wisconsin Statewide
8 Automated Child Welfare Information System (eWiSACWIS), which was a significant paradigm shift
9 for the CPS Division from being paper dominated to an electronic record; and,
10

11 **WHEREAS**, Ms. Juhl was promoted to the position of Support Services Supervisor on May 19, 2008,
12 where she provided supervision and mentorship to support staff within the Child Protective Services
13 (CPS) and Juvenile Justice (JJ) Divisions, including the leadership of the Rock County eWiSACWIS
14 workgroup; and,
15

16 **WHEREAS**, Ms. Juhl transitioned to the position of Support Services Coordinator after a Department
17 reorganization in January 2014, where she provided training, coverage and clerical support
18 coordination for the support staff within the Children, Youth and Families (CYF) and Behavioral
19 Health (BH) Divisions, including the continued implementation of the Department's electronic health
20 record system; and,
21

22 **WHEREAS**, Ms. Juhl transitioned back to the position of Support Services Supervisor in January
23 2017, where she supervised support staff at the Department's four (4) remote locations. In this final
24 role, Dawn was responsible for improving the quality of customer service provided to the Department's
25 consumers and the public; and,
26

27 **WHEREAS**, Ms. Juhl has decided to enter retirement and leave Rock County employment on March
28 16, 2018; and,
29

30 **WHEREAS**, Ms. Juhl has shown a variety of skill, knowledge and compassion for the individuals she
31 supervised and the consumers she has served in Rock County. Her work ethic and dedication to ensure
32 that support services were provided in an efficient and welcoming manner will be missed, as well as
33 her willingness to take on all work asked of her in an adept way; and,
34

35 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes
36 to recognize Dawn Juhl for her achievements and significant contributions to the citizens of Rock
37 County and her many dedicated years of service.
38

39 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
40 assembled this _____ day of _____, 2018, does hereby recognize Dawn Juhl for her 24 years
41 of service and extend best wishes to her in her future endeavors.

To Recognize Dawn Juhl

Page 2

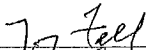
HUMAN SERVICES BOARD



Brian Knudson, Chair



Sally Jean Weaver-Landers, Vice Chair



Terry Fell



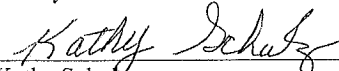
Linda Garrett



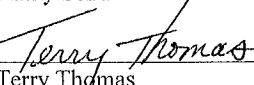
Karl Dommershausen



Ashley Kleven



Kathy Schulz



Terry Thomas



Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster
INITIATED BY



Penny Nevicosi
DRAFTED BY

Human Service Board
SUBMITTED BY

March 20, 2018
DATE DRAFTED

TO RECOGNIZE KIM BLASER

1 **WHEREAS**, Kim Blaser has served the citizens of Rock County for over twenty-five (25) years as a
2 dedicated and valued employee of Rock County; and,
3
4 **WHEREAS**, Ms. Blaser began her career on September 1, 1992 in Child Protective Services (CPS)
5 with the Human Services Department. In this position, Ms. Blaser served as an Ongoing CPS social
6 worker providing support and services to children and families involved with the child welfare system
7 due to abuse and/or neglect. She worked closely with families, schools, out-of-home care, and mental
8 health providers to help establish permanency for children. Her case management skills were
9 fundamental to keeping children safe and promoting reunification for families; and,
10
11 **WHEREAS**, on October 18, 1999, Ms. Blaser transitioned into being an Intake social worker in the
12 Access unit of CPS. She was the first point of contact for members of the community to make reports
13 related to suspected abuse and/or neglect. Ms. Blaser worked with countless individuals to obtain
14 relevant and detailed information in order for knowledgeable screening decisions to be made. Ms.
15 Blaser's outstanding interviewing skills and high degree of efficiency made this position an excellent
16 fit; and,
17
18 **WHEREAS**, on January 1, 2009, Ms. Blaser accepted a position in Juvenile Justice with the Human
19 Services Department. In this position, she served as the Juvenile Court Intake worker. Ms. Blaser
20 again utilized her strong assessment skills, and combined with her solid understanding of adolescent
21 development, was able to successfully engage youth and families in a respectful and non-threatening
22 manner when navigating the system. While in this position, Ms. Blaser fostered trust-based
23 relationships with the courts, law enforcement, schools and providers which has contributed to her
24 providing quality service; and,
25
26 **WHEREAS**, Ms. Blaser has demonstrated a variety of skills, knowledge and compassion for the
27 children, youth and families she has served in Rock County. She has given of herself in many ways;
28 protecting children from abuse/neglect, reunifying and supporting families, and protecting the
29 community. Throughout all of this, Ms. Blaser has represented the Department with a high degree of
30 professionalism. Ms. Blaser is extremely reliable and extraordinarily organized, which translates into
31 stability for the agency as well as the thousands of children, youth and families whose lives she has
32 impacted. Her kindness, willingness to help, and sense of humor will be greatly missed; and,
33
34 **WHEREAS**, Ms. Blaser has decided to retire and leave Rock County employment on April 13, 2018;
35 and,
36
37 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes
38 to recognize Kim Blaser for her achievements and significant contributions to the citizens of Rock
39 County and her many dedicated years of service.
40
41 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
42 assembled this _____ day of _____ does hereby recognize Kim Blaser for her 25 years of
43 service and extend best wishes to her in her future endeavors.

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Karl Dommershausen

Terry Fell

Linda Garrett

Ashley Kleven

Kathy Schulz

Terry Thomas

Shirley Williams

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Lisa Tollefson
INITIATED BY

County Board Staff Committee
SUBMITTED BY



Lisa Tollefson and Jenny Stanek
DRAFTED BY

March 21, 2018
DATE DRAFTED

PROCLAIMING APRIL 2018 NATIONAL COUNTY GOVERNMENT MONTH
"Serving the Underserved"

1 **WHEREAS**, the nation's 3,069 counties serving more than 300 million Americans provide essential services
2 to create healthy, safe and vibrant communities; and
3

4 **WHEREAS**, counties move America forward by providing health care, administering justice, keeping
5 communities safe, creating economic opportunities and much more; and
6

7 **WHEREAS**, Rock County and all counties take pride in their responsibility to protect and enhance the health,
8 welfare and safety of its residents in efficient and cost-effective ways; and
9

10 **WHEREAS**, through National Association of Counties (NACo) President Roy Charles Brooks' "Serving the
11 Underserved" initiative, NACo is focusing on the critical role counties play in breaking multi-generational
12 cycles of poverty; and
13

14 **WHEREAS**, in order for the community to remain healthy, vibrant and safe, America's counties provide
15 public health, justice, safety, infrastructure, transportation, technology, environmental stewardship and
16 economic services that play a key role in everything from residents' daily commutes to emergency response;
17 and
18

19 **WHEREAS**, each year since 1991, NACo has encouraged counties across the country to actively promote
20 their own programs and services to the public they serve; and
21

22 **WHEREAS**, Rock County's Diversity & Inclusion Vision statement declares that Rock County is committed
23 to a diverse workforce that increases creativity and provides a safe, inclusive and motivating environment for
24 all employees, citizens and those we serve. Rock County promotes a workplace that provides respect, fairness
25 and work-life balance; maintains opportunities for all to excel in their careers; and is void of discrimination and
26 prejudice; and
27

28 **WHEREAS**, Rock County further believes that community involvement plays an essential role in service to
29 Rock County citizens; and
30

31 **WHEREAS**, a portion of Rock County's budget is contributed to nonprofit agencies in various programs
32 yearly. In 2018, a few of those agencies were the Retired and Senior Volunteer Program, YWCA of Rock
33 County, Family Services of Southern Wisconsin and Northern Illinois and Court Appointed Special
34 Advocates; and
35

36 **WHEREAS**, Council on Aging provides numerous resources to the disabled and elderly, as well as
37 family members, neighbors, friends and caregivers alike. One such resource is the Rock County
38 Specialized Transit, which provides door-to-door transportation service for a nominal fee to individuals at
39 least 55 years of age or disabled for work-related transportation, shopping or personal business, medical
40 appointments or for social trips; and
41

42 **WHEREAS**, Rock County Communications Center (9-1-1) is designed to provide the most efficient
43 method for citizens to obtain fast, effective public safety services 24 hours a day throughout the year. The
44 Rock County 911 Communications Center has voluntarily been fully accredited by the CALEA Public
45 Safety Communications Accreditation Program since July, 2000. They continually provided 911 education
46 and innovatively stay connected with the community through their Community Involvement Coordinator
47 and by their public safety/service videos with local adults and children; and
48

49 **WHEREAS**, the Evidence Based Decision Making Ad Hoc Committee is working collaboratively with
50 local, county and state departments to use research and data to guide decisions that will result in improved
51 system outcomes for the individual and the community; and
52

53 **WHEREAS**, the Housing and Community Development Division assists with the provision of health,
54 durable and affordable housing for eligible Rock County properties and residents by successfully
55 administering the Planning & Development Committee, approved Housing programs and the Rock
56 County Loan portfolio; and

57
58 **WHEREAS**, '*Building upon the strengths of clients to encourage independence by providing quality*
59 *services with respect for the dignity of all persons served*' is a fundamental belief for the Human Services
60 Department. Some of their services include ARDC, Behavioral Health, Children, Youth & Families and
61 Economic Support. Some of the Youth and Family Development Services include Aggression
62 Replacement Training (A.R.T.), community service, Developing & Inspiring Values Among Sisters
63 (DIVAS), Evening Report, and Nurturing and Essential Skills Training (NEST); and

64
65 **WHEREAS**, the Rock County Public Health Department is '*the catalyst that cultivates a spirit of*
66 *wellness and improves the quality of life by promoting healthier lifestyles and environments through*
67 *collaborative community partnerships.*' The Rock County Public Health Department is responsible for
68 monitoring, protecting and promoting the health of those who work, live and play in Rock County. They
69 assist with routinely preventing disease outbreaks, controlling the spread of illness and ensuring safe
70 living environments; and

71
72 **WHEREAS**, Rock Haven serves those in need of rehabilitation, the frail elderly, those with behavioral,
73 emotional and psychiatric needs and those with developmental disabilities. As quality of life is very
74 important, Rock Haven provides a variety of activities coordinated by their recreational therapy staff and
75 volunteers. On campus activities include live music, games, craft projects, movies, groups and more.
76 Through our own transportation service we are able to take residents on community outings such as
77 bowling, shows, or picnics; and

78
79 **WHEREAS**, the Rock County Sheriff's Office plays in integral part in many community based events,
80 such as National Night Out, Gutter Busters and Cops and Bobbers. One way the Sheriff's Office has
81 worked hard at building and maintaining positive and trustworthy relationships is through the Community
82 Corrections Bureau (CCB). The CCB offers programs, such as Workender and RECAP, that provides low
83 risk inmates with opportunities for positive contributions to society by performing work at numerous
84 charitable and non-profit organizations rather than be housed in the jail; and

85
86 **WHEREAS**, Rock County and its employees continuously and actively engage in programs and services
87 offered to the public, such as Fast Feet for Families, Rock for Recovery, Hope over Heroin, and many more
88 programs and services that protect and enhance the health, welfare and safety of its residents than just those
89 listed above.

90
91 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled
92 this _____ day of _____, 2018 does hereby proclaim April 2018 as National County Government
93 Month in honor of all county officials, employees and partners.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Terry Thomas

Betty Jo Bussie

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff Committee
INITIATED BY



Randy Terronez
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

April 2, 2018
DATE DRAFTED

Stand Against Racism Day
April 26, 2018

- 1 **WHEREAS**, racism and discrimination hurt everyone and have a profound effect on children, adults,
- 2 communities and institutions; and
- 3
- 4 **WHEREAS**, racism can take many different forms including, discrimination, personal attacks,
- 5 violence, written or verbal threats or insults, damage to property, graffiti or inequity of treatment to
- 6 individuals of race, color, creed, ethnicity, gender, gender orientation or disability by institutions; and
- 7
- 8 **WHEREAS**, the County of Rock recognizes that all people should be treated with dignity, respect and
- 9 justice; and
- 10
- 11 **WHEREAS**, Stand Against Racism Day is a nationally recognized initiative with a purpose to
- 12 encourage communities to raise awareness that racism still exists while offering to be part of the
- 13 solution to end racism and other forms of discrimination; and
- 14
- 15 **WHEREAS**, racism, acts of hate, violence and disparities in our institutions based on race, religion,
- 16 ethnic heritage, gender, gender orientation or disability not only affect the victim, but affect our entire
- 17 community and nation; and
- 18
- 19 **WHEREAS**, the County of Rock supports the mission of YWCA Rock County to eliminate racism in
- 20 our nation, state and community.
- 21
- 22 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 23 this _____ day of _____, 2018, to designate April 26, 2018 as Stand Against Racism Day
- 24 in Rock County.
- 25
- 26 **BE IT FURTHER RESOLVED** by the County of Rock to call upon all Rock County citizens to
- 27 support celebrating diversity and promoting racial justice.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Terry Thomas

Betty Jo Bussie

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Public Safety and Justice Committee
INITIATED BY



Amy Spoden, Asst. Human Resource Dir.
DRAFTED BY

Public Safety and Justice Committee
SUBMITTED BY

March 28, 2018
DATE DRAFTED

**CONFIRMATION OF APPOINTMENT OF
CHILD SUPPORT DIRECTOR**

- 1 **WHEREAS**, the former Child Support Director retired on February 2, 2018; and,
- 2
- 3 **WHEREAS**, the County has conducted a recruitment effort to fill the job of Child Support Director; and,
- 4
- 5 **WHEREAS**, the candidates were screened with the most qualified being interviewed; and,
- 6
- 7 **WHEREAS**, the County Administrator has appointed Emily Jernigan, who has been recommended by the
- 8 Public Safety and Justice Committee; and,
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors assembled this
- 11 _____ day of _____, 2018, confirms the appointment of Emily Jernigan, as Child Support Director in
- 12 accordance with the attached conditions of employment.

Respectfully Submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Mary Beaver, Chair

J. Russell Podzilni, Chair

Henry Brill, Vice Chair

Sandra Kraft, Vice Chair

Terry Fell

Eva Arnold

Brian Knudson

Henry Brill

Phillip Owens

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

FISCAL NOTE:

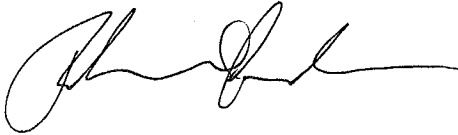
Sufficient funds were included in the 2018 budget for the cost of this position.



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats.



Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommend.



Josh Smith
County Administrator

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COUNTY OF ROCK, WISCONSIN

Employment Services Agreement

THIS AGREEMENT, made and entered into by and between the County of Rock (hereinafter referred to as "EMPLOYER") and Emily Jernigan (hereinafter, "EMPLOYEE"),

WITNESSETH:

WHEREAS EMPLOYER whose address is c/o County Administrator, 51 South Main Street, Janesville, WI 53545, desires to obtain the services of Emily Jernigan to serve as Child Support Director,

WHEREAS EMPLOYEE, whose current address is 924 Eastwood St, Redlands, CA 92374 is able and willing to serve as Child Support Director;

NOW, THEREFORE, in consideration of the promises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, EMPLOYER and EMPLOYEE do agree as follows:

1. CONDITIONS OF EMPLOYMENT; GENERAL PROVISIONS. Employment of EMPLOYEE is subject to the general supervision and shall be conducted pursuant to the orders, advice and direction of the County Administrator and be governed by the terms and conditions of Chapter 18 of the Rock County Ordinance, except as to the terms and conditions that are herein modified. Employment is further subject to EMPLOYEE's compliance with and implementation of policies established from time to time by EMPLOYER in the exercise of its lawful authority. EMPLOYEE shall perform such other duties as are customarily performed by one holding the same or similar positions in other governmental organizations or businesses which provide similar services. EMPLOYER reserves to the County Administrator the right to require EMPLOYEE to render such other and unrelated services and duties as may be assigned from time to time by the County Administrator.

2. DUTIES OF EMPLOYEE; GENERAL PROVISIONS. EMPLOYEE agrees to perform lawfully, faithfully, industriously, competently, dutifully and to the best of EMPLOYEE's ability, all of the duties that may be required of EMPLOYEE pursuant to the express or implied terms of this agreement, to the level of satisfaction that the County Administrator may reasonably require.

3. DUTIES OF EMPLOYEE; JOB DESCRIPTION. The duties of EMPLOYEE shall include but not be limited to those expressly stated or implied in the job description for the position, as may be revised from time to time by EMPLOYER as circumstances change, and as set forth in applicable state statutes. This paragraph is further subject to the right of assignment reserved to the County Administrator, as set forth in paragraph 1 hereof.

4. DUTIES OF EMPLOYEE; OFFICIAL ACTS OF COUNTY BOARD. The duties of EMPLOYEE shall also include but not be limited to those expressly stated or implied in the ordinances, resolutions or motions of EMPLOYER's county board or any of its committees acting within the scope of their lawful authority.

5. DUTIES OF EMPLOYEE; DIRECTIVES OF COUNTY ADMINISTRATOR. The duties of EMPLOYEE shall also include but not be limited to those expressly stated or implied in orders, directives, or rules of the County Administrator.

53 6. TERM OF AGREEMENT. The term of this agreement shall be a period of 1 year,
54 commencing at 8:00 a.m., Monday, April 23, 3018, and expiring as of Midnight, April 22, 2019,
55 unless earlier terminated under other provisions of this agreement or by operation of law.
56

57 7. NONRENEWAL OF AGREEMENT. At its expiration this agreement shall not be considered
58 renewed unless extended in writing by mutual agreement of the parties. If it is the County
59 Administrator's intention not to renew this agreement, the County Administrator will attempt to give
60 EMPLOYEE three (3) months advance written notice of the intent not to renew this agreement,
61 provided, however, that failure to give such notice shall create no obligation on EMPLOYER to
62 continue EMPLOYEE's employment beyond the expiration date of this agreement. The County
63 Administrator may extend EMPLOYEE's employment on a month-to-month basis for a period not to
64 exceed 3 months, pending renewal of this agreement.
65

66 8. EMPLOYEE'S RESPONSIBILITIES; ETHICAL CONSIDERATIONS. EMPLOYEE shall at
67 all times observe and comply with all ethical obligations imposed or required by constitution, statute,
68 ordinance or other provision of law and shall at all times conduct EMPLOYEE's personal affairs in
69 such a manner as to avoid a conflict of interest or appearance of conflict and in accordance with the
70 duties and responsibilities of public officials. During normal work hours EMPLOYEE shall at all times
71 devote all of EMPLOYEE's time, attention, knowledge and skills solely to the interests of the
72 EMPLOYER, and EMPLOYEE shall never use EMPLOYEE's position or confidential information
73 gained in such work position for EMPLOYEE's personal gain, either directly or indirectly.
74

75 9. EMPLOYEE'S RESPONSIBILITIES; CONFIDENTIAL INFORMATION. EMPLOYEE shall
76 not at any time or in any manner, either during the term of this agreement or thereafter, either directly
77 or indirectly divulge, disclose or communicate to any person any confidential information gained in
78 the performance of EMPLOYEE's duties except as otherwise required or compelled by law.
79

80 10. EMPLOYEE'S RESPONSIBILITIES; EXCLUSIVE EMPLOYMENT. EMPLOYEE agrees to
81 remain in the exclusive employ of EMPLOYER throughout the term of this agreement. The term
82 "exclusive employ" shall not be construed to prohibit occasional teaching, writing or consulting which
83 is performed on EMPLOYEE's time off and which does not affect EMPLOYEE's job performance,
84 subject to prior approval of the County Administrator.
85

86 11. HOURS OF WORK. The usual and customary hours of business of EMPLOYER are from
87 8:00 a.m. to 5:00 p.m., Monday through Friday, however, as a managerial employee, EMPLOYEE
88 shall have as a condition of employment a job to perform and shall work such hours as are
89 necessary to accomplish the tasks assigned to EMPLOYEE.
90

91 12. EVALUATION AND GOALS. At least annually, the County Administrator or his or her
92 designee shall meet with EMPLOYEE to discuss job performance and to define goals and objectives
93 for both EMPLOYEE and EMPLOYER.
94

95 13. EMPLOYEE'S DUTIES; LIMITED CONTRACTING AUTHORITY. EMPLOYEE shall not
96 have the right to make contracts or commitments for or on behalf of EMPLOYER except as expressly
97 authorized in advance by statute, ordinance, or express written consent of EMPLOYER.
98

99 14. COMPENSATION OF EMPLOYEE; BASE COMPENSATION. EMPLOYER shall pay
100 EMPLOYEE, and EMPLOYEE shall accept from EMPLOYER in payment for EMPLOYEE's services,
101 direct compensation at a rate provided for in the Unilateral Pay Plan for the position occupied by the
102 EMPLOYEE.
103

104 15. COMPENSATION OF EMPLOYEE; COMPENSATION FOR EXPENSES. EMPLOYER
105 shall reimburse EMPLOYEE for all necessary expenses incurred in the service of EMPLOYER, in
106 accordance with Rock County ordinances and regulations on reimbursement of expenses, provided
107 that EMPLOYEE complies with all applicable provisions of law and Rock County ordinances and
108 procedures prior to incurring or claiming reimbursement for such expenses. It is expressly

109 understood that prior approval of the County Administrator is required for attendance at conferences
110 held outside of Wisconsin and that attendance is further subject to the rules, regulations and
111 ordinances applicable to managerial employees employed by the EMPLOYER.
112

113 16. COMPENSATION OF EMPLOYEE; FRINGE BENEFITS. Except as otherwise set forth in
114 this agreement, and in addition to the monetary compensation set forth above EMPLOYEE shall
115 receive fringe benefits as are enumerated from time to time in resolutions and general ordinances of
116 EMPLOYER, on the same terms as these are made available to non-represented managerial and
117 professional employees of EMPLOYER.
118

119 17. VACATION. EMPLOYEE shall receive twenty (20) days of vacation commencing with
120 date of hire, April 23, 2018. Carry-over of unused vacation shall be allowed under such conditions
121 as are contained in the Rock County Personnel Policy.
122

123 18. COMPENSATION OF EMPLOYEE; TREATMENT OF DIRECT COMPENSATION FOR
124 TAX PURPOSES. The direct financial compensation paid EMPLOYEE under this Agreement shall
125 be treated as wages for federal and state tax purposes and for purposes of allowing EMPLOYEE to
126 participate in the Wisconsin retirement system. EMPLOYEE recognizes that EMPLOYER will
127 withhold taxes, Social Security and the like from direct compensation. EMPLOYEE shall be allowed
128 to participate in EMPLOYER's deferred compensation program(s) and Section 125 Flexible
129 Spending Account, at EMPLOYEE's option and to the extent permitted by law.
130

131 19. TERMINATION OF AGREEMENT BY EMPLOYEE; NOTICE REQUIRED FOR
132 RESIGNATION. This agreement may be terminated by EMPLOYEE on 30-days' written notice to
133 the County Administrator. Any such notice, once accepted by the County Administrator, may not be
134 withdrawn or rescinded. The fact that the County Administrator has asked EMPLOYEE for
135 EMPLOYEE's resignation shall not invalidate any such resignation once tendered to, and accepted
136 by, the County Administrator. Accrued but unused vacation and holiday time shall be paid out to
137 EMPLOYEE upon resignation, provided sufficient notice as required above is received.
138

139 20. TERMINATION OF AGREEMENT BY EMPLOYER; EMPLOYER'S RIGHT TO
140 TERMINATE AT WILL. This agreement may be terminated, or any obligation of EMPLOYER under
141 this agreement may be suspended, by the County Administrator at any time during its term, in the
142 sole discretion of the County Administrator. EMPLOYEE shall be deemed to be an at-will employee
143 of EMPLOYER who shall have no remedy or recourse in the event of disciplinary action, up to and
144 including discharge.
145

146 21. TERMINATION OF AGREEMENT BY EMPLOYER; DISCIPLINARY ACTION;
147 PROCEDURE FOR DISCIPLINARY ACTION. All disciplinary action shall originate from the County
148 Administrator and be accomplished by the County Administrator.
149

150 22. EMPLOYER TO INDEMNIFY AND DEFEND EMPLOYEE FOR OFFICIAL ACTS.
151 EMPLOYER shall indemnify, defend and hold harmless EMPLOYEE, in accordance with the
152 requirements of s. 895.46, Wis. Stats. EMPLOYER reserves the right to compromise or settle any
153 such litigation in any fashion deemed advantageous to EMPLOYER, regardless of whether
154 EMPLOYEE consents thereto.
155

156 23. CONSTRUCTION OF AGREEMENT; NO ASSIGNMENT. EMPLOYEE shall not assign or
157 transfer any interest or obligation in this Agreement, whether by assignment or novation. It is
158 expressly understood EMPLOYER will not consent to any assignment of EMPLOYEE's duties and
159 obligations.
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161 24. CONSTRUCTION OF AGREEMENT; SEVERABILITY. All parts of this agreement are
162 severable from all other parts and invalidity of any part shall not operate to invalidate any other part.
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25. CONSTRUCTION OF AGREEMENT; WISCONSIN LAW CONTROLS. It is expressly understood and agreed that in the event of any dispute between the parties, arising under this agreement, Wisconsin law shall control to the extent that it is not superseded by any applicable federal law.

26. CONSTRUCTION OF AGREEMENT; ENTIRE AGREEMENT. This Agreement constitutes the entire agreement of the parties and supersedes any and all negotiations of the parties relating to the subject matter hereof. Any prior employment agreement between the parties, together with any extension or renewal of such agreement, is likewise terminated and superseded by this Agreement. All of EMPLOYEE's rights, of any nature whatsoever, arising from, by or under any prior employment agreement between the parties are hereby compromised in their entirety.

IN WITNESS WHEREOF, EMPLOYER and EMPLOYEE have executed this agreement effective as of the day and date by which EMPLOYER's authorized representative and EMPLOYEE have affixed their respective signatures, as indicated below.

FOR EMPLOYER:

Date: _____
Josh Smith, Rock County Administrator

BY EMPLOYEE:

Date: _____
Emily Jernigan, Child Support Director

WITNESS:

Date: _____

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

County Board Staff Committee
INITIATED BY



Randy Terronez, Assistant
to the County Administrator
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

April 5, 2018
DATE DRAFTED

Increasing Compensation for County Board Chair and Vice Chair

- 1 **WHEREAS**, the County Board Chair and Vice Chair are presently compensated \$433.33 per month
2 (\$5,199.96 per year) and \$216.66 per month (\$2,599.92 per year) respectively; and,
3
4 **WHEREAS**, these rates of compensation were set in 2005, with the previous adjustment made in 2000; and
5
6 **WHEREAS**, these positions require extensive time commitments and hold many responsibilities; and
7
8 **WHEREAS**, Board Chairs and Vice Chairs in Wisconsin counties of comparable size to Rock County
9 receive significantly higher compensation.
10
11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
12 this _____ day of _____, 2018 does hereby increase the compensation of the Chair to \$458.33 per
13 month (\$5,499.96 per year) and the compensation of the Vice Chair to \$233.33 per month (\$2,799.96 per
14 year), effective with the seating of the new County Board in April 2018.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Terry Thomas


Betty Jo Bussie


FISCAL NOTE:

Minimal fiscal impact.

LEGAL NOTE:

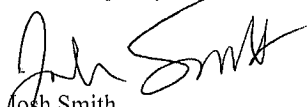
As a self-organized county, the County Board is authorized to take this action pursuant to secs. 59.10(1), 59.12(2) and 59.51, Wis. Stats.


Sherry Oja
Finance Director


Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of policy.


Josh Smith
County Administrator

County Supervisors Compensation - Comparable Counties

Updated: 9/12/2017

County	Population (est.)	# of Supervisors	County Board Chair salary	County Board Vice-chair salary	Supervisor Salary	Per Diem Rates		Daily Cap for compensation (if any)	Other compensation (list type and amount), or additional info
						County Board	Committee		
Brown	251,495	26	\$11,400	\$9,400	\$7,956 Illustrative Rate: \$102	None	None	80% of IRS Rate	
Jefferson	83,940	30	\$6,600	\$0	\$6,181 Illustrative Rate: \$79	\$55/meeting	3 meetings allowed per day	reimbursements; \$55/day if education	
Kenosha	168,183	23	\$12,363	\$6,181	\$4,932 Illustrative Rate: \$63	n/a	n/a	Conference per diem of \$50 per 1/2 day and \$100 per full day; Mileage IRS	
LaCrosse	118,675	29	\$16,130	\$4,932 (\$411 per month)	\$4,932 Illustrative Rate: \$63	Mileage Only	None	IRS Mileage rate \$0.545/mile	
Marathon	134,063	38	\$14,919	\$6,817	\$5,600 Committee Chairs Illustrative Rate: \$72 \$5,500. Supervisors Illustrative Rate: \$71	\$20 per meeting	None	Mileage paid at IRS rate & meal reimbursement	
Outagamie	180,022	36	\$13,500	\$7,000	\$7,000 in '18 Illustrative Rate: \$90		\$25 for certain mtgs.	Mileage Rule 15 covers supervisors' salary/exp. (see: Public Officials Directory (rules in back): http://www.outagamie.org/index.aspx?page=737)	
Racine	195,146	21	\$7,800 (\$10,500 in '18)	\$6,000 (\$8,750 in '18)	\$7,000 in '18 Illustrative Rate: \$90	n/a	n/a	mileage reimbursement at Federal rate, some CB member still have health insurance benefits, but do not know amount	
Rock	160,104	29	\$5,200	\$2,600	\$2,100 Illustrative Rate: \$27	\$50 <4 hrs \$70 >4 hrs	-	mileage rates apply to all meetings	
Sheboygan	115,000	25 (reduced from 34 in 2011)	\$10,000 (in addition to per diem & mileage)	\$1,000 (in addition to per diem & mileage, and C. B. pay)	\$2,100 Illustrative Rate: \$27	n/a	Per diem not to exceed \$50/day or \$4,200/yr	Committee Mtgs on diff. subjects/different places same day count as 1 mtg & combine times to calculate per diem amt; unless time lapse of more than 1 hr between mtgs then 2 per diems will be paid	
Walworth	102,837	11	\$17,400 (\$1,450 per month)	\$7,200 (\$600 per month)	\$7,200 Illustrative rate: \$92	n/a	N/A	Mileage	
Washington			\$17,400 (\$1,750/month)		\$7,200 Illustrative Rate: \$92	n/a	\$3,500	Per Diem for Out of County Travel calculated by time traveled	
Winnebago	168,216	36	\$5,000 plus per diem	\$1,500		\$66	\$66	\$44 up to 4 hrs \$66 over 4 hrs	mileage at Fed Rate, meals reimbursement, etc.

NOTE 1: Information supplied by WI. County Clerks Association
 NOTE 2: Brown, Kenosha, LaCrosse, Racine, Sheboygan, Washington info courtesy of County Admin. or County Clerk Offices.
 NOTE 3: Illustrative per diem calculated for counties that pay salary in whole or in part, based on 2 Board and 4.5 Committee meetings per month. 6.5 total meetings/mo.

NOTE 4: Sheboygan County per diems of annual salary & committee meetings result in a combined Illustrative Rate = \$47,
 NOTE 5: Washington County per diems start only after a Supervisor attends their 1st 30 meetings. Converted into the Rock County schedule, per diem would begin in July. The combined Supervisor Salary & Committee per diem (after 30 meetings) is calculated at \$137.

HISTORY OF BOARD OF SUPERVISOR COMPENSATION


DATE	RESOL. #	ACTION	RESULT	Mo.ly Board Chair	Mo.ly Vice Chair	Per Diem Supervisor
10/25/2007	07-10B-366	An additional \$20/ per diem if meetings go over 4 hours.	Passed (Yes=18 No=6 Abs = 5)			
9/27/2007	07-9B-350	An additional \$10/per diem for Standing Comm. Chairs	Failed (Yes=11 No=15 Abs = 3)			
9/27/2007	07-9B-349	An additional \$5/per diem for Supervisors (to \$55)	Failed (Yes=12 No=14 Abs = 3)			
9/27/2007	07-9B-351	An additional \$25/ per diem if meetings go over 4 hours.	Failed (Yes=13 No=13 Abs = 3)			
5/10/2005	05-3A-191	An additional \$25/ per diem if meetings go over 4 hours.	Failed (Yes=8 No=16 Abs = 5)			
5/10/2005	05-3A-190	An additional \$5/per diem for Standing Comm. Chairs	Failed (Yes=9 No=15 Abs = 5)			
5/10/2005	05-3A-189	Increase Chair & Vice Chair from \$180 & \$90 to \$433.33 & 216.66 per month	Passed (Yes=15 No=9 Abs = 5)	\$433.33	\$216.66	\$50.00
5/10/2005	05-3A-188	An additional \$15/per diem for Supervisors	Passed (Yes=16 No=8 Abs = 5)			
11/3/2003	03-11A-098	Freezing \$35 per diem & current mileage rate	Passed (Yes=21 No=4 Abs = 4)			
11/3/2003	03-11A-097	Elimination of Per Diem & Mileage; Reduce Chair & Vice-Chair Salary to \$5/year	Failed (Yes=4 No=20 Abs = 5)			
4/13/2000	00-4A-189	Establish Board Chair \$180/mo. & Vice-Chair \$90/mo.	Passed (Yes=28 No=0 Abs = 1)	\$180.00	\$90.00	

HISTORY OF BOARD OF SUPERVISOR COMPENSATION

DATE	RESOL. #	ACTION	Mo.ly Board Chair	Mo.ly Vice Chair	Per Diem Supervisor
4/13/2000	00-4A-188	Established Supervisor per diem at \$35/per diem ; to qualify for 2 per diem in a day- need a 2 hour break or 2 hr. gap between a County Board meeting & a Committee meeting.			
4/9/1998	98-4A-200	Establishing Chair & Vice Chair salary at \$2,500 & \$1,000			
4/9/1998	98-4A-201	Establishing Comm. Chairs at \$45 per diem			
8/14/1997	97-8A-058	An additional \$5/per diem for Supervisors (eff. 1998)			\$35.00
11/9/1993	93-11C-096	An additional \$5/per diem for Supervisors, eff. In 1994			\$30.00
7/13/1989	89-7A-057	An additional \$5/per diem for Supervisors, eff. In 1990			\$25.00
3/24/1988	88-3B-437	An additional \$10/per diem for Supervisors, eff. In 1990			
11/17/1983	83-11D-397	Increasing cap for Comm. Meetings for select (3) Supervisors to 130 Committee meetings			
11/13/1975	Budget	Increase all Comm. Mtgs to \$20			\$20.00



MEMORANDUM

TO: County Board Staff Committee
FROM: Richard D. Greenlee 
DATE: April 3, 2018
RE: Rules of Procedure for the Rock County Board of Supervisors

The Rock County Board of Supervisors will at its organizational meeting on April 17, 2018 consider the adoption of rules of procedure for the following term. The following amendments have been requested to the current rules. In all cases new language is underscored and language that is deleted is ~~struck through~~.

(1) **Rule I A.** shall be amended as follows:

A. As provided by statute, the Board shall organize on the third Tuesday of each April and adopt rules and regulations for the ensuing term in each even year, considering recommendations of the outgoing Board. Adoption of these rules and regulations at such organizational meeting shall be by majority vote. Amendment to these rules at any other time shall be done in conformance with Rule X-C. All committees of the Board shall serve biennially for a term that coincides with that of the Chair, except as otherwise provided by statute. In no less than three days nor more than seven days after such meeting, the Chair shall announce all Committee, Commission and Board appointments as required by law and County Board policy, all of which shall be submitted for Board confirmation. Proposed appointments shall be distributed to all Board members not less than 24 hours prior to the meeting at which appointments are to be made.

(2) **Rule III C.** shall be amended as follows:

C. Minutes of the regular Board Meeting shall be prepared by the County Clerk, kept, recorded, and distributed to all Board members and department heads by the County Clerk ~~with a regular mailing~~ as soon as possible following the meeting. These minutes shall be official upon County Board approval.

(3) **Rule III G.** shall be amended as follows:

G. No motions except referral to committee or acceptance and filing may be made concerning the subject matter of report under Agenda item 101, unless the report has been

accompanied by a resolution distributed as required by the rules and subject to the note requirement of Rule III-E.

(4) **Rule IV D.** shall be amended as follows:

D. All County Board matters shall first be reviewed by the appropriate committee prior to County Board consideration except under emergency conditions so declared and approved by 2/3 vote of the County Board present and voting. All committees shall make written recommendations on all matters submitted to them. Upon a committee's recommendation to approve or adopt a matter, the matter shall be placed on the next regular Board Meeting agenda that is practicable. If a committee's recommendation is against approval or adoption of a matter, then the matter may be placed before the County Board at the discretion of the Chair. Votes are to be indicated as for, against, abstain or absent. When a question is put, every member shall vote except that where a member has a conflict of interest, the Chair may permit that member to abstain.

(5) **Rule IV F.** shall be amended as follows:

F. Except when uniformly mandated to the contrary by law, each committee shall be composed of a majority of County Supervisors and such additional members as required by law and approved by the County Board. No committee may create sub-committees or otherwise subdivide committee responsibilities, unless authorized by the whole County Board. Any committee may rely on its members, County staff, or other individuals or organizations to conduct research and provide additional information to the committee for the purpose of fulfilling its responsibilities. Such research or information gathering, when conducted cooperatively without a quorum of the committee, shall not be considered a sub-committee or governmental body unless creation of a sub-committee has been previously approved by the County Board.

(6) **Rule V. A.** shall be amended as follows:

A. The following shall be the standing committees of the County Board of Supervisors and shall have the general duties and responsibilities stated in Rule IV, shall approve all ~~contracts,~~ claims, and demands, and causes of action less than \$10,000; all contracts less than \$25,000; and shall review the prior month's payments against the accounts under their jurisdiction. Upon request from department heads and review by the County Administrator, or a designated agent, standing committees reallocate amounts more than \$5,000 and up to \$10,000 between detail accounts or create new detail accounts of an individual county office or department within their jurisdiction. With review by the County Finance Director, the County Administrator or the Administrator's designee may approve reallocation requests of \$5,000 or less, or create detail accounts for any transfer of \$5,000 or less without further committee action.

(7) **Rule V. B. (1)** shall be amended as follows:

B. Agricultural/ Land Conservation Committee

(1) The committee on Agriculture and Extension Education shall consist of five members of the Board. One of the members shall be a Supervisor from a village or city, and the vocation of a majority of the remaining members shall be agricultural when practical. The President of the Rock County 4-H Fair Board, Inc. shall be appointed as an ex-officio non-voting member. The function and responsibilities of the committee shall be as set forth in Wis. Stats. 59.56(3). In addition, the committee shall exercise policy supervision over the County Farm and County Fairgrounds.

(8) **Rule V. E.** shall be amended as follows:

E. Developmental Disabilities Board Intentionally Omitted.

(9) **Rule V. J. (2)** shall be amended as follows:

(2) The Human Services Board shall have policy supervision over the Human Services Department including, but not limited to: ~~Adult Community Services; The Aging and Disability Resource Center; Behavioral Health Services, Child Protective Services, Economic Support Services, and Juvenile Justice Services; Long Term Support Services; and Outpatient Services.~~

(10) **Rule V. J. (3)** shall be amended as follows:

(3) The Human Services Board shall provide ~~oversight~~ policy supervision for the Rock County Job Center.

(11) **Rule V. L.(3)** shall be amended as follows:

(3) The committee ~~shall be an advisory and planning group and~~ shall advise the County Emergency Management Office and the County Board on all matters pertaining to emergency management.

(12) **Rule VIII. B.** shall be amended as follows:

B. In presenting business, or debate, members shall address the Chair, be recognized, and when in order, proceed without interruption. In cases when more than one member shall seek to be recognized, the Chair shall decide who has precedence.

When in the course of its business, the Board reaches Item 7, "Citizen Participation, Communications and Announcements", the presiding officer shall ask if there are any citizens who would like to speak ~~on any agenda item~~ before the Board. Any citizen desiring to be heard shall stand and address the presiding officer indicating their name and address and the item on which the citizen wishes to speak. The presiding officer will call on the citizen at the appropriate time. The presiding officer may limit the time of each speaker and select the speaking order. No one shall speak more than once on any item, unless in the opinion of the Chair, such request to speak more than once is relevant. Where there are several speakers representing the same view, the presiding officer may require a speaker for the group.

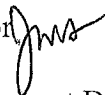
(13) **Rule VIII. C.** shall be created as follows:

C. Upon the convening of any Joint Review Board pursuant to Wis. Stat. § 66.1105(4m)(a), wherein the representative of the County who shall sit on such Joint Review Board shall be the Chair, or the Chairperson's designee, if the Chair appoints a designee, such appointment shall be made consistent with Rule I-A, and shall be for a term of one year. The Chair shall give preference to the County Treasurer or another person with knowledge of local government finance in accordance with Wis. Stat. § 66.1105(4m)(ae)2.

ROCK COUNTY, WISCONSIN



County Administrator
51 South Main Street
Janesville, WI 53545
(608)757-5510
Fax (608)757-5511

DATE: April 3, 2018
TO: Members, County Board Staff Committee
FROM: Josh Smith, County Administrator 
RE: Relocation Expenses for Child Support Director

As you know, confirmation of a new Director of Child Support Enforcement is scheduled for consideration by the County Board on April 12.

Section 18.302 of the Rock County Personnel Ordinance reads as follows:

An employee, newly hired to fill an FLSA exempt position, who resides outside of reasonable commuting distance (i.e. a distance greater than 40 miles) wishing to relocate his or her domicile to Rock County may be eligible for a contribution toward moving expenses, if it is determined, upon recommendation of the County Administrator and approval of the County Board Staff Committee, to be in the best interest of Rock County to offer such contribution. An employee receiving a contribution toward moving expenses shall remain a resident and employee of Rock County for not less than three (3) years. Failure to meet this requirement will result in the repayment of said moving expense on a pro rata basis.

I am recommending and asking that County Board Staff Committee approve relocation expenses of up to \$2,000 for the new Director of Child Support Enforcement, who will be moving to Rock County from California. These funds would be payable upon receipt of incurred expenses and considered taxable income.

Thank you for your consideration.