

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

- Facilities Management
- Maintenance
- Duplicating
- Central Stores

**GENERAL SERVICES COMMITTEE
TUESDAY, JULY 1, 2014 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – June 17, 2014
4. Transfers and Appropriations
5. Bills/Encumbrances/Pre-Approved Encumbrance Amendments
6. Authorization to Purchase
 - A. Carpet for the Sheriff's Office for a Cost of \$9,125
 - B. Design Engineering Services for Cooling Tower at Jail for a Cost of 8,100
 - C. Design Engineering Services for Cooling Tower at the Courthouse for a Cost of \$8,100
7. Discussion of Courthouse Tower Repair
8. Updates
 - A. Rock Haven
 - 1) Update Report
 - B. Parking Structure Project
 - 1) Update
 - 2) Change Orders
 - C. Courthouse Windows Project
 - 1) Update
9. Discussion / Possible Action on Change to Responsible Bidder Determination
10. Communications, Announcements and Information
11. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62400	R & M SERV	P1400397	06/17/2014	ARAMARK UNIFORM SERVICES INC	199.01
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	143,619.00	56,309.30	46,859.93	199.01	40,250.76
18-1810-0000-62461	ELEVATOR	P1400537	06/12/2014	STATE OF WISCONSIN	50.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	46,000.00	17,934.52	17,751.48	50.00	10,264.00
18-1810-0000-63500	R&M SUPPLIES	P1400401	05/29/2014	BELOIT FIRE PROTECTION COMPANY	584.55
		P1400402	06/12/2014	BJ ELECTRIC SUPPLY INC	390.00
		P1400408	06/06/2014	DE VERE COMPANY INC	47.07
		P1400412	06/09/2014	ENERGETICS INC	21.33
		P1400415	06/06/2014	FIRST SUPPLY LLC	26.56
		P1400417	06/16/2014	GRAINGER PARTS	35.68
		P1400423	05/22/2014	HOME DEPOT/GECF	101.98
		P1400425	06/13/2014	JACK AND DICKS FEED AND GARDEN	1,009.40
		P1400426	06/10/2014	JANESVILLE ELECTRIC MOTOR CORP	21.00
		P1400427	06/11/2014	JOHNSON CONTROLS INC	1,736.54
		P1400476	06/06/2014	JANESVILLE WINSUPPLY COMPANY	316.44
		P1400524	06/05/2014	NAPA AUTO PARTS	18.64
		P1400532	06/12/2014	QUALITY DOOR LLC	220.00
		P1400538	06/03/2014	STAPLES ADVANTAGE	539.70
		P1401457	06/16/2014	PUR CHEM LLC	1,970.00
		P1402385	06/09/2014	SIMPLEX GRINNELL LP	638.50
		P1402404	06/10/2014	COLLINS SANITARY	955.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	230,000.00	129,220.82	19,816.30	8,632.39	72,330.49
GENERAL SERVICES PROG TOTAL				8,881.40	
18-1811-0000-62400	R & M SERV	P1400397	06/10/2014	ARAMARK UNIFORM SERVICES INC	27.96
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	38,167.00	1,096.63	795.00	27.96	36,248.41
18-1811-0000-63500	R&M SUPPLIES	P1400412	06/09/2014	ENERGETICS INC	7.90
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	5,264.86	72.03	7.90	14,655.21
GLEN OAKS FACILITY OPERATION PROG TOTAL				35.86	
18-1812-0000-62400	R & M SERV				

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1400397	06/10/2014	ARAMARK UNIFORM SERVICES INC	33.18
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	86,400.00	5,980.41	6,248.50	33.18	74,137.91
18-1812-0000-63500	R&M SUPPLIES				
		P1400401	05/29/2014	BELOIT FIRE PROTECTION COMPANY	356.00
		P1401581	05/02/2014	INLAND POWER GROUP INC	797.69
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	22,000.00	4,961.99	1,224.85	1,153.69	14,659.47
YOUTH SERVICES CENTER PROG TOTAL				1,186.87	
18-1816-0000-63500	R&M SUPPLIES				
		P1400408	06/11/2014	DE VERE COMPANY INC	125.04
		P1400423	05/21/2014	HOME DEPOT/GECF	31.98
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,000.00	8,008.97	584.11	157.02	11,249.90
COMMUNICATIONS CTR.OPERATION PROG TOTAL				157.02	
18-1817-0000-63500	R&M SUPPLIES				
		P1400415	06/06/2014	FIRST SUPPLY LLC	1.20
		P1400423	05/21/2014	HOME DEPOT/GECF	58.51
		P1401457	06/16/2014	PUR CHEM LLC	820.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,000.00	6,646.30	1,529.99	879.71	7,944.00
DIVERSION PROG/ASC PROG TOTAL				879.71	
18-1837-0000-63500	R&M SUPPLIES				
		P1400402	06/04/2014	BJ ELECTRIC SUPPLY INC	418.57
		P1400412	06/05/2014	ENERGETICS INC	37.98
		P1400415	06/04/2014	FIRST SUPPLY LLC	20.06
		P1400417	06/11/2014	GRAINGER PARTS	570.98
		P1400423	05/21/2014	HOME DEPOT/GECF	14.74
		P1400426	06/03/2014	JANESVILLE ELECTRIC MOTOR CORP	194.22
		P1400468	06/17/2014	JOHNSON TRACTOR INC	109.71
		P1400472	06/04/2014	LD DANIELS AND ASSOCIATES INC	637.18
		P1400477	06/16/2014	MC MASTER-CARR SUPPLY COMPANY	221.21
		P1402160	05/23/2014	MEYER WELDING	59.52
		P1402176	06/06/2014	ASC1	102.95
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	108,499.00	31,787.97	2,984.99	2,387.12	71,338.92
JAIL CAPITAL IMPROVEMENTS PROG TOTAL				2,387.12	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
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I have examined the preceding bills and encumbrances in the total amount of **\$13,527.98**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 01 2014**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62400	R & M SERV	P1402351	06/13/2014	BATTERIES PLUS INC	299.98
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	112,500.00	92,880.07	1,164.00	299.98	18,155.95
18-1815-0000-63500	R&M SUPPLIES				
		P1400239	06/16/2014	MENARDS	108.63
		P1400251	06/05/2014	WERNER ELECTRIC SUPPLY COMPAN	81.90
		P1402306	06/16/2014	JANESVILLE DOOR CO LTD	518.78
		P1402322	05/28/2014	NATIONAL FIRE PROTECTION ASSOC	165.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	46,850.00	21,062.14	14,647.61	874.31	10,265.94
18-1815-0000-64200	TRAINING EXP				
		P1402350	06/17/2014	IMPACT TRAINING SERVICES INC	1,467.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,150.00	175.00	2,256.30	1,467.00	1,251.70
HCC BUILDING COMPLEX PROG TOTAL				2,641.29	

I have examined the preceding bills and encumbrances in the total amount of **\$2,641.29**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
 B. Bills under \$10,000 to be paid.
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUL 01 2014**

Dept Head _____

Committee Chair _____

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General Services

-Facilities Management
-Maintenance
-Duplicating
-Central Stores
(608)757-5518

To: The General Services Committee
Fr: Rob Leu, GS Director
Date: 6/24/14
Re: Authorization to Purchase

For purchases between \$5,000 and \$10,000, Committee approval is needed as follows:

- a. Authorization to purchase carpet from Halverson Carpet for \$9,125.00. Areas to be carpeted include the Sheriff's Office, Deputy's Office, and the corridor by the Sheriff's secretary to the front lobby.
- b. Authorization to hire KJWW Engineering to prepare plans and specifications for replacement of the cooling tower at the Jail. Cost \$8,100.00.
- b. Authorization to hire KJWW Engineering to prepare plans and specifications for replacement of the cooling tower at the Courthouse. Cost \$8,100

Thank You

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To: The General Services Committee
Fr: Rob, GS Director
Date: 6/24/14
Re: Parking Structure Project Change Orders

Truesdel Corporation is planning on wrapping things up by the 4th. They have accomplished a lot on both structures and have been doing quality work. As expected additional work was needed, which was the reason we asked for unit pricing at bid time, and created a contingency of \$60,000.00. The resolution gave the General Services Committee the authority to approve all change orders.

The additional work involved repairing areas that had deteriorated since the specifications were prepared for bidding. Other work dealt with issues that will develop into problems in a year or two.

On the west structure, the following additional work was completed, totaling \$21,840.00.

Concrete demo at top of slab – 300 sq.ft.
Concrete patch back at top of slab – 300 sq.ft.
Concrete demo bottom of slab, beams and stems – 40 sq.ft.
Concrete patch back at bottom of slab, beams and stems – 40 sq.ft.
Epoxy inject double-tee stem cracks – 40 ln.ft.
Replace double tee joint sealant – 300 ln.ft.

On the east structure the following additional work was completed, and some work credited, totaling \$18,595.00.

Concrete repair at top of slab - 125 sq.ft
Concrete repair at bottom of slab, beams, stems – 100 sq.ft
Replacement of pour strip sealant – 150 ln.ft.
Replacement of double-tee joint sealant – 350 ln.ft
Gravity feed epoxy at slab cracks – minus 400 ln ft.

Thank You