

**Rock County Agriculture & Extension Education Committee**  
**Wednesday, April 13, 2016 – 7:00 p.m.**  
**Courthouse Conference Center, Rm. 250**  
**Rock County Courthouse**  
**Janesville WI**

**Agenda**

1. Call to Order
2. Approval of Agenda
3. Approval of March 9, 2016, Meeting Minutes
4. Citizen Participation, Information and Announcements
5. Educator Report: Christy Marsden, Horticulture Educator
6. 4-H Fairgrounds Maintenance and Contracts
  - a. Fair Board Report
  - b. Approval of Fairgrounds Rental Contracts
7. Approval of Bills/Transfers/Encumbrances
8. Approval of 4-H Fairgrounds Mutual Working Agreement
9. Modification of Farm Lease for Highway Dept. Requesting 1 acre of crop land for security fence.
10. Revisions to and Approval of Rock County Fairgrounds Procedures & Rules
11. Discussion and Possible Action regarding Fairground Manager and Maintenance Positions
12. Discussion and Possible Action regarding the Frances Willard School
13. Discussion and Possible Action regarding MOU with Rock County 4-H Leaders Council
14. Discussion and Possible Action regarding proposed restructuring of UW-Extension
15. Department Update: WACEC State Conference, June 20-21 in Wausau
16. Comments from the Committee
17. Adjourn

| Account Number                      | Account Name     | PO#      | Inv Date   | Vendor Name                    | Inv/Enc Amt     |
|-------------------------------------|------------------|----------|------------|--------------------------------|-----------------|
| 56-5600-0000-63100                  | OFC SUPP & EXP   |          |            |                                |                 |
|                                     |                  | P1600154 | 03/04/2016 | KIMS LETTERING                 | 1,082.50        |
|                                     |                  | P1600159 | 01/01/2016 | UNIVERSITY OF WISCONSIN SOIL A | 118.00          |
|                                     |                  | P1600773 | 02/24/2016 | SENTRY FOOD STORE              | 314.24          |
|                                     |                  | P1601193 | 02/03/2016 | WISCONSIN ASSOCIATED COUNTY EX | 50.00           |
|                                     |                  | P1601218 | 02/25/2016 | UNIVERSITY OF WISCONSIN EXTENS | 540.00          |
|                                     |                  | P1601434 | 03/19/2016 | T AND J HOSPITALITY            | 370.18          |
|                                     | Budget           | YTD Exp  | YTD Enc    | Pending                        | Closing Balance |
|                                     | 8,000.00         | 1,322.82 | 5,203.27   | 2,474.92                       | (1,001.01)      |
| 56-5600-0000-63300                  | TRAVEL           |          |            |                                |                 |
|                                     |                  |          | 02/29/2016 | FLICKINGER,ANGELA              | 523.01          |
|                                     |                  |          | 02/29/2016 | REBOUT,MEGAN                   | 54.00           |
|                                     |                  |          | 02/29/2016 | MARSDEN,CHRISTINE              | 362.88          |
|                                     |                  |          | 02/29/2016 | BAKER,NICK                     | 1,069.47        |
|                                     | Budget           | YTD Exp  | YTD Enc    | Pending                        | Closing Balance |
|                                     | 14,000.00        | 734.83   | 649.51     | 2,009.36                       | 10,606.30       |
| <b>U.W.EXTENSION PROG TOTAL</b>     |                  |          |            | <b>4,484.28</b>                |                 |
| 56-5610-0000-63300                  | TRAVEL           |          |            |                                |                 |
|                                     |                  |          | 02/24/2016 | THOMPSON,RANDY                 | 367.20          |
|                                     | Budget           | YTD Exp  | YTD Enc    | Pending                        | Closing Balance |
|                                     | 1,400.00         | 0.00     | 0.00       | 367.20                         | 1,032.80        |
| 56-5610-0000-63410                  | COMP.SUPP-CLEAR. |          |            |                                |                 |
|                                     |                  | P1601433 | 03/09/2016 | ROCK COUNTY 4H FAIR INC        | 1,500.00        |
|                                     | Budget           | YTD Exp  | YTD Enc    | Pending                        | Closing Balance |
|                                     | 0.00             | 0.00     | 0.00       | 1,500.00                       | (1,500.00)      |
| <b>FAIRGROUNDS PROG TOTAL</b>       |                  |          |            | <b>1,867.20</b>                |                 |
| 56-5625-0000-63400                  | OPERATING SUPPLI |          |            |                                |                 |
|                                     |                  | P1600155 | 03/11/2016 | MID STATE EQUIPMENT JANESVILLE | 204.78          |
|                                     |                  | P1601320 | 03/11/2016 | GEMPLERS INC                   | 105.20          |
|                                     | Budget           | YTD Exp  | YTD Enc    | Pending                        | Closing Balance |
|                                     | 9,500.00         | 40.33    | 3,548.45   | 309.98                         | 5,601.24        |
| <b>FARM-GENERAL FUND PROG TOTAL</b> |                  |          |            | <b>309.98</b>                  |                 |

| Account Number | Account Name | PO# | Inv Date | Vendor Name | Inv/Enc Amt |
|----------------|--------------|-----|----------|-------------|-------------|
|----------------|--------------|-----|----------|-------------|-------------|

I have examined the preceding bills and encumbrances in the total amount of **\$6,661.46**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 13 2016**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

Frances Willard School Agreement Termination

\_\_\_\_\_Date

We, the undersigned, agree to terminate the Frances Willard School lease, at such time that the Rock County Historical Society can arrange funding and hire a contractor to move the building. The Rock County Historical Society agrees to move the aforementioned building to its downtown campus and to assume any risk or liability associated with transporting the building. It further agrees to restore the allotted space on the fairgrounds to its original condition.

Rock County Historical Society

\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Rock County 4-H Board

\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Rock County Agricultural Committee

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

**MEMORANDUM OF UNDERSTANDING**

This is a Memorandum of Understanding (MOU) between the County of Rock (the "County") and the Rock County 4-H Leaders Council (the "Council").

Whereas, the County employs UW-Extension Educators on an annual contractual basis with the University of Wisconsin, and

Whereas, the County provides 40% of an educators compensation package in a traditional contract with the University responsible for 60%, but

Whereas, the 4-H Youth Development Advisor Position approved in 2013 is a 40% State/ 60% County funded position, and

Whereas, the 4-H Leaders Council has agreed to fund up to 20% of the position with budgeted fees, reducing the County's contribution when possible,

Now, therefore, the parties hereby agree that the Council will provide annual payment to the County, subject to the following terms:

1. Rock County UW-Extension will provide the Council with the amount of support required for the following calendar year no later than August 1 for budgeting purposes.
2. Rock County UW-Extension will invoice the Council for the amount due by April 1.
3. The Council will provide payment by April 30.
4. The County will apply payment towards the 133 contract with the University of Wisconsin.

This MOU may be by either party cancelled upon reasonable notice except to the extent the other has taken reasonable action in reliance thereon.

Date: \_\_\_\_\_, 2016.

COUNTY OF ROCK:

\_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_, 2016.

ROCK COUNTY 4-H LEADERS COUNCIL:

\_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_