



**COUNTY BOARD STAFF COMMITTEE
TUESDAY – MAY 27, 2014 – 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order & Approval of Agenda
2. Approval of Minutes – May 13, 2014 and May 16, 2014
3. Citizen Participation, Communications and Announcements
4. Approval of Bills/Transfers/Pre-Approved Encumbrances
5. **EXECUTIVE SESSION:** Per Section 19.85(1)(c), Wis. Stats. Selection of New County Administrator
and
Per Section 19.85(1)(g), Wis. Stats. Conferring with Legal Counsel Regarding Potential Litigation
and
Per Section 19.85(1)(e), Wis. Stats. Update on Negotiations Regarding Purchase of Public Property
6. Adjournment

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
01-1320-0000-64200	TRAINING EXP	P1401959	05/02/2014	KALAHARI RESORT CONVENTION CEN	218.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,500.00	1,326.00	2,472.55	218.00	483.45
COUNTY ADMINISTRATOR PROG TOTAL				218.00	

I have examined the preceding bills and encumbrances in the total amount of **\$218.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAY 27 2014**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
03-1110-0000-63107	PUBL & LEGAL	P1400519	04/23/2014	JANESVILLE GAZETTE INC	1,133.59
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	18,247.00	5,503.80	0.00	1,133.59	11,609.61
03-1110-0000-64201	CONVENTION EXP	P1401959	05/02/2014	KALAHARI RESORT CONVENTION CEN	2,616.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,500.00	300.00	4,200.00	2,616.00	(2,616.00)
03-1110-0000-64904	SUNDRY EXPENSE	P1401738	02/25/2014	PEER CANVAS	175.00
		P1402061	05/13/2014	TIDMORE FLAGS	18.90
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,400.00	133.19	1,308.50	193.90	764.41
COUNTY BOARD PROG TOTAL				3,943.49	

I have examined the preceding bills and encumbrances in the total amount of **\$3,943.49**
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:
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Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
08-1420-0000-81920	PHYSICALS	P1400430	05/01/2014	WISCONSIN DEPARTMENT OF JUSTIC	180.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,000.00	350.00	0.00	180.00	9,470.00
08-1420-0000-64417	RH EXPENSES	P1400430	05/01/2014	WISCONSIN DEPARTMENT OF JUSTIC	20.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,500.00	2,058.85	0.00	20.00	6,421.15
08-1420-0000-67160	CA \$500-\$4,999	P1401905	04/30/2014	RHYME BUSINESS PRODUCTS	3,002.43
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,524.00	1,471.38	0.00	3,002.43	50.19
HUMAN RESOURCES PROG TOTAL				3,202.43	

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COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
19-1910-0000-65103	PUBLIC LIABILITY	P1401924	04/21/2014	TOWN OF RICHMOND	310.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	240,000.00	301,468.30	11,774.14	310.00	(73,552.44)
PROPERTY & LIABILITY INSURANCE PROG TOTAL				310.00	
19-1914-0000-62104	CONSULTING SERV	P1400030	04/30/2014	TE BRENNAN COMPANY	1,930.20
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	130.60	0.00	1,930.20	12,939.20
RISK MANAGEMENT PROG TOTAL				1,930.20	
19-1932-0000-64904	SUNDRY EXPENSE	P1401777	04/30/2014	MMPR	643.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	8,873.00	3,151.77	0.00	643.00	5,078.23
EMPLOYEE RECOGNITION ACTIVITY PROG TOTAL				643.00	
19-1933-0000-64904	SUNDRY EXPENSE	P1401688	04/23/2014	MMPR	608.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	7,800.00	0.00	393.38	608.00	6,798.62
EMPLOYEE WELLNESS ACTIVITIES PROG TOTAL				608.00	

I have examined the preceding bills and encumbrances in the total amount of **\$3,491.20**
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