

Rock County Agriculture & Extension Education Committee
Wednesday, March 12, 2014 – 7:00 p.m.
2nd Floor Courthouse Conference Room
Rock County Courthouse
Janesville WI

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of February 12, 2014 Meeting Minutes
4. Citizen Participation, Information and Announcements
5. 4-H Fairgrounds Maintenance and Contracts
6. Fair Board Report
7. Approval and signing of Memorandum of Understanding
between the County of Rock and the Rock County Leaders
Council
8. Approval of Extension Bills/Transfers/Encumbrances
9. Review, Approve and Sign Performance Review Summaries
10. WACEC Convention
11. Educator Report: Angela Flickinger, Family Living Educator
12. Comments from the Committee
13. Adjourn



University of Wisconsin Extension - Rock County
Courthouse, 51 S. Main Street
Janesville, Wisconsin 53545
(608) 757-5696 / Fax (608) 757-5581

Nutrition Education Program
63 Eclipse Center
Beloit, WI 53511
(608) 363-6272 / Fax (608) 363-6225

MEMORANDUM OF UNDERSTANDING

This is a Memorandum of Understanding (MOU) between the County of Rock (the "County") and the Rock County 4-H Leaders Council (the "Council").

Whereas, the County employs UW-Extension Educators on an annual contractual basis with the University of Wisconsin, and

Whereas, the County provides 40% of an educators compensation package in a traditional contract with the University responsible for 60%, but

Whereas, the 4-H Youth Development Advisor Position approved in 2013 is a 40% State/ 60% County funded position, and

Whereas, the 4-H Leaders Council has agreed to fund 20% of the position with budgeted fees, reducing the County's contribution to 40%,

Now, therefore, the parties hereby agree that the Council will provide annual payment to the County, subject to the following terms:

1. Rock County UW-Extension will provide the Council with the amount of support required for the following calendar year no later than August 1 for budgeting purposes.
2. Rock County UW-Extension will invoice the Council for the amount due by April 1.
3. The Council will provide payment by April 30.
4. The County will apply payment towards the 133 contract with the University of Wisconsin.

University of Wisconsin, U. S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

=====

Please make requests for reasonable accommodations to ensure equal access to educational programs as early as possible preceding the scheduled program, service or activity. This document can be provided in an alternative format by calling (608) 757-5696 (voice) (711 for Wisconsin Relay).



University of Wisconsin-Extension

University of Wisconsin Extension - Rock County
Courthouse, 51 S. Main Street
Janesville, Wisconsin 53545
(608) 757-5696 / Fax (608) 757-5581

Nutrition Education Program
63 Eclipse Center
Beloit, WI 53511
(608) 363-6272 / Fax (608) 363-6225

During the first year after the effective date of this MOU, this MOU may be cancelled by either party upon mutual agreement by both parties. Thereafter, this MOU may be by either party cancelled upon reasonable notice except to the extent the other has taken reasonable action in reliance thereon.

Date: _____, 2014.

COUNTY OF ROCK:

By: _____

Title: _____

Date: _____, 2014.

ROCK COUNTY 4-H LEADERS COUNCIL:

By: _____

Title: _____

University of Wisconsin, U. S. Department of Agriculture and Wisconsin counties cooperating. UW-Extension provides equal opportunities in employment and programming including Title IX and ADA.

=====

Please make requests for reasonable accommodations to ensure equal access to educational programs as early as possible preceding the scheduled program, service or activity. This document can be provided in an alternative format by calling (608) 757-5696 (voice) (711 for Wisconsin Relay).

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
56-5600-0000-63200	PUBL/SUBCR/DUES				
ENC		R1401304	02/11/2014	JP MORGAN CHASE BANK NA	300.00
			01/27/2014	DUERST,DONNA	105.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00	620.00	0.00	405.00	(25.00)
56-5600-0000-63300	TRAVEL				
ENC		R1401304	02/11/2014	JP MORGAN CHASE BANK NA	700.00
			02/21/2014	DUERST,DONNA	151.59
			02/25/2014	FLICKINGER,ANGELA	54.88
			02/19/2014	REBOUT,MEGAN	38.64
			02/19/2014	MARSDEN,CHRISTINE	167.22
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,500.00	369.09	0.00	1,112.33	12,018.58
56-5600-0000-64200	TRAINING EXP				
ENC		R1401304	02/11/2014	JP MORGAN CHASE BANK NA	500.00
		P1401392	02/25/2014	MINNESOTA GOLF COURSE SUPERIN'	200.00
		P1401420	02/26/2014	UNIVERSITY OF WISCONSIN	25.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00	230.00	390.00	725.00	655.00
56-5600-0000-64209	DEMO EXP				
ENC		R1401304	02/11/2014	JP MORGAN CHASE BANK NA	200.00
		P1400062	02/25/2014	SENTRY FOOD STORE	54.76
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	4,000.00	152.79	0.00	254.76	3,592.45
56-5600-0000-64904	SUNDRY EXPENSE				
ENC		R1401304	02/11/2014	JP MORGAN CHASE BANK NA	1,500.00
ENC		R1401545	02/27/2014	AMAZON.COM	23.78
		P1400059	02/25/2014	POWERS,MIKE	187.50
		P1400066	02/19/2014	TRUSTEES OF TUFTS COLLEGE	2,025.00
		P1401109	02/03/2014	FARRELL,CONNIE L	100.00
		P1401110	01/27/2014	VALDERS JOURNAL	57.35
		P1401348	01/01/2014	UNIVERSITY OF WISCONSIN EXTENS	892.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,500.00	1,005.56	265.00	4,786.13	19,443.31
U.W.EXTENSION PROG TOTAL				7,283.22	
56-5610-0000-63500	R&M SUPPLIES				
		P1400050	02/19/2014	HARRIS ACE HARDWARE	25.98
		P1400906	01/28/2014	LP TREE SERVICE	240.00
		P1401150	02/11/2014	D AND B FILTER SALES	138.96
		P1401366	01/01/2014	MANPOWER GROUP US INC	916.51

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	13,800.00		101.67	2,761.79	1,321.45	9,615.09
FAIRGROUNDS PROG TOTAL					1,321.45	

I have examined the preceding bills and encumbrances in the total amount of **\$8,604.67**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 12 2014**

Dept Head _____

Committee Chair _____