

Rock County Agriculture and Extension Education Committee
Wednesday, November 2, 2011– Following LCC Committee
Land Conservation Department
440 N U S Highway 14
Janesville, WI

Agenda

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes – October 12, 2011
4. Citizen Participation, Information and Announcements
5. 4-H Fairgrounds Maintenance and Contracts
 - A. 4-H Fair Association Report
 - B. Approval of Rental Contracts – 1st Quarter of 2012
 - C. Discussion of Fairgrounds Management Responsibilities
6. Approval of Extension Bills/Transfers/Encumbrances
7. Agent Report
 - Donna Duerst, 4-H Youth Development Agent
8. 2012 Department Budget Discussion
9. Comments from Committee
10. Adjourn

Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656000000-62119	OTHER SERVICES	185,782.00	0.0%	94,479.00	-94,478.98	185,781.98	
	P1101786-PO# 11/01/11 -VN#034504			BOARD OF REGENTS		85,822.00	
				CLOSING BALANCE	99,959.98		85,822.00
5656000000-63300	TRAVEL	14,000.00	75.7%	10,606.33	0.00	3,393.67	
	11/01/11 -VN#012386			DUERST, DONNA		261.96	
	11/01/11 -VN#038628			STUTE, JAMES		35.52	
	11/01/11 -VN#051176			PARENTE, CRISTINA		87.16	
				CLOSING BALANCE	3,009.03		384.64
5656000000-64200	TRAINING EXP	2,000.00	60.6%	1,212.32	0.00	787.68	
	11/01/11 -VN#051176			PARENTE, CRISTINA		125.00	
				CLOSING BALANCE	662.68		125.00
5656000000-64904	SUNDRY EXPENSE	21,000.00	90.6%	18,916.39	125.00	1,958.61	
	P1100787-PO# 11/01/11 -VN#041569			SENTRY FOOD STORE		18.25	
	P1103379-PO# 11/01/11 -VN#051385			FAST PENCIL INC		680.50	
	P1103411-PO# 11/01/11 -VN#051389			LESNIAK, COLLEEN		375.00	
				CLOSING BALANCE	884.86		1,073.75
	U.W. EXTENSION			PROG-TOTAL-PO		87,405.39	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$87,405.39 INCURRED BY U.W.EXTENSION. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

- A. BILLS AND ENCUMBRANCES OVER \$10,000 REFERRED TO THE COUNTY BOARD.
- B. BILLS UNDER \$10,000 TO BE PAID.
- C. ENCUMBRANCES UNDER \$10,000 TO BE PAID UPON ACCEPTANCE BY THE DEPARTMENT HEAD.

AGRICULTURE/LAND CONSERVATION COMMITTEE APPROVES THE ABOVE. COM-APPROVAL _____ DEPT-HEAD

NOV 02 2011 DATE _____ CHAIR

Account Number	Name	Yearly Prct Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656250000-63400	OPERATING SUPPLI	13,000.00 14.4%	4,644.30	-2,765.56	11,121.26		
	11/01/11 -VN#038628			STUTE, JAMES		290.29	
	P1101326-PO# 11/01/11 -VN#029890			JACK AND DICKS FEED AND GARDEN		20.00	
	P1103545-PO# 11/01/11 -VN#044931			PRATT AND JOHNSON LLC		974.50	
			CLOSING BALANCE		9,836.47		1,284.79
	FARM-GEN.FUND		PROG-TOTAL-PO			1,284.79	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$1,284.79 INCURRED BY FARM-GENERAL FUND. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

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Account Number	Name	Yearly Prcnt Appropriation Spent	YTD Expenditure	Encumb Amount	Unencumb Balance	Inv/Enc Amount	Total
5656100000-63500	R&M SUPPLIES	13,041.00	71.5%	13,361.13	-4,027.19	3,707.06	
	P1100715-PO# 11/01/11 -VN#018251			HARRIS ACE HARDWARE		7.17	
	P1100816-PO# 11/01/11 -VN#015284			POMP'S TIRE SERVICE INC		55.00	
				CLOSING BALANCE		3,644.89	62.17
	4-H FAIRGROUNDS		PROG-TOTAL-PO			62.17	

I HAVE EXAMINED THE PRECEDING BILLS AND ENCUMBRANCES IN THE TOTAL AMOUNT OF \$62.17 INCURRED BY 4-H PROPERTY MAINTENANCE. CLAIMS COVERING THE ITEMS ARE PROPER AND HAVE BEEN PREVIOUSLY FUNDED. THESE ITEMS ARE TO BE TREATED AS FOLLOWS

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