



LAND CONSERVATION COMMITTEE
Wednesday October 6, 2021, 7:15 P.M.
USDA Service Center, 440 N US Hwy 14, Janesville 53546

-OR-

Via Zoom
CALL: 1-312-626-6799
Meeting ID: 861 9533 4398
Passcode: 051693

Join Zoom Meeting

<https://us02web.zoom.us/j/86195334398?pwd=ZDh1NndZYlZTVVlGUzVOYzdGTExZdz09>

Meeting ID: 861 9533 4398

Passcode: 051693

One tap mobile

+13126266799,,86195334398#,,,,*051693# US (Chicago)

+19292056099,,86195334398#,,,,*051693# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Tuesday, October 5, 2021. To submit a public comment use the following email: andrew.baker@co.rock.wi.us

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- Supervisors: Please identify yourself by name
- Please mute your phone when you are not speaking to minimize background noises
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>



LAND CONSERVATION COMMITTEE
Wednesday October 6, 2021, 7:15 P.M.
USDA Service Center, 440 N US Hwy 14, Janesville 53546
OR
Via Zoom

AGENDA

1. Call Meeting to Order
2. Approval of Agenda Approval of Minutes – September 1, 2021 Meeting
3. Citizen Participation, Communications, and Announcements
4. Review Bills Paid
5. **Action Item.** 2021 Wildlife Damage Abatement and Claims Program crop price approval – David Terrall – USDA Wildlife Services
6. **Action Item.** 2022 Wildlife Damage Abatement and Claims Program budget approval – David Terrall – USDA Wildlife Services
7. **Action Item.** Request for Erosion Control Permit Double Fee Waiver – After the Fact Permit for Shed Project – David Keil (Center Township)
8. **Action Item.** Land and Water Resource Management Program: Approval of 2021 Cost Share Agreements
 - A. Brandl Farm Inc (various landowners)- Nutrient Management LR-014.21, LR-015.21, LR-016.21 and LR-017.21
 - B. BTL Ag – Nutrient Management -- LR-018.21
 - C. Dar and Colleen Hoffman – Nutrient Management - LR-019.21
 - D. Templeton Farms (various landowners) – Nutrient Management LR-020.21 and LR-021.21
9. **Action Item: Resolution.** *APPROVAL OF CERTAIN SOIL AND WATER RESOURCE MANGEMENT GRANT COST SHARE PAYMENTS*

10. **Action Item: Resolution.** *YAHARA RIVER BASIN ADAPTIVE MANAGEMENT PROJECT APPROVAL OF INCENTIVE PAYMENTS*

11. Review 2021 PACE Applications – Staff Presentation

*Renewed Application from prior year

#Revised LESA Score due to adjacent easements would put this parcel in Primary Target Acquisition Area

Ref. # (not ranking)	Landowner Name	Parcel #	Primary Target Acquisition Area	LESA	ACRES	Town Section
1	Craig Myre*	6-16-8	No	5.5	79	Porter 2
2	Curt Watson*	6-16-17	No#	6.9#	34.7	Porter 2
3	Evan Sayre*	6-16-110	Yes	7.3	82	Porter 13
4	Evan Sayre*	6-16-114	Secondary	6.8	73	Porter 13
5	Evan Sayre*	6-16-205	Secondary	6.6	80	Porter 4
6	McNall	6-9-256	Yes	7.77	151	Johnstown 29
7	McNall	6-9-258	Yes	8.02	85	Johnstown 30

12. **Action Item.** Select 2021 PACE Application(s) to move forward in the acquisition process.

13. **Action Item:** Approval of Cooperative Agreement to Satisfy Eligibility for Rock River Coalition to Apply for Lake Monitoring & Protection Network Grant Application on Behalf of Rock County

14. Adjourn

g:\office\lcc\lcc2021\ag100621



MINUTES

ROCK COUNTY LAND CONSERVATION COMMITTEE
Wednesday September 1, 2021, 7:15 P.M.
USDA Service Center, 440 N Hwy 14 and Virtual via Zoom

1. **Call to Order:** Chair Bostwick called the meeting to order at 7:16 pm.

Committee Members Present: Stephanie Aegerter (via Zoom), Rich Bostwick, Janelle Crary, Wes Davis, Mike Mulligan, James Quade, Genia Stevens (via Zoom) and Alan Sweeney.

Committee Members Excused: None

Others Present: Andrew Baker

2. **Approval of Agenda:** Mr. Quade moved to approve the agenda, seconded by Supervisor Mulligan. **Motion carried unanimously.**
3. **Approval of Minutes – August 4, 2021 LCC meeting.** Supervisor Davis moved the approval of the minutes as presented, seconded by Supervisor Crary. **Motion carried unanimously.**
4. **Citizen Participation, Communications, and Announcements.** None
5. **Review Bills Paid:** None. August bills will be reviewed at October meeting.
6. **Action Item:** Request for Erosion Control and Storm Water Management Permit Fee Waiver-Reissued permit for project that has no commenced and will not be completed during the permit duration of one year. *Jane and Jake Pettit – Campground Project (Milton Township).*

Andrew explained the nature of the request. The applicants were not in attendance to state their case. The project was originally permitted in October 2021. The applicant has recently obtained other necessary permits for the project and will not be able to complete construction during the permit duration. Since no earth movement has taken place, they are requesting that the original permit be reissued and that the fee be waived (i.e. the original permit fee cover the cost of the reissued permit). The applicant states that review of the sewer plans took a number of months to be approved at the State, which caused delay in construction. LCD staff confirmed that the plans were submitted in April but were not approved until August. This was apparently at no fault of the applicant, but rather staffing shortage or Covid related inefficiencies. Supervisor Sweeney asked if staff incurred any additional costs related to reissuing the permit. Andrew responded that bringing the request to the Committee was essentially the only extra cost from an administrative standpoint. Nothing about the plans or permit has changed. Staff is supportive of the fee waiver for the reissued permit.

Supervisor Davis made a motion to approve the fee waiver for the reissued permit, seconded by Supervisor Sweeney. **Motion carried on a 7-1 vote (Supervisor Mulligan – No).**

7. **Action Item:** Yahara WINS: Approval of Contracts.
Andrew explained that these contracts are between the landowner and the LCD, but are 100% reimbursed by Yahara WINS following the installation of the practices. As per the agreement with WINS, LCD receives an administrative fee for the planning, oversight of construction and long term monitoring of the practice. Installation of these practices in the watershed is designed to reduce phosphorus flowing into the Yahara River and is an alternative for municipal sanitary sewer operators to meet the discharge requirements for their permits. In other words, if this option was not available, costly upgrades would be required at the facility to trap phosphorus. Each individual project is approved by the DNR prior to installation.

Andrew reviewed the detail of each project, as provided in the memo in the packet, along with using the GIS to show air photos of each project location. Each contract was approved individually as follows:

1. George Brothers WINS-01.21

Supervisor Sweeney made a motion to approve the contract, seconded by Mr. Quade. **Motion carried unanimously.**

2. William Myhre WINS-02.21

Supervisor Sweeney made a motion to approve the contract, seconded by Supervisor Mulligan. **Motion carried unanimously.**

3. Sayre Family Irrevocable Trust WINS-03.21

Mr. Quade made a motion to approve the contract, seconded by Supervisor Crary. **Motion carried unanimously.**

4. Craig Danielson WINS-04.21

Supervisor Davis made a motion to approve the contract, seconded by Supervisor Mulligan. **Motion carried unanimously.**

8. **Action Item.** Land and Water Resource Management Program: Approval of 2021 Cost Share Agreements. None
9. **Informational Item:** Purchase of Agricultural Conservation Easement.
Andrew stated staff is working toward acquisition on five easements, three from last year and two from years prior. Primary delay on prior year easements was due to right of way acquisition on County Hwy A. An additional easement will be removed from acquisition process due to the landowner choosing to proceed with a solar development lease instead. Andrew explained that while our Wisconsin NRCS staff could not give us a direct answer whether a solar array development was consistent with the easement deed terms, peers from other states have relayed that Federal NRCS staff that review the deeds have denied these requests in the past. Those are same staff that would be reviewing deeds from Wisconsin, so LCD staff really have no choice but to no proceed with the acquisition. Federally obligated funds for the acquisitions are returned to the National fund pool (i.e. we cannot distribute the funds to another County project directly). 2021 applications will likely be reviewed by the PACE Council in September and LCC in October.
10. **Adjourn:** Mr. Quade made a motion to adjourn at 7:52 pm, seconded by Supervisor Sweeney. **Motion carried unanimously.**

Respectfully Submitted,

Andrew Baker
Director

Minutes are not official until adopted by the Land Conservation Committee.
G: office/lcc/lcc2020/M09012021

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF AUGUST 2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
62-6200-0000-63100	Office&Misc Exp	P2100502	08/19/2021	US BANK	STAPLES OFFICE PRO PAPER	235.66
62-6200-0000-64200	Training	P2100502	08/19/2021	US BANK	ASHLEY R. ONLINE TRAINING	60.00
Land Conservation PROG TOTAL						295.66
62-6280-0000-64928	Cost Sharing	P2101756	08/19/2021	LUND LANE FARMS INC	COST SHARE LR-002.21	3,150.00
LWC Plan Implementation Grant PROG TOTAL						3,150.00

I have reviewed the preceding payments in the total amount of **\$3,445.66**

Date: _____
Dept Head _____
Committee Chair _____

COMMITTEE REVIEW REPORT
WITH DESCRIPTION
FOR THE MONTH OF SEPTEMBER 2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
62-6200-0000-63100	Office&Misc Exp	P2100502	09/16/2021	US BANK	STAPLES /HOME DEPOT SUPPLIES	59.70
62-6200-0000-65321	Building Lease	P2100500	09/30/2021	SILHA LLC,DAN	OCT NOV DEC RENT 2021	5,147.49
Land Conservation PROG TOTAL						5,207.19
62-6280-0000-64928	Cost Sharing	P2101826	09/09/2021	CAMET PROPERTIES LLC	LR-013.21 WATERWAY SYSTEM	1,484.70
LWC Plan Implementation Grant PROG TOTAL						1,484.70
62-6311-0000-64928	Cost Sharing	P2101945	09/30/2021	YOUNG REVOCABLE TRUST,THOMAS C	YAHARA WINS 02.20	3,645.00
		P2101947	09/30/2021	NELSON,RYAN	YAHARA WINS 03.19	7,507.50
		P2101949	09/30/2021	NELSON,RYAN	YAHARA WINS 04.19	6,007.50
		P2101950	09/30/2021	REED,DANNY	YAHARA WINS 03.20	3,675.00
		P2101951	09/30/2021	SAYRE,EVAN	YAHARA WINS 05.19	5,625.00
Yahara WINS PROG TOTAL						26,460.00

I have reviewed the preceding payments in the total amount of **\$33,151.89**

Date: Dept Head _____

Committee Chair _____

Date: 9/17/21

To: Rock County Land Conservation Committee

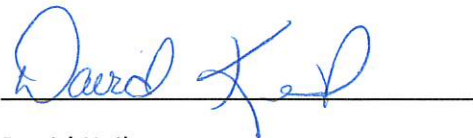
I installed approximately an area 100 feet wide by 100 feet long filled with gravel to a depth of approximately one half foot for the purpose of constructing a pole barn building. The site is nearly level with a slight slope to the east. There are no resource concerns and the land disturbance activity caused no soil erosion. The gravel was packed and approximately 4 inch thick concrete was installed on top of the gravel.

Prior to land disturbance activities I obtained a building permit from the Town of Center and a permit from Rock County Planning and Development. I believed I had obtained the necessary permits and was not informed by the Town nor the County that I needed a Rock County Construction Site Erosion Control Permit.

I have obtained an "after-the-fact" Rock County Construction Site Erosion Control Permit and had to pay double the fee because I started work before obtaining a Rock County Construction Site Erosion Control Permit.

Please accept this as a request to waive the requirement to double the fees because I operated in good faith thinking I had the necessary permits and when I found out I needed an additional permit I acted swiftly to correct the error.

Thanks for your consideration.

A handwritten signature in blue ink, appearing to read "David Keil", is written over a horizontal line.

David Keil

10749 W County Road A

Evansville, WI 53536

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

LAND CONSERVATION
COMMITTEE
INITIATED BY



ANDREW M BAKER
DRAFTED BY

LAND CONSERVATION
COMMITTEE
SUBMITTED BY

SEPTEMBER 20, 2021
DATE DRAFTED

**APPROVAL OF CERTAIN SOIL AND WATER RESOURCE MANAGEMENT
GRANT COST SHARE PAYMENTS**

- 1 **WHEREAS**, the Land Conservation Department (LCD) applies for State Soil and Water Resource
- 2 Management Grant funds through the Department of Agriculture Trade and Consumer Protection
- 3 (DATCP) on an annual basis; and,
- 4
- 5 **WHEREAS**, the grant funds are earmarked for a portion of LCD annual staff cost and for cost share
- 6 payments made to landowners and/or operators to install conservation practices; and,
- 7
- 8 **WHEREAS**, cost share funding is used for physical construction of “hard” practices, such as grassed
- 9 waterways, as well as “soft” practices, such as Nutrient Management Planning and implementation;
- 10 and,
- 11
- 12 **WHEREAS**, if an eligible owner/operator is selected by the LCD and Land Conservation Committee
- 13 for a cost share contract for Nutrient Management Planning, as per DATCP Policy the entire farm must
- 14 be included in the plan; and,
- 15
- 16 **WHEREAS**, current cost share rate for a Nutrient Management Plan contract is forty dollars (\$40) per
- 17 acre; and,
- 18
- 19 **WHEREAS**, a single operator may have separate contracts for a single operation if land is leased from
- 20 multiple landowners; and,
- 21
- 22 **WHEREAS**, in some instances, due to the size of the farm operation, the Nutrient Management Plan
- 23 contract payment amount, or total of multiple contracts, will exceed the maximum payment amount
- 24 allowed to be approved by staff and, therefore, require additional approvals by the Finance Committee
- 25 and County Board of Supervisors; and,
- 26
- 27 **WHEREAS**, cost share payments to landowners are 100% reimbursed by DATCP; and,
- 28
- 29 **WHEREAS**, contract payments for four operators will exceed the aforesaid thresholds in order to
- 30 provide cost share funding for the entire farm operation as required by DATCP.
- 31
- 32 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
- 33 assembled this _____ day of _____, 2021, approves the payments for cost share contracts
- 34 LR-014.21, LR-015.21, LR-016.21 and LR-017.21 in the sum of \$20,632.00, LR-019.21 in the sum of
- 35 \$12,996.00 and LR-020.21 and LR-021.21 in the sum of \$30,468.00.

Respectfully submitted:

LAND CONSERVATION COMMITTEE

Richard Bostwick, Chair

Alan Sweeney, Vice Chair

Stephanie Aegerter

Janelle Crary

Wes Davis

Mike Mulligan

James Quade, USDA-FSA Rep.

Genia Stevens

FISCAL NOTE:

Cost share payments are included in the budget and are 100% reimbursed by DATCP. No County funds are required.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01, 59.51 and 92.07(3), Wis. Stats.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

Finance Committee Endorsement

Reviewed and approved on a vote of _____

Mary Mawhinney, Chair

Date

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

EXECUTIVE SUMMARY

On an annual basis the Land Conservation Department is awarded grant funds from the State to implement conservation in Rock County. These funds are for both staff time and cost share payments to landowners or operators for conservation practices. One eligible conservation practice is Nutrient Management Planning. The payment rate for this practice is \$40 an acre to be paid as a one-time payment to develop and implement the Nutrient Management Plan. An operator is required to include all the acres in the operation in the Plan. Depending on the size of the operation, this requirement occasionally results in relatively high contract values and/or multiple contracts because different landowners/landlords are involved (whom must be included in the contract).

A number of 2021 contracts (or the total of multiple contracts with same operator) exceed the maximum payment amount allowed for staff approval established by County Board rules, requiring actions by both the Finance Committee and County Board of Supervisors. Therefore, this resolution is intended to provide approval of payments for cost share contracts LR-014.21, LR-015.21, LR-016.21 and LR-017.21 in the sum of \$20,632.00, LR-019.21 in the sum of \$12,996.00 and LR-020.21 and LR-021.21 in the sum of \$30,468.00.

DATCP reimburses the County 100% for the cost of these payments.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

LAND CONSERVATION
COMMITTEE
INITIATED BY



ANDREW BAKER
DRAFTED BY

LAND CONSERVATION
COMMITTEE
SUBMITTED BY

SEPTEMBER 20, 2021
DATE DRAFTED

**YAHARA RIVER BASIN ADAPTIVE MANAGEMENT PROJECT
APPROVAL OF INCENTIVE PAYMENTS**

1 **WHEREAS**, Yahara Watershed Improvement Network (Yahara WINs) approached the Land
2 Conservation Department (LCD) in 2016 to discuss the merits of developing a partnership for the
3 Adaptive Management Program, for Rock County’s portion of the Yahara River Watershed; and,
4

5 **WHEREAS**, Adaptive Management Projects allows municipalities to implement phosphorus reducing
6 projects within the watershed in lieu of making very expensive upgrades to their wastewater treatment
7 facilities while meeting water quality goals for phosphorus. The most cost effective projects for
8 phosphorus reduction can be found in the implementation of best management practices within the
9 agricultural sector; and,
10

11 **WHEREAS**, through many discussions with Yahara WINs management and Land Conservation
12 Department (LCD) staff a service agreement was developed, outlining all requirements for the
13 programs goals and expectations for both parties, more specifically the agreement requires Yahara
14 WINs to reimburse Rock County for all costs associated with the implementation of phosphorus runoff
15 abatement best management practices and associated costs for staff and support for said project on a
16 dollar for dollar basis; and,
17

18 **WHEREAS**, the Service Agreement was entered into by the Land Conservation Committee (LCC)
19 and Yahara WINs in early 2017 (and renewed in 2020), which allowed the LCD to commence with the
20 implementation phase of the Adaptive Management Project in Rock County’s portion of the Yahara
21 River Watershed; and,
22

23 **WHEREAS**, since early 2017, LCD staff has engaged landowners who expressed interest in program
24 participation, which has resulted in best management practice installation agreements to be initiated by
25 the land owners and the LCC; and,
26

27 **WHEREAS**, in some instances the BMP costs will exceed the Rock County’s set financial thresholds
28 which require additional approvals by the Finance Committee and County Board of Supervisors; and,
29

30 **WHEREAS**, the Rock County Best Management Practice Installation Agreements WINS-1.19, WINS-
31 7.19, WINS-01.20 and WINS-4.20 will exceed the aforesaid thresholds to provide funding for the
32 establishment of a water quality best management practices in the Yahara River Watershed. The
33 mentioned agreements are based on an incentive payment which requires the landowner to operate and
34 maintain the BMP system for a period of fifteen years.
35

36 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly
37 assembled this _____ day of _____, 2021, approves the incentive payments for Rock
38 County Best Management Practice Installation Agreements WINS-1.19 in the sum of \$28,515, WINS-
39 7.19 in the sum of \$13,320, WINS-01.20 in the sum of \$16,327.50 and WINS-4.20 in the sum of
40 \$15,600.

Respectfully submitted:

LAND CONSERVATION COMMITTEE

Richard Bostwick, Chair

Alan Sweeney, Vice Chair

Stephanie Aegerter

Janelle Crary

Wes Davis

Mike Mulligan

James Quade, USDA-FSA Rep.

Genia Stevens

FISCAL NOTE:

Yahara WINS will reimburse 100% of these costs. No County funds are required.

/s/ Sherry Oja

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to §§ 59.01, 59.51 and 92.07(3), Wis. Stats.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

EXECUTIVE SUMMARY

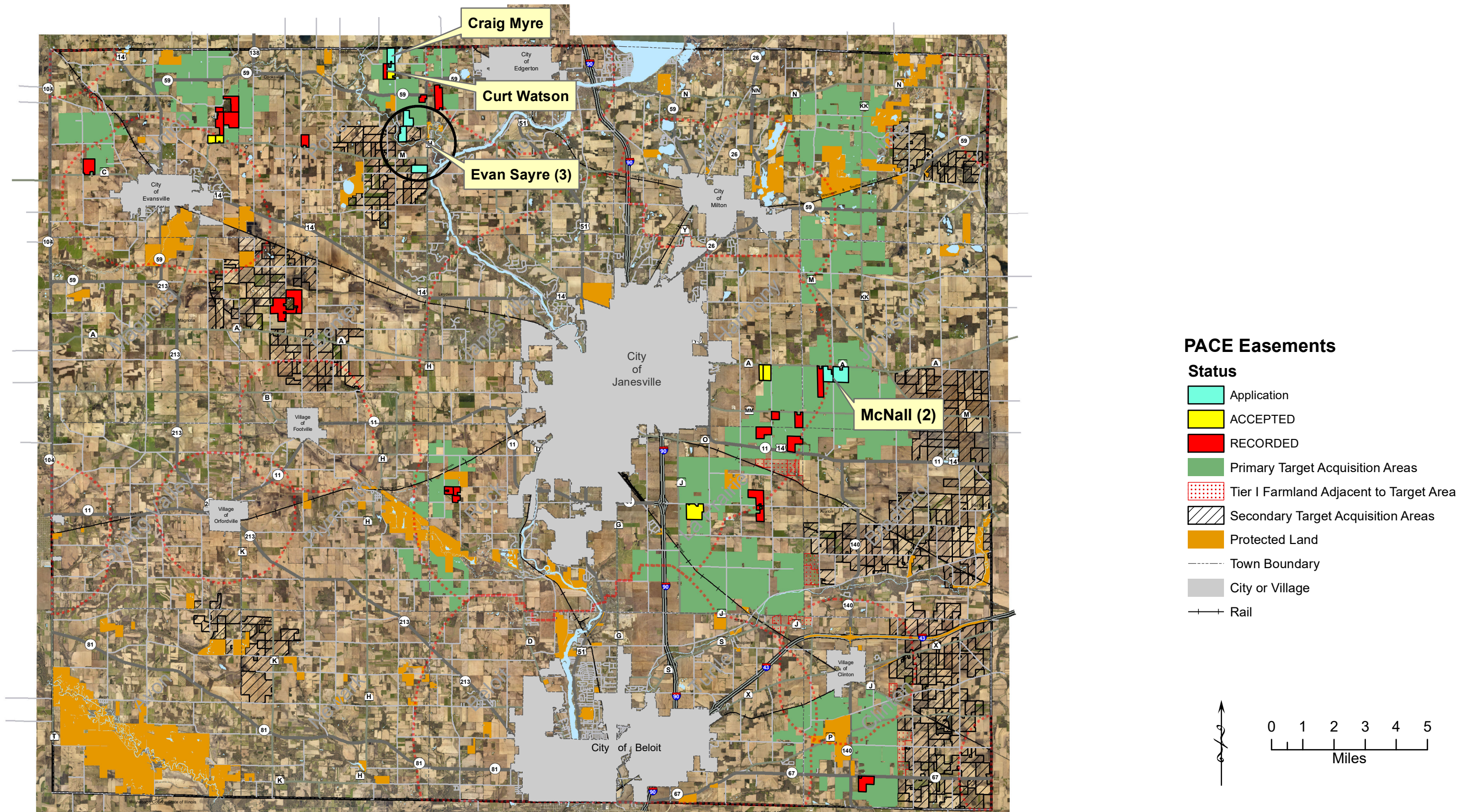
The Yahara River Watershed is threatened by excessive phosphorus from sources identified as agricultural runoff, urban storm water and wastewater treatment plant discharges. The elevated phosphorus levels are a threat to water quality and aquatic life throughout the Yahara Watershed. The Yahara Watershed Improvement Network (Yahara WINS), began in 2012 to reduce all phosphorus loads and meet water quality standards established by the Wisconsin Department of Natural Resources (WDNR). This program employs watershed adaptive management, a strategy in which all producers of phosphorus pollution, point and non-point sources, in the Yahara watershed basin work together to meet water quality goals. This strategy is more effective and less expensive than the sources working separately on individual solutions. Partners in Yahara WINS include cities, villages, towns, wastewater treatment plants, agricultural producers, environmental groups and others.

Yahara WINS approached the Land Conservation Department in 2016 to discuss the merits of developing a partnership to apply best management practices in Rock County's portion of the Yahara River watershed. A Service Agreement was entered into by both parties and the Land Conservation Department's Budget was amended to facilitate the cost share and/or incentive agreements.

Since then, staff has been engaged with various landowners whom expressed interest in the overall programs goals. Numerous agreements have been signed by landowners who have implemented best management practices. A number of agreements exceed the financial threshold established by County Board rules, requiring actions by both the Finance Committee and County Board of Supervisors. The payments for Rock County Best Management Practice Installation Agreements WINS-1.19 in the sum of \$28,515, WINS-7.19 in the sum of \$13,320, WINS-01.20 in the sum of \$16,327.50 and WINS-4.20 in the sum of \$15,600 will exceed the established threshold.

Yahara WINS reimburses the County for costs associated with the aforementioned work, on a dollar for dollar basis.

Rock County 2021 PACE Applications





Rock County Land Conservation Department

INTEROFFICE MEMORANDUM

TO: Rock County Land Conservation Committee

FROM: Andrew Baker – Director

SUBJECT: Agenda Item: Approval of Cooperative Agreement to Satisfy Eligibility for Rock River Coalition to Apply for Lake Monitoring & Protection Network Grant Application on Behalf of Rock County

DATE: September 24, 2021

Summary:

This contract consists of a Cooperative Agreement to designate the Rock River Coalition (RRC) as an agent for Rock County for the purposes of application for a Lake Monitoring & Protection Network Grant from the State, applicable for 2022. These funds are already allocated to each county and the terms of the program allows for agents to apply for and receive the funds on behalf of counties in order to implement applicable programs within the County. The primary purpose is to address Aquatic Invasive Species. The LCD does not have staff to address these matters and this cooperative agreement is great way to utilize the funds available within the county with no burden on county staff. Our County allocation is \$11,017.45, but the grant funds will go directly to RRC. The County does not have to apply, nor accept or budget, for the funds. The County responsibilities are limited to attending occasional meetings or conference calls.

Recommendation(s) or Action(s):

Land Conservation Staff recommends that the LCC approve the Cooperative Agreement

Lake Monitoring & Protection Network Grant Application

Form 8700-284L (R 6/29/21)

Notice: Use of this form is required by the Department of Natural Resources for any application filed pursuant to ch. NR 193, Wis. Adm. Code. Personal Information collected on this form, will be used for administrative purpose and may be provided to requesters to the extent required by Wisconsin's Public Records Laws [ss. 19.31–19.39 Wis. Stats.] **To be considered, applications must either be submitted electronically or postmarked by November 1st.** The preferred method of application submittal is via email to DNRSurfaceWaterGrants@wisconsin.gov, using the **Submit by Email** button on this form.

Section 1: Accepting the County's Allocation

Who will be accepting the county's allocated funding? <input type="radio"/> County <input checked="" type="radio"/> Designated Cooperative Agent(s)	Single County Allocation Amount Requested 11,017.45
--	--

Section 2: Applicant Information Pre-application

County Rock	Period Covered by This Application January 01, 2022 - December 31, 2022
County Representative Name Andrew Baker	County Representative Title Land Conservation Department Director
County Rep. Phone Number (include area code) (609) 289-1356	County Representative E-mail Address andrew.baker@co.rock.wi.us
Designated Cooperative Agent Organization(s) Rock River Coalition	Designated Cooperative Agent Name(s) Addie Schlusel
Designated Agent Phone Number (include area code) (920) 541-6766	Designated Agent E-mail Address addie@rockrivercoalition.org

Section 3: Network Cooperative Services within County

Rock County designates **Rock River Coalition** as its agent and authorizes the WI Department of Natural Resources (WDNR) to allocate the COUNTY's share of the Lake Monitoring and Protection Network funds to **Rock River Coalition** for the activities identified in **Rock River Coalition's** Duties of the Agent section of the attached agreement between **Rock County** and **Rock River Coalition** titled Cooperative Agreement To Satisfy Eligibility for **Rock River Coalition**.

Section 4: Project Budget Pre-application

The budget will be listed in the cooperative agreement that is included with the application materials. The budget in the cooperative agreement will be a summary of the project overall and does not need to be broken down by county.

Section 5: Attachments (check all that are included)

A signed cooperative agreement between the county(ies) and designated agent including a budget for network activities

Note: The designated agent will submit an authorizing resolution. No authorizing resolution is required from the county. Only one copy of the cooperative agreement needs to be submitted when signed by all parties.

Section 6: Certification

 Signature of County Representative

 Date Signed

Cooperative Agreement
to Satisfy Eligibility for
Rock River Coalition
Calendar Year (2022)

Term of Agreement: January 1, 2022 – December 31, 2022

A. General Purpose

This Agreement documents the manner in which the Rock River Coalition (hereafter “agent”) will provide core Aquatic Invasive Species (“AIS”) Prevention and Citizen Lake Monitoring Network (“CLMN”) services in the coverage area during the Term of Agreement referenced above. The coverage area includes the following counties: Rock County.

B. Rock County designates Rock River Coalition as its agent.

C. Goal of Rock County

To improve surface water quality through the detection, prevention, and control of AIS and monitoring of lake water quality conditions.

D. Goal of the Rock River Coalition

To provide technical assistance to communities, stakeholders, and volunteers within the coverage area to prevent the spread of AIS, to provide education about AIS impacts and prevention, and to conduct lake monitoring.

E. Annual Meeting Requirement

All parties agree to meet annually to plan, prioritize, and coordinate project activities.

F. Duties of the Agent

In cooperation with the Wisconsin Department of Natural Resources (DNR), the agent agrees to continue to implement an AIS Prevention and Outreach Program throughout coverage area. The agent will perform the following:

- 1) Provide local support and assistance in implementation of statewide communication and education priorities to ensure consistent AIS messaging.
 - a. Work with DNR and UW Madison, Division of Extension in implementation of the Wisconsin Statewide Aquatic Invasive Species Strategic Plan.
 - b. Collaborate with DNR on delivery of consistent project communication, outreach, and educational programming.
 - c. Coordinate with DNR staff and other local partners within the coverage area to share AIS prevention and education efforts.
 - d. Participate in DNR training on AIS Response Framework, including verification of AIS.

- e. Assist the DNR, UW Madison, Division of Extension, UW-Sea Grant, and other partners in identifying audiences and knowledge gaps in AIS prevention, awareness, and compliance.
 - f. Attend annual DNR AIS and UW Lakes Partnership events and training sessions including, but not limited to:
 - i. AIS Partnership meetings
 - ii. Aquatic Invasive Species training sessions
 - iii. CLMN trainings, if applicable
 - iv. Purple Loosestrife Biocontrol trainings, if applicable
 - v. AIS Response Framework trainings
 - vi. UW Lakes Partnership monthly meetings
 - g. Serve as media contact for the coverage area for all DNR campaigns.
- 2) Coordinate the CLMN in Rock County including water quality and/or AIS components:
- a. Manage and distribute lake monitoring equipment.
 - b. Train new volunteers on use of monitoring equipment, as needed.
 - c. Perform up to 2 field checks on citizen monitors and conduct quality assurance checks on data entered into the DNR Surface Water Integrated Monitoring System (SWIMS) by citizen monitors at the end of monitoring year.
 - d. Provide email/phone support to answer questions and be point of contact to CLMN volunteers.
 - e. Assist with SWIMS data entry, as needed.
- 3) Coordinate and participate in early detection and response monitoring for AIS in coverage area:
- a. Serve as local coordinator of the annual AIS Snapshot Day by recruiting and training volunteers and monitor up to 6 locations.
 - b. Conduct up to 1 Project Riverine Early Detection (Project RED) training workshop for volunteers.
 - c. Monitor for AIS using CLMN methods at public boat launches.
 - d. Work together with regional DNR AIS Coordinator to provide AIS response monitoring based on reports of AIS findings or repeated instances of AIS.
- 4) Participate in and coordinate local partner involvement in implementation of the [Wisconsin Aquatic Invasive Species Management Plan](#)'s Pathways approach. This includes providing media tools, resources, and messaging prompts to partners and AIS stakeholders.
- a. Organisms in Trade Pathway
 - i. Support Habitattitude program.
 - 1. Attend Habitattitude pet surrender events in service area, if applicable.
 - 2. Promote nearby Habitattitude pet surrender events both in and around service area, if applicable.
 - ii. Assist with other AIS Pathways monitoring including pet store monitoring as needed by the DNR, US Fish and Wildlife Service, UW Sea Grant,

Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP), etc. Recreational Activities and Service Providers Pathway.

- b. Non-Recreational Fishing and Aquaculture Pathway
 - i. Contact up to 3 bait shops as part of the statewide Bait Shop Initiative and provide AIS outreach message and materials.
- 5) Coordinate checks on DNR AIS signage at lake/river public access sites within Rock County:
 - a. Conduct inspections of at least 8 public access sites to verify DNR AIS signage is in place and in good condition.
 - b. Use DNR-approved forms to report signage inspections and enter data in SWIMS.
 - c. Maintain digital photographs of AIS signs that have been inspected and upload them to the County's AIS Signage Project in SWIMS.
 - d. Install DNR AIS signage, as needed, and per installation protocol.
- 6) Provide AIS outreach and education to local partners and AIS stakeholders:
 - a. Conduct AIS outreach and education at local schools, events, meetings, etc.:
 - i. Including, but not limited to, large public festivals, farmers markets, presentations to local school children (when requested), fishing tournaments, and stakeholder meetings (e.g., Conservation clubs, boating clubs, angling clubs, etc.).
 - ii. AIS outreach and education will be held at up to 1 events/meetings/tournaments/etc.
 - b. Network with AIS stakeholders and partners at local events and meetings.
 - c. Share, on average, 2 AIS related posts per month via social media to increase AIS awareness and reinforce prevention messaging.
 - d. Write monthly electronic newsletter(s) to provide AIS information and updates on Coordinator activities/outreach to partners:
 - i. Each newsletter will have, on average, 1 AIS-related articles.
 - ii. Articles from newsletter will be shared through relevant social media.
 - iii. Share relevant AIS articles with new and previously established partners for use in their newsletters.
 - iv. Submit newsletter to county partners and DNR contact.
- 7) Provide technical assistance to a grantee or grant applicant for AIS Prevention.
- 8) Provide technical assistance to a grantee or grant applicant for AIS Control.
- 9) Provide technical assistance to a grantee or grant applicant for Early Detection & Response grant projects.
 - a. Upon discovery of a new Prohibited or locally significant NR40 population, work with Regional DNR AIS Coordinator to apply for an AIS Early Detection & Response grant, as appropriate.
 - b. Apply for AIS Early Detection & Response grants as a sponsor, if applicable.
- 10) Facilitate entry of all data into SWIMS:
 - a. Train partners how to enter AIS information into SWIMS, including for CBCW, CLMN, Purple Loosestrife Biocontrol, etc.

- b. Ensure data entry into SWIMS is completed per annual reporting requirements that may include CBCW, CLMN, Purple Loosestrife Biocontrol, Snapshot Day, AIS Signage monitoring, and any incidental AIS findings by end of grant period.
- 11) Adhere to decontamination and disinfection protocols required by the DNR for controlling, transporting, and disposing of aquatic plants and animals, and moving water. This includes requirements under s. 30.07, Wis. Stats., and ss. NR 19.055 and NR 40.07, Wis. Adm. Code, as well as compliance with the most recent DNR approved 'Boat, Gear, and Equipment Decontamination and Disinfection Protocol'.
 - 12) Retain, for a period of six years after the end date of this agreement, all project records, including proofs of payment and proofs of purchase, showing events/tasks undertaken as part of this agreement.
 - a. This shall include:
 - i. Training sessions attended.
 - ii. Training sessions held and name of participants attending.
 - iii. Meetings with stakeholders and/or partner groups.
 - iv. AIS outreach activities.
 - v. Media contacts.
 - b. Participate in meetings with DNR to discuss agreement accomplishments and financial status.
 - 13) Submit 1 progress report and a final report to Rock County and DNR.
 - a. Before finalizing the progress and final report, send a copy to the DNR contact on the grant for approval.
 - b. Once approved by the DNR contact, progress reports and final reports will be uploaded to SWIMS by the designated agent.
 - 14) Submit final reimbursement request to DNR on form provided by DNR no later than 60 days after the end of this agreement.

G. Duties of Rock County

- 1) To attend periodic meetings or conference calls with DNR and Rock River Coalition for the furtherance of this project.

County Allocations

Rock County	\$11,017.45
Total	\$11,017.45

Proposed Project Budget

AIS Coordinator Salary	\$9,292.45
AIS Coordinator Fringe Benefits	\$600__
Salaries (Administration)	\$400__
Fringe Benefits (administration)	\$_____
Travel	\$600__
Supplies & Operating Expenses	\$25__
Contractual Services	\$_____

Equipment	\$100___
Other (describe in detail)	\$_____
Total	\$11,017.45

H. Declaration

By affixing our signatures below, we swear that the document above accurately portrays the relationship and intent of all parties.

FOR Rock County
By:

FOR Rock River Coalition
By:

Signature

Signature

Title

Title

Date Signed

Date Signed