

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

-Facilities Management
-Maintenance

**GENERAL SERVICES COMMITTEE
TUESDAY, APRIL 4, 2017 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – March 21, 2017
4. Transfer
5. Review of Payments
6. Resolutions
 - A. Awarding the Contract for Comprehensive Community Services Program Space Renovation at the Job Center
 - B. Awarding Bid for the A-Unit Jail Showers Remodeling
 - C. Authorizing the Installation of the Security Camera System at the Job Center and Amending the 2017 Facilities Management Budget
 - D. Retaining Johnson Controls Inc. to Complete a Building Retro-Commissioning at the Jail and the Courthouse for Facilities Management
7. Courthouse Security Phase 2 Update
8. Communications, Announcements and Information
9. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



Brent Sutherland –
Director of Facilities Management
DRAFTED BY
March 23, 2017
DATE DRAFTED

Awarding the Contract for Comprehensive Community Services Program Space Renovation at the Job Center

- 1 **WHEREAS**, Comprehensive Community Services (CCS) is a 100% Medicaid funded outpatient
- 2 psychosocial rehabilitation program to improve the quality of life for adults and children with
- 3 mental illness, substance abuse or a co-occurring diagnosis; and,
- 4
- 5 **WHEREAS**, the demand for CCS has exceeded the Human Services Department capacity to serve
- 6 clients and expanding the Program is vital to its continuity and responsiveness to client needs; and,
- 7
- 8 **WHEREAS**, the County Board has included funds in its 2017 Budget for the expansion of the CCS
- 9 Program as well as capital funding to renovate space for a clinic and offices; and,
- 10
- 11 **WHEREAS**, Human Services in conjunction with the County Administration and Facilities
- 12 Management has studied the options for the CCS Program space and deems that the best
- 13 location for such a facility is in the Job Center; and,
- 14
- 15 **WHEREAS**, bids were solicited from qualified contractors with four bids being received.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly
- 18 assembled this ____ day of _____, 2017 does hereby approve and authorize
- 19 awarding a contract for the CCS renovation at the Job Center in the amount of \$193,950.00 to
- 20 Glen Fern Construction LLC., from Lake Geneva, WI.
- 21
- 22 **BE IT FURTHER RESOLVED**, that a \$6,000.00 contingency also be approved to cover any
- 23 possible unforeseen items.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Hank Brill, Chair

Jason Heidenreich, Vice Chair

Robert Yeomans

David Homan

Jeremy Zajac

**Awarding the Contract for Comprehensive Community Services Program
Space Renovation at the Job Center**

Page 2

ROCK COUNTY HUMAN SERVICES BOARD

Brian Knudson, Chair

Ashley Kleven

Sally Jean Weaver-Landers, Vice Chair

Kathy Schulz

Karl Dommershausen

Terry Thomas

Terry Fell

Shirley Williams

Linda Garrett

FISCAL NOTE:

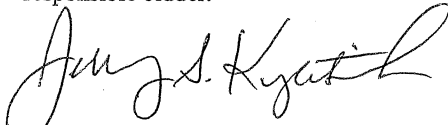
Sufficient funds were included in the 2017 budget for the cost of this project. This project is being funded by sales tax revenues.



Sherry Oja
Finance Director

LEGAL NOTE:

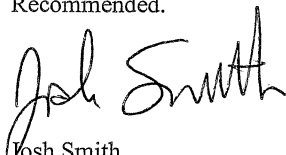
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

Rock County, Wisconsin
51 South Main Street
Janesville, WI 53545

Facilities Management
Phone (608)757-5527
Fax (609) 757-5516



Executive Summary

The Resolution before you is awarding the contract for space renovation at the Job Center for the Comprehensive Community Services Program.

Comprehensive Community Services (CCS) is a 100% Medicaid funded outpatient psychosocial rehabilitation program to improve the quality of life for adults and children with mental illness, substance abuse or a co-occurring diagnosis.

The demand for CCS has exceeded the Human Services Department capacity to serve clients and expanding the program is vital to its continuity and responsiveness to client needs.

Funds were budgeted for the program space to be renovated at the Job Center.

Bids were solicited from qualified contractors with four bidders responding. The bids were reviewed by the Director of Facilities Management and Purchasing Manager who recommend awarding the bid to the lowest, most responsive and responsible bidder, Glen Fern Construction LLC., from Lake Geneva, WI in the amount of \$193,950. Additionally, the resolution requests a \$6,000 contingency to cover any unforeseen circumstances.

 ORIGINAL




BID SUMMARY FORM

BID NUMBER 2017-26
BID NAME JOB CENTER OFFICE RENOVATION
BID DUE DATE MARCH 23, 2017 - 1:30 P.M.
DEPARTMENT FACILITIES MANAGEMENT

	GLEN FERN LAKE GENEVA WI	GILBANK CLINTON WI	KLOBUCAR BELOIT WI	KPH CONSTRUCTION MILWAUKEE WI
BASE BID	\$ 193,950.00	\$ 199,100.00	\$ 207,000.00	\$ 256,000.00
UNIT COST-PATCHING	15.00	15.00	12.50	6.00
BID BOND	YES	YES	YES	YES
QUALIFICATIONS	YES	YES	YES	YES
ADDENDA	YES	YES	YES	YES
START DATE	4/20/17	5/1/17	5/1/17	6/5/17
COMPLETION	6/15/17	7/1/17	7/14/17	7/28/17

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Three additional vendors were solicited that did not respond.

PREPARED BY: JODI MILLIS, PURCHASING MANAGER
 DEPARTMENT HEAD RECOMMENDATION: Glen Fern Construction LLC.
 SIGNATURE  DATE 3-23-17
 GOVERNING COMMITTEE APPROVAL:

CHAIR _____ VOTE _____ DATE _____

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY

The General Services Committee
SUBMITTED BY



Brent Sutherland
DRAFTED BY

March 27, 2017
DATE DRAFTED

Awarding Bid for the A-Unit Jail Showers Remodeling

- 1 **WHEREAS**, the Pinehurst facility was renovated into inmate housing in 1986, along with construction of
- 2 the Jail facility; and,
- 3
- 4 **WHEREAS**, the inmate showers in Pinehurst are in need of remodeling in order to maintain proper
- 5 sanitation for a secured detention environment; and,
- 6
- 7 **WHEREAS**, funds were budgeted, specifications prepared, and bids solicited for the work; and,
- 8
- 9 **WHEREAS**, this contract will be completing two showers in A-unit.
- 10
- 11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 12 this _____ day of _____, 2017, award a contract with TMI Coatings Inc, of St. Paul,
- 13 Minnesota, in the amount of \$39,600.00.

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Dave Homan

Bob Yeomans

Jeremy Zajac

FISCAL NOTE:

Sufficient funds are available in the 2017 budget for the cost of this project. This project is being funded by sales tax revenues.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder.

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

Jeffrey S. Kuglitsch
Corporation Counsel

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545



General Services

-Facilities Management
-Maintenance
(608)757-5527

Executive Summary

Resolution Awarding Contract for Shower Renovations in A-Unit at the Jail

The resolution before you awards a contract to TMI Coatings Inc for the renovation of the two A-Unit shower rooms located in the Pinehurst Building at the Jail. After nearly 30 years of use, the walls, floors and ceilings have been deteriorating and are in need of repair. The work will include, repair of the substrate, preparation of the surfaces and the application of a fiberglass reinforced coating.

There is a total of 13 showers all together. After these two in A-Unit are completed, there will be 6 left to complete. The contract cost is \$39,600.

 ORIGINAL

ROCK COUNTY, WISCONSIN
FINANCE DIRECTOR

PURCHASING DIVISION



BID SUMMARY

PROJECT NUMBER 2017-30
PROJECT NAME JAIL A-UNIT SHOWER REMODELING
BID DUE DATE MARCH 23, 2017 – 1:30 (LOCAL TIME)
DEPARTMENT FACILITIES MANAGEMENT

	TMI COATINGS ST PAUL MN	BADGER SPECIALTY COATINGS JANESVILLE WI
PROJECT COST	\$39,600.00	\$ 43,680.00
ADDENDA RECEIVED	YES	YES
START DATE	3 WEEKS AFTER AWARD	NOT LISTED
COMPLETION DATE	14 DAYS TO COMPLETE	NOT LISTED

Invitation to Bid was advertised in the Beloit Daily News and on the Internet. Three additional vendors were solicited that did not respond. One contractor submitted a "No Bid".

PREPARED BY: *Jodi R. Mullis*
PURCHASING MANAGER

DEPARTMENT HEAD RECOMMENDATION: *TMI Coatings, Inc*

Butterfield 3-27-17
SIGNATURE DATE

GOVERNING COMMITTEE APPROVAL:

CHAIR

VOTE

DATE

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Brent Sutherland
DRAFTED BY

The General Services Committee
SUBMITTED BY

March 28, 2017
DATE DRAFTED

**Authorizing the Installation of the Security Camera System at the Job Center and
Amending the 2017 Facilities Management Budget**

1 **WHEREAS**, funds are available in the 2017 budget for the installation of a security camera system at the
2 Job Center; and,

3
4 **WHEREAS**, there currently is no system in place; and,

5
6 **WHEREAS**, there has been some reports of files being tampered with at night; and,

7
8 **WHEREAS**, the new system being installed will integrate with the other County systems that are in place
9 or being installed.

10
11 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
12 this _____ day of _____, 2017, that a purchase order be issued SGTS Inc. in the amount of
13 \$15,985.00, for the required engineering, equipment, installation, setup, programming, and training.

14
15 **BE IT FURTHER RESOLVED**, that the Facilities Management 2017 budget be amended as follows:

<u>ACCOUNT/DESCRIPTION</u>	<u>BUDGET 4/1/17</u>	<u>INCREASE/ (DECREASE)</u>	<u>AMENDED BUDGET</u>
<u>Source of Funds</u>			
18-1821-0000-68000 Job Center Allocations	(\$629,884)	(\$15,985)	(\$645,869)
<u>Use of Funds:</u>			
18-1821-0000-67200 Capital Improvements	\$455,558	\$15,985	\$471,543

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

FINANCE COMMITTEE ENDORSEMENT

Henry Brill, Chair

Reviewed and approved on a vote of _____

Jason Heidenreich, Vice Chair

Mary Mawhinney, Chair Date

Dave Homan

Bob Yeomans

Jeremy Zajac

Authorizing the Installation of the Security Camera System at the Job Center and
Amending the 2017 Facilities Management Budget

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FISCAL NOTE:

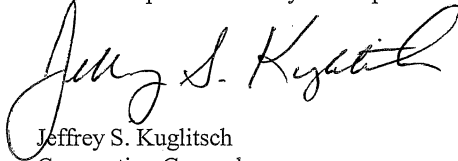
This resolution authorizes the installation of security cameras at the Job Center. This project is being funded from the Job Center fund balance.



Sherry Oja
Finance Director

LEGAL NOTE:

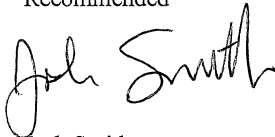
The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. As an amendment to the adopted 2017 County Budget, this resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended



Josh Smith
County Administrator

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545



General Services

-Facilities Management
-Maintenance

(608)757-5527

Executive Summary

Installation of the Security Camera System at the Job Center and Amending the 2017 Facilities Management Budget

The resolution before you authorizes the installation of the security camera system at the Job Center and amends the 2017 Facilities Management budget.

There is currently no security camera system in place at the Job Center and funds were not budgeted in 2017 for this installation. This system was planned to be requested in 2018 capital budget. However with the increase in activity due to more employers hiring, there is an increase in activity causing an increase in risk due to vandalism, theft and violence. Facilities Management Director is recommending installing this camera system now verses next year.

The new system will integrate with the other county systems that are currently in place or being replaced.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Brent Sutherland- Director-
Facilities Management
DRAFTED BY

The General Services Committee
SUBMITTED BY

March 28, 2017
DATE DRAFTED

**Retaining Johnson Controls Inc. to Complete a Building Retro-Commissioning at
the Jail and the Courthouse for Facilities Management**

- 1 **WHEREAS**, the 2017 budget included Focus on Energy incentives funds up to \$400,000 for the
- 2 recommissioning of the Jail and the Courthouse, and;
- 3
- 4 **WHEREAS**, Johnson Controls will be conducting a building HVAC system operational controls audit
- 5 and implementation measures at the Jail and the Courthouse, and;
- 6
- 7 **WHEREAS**, a building retro-commissioning reviews how we are operating our current heating,
- 8 ventilation and air conditioning controls and makes adjustments to get it operating as designed for peak
- 9 efficiency, and;
- 10
- 11 **WHEREAS**, Johnson Controls is an approved partner with Focus on Energy, and;
- 12
- 13 **WHEREAS**, Focus on Energy will provide these incentives based on savings.
- 14
- 15 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
- 16 this _____ day of _____, 2017, that Johnson Controls Inc of Madison, WI will
- 17 be retained to a building retro-commissioning, not to exceed energy savings incentive for a maximum of
- 18 \$400,000.00.

Respectfully submitted,

GENERAL SERVICES COMMITTEE:

FISCAL NOTE:

Henry Brill, Chair

Sufficient funds are available in the 2017 budget for this project. This project is being funded by a Focus on Energy Grant.

Jason Heidenreich, Vice Chair

Bob Yeomans

Sherry Oja
Finance Director

David Homan

LEGAL NOTE:

Jeremy Zajac

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats.

ADMINISTRATIVE NOTE:
Recommended

Josh Smith
County Administrator

Jeffrey S. Kuglitsch
Corporation Counsel

Rock County, Wisconsin
51 South Main Street
Janesville WI 53545



General Services
Facilities Management
Maintenance
(608) 757-5527

Executive Summary

Retaining Johnson Controls Inc. to Complete a Building Retro-Commissioning at the Jail and the Courthouse for Facilities Management

The resolution before you is retaining Johnson Controls Inc of Madison WI to conduct a Building Retro-Commissioning at the Jail and Courthouse as well as implementation of proposed changes.

A building retro-commissioning reviews how we are operating our current heating, ventilation and air conditioning controls and makes adjustments to get it operating as designed for peak efficiency.

The Focus on Energy grant was approved in the amount of \$400,000 based on energy savings for a building retro-commissioning at the Jail and Courthouse. The current building automation system controls are Johnson Controls.

General Services Committee

Building Access and Weapons Screening

January 17, 2017

Potter
Lawson



Rock County

AGENDA

- Parking Overview
- Cost Estimating Overview
- Review Conceptual Options and Estimated Costs
 - Option 1
 - Option 2
 - Option 3



PARKING OVERVIEW

Estimated Parking Needs	2017	2035	Difference
Population	165,354	182,644 Est. *	17,290
Current Parking	348	384 Est.	36
Avg. Number of vehicles per day	1,168	1,290 Est.	122

* Numbers from County Comprehensive Plan

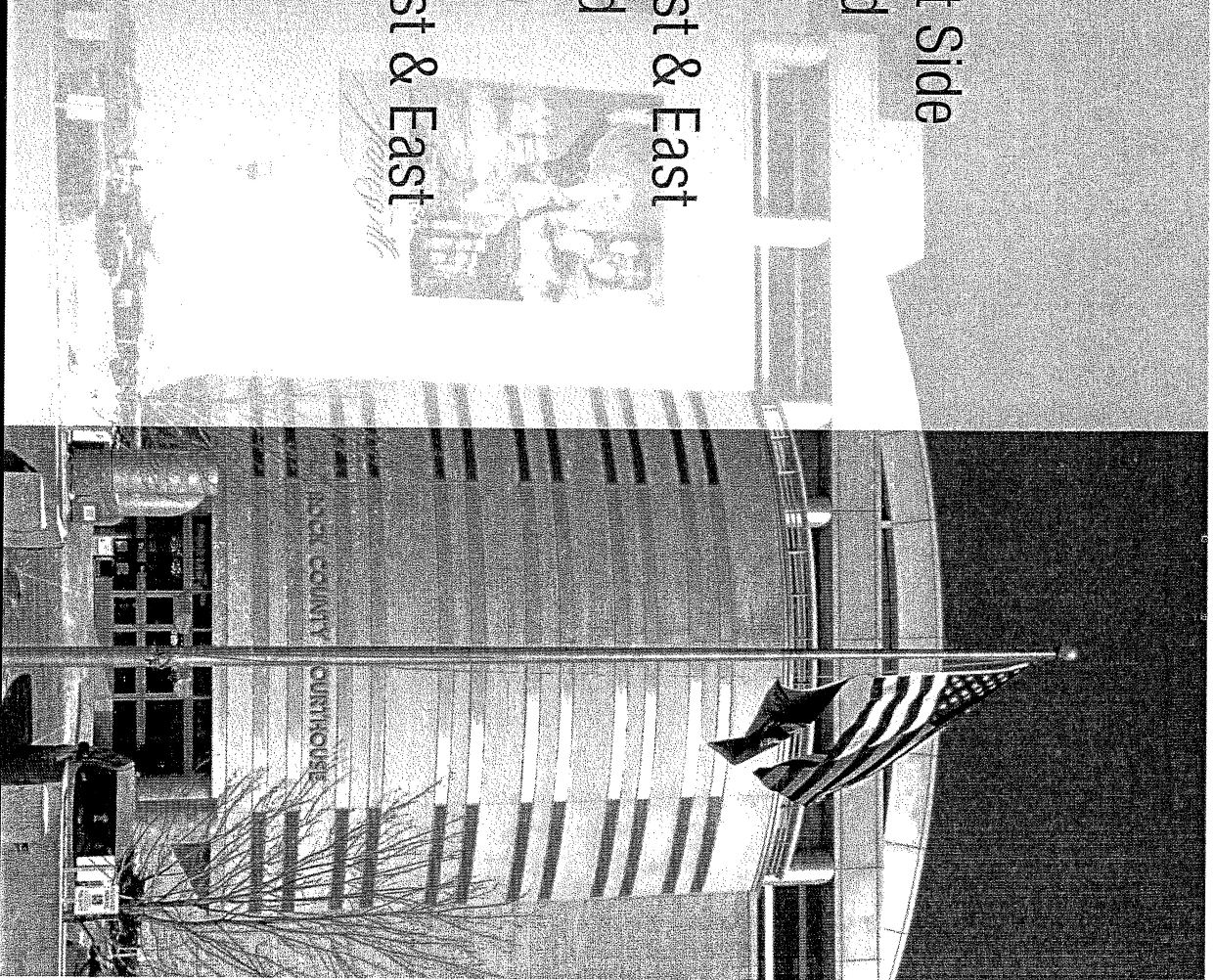


COST ESTIMATING OVERVIEW

- Order-of-Magnitude Estimates presented
- Costs are “Project Costs” which include estimated construction costs, soft costs and Owner contingency
- When existing ramps remain, costs include estimated ramp maintenance/repair costs developed by Walker (Sept. 2016 Study)
- Allowance of approximately \$100,000 included for Monument relocation
- Cost Estimate(s) should be further refined after a direction(s) are chosen by the Committee and the concept(s) are further investigated

OPTION OVERVIEW

- **Option 1 (Option 1A & 1B)**
 - One Building Entrance – West Side
 - Public & Employees Screened
- **Option 2 (Option 2A, 2B & 2C)**
 - Two Building Entrances – West & East
 - Public & Employees Screened
- **Option 3 (Option 3A & 3B)**
 - Two Building Entrances – West & East
 - Public Screened
 - Employees Badged



Conceptual Option 1

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Rock County | 6

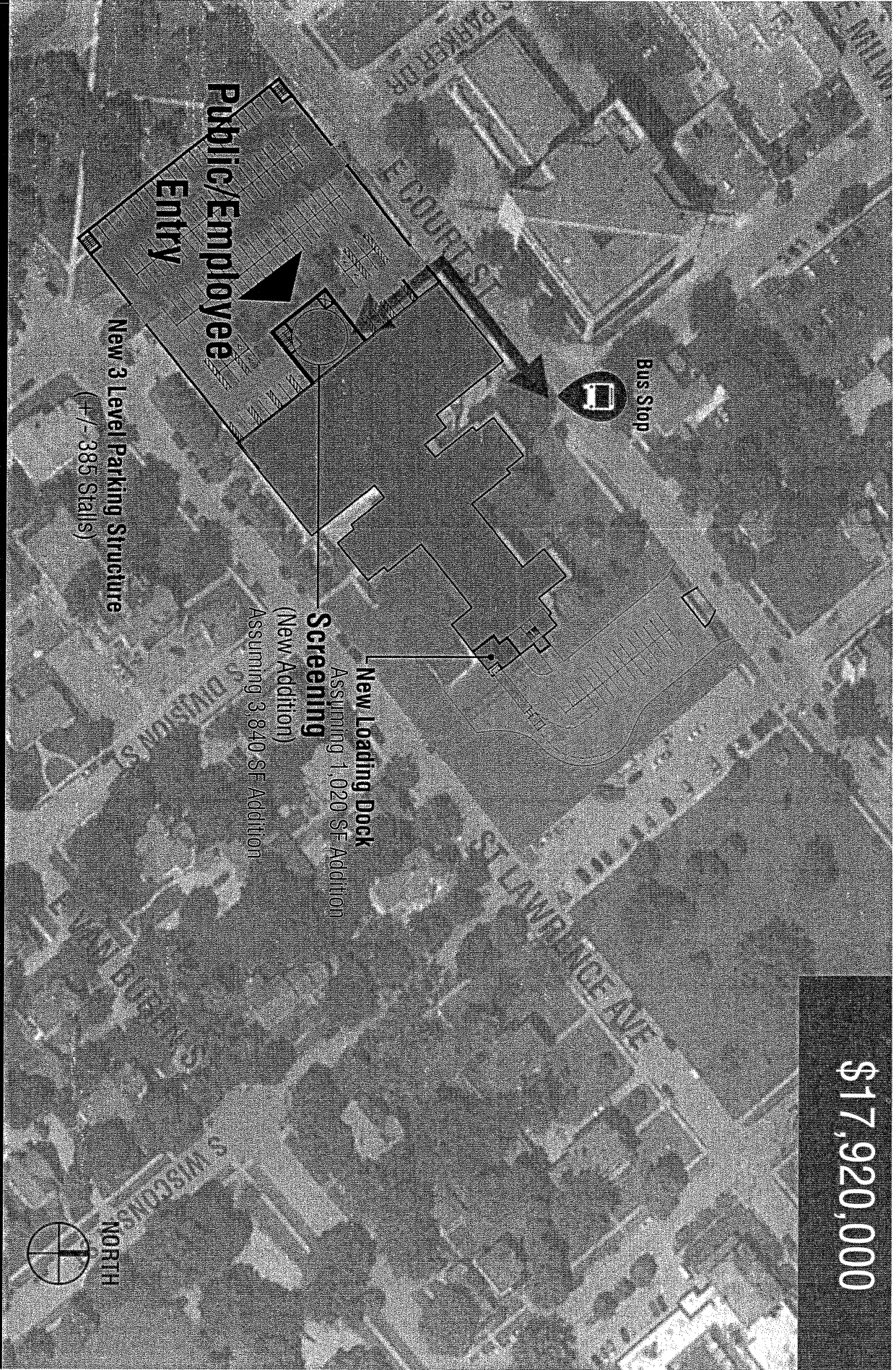
OPTION 1

- Single Entry for Public and Employees
- Public and Employees – All Screened

Conceptual Option 1A

- Screen in a New Addition outside of the existing courthouse
- Demolish and enlarge west Parking to accommodate Public and Employees
- Remove East Parking; create new loading area

\$17,920,000

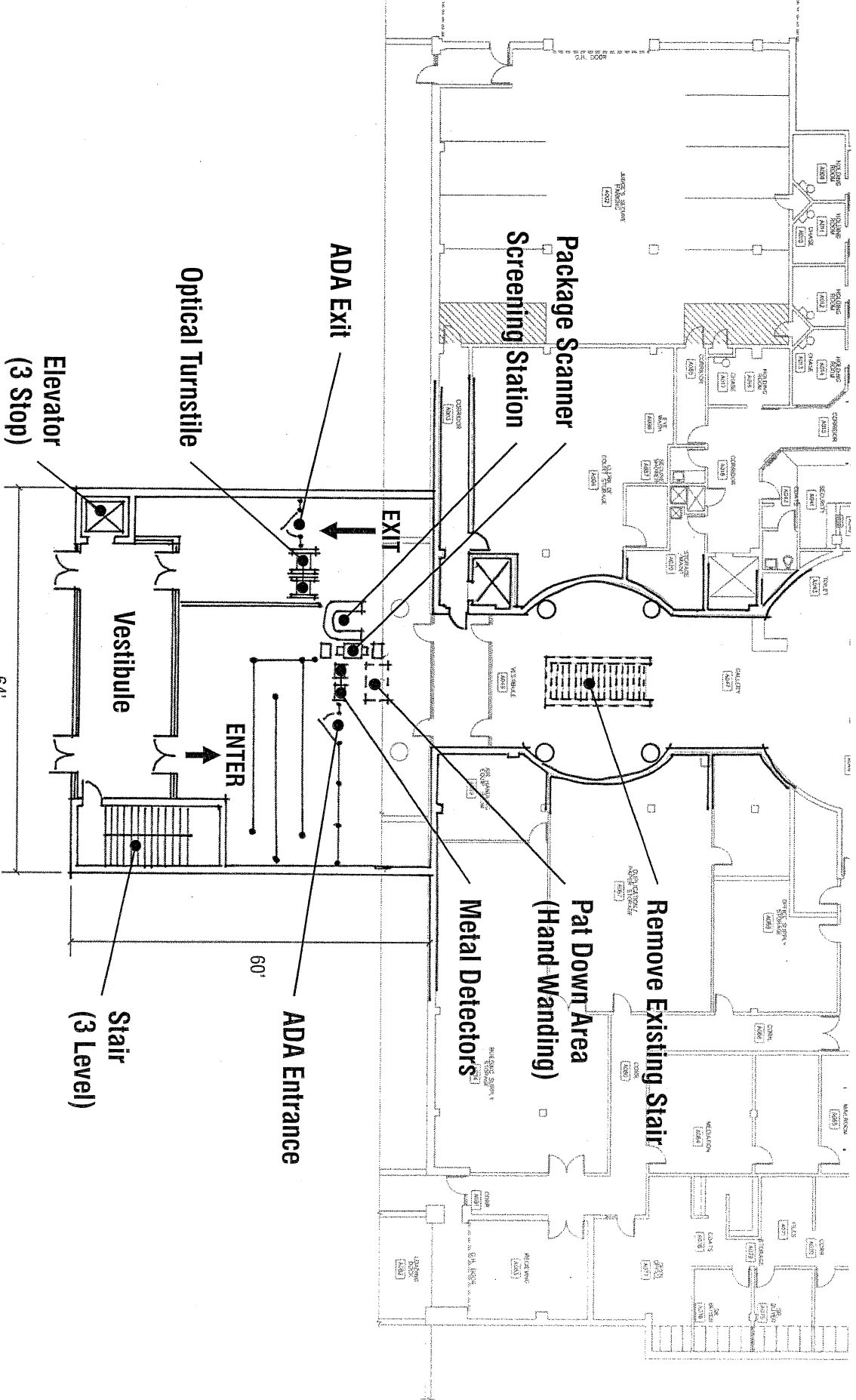


Option 1A

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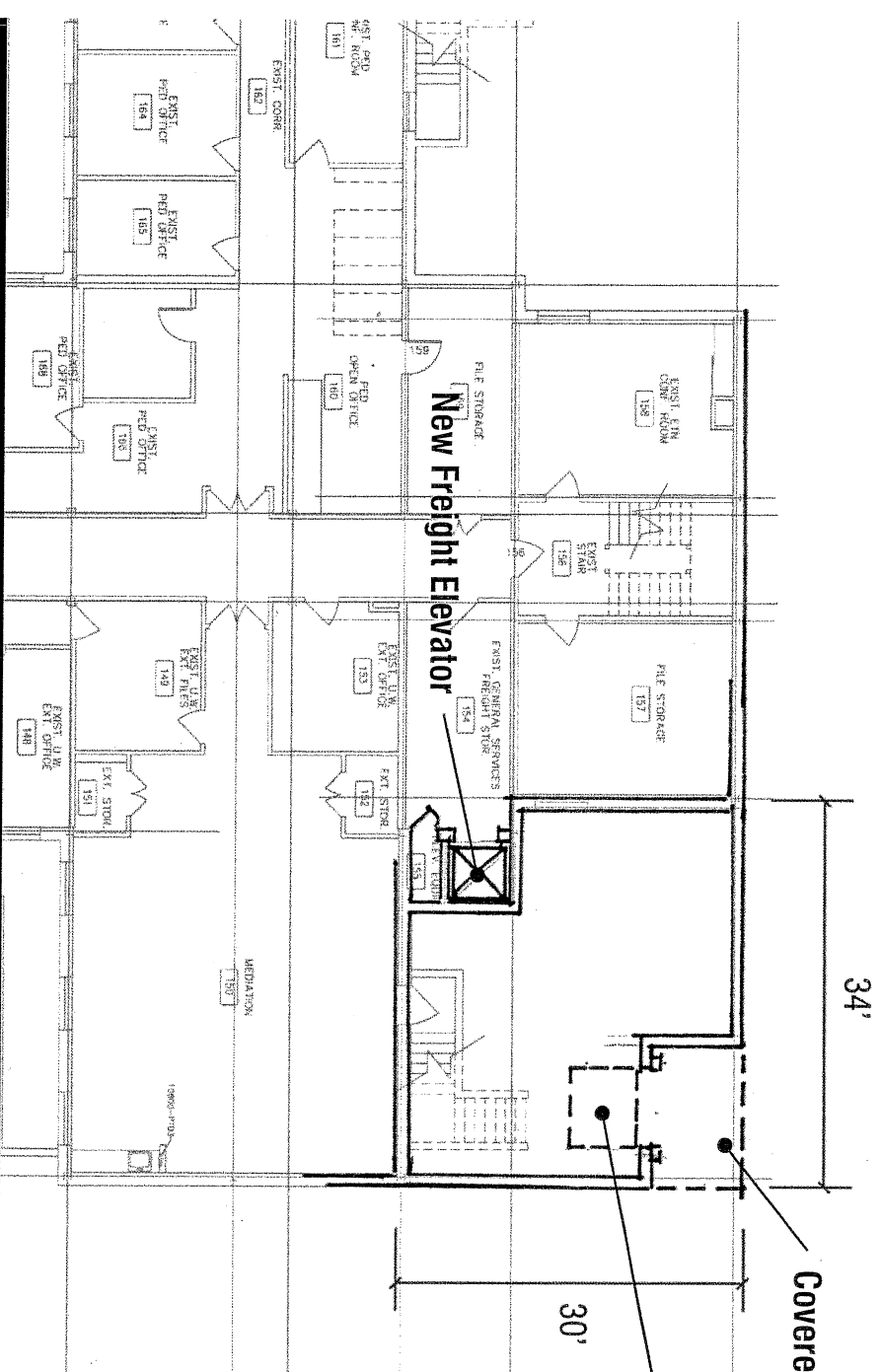
3,840 SF

Option 1A: West Addition

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Covered Loading Dock

Leveler

800 SF

Option 1A: Receiving / Loading Dock

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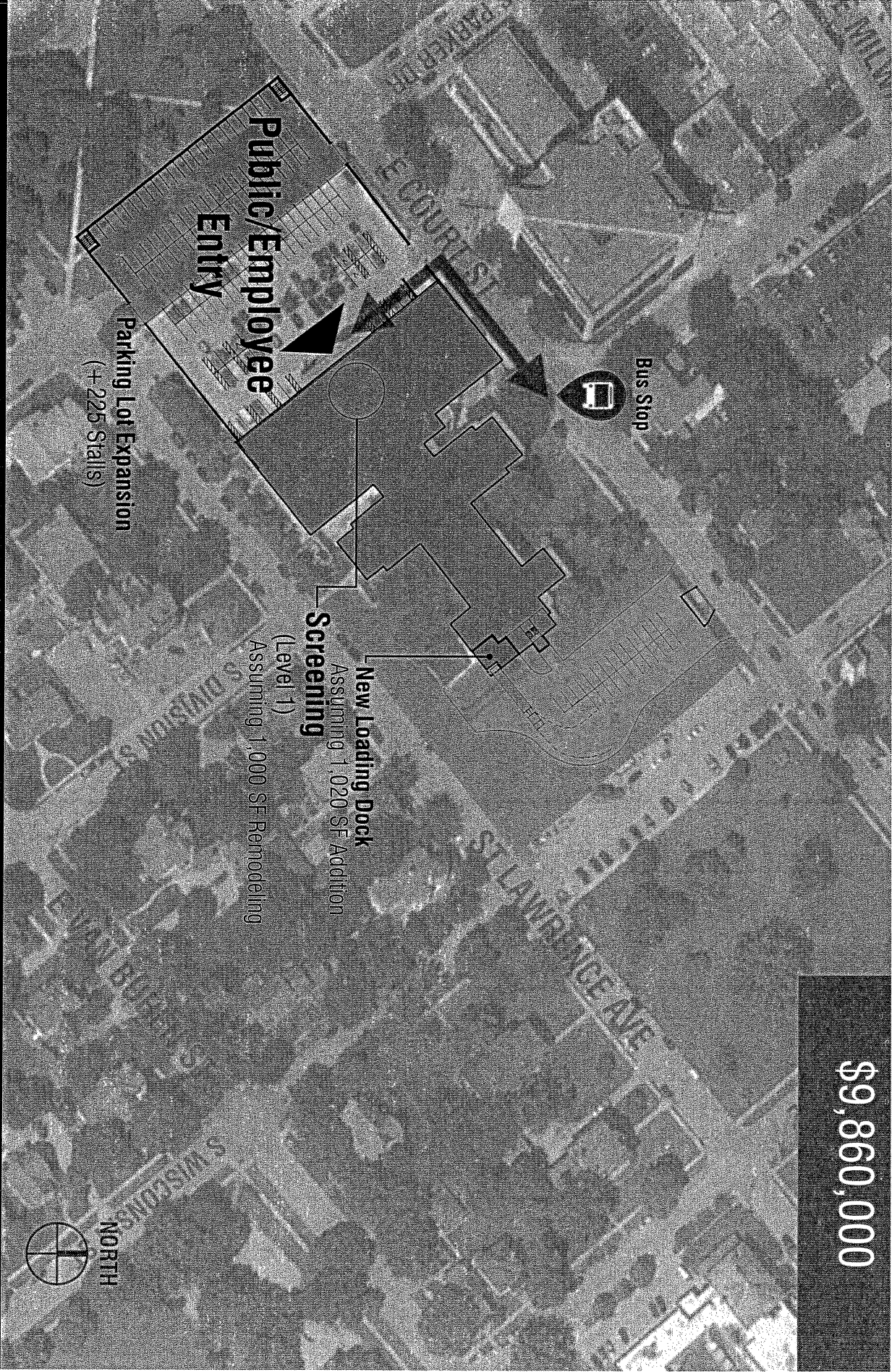
OPTION 1

- Single Entry for Public and Employees
- Public and Employees – All Screened

Conceptual Option 1B

- Screen within the existing Courthouse Lobby
- Enlarge the West Parking to accommodate Public and Employees
- Remove East Parking; create new loading area

\$9,860,000



Option 1B

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Conceptual Option 2

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OPTION 2

- Two Building Entrances (West & East)
- Public – West; Employees - East Entrance
- Public and Employees – All Screened

Conceptual Option 2A

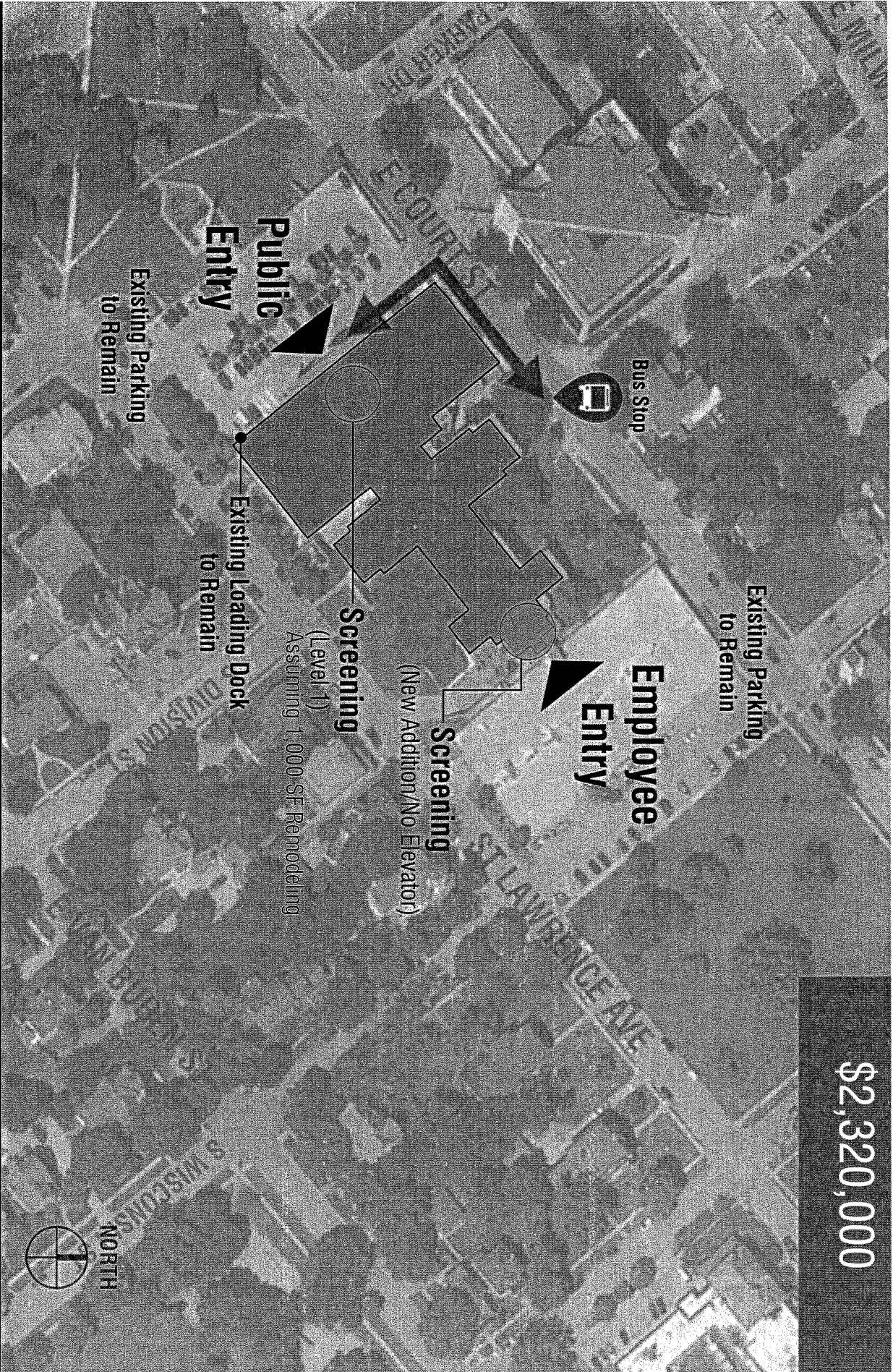
- Utilize existing West parking structure
- Utilize existing East parking structure

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\$2,320,000

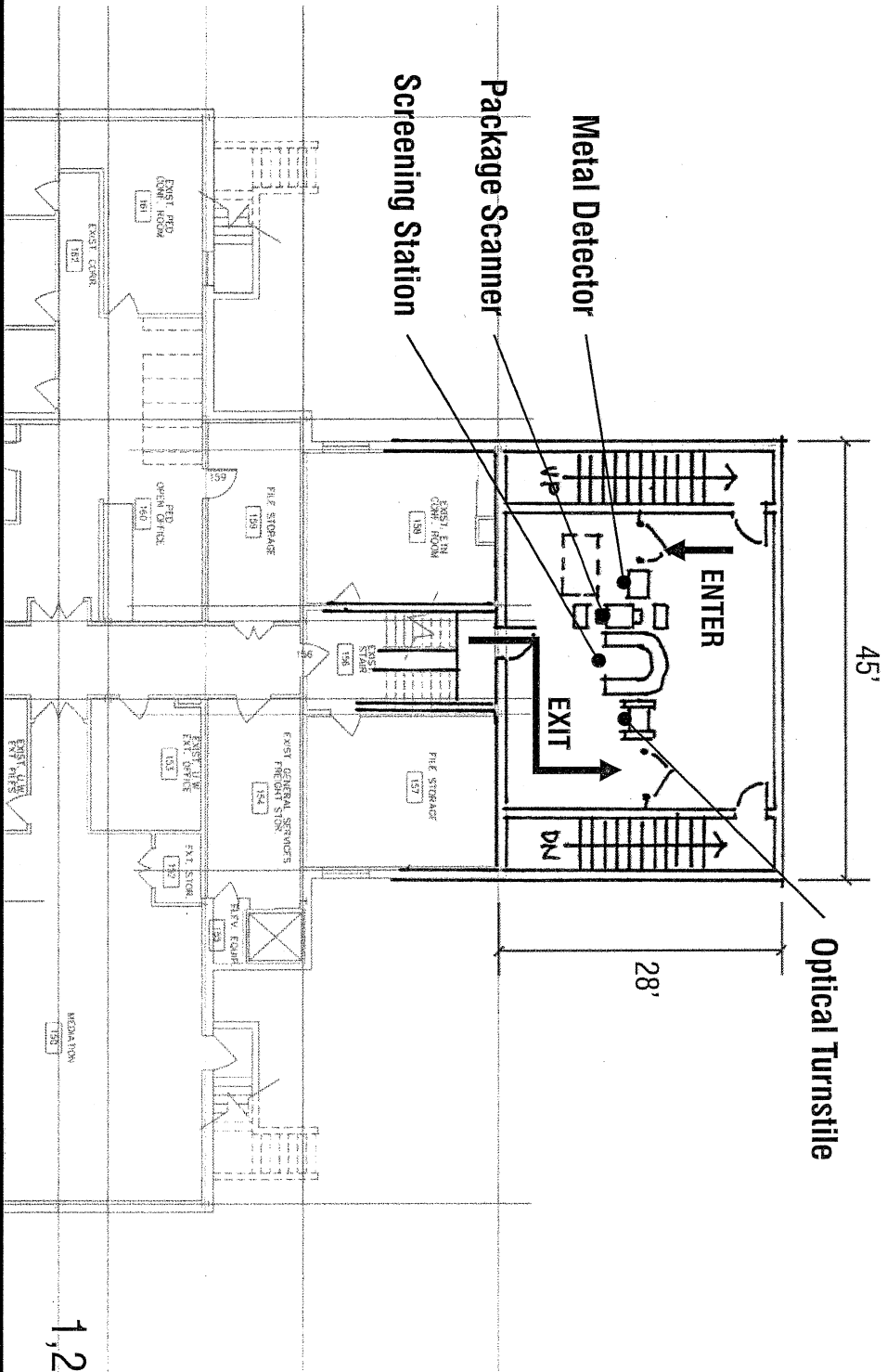


Option 2A

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Rock County | 16



1,260 SF

Option 2A: East Entry (Employee) Diagram

**Potter
Lawson**



Rock County | 17

OPTION 2

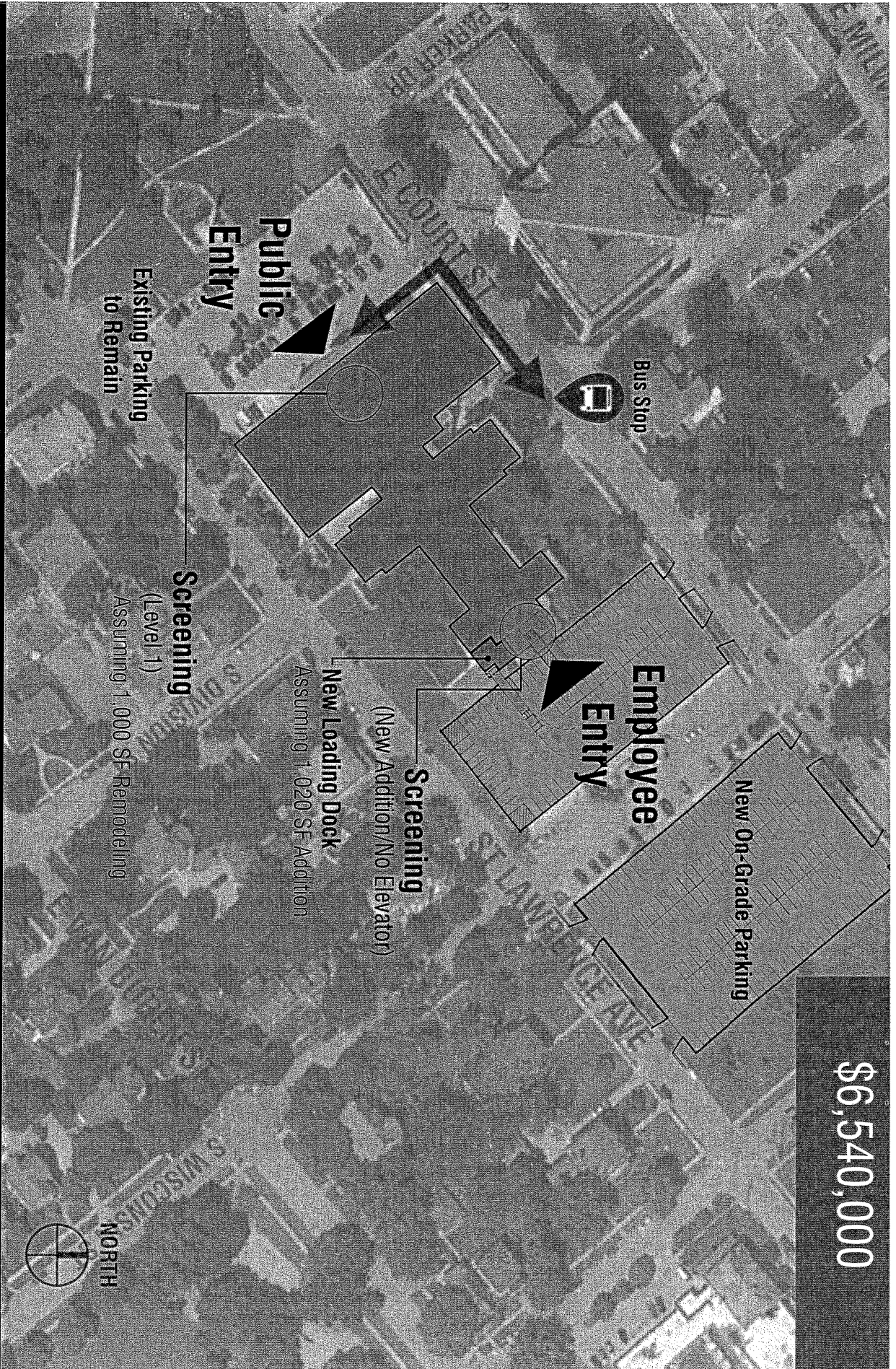
- Two Building Entrances (West & East)
- Public – West; Employees - East Entrance
- Public and Employees – All Screened

Conceptual Option 2B

- Utilize existing West parking structure
- Remove East parking structure / Construct At-Grade parking
- Incorporate New Loading/Unloading Area
- Construct New East Screening Addition



\$6,540,000



Option 2B

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Rock County | 19

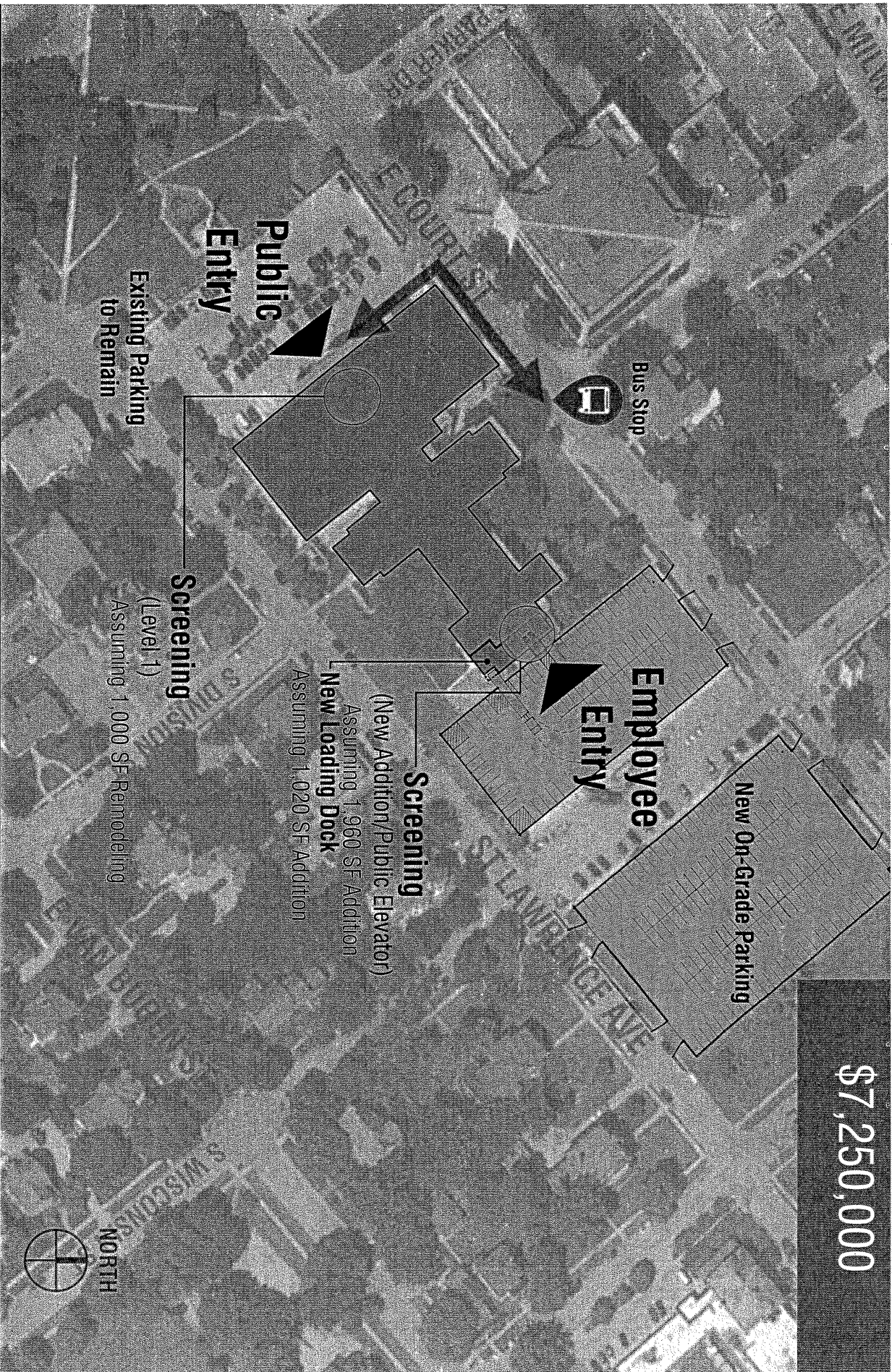
OPTION 2

- Two Building Entrances (West & East)
- Public – West; Employees - East Entrance
- Public and Employees – All Screened

Conceptual Option 2C

- Utilize existing West parking structure
- Remove East parking structure / Construct At-Grade parking
- Incorporate New Loading/Unloading Area
- Construct New East Screening Addition
- Add elevator at East Entry for accessibility

\$7,250,000

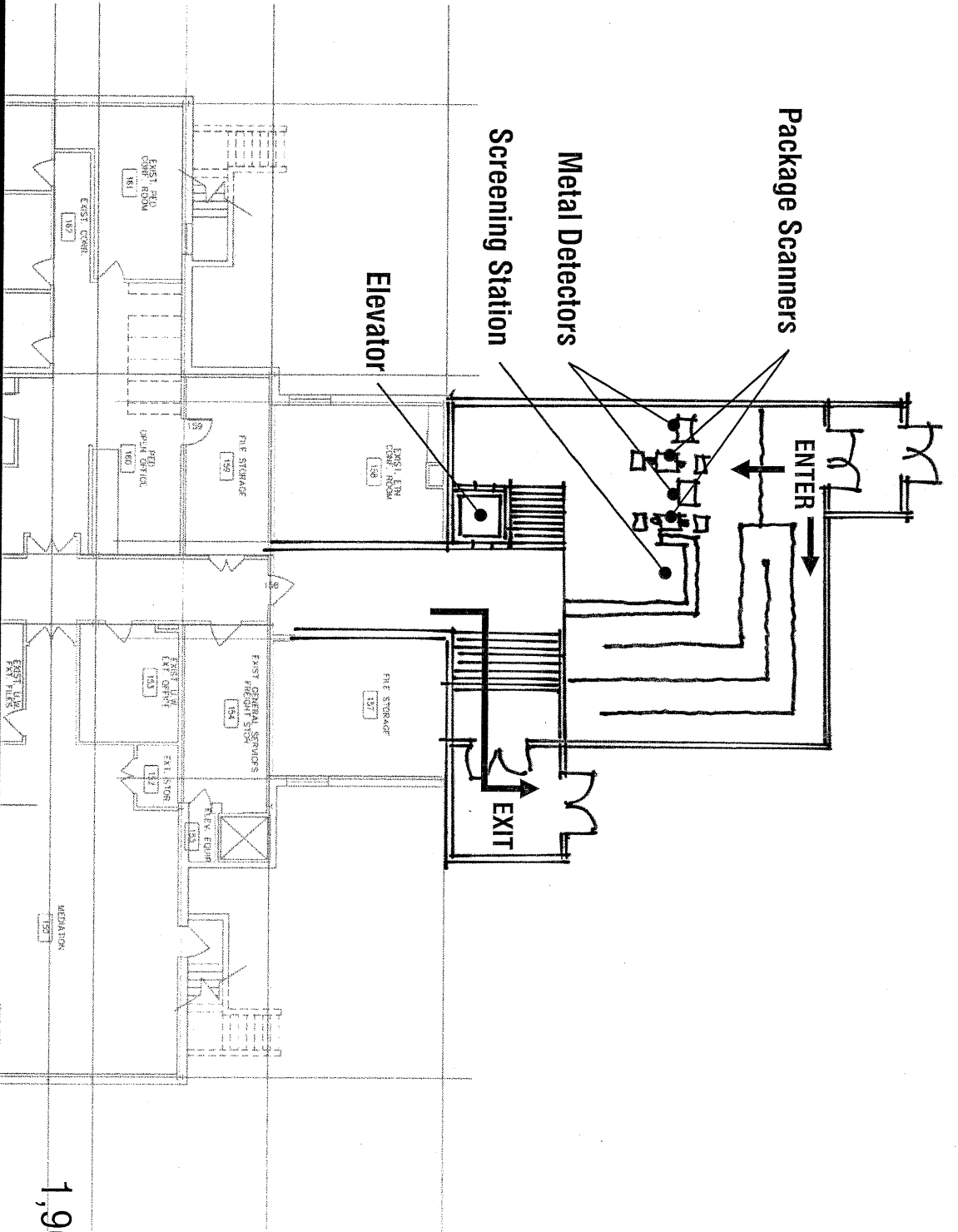


Option 2C

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1,960 SF

Option 2C: East Entry (Employee) Diagram

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Rock County | 22

Conceptual Option 3

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Lawson



Rock County | 23

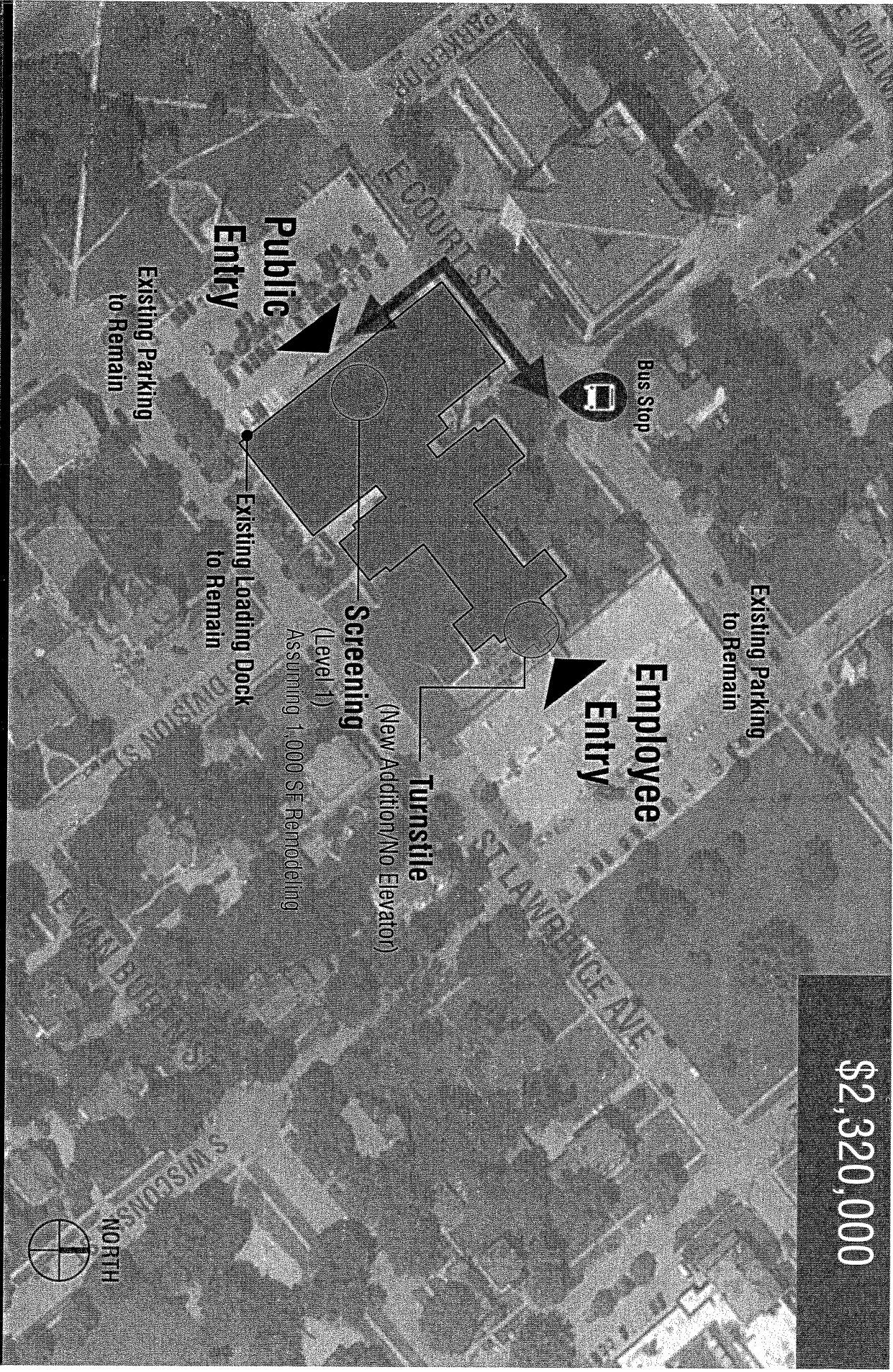
OPTION 3

- Two Building Entrances (West & East)
- Public – Screened
- Employees – Badged

Conceptual Option 3A

- Screen within the existing Courthouse Lobby
- Both West and East existing parking structures remain
- Construct New East Turnstile Addition

\$2,320,000

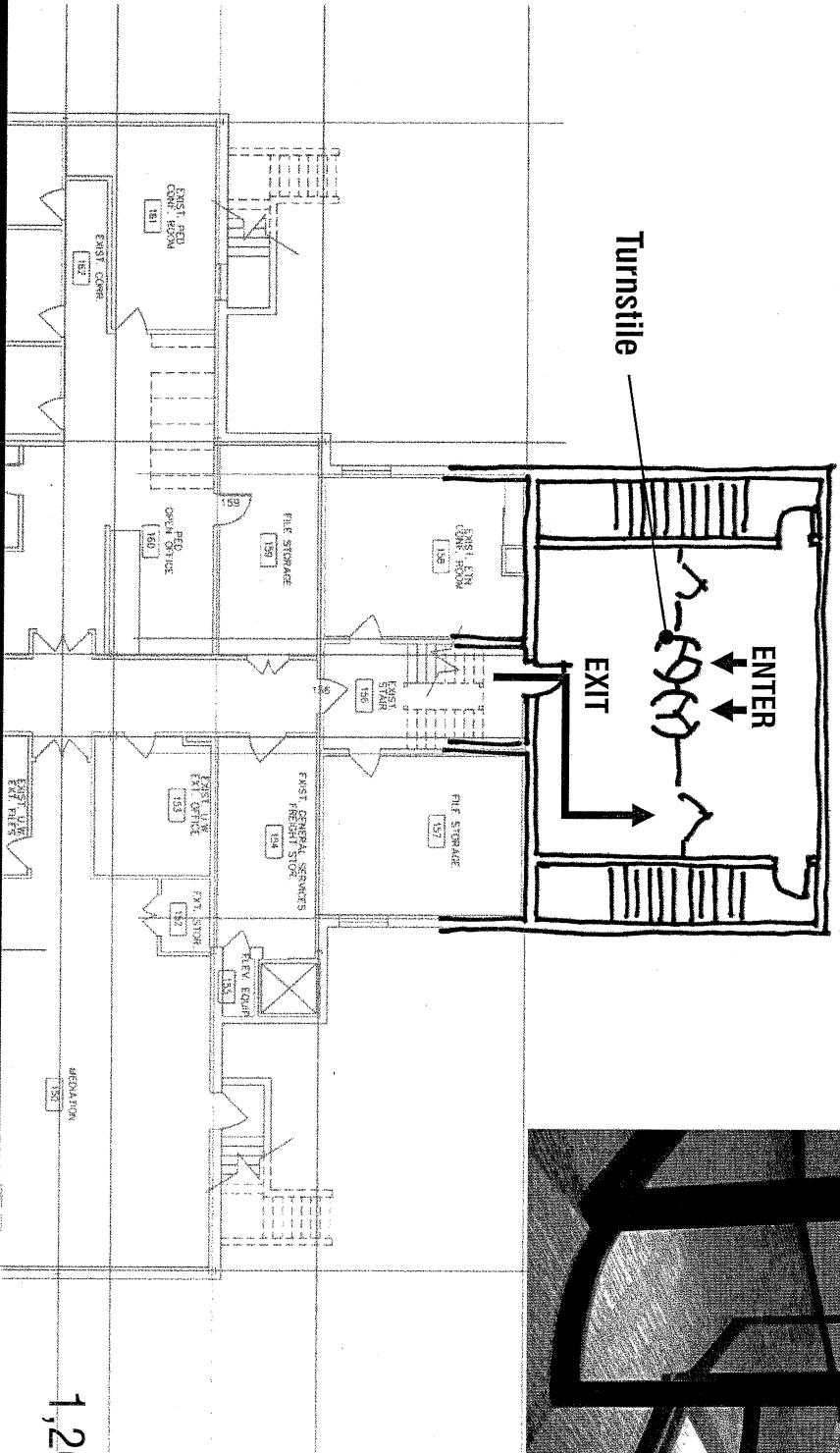
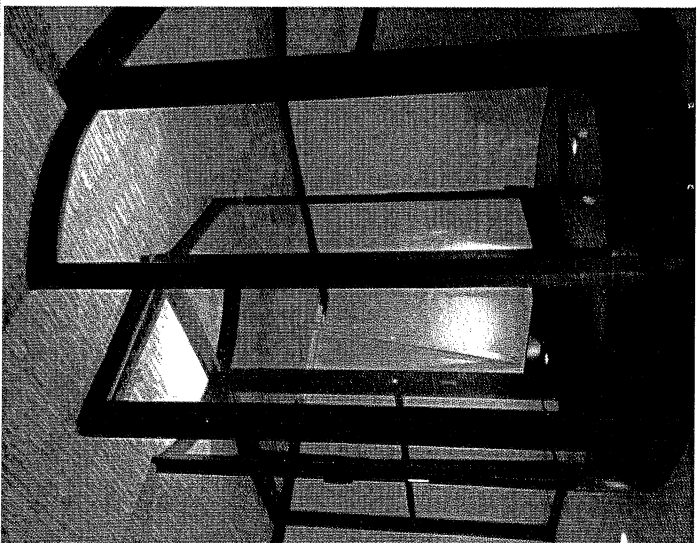


Option 3A

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Rock County | 25




Turnstile

1,260 SF

Option 3A: East Entry (Employee) Diagram

Potter Lawson



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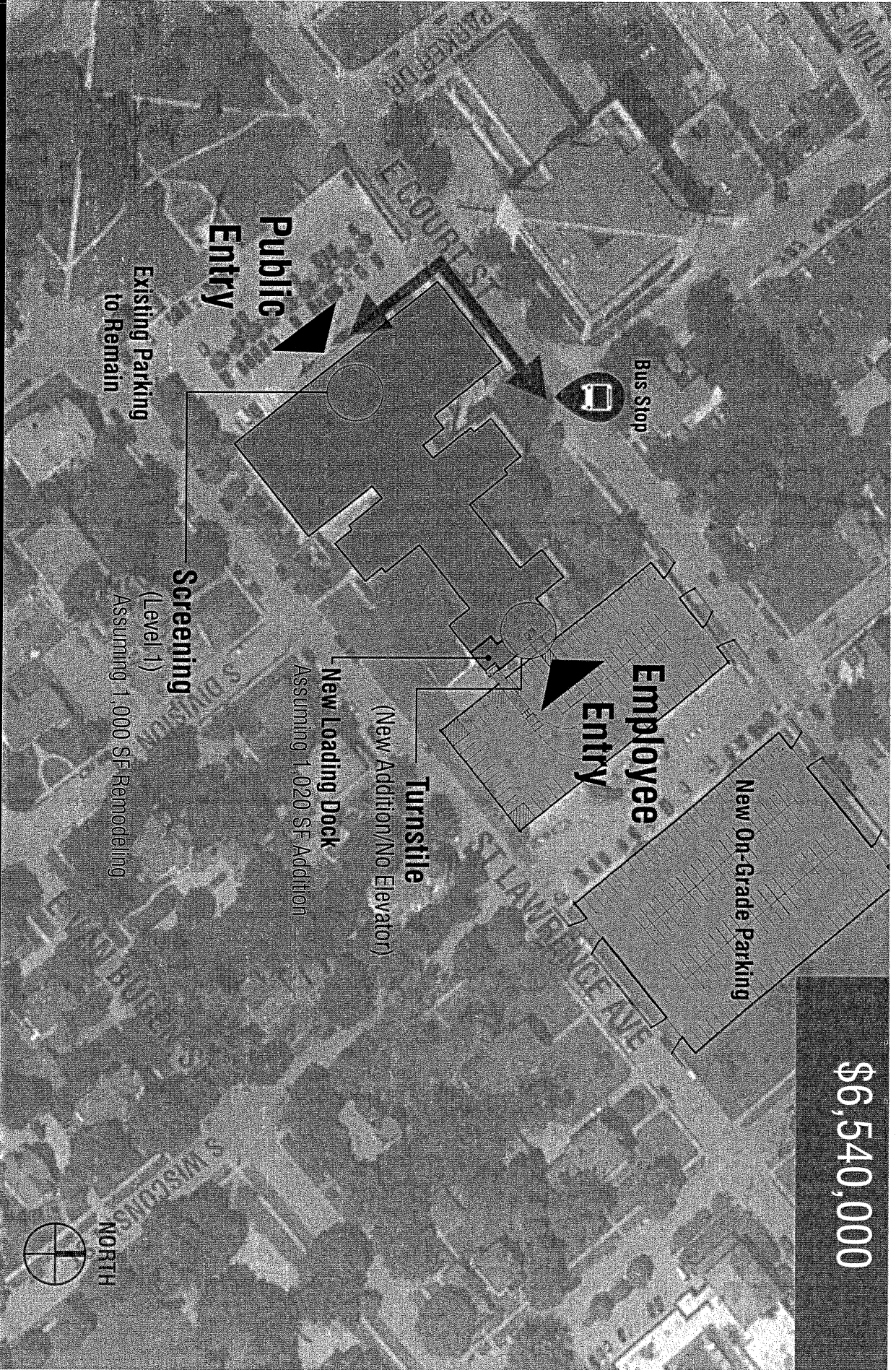
OPTION 3

- Two Building Entrances (West & East)
- Public – Screened
- Employees – Badged

Conceptual Option 3B

- West parking structure remains
- Screen within the existing Courthouse Lobby
- Remove East parking structure / Construct At-Grade parking
- Incorporate New Loading/Unloading Area
- Construct New East Turnstile Addition

\$6,540,000



Option 3B

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Summary

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1A	1B	2A	2B	2C	3A	3B
One Entry	One	Two Entries	Two	Two	Two	Two
Public Screened	Public Screened	Public Screened	Public Screened	Public Screened	Public Screened	Public Screened
Employees Screened	Employees Screened	Employees Screened	Employees Screened	Employees Screened	Employees Badged	Employees Badged
New West Parking Only	Expand West Parking	West Parking Remains	West Parking Remains	West Parking Remains	West Parking Remains	West Parking Remains
East Parking Removed	East Parking Removed	East Parking Remains	East Parking Removed – new on-grade	East Parking Removed – new on-grade	East Parking Remains	East Parking Removed – new on-grade
New East Loading Area	New East Loading Area	Existing West Loading Area	New East Loading Area	New East Loading Area	Existing West Loading Area	New East Loading Area
West Accessible	West Accessible	West Accessible	West Accessible	West Accessible	West Accessible	West Accessible
\$17,920,000	\$9,860,000	\$2,320,000	\$6,540,000	\$7,250,000	\$2,320,000	\$6,540,000
One Screening Station	One Screening Station	Two Screening Stations	Two Screening Stations	Two Screening Stations	Two Screening Stations	One Screening Station

Summary

Potter
Lawson



Rock County | 30