



**COUNTY BOARD STAFF COMMITTEE
TUESDAY – MARCH 24, 2015 – 4:00 P.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order & Approval of Agenda
2. Citizen Participation, Communications and Announcements
3. Approval of Minutes – March 10, 2015
4. Approval of Bills/Transfers/Pre-Approved Encumbrances
5. Resolutions
 - A. Recognizing Nadine Brey for Service to Rock Haven
 - B. Recognizing Lynn Schyvinck for Service to Rock Haven
 - C. Recognizing Sergeant John Cowan
 - D. Extending an Intergovernmental Agreement between the City of Beloit, the County of Rock and the Ho-Chunk Nation
 - E. To Ratify the 2015 Labor Agreement between Rock County and AMHS-HSD (Human Services)
 - F. To Ratify the 2015 Labor Agreement between Rock County and the Rock County Attorney's Association
 - G. Confirmation of Appointment of Health Officer
 - H. Proclaiming April 2015 National County Government Month
 - I. Opposing Countywide Property Assessment Proposal as Presented in State Budget
 - J. Amending the 2015 Budget to Create 1.0 FTE Maintenance Worker IV for Job Center
6. Discussion and Possible Action – Request from Rock County Historical Society to use Rock County Logo
7. **EXECUTIVE SESSION:** Per Section 19.85(1)(g), Wis. Stats. – Confer with Legal Counsel Regarding Possible Litigation
8. Adjournment

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
00-0000-0083-29663	W C TRUST	P1501315	02/25/2015	TRICOR INC	273.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance	
	0.00	(85,602.00)	24,000.00	273.00	61,329.00	
				ISF-SELF INS PROG TOTAL	273.00	

I have examined the preceding bills and encumbrances in the total amount of **\$273.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 24 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
06-1620-0000-63100	OFC SUPP & EXP	P1501401	02/27/2015	CNA SURETY DIRECT BILL	30.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	675.00	189.22	0.00	30.00	455.78
06-1620-0000-63202	LAW BOOKS	P1500050	03/02/2015	STATE BAR OF WISCONSIN CLE	249.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,711.00	0.00	0.00	249.00	3,462.00
CORPORATION COUNSEL PROG TOTAL				279.00	

I have examined the preceding bills and encumbrances in the total amount of **\$279.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 24 2015**

Dept Head _____

Committee Chair _____

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
08-1420-0000-62104	CONSULTING SERV	P1501392	03/02/2015	MERCY HEALTH SYSTEM PHYSICIAN	1,226.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	0.00	0.00	1,226.50	1,773.50
HUMAN RESOURCES PROG TOTAL				1,226.50	

I have examined the preceding bills and encumbrances in the total amount of **\$1,226.50**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.

B. Bills under \$10,000 to be paid.

C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 24 2015**

Dept Head _____

Committee Chair _____

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
19-1914-0000-62104	CONSULTING SERV	P1500051	02/28/2015	TE BRENNAN COMPANY	2,007.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	321.30	0.00	2,007.00	12,671.70
RISK MANAGEMENT PROG TOTAL				2,007.00	

I have examined the preceding bills and encumbrances in the total amount of **\$2,007.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **MAR 24 2015**

Dept Head _____

Committee Chair _____

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Health Services Committee
INITIATED BY



Sue Prostko
DRAFTED BY

Health Services Committee
SUBMITTED BY

February 26, 2015
DATE DRAFTED

RECOGNIZING NADINE BREY FOR SERVICE TO ROCK HAVEN

- 1 **WHEREAS**, Nadine Brey has served the citizens of Rock County over the past 30 years, 2 months as a
- 2 dedicated and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Nadine Brey began her career with Rock Haven as a Certified Nursing Assistant on January 22,
- 5 1985; and,
- 6
- 7 **WHEREAS**, Nadine Brey has worked diligently in that position until her retirement on April 1, 2015; and,
- 8
- 9 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
- 10 commend Nadine Brey for her long and faithful service.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 13 _____ day of _____, 2015 does hereby recognize Nadine Brey for her 30 years, 2 months of service and
- 14 extend their best wishes to her in her future endeavors; and,
- 15
- 16 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this
- 17 resolution to Nadine Brey.

COUNTY BOARD STAFF COMMITTEE

Respectfully submitted,

HEALTH SERVICES COMMITTEE

Billy Bob Grahn
Billy Bob Grahn, Chair

Norvain A. Pleasant
Norvain Pleasant, Vice Chair

Absent
Terry Fell

Brenton Driscoll
Brenton Driscoll

Linda Garrett
Linda Garrett

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Betty Jo Bussie

Eva Arnold

Mary Mawhinney

Alan Sweeney

Hank Brill

Louis Peer

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

Health Services Committee
INITIATED BY



Sue Prostko
DRAFTED BY

Health Services Committee
SUBMITTED BY

February 26, 2015
DATE DRAFTED

RECOGNIZING LYNN SCHYVINCK FOR SERVICE TO ROCK HAVEN

- 1 **WHEREAS**, Lynn Schyvinck has served the citizens of Rock County over the past 31 years, 1 month as a
- 2 dedicated and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Lynn Schyvinck began her career with Rock Haven as Registered Nurse on January 17, 1984;
- 5 and,
- 6
- 7 **WHEREAS**, Lynn Schyvinck accepted a position as a Head Nurse in 2007; and,
- 8
- 9 **WHEREAS**, Lynn Schyvinck served as a wound care nurse; and,
- 10
- 11 **WHEREAS**, Lynn Schyvinck worked for many years as a Head Nurse until accepting the Director of Nursing
- 12 position; and
- 13
- 14 **WHEREAS**, Lynn Schyvinck has worked diligently in that position until her retirement on February 19, 2015;
- 15 and,
- 16
- 17 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
- 18 commend Lynn Schyvinck for her long and faithful service.
- 19
- 20 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 21 _____ day of _____, 2015 does hereby recognize Lynn Schyvinck for her 31 years, 1 month of service
- 22 and extend their best wishes to her in her future endeavors; and,
- 23
- 24 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this
- 25 resolution to Lynn Schyvinck.

Respectfully submitted,

HEALTH SERVICES COMMITTEE

/s/ Billy Bob Grahn
Billy Bob Grahn, Chair

/s/ Norvail Pleasant
Norvain Pleasant, Vice Chair

Absent
Terry Fell

/s/ Brenton Driscoll
Brenton Driscoll

/s/ Linda Garrett
Linda Garrett

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Betty Jo Bussie

Eva Arnold

Mary Mawhinney

Alan Sweeney

Henry Brill

Louis Peer

Terry Thomas

RESOLUTION

ROCK COUNTY BOARD OF SUPERVISORS

SHERIFF ROBERT D. SPODEN
INITIATED BY



CHIEF DEPUTY BARBARA J. TILLMAN
DRAFTED BY

PUBLIC SAFETY & JUSTICE
SUBMITTED BY

MARCH 1, 2015
DATE DRAFTED

RECOGNIZING SERGEANT JOHN COWAN

- 1 WHEREAS, John Cowan began his employment with Rock County on August 30, 1989 as a Correctional
- 2 Officer in the Rock County Sheriff's Office; and,
- 3
- 4 WHEREAS, John Cowan was promoted to the rank of Deputy on January 3, 1992 working in the Patrol
- 5 Division, and;
- 6
- 7 WHEREAS, Deputy Cowan was promoted to the rank of Sergeant on August 24, 1997, and;
- 8
- 9 WHEREAS, throughout his tenure with the Sheriff's Office, Sergeant Cowan has served in many capacities
- 10 including: Field Training Officer, SWAT, and as a Hunter Safety Instructor, and;
- 11
- 12 WHEREAS, Sergeant Cowan has received numerous commendations and letters of appreciation, and;
- 13
- 14 WHEREAS, Sergeant Cowan will retire from public service on April 4, 2015;
- 15
- 16 NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this
- 17 _____ day of _____, 2015, does hereby recognize Sergeant John Cowan for his over 25 years of
- 18 faithful service and recommends that a sincere expression of appreciation be given to Sergeant John Cowan along
- 19 with best wishes for the future.
- 20
- 21 BE IT FURTHER RESOLVED, that the County Clerk be authorized and directed to furnish a copy of this
- 22 resolution to Sergeant John Cowan.

Respectfully submitted,

PUBLIC SAFETY & JUSTICE COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Absent
Mary Beaver, Chair

J. Russell Podzilni, Chair

Henry Brill
Henry Brill

Sandra Kraft, Vice Chair

Terry Fell
Terry Fell

Eva Arnold

Brian Knudson
Brian Knudson

Henry Brill

Larry Wiedenfeld
Larry Wiedenfeld

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

COUNTY BOARD STAFF
COMMITTEE
INITIATED BY _____



JEFFREY S. KUGLITSCH
DRAFTED BY _____

MARCH 16, 2015
DATE DRAFTED _____

COUNTY BOARD STAFF
COMMITTEE
SUBMITTED BY _____

**RESOLUTION EXTENDING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY
OF BELOIT, THE COUNTY OF ROCK AND THE HO-CHUNK NATION**

1 WHEREAS, the City of Beloit ("City"), County of Rock ("County") and the Ho-Chunk Nation
2 ("Nation") had previously in March, 2012 entered into an Intergovernmental Agreement ("IGA")
3 relating to the construction and operation of a Class III Gaming Facility on property owned by the
4 Nation in the City of Beloit; and

5
6 WHEREAS, the Intergovernmental Agreement indicated that it would automatically expire
7 three (3) years from the execution if Trust approval date had not yet occurred unless the parties agreed
8 otherwise in writing; and

9
10 WHEREAS, the Nation has submitted a Federal Trust Application, including the IGA, for
11 approval to the United States Secretary of the Interior ("Secretary") and a land to trust decision has yet
12 to occur; and

13
14 WHEREAS, the continued support of host local governments is important to secure the
15 Secretary's approval of the Federal Trust Application and to the ultimate success of the Beloit Class III
16 Gaming Facility; and

17
18 WHEREAS, the County recognizes that said Class III Gaming Facility will be beneficial to the
19 City, the County, area residents, and to the Nation and its members by, in part, providing employment
20 opportunities and promoting economic development in the region; and

21
22 WHEREAS, the Nation has ownership of the site, and said site is specified in the IGA and is
23 included in their Federal Trust Application; and

24
25 WHEREAS, the Nation has entered into a Gaming Compact with the State of Wisconsin, which
26 provides for an additional Class III Gaming site; and

27
28 WHEREAS, said Gaming Compact in Article XXVII B requires that a resolution of support
29 authorizing Class III Gaming be delivered to the Governor by the city and the county where such site is
30 to be located.

31
32 NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors, in
33 session this 26th day of March, 2015, that they extend the current IGA between the City, the County
34 and the Nation for an additional three (3) year period.

35
36 BE IT FURTHER RESOLVED that the County hereby continues to authorize Class III Gaming
37 consistent with the IGA and also authorizes the delivery of this resolution of support to the Governor of
38 the State of Wisconsin.

39

RESOLUTION APPROVING AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF
BELOIT, THE COUNTY OF ROCK AND THE HO-CHUNK NATION

Page 2

42 BE IT FURTHER RESOLVED that the County Board Chair and County Clerk be authorized to
43 execute the amendment/extension of the IGA on behalf of the County of Rock.

Respectfully submitted:

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Hank Brill

Betty Jo Bussie

Mary Mawhinney

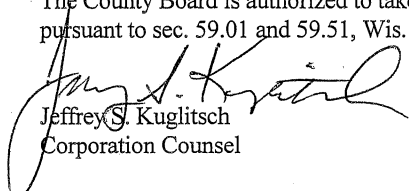
Louis Peer

Alan Sweeney

Terry Thomas

LEGAL NOTE:

The County Board is authorized to take this action pursuant to sec. 59.01 and 59.51, Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

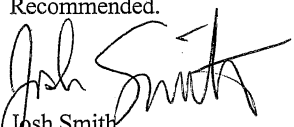
FISCAL NOTE:

This agreement requires the County to provide usual and customary services to the proposed casino. These costs cannot be measured at this time. It also provides for the Ho-Chunk Nation to make payments equaling 2% of the net win to the City of Beloit, of which the County would receive 30%. These payments would be in lieu of property taxes. The financial impact is unknown at this time.


Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.


Josh Smith
County Administrator

EXECUTIVE SUMMARY

This resolution extends the Intergovernmental Agreement between the City of Beloit, the County of Rock and the Ho-Chunk Nation. It relates to the construction and operation of a Class III gaming facility on property currently owned by the Ho-Chunk Nation in the City of Beloit. The previous IGA is set to expire at its three-year deadline. This resolution is to amend the existing IGA for an additional three-year period of time. The continued support of the County is important to help secure the Secretary of the Interior's approval of the Federal Trust Application. The County recognizes that such a facility would be beneficial to area residents by providing employment opportunities and promoting economic development. The amendment of the IGA would continue to provide that the Ho-Chunk Nation would make payments equaling 2% of the net win proceeds to the City of Beloit, of which the County would receive 30%.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff Committee
INITIATED BY



Amy Spoden, Acting HR Director
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

March 3, 2015
DATE DRAFTED

**TO RATIFY THE 2015 LABOR AGREEMENT BETWEEN ROCK COUNTY
AND
AMHS-HSD(HUMAN SERVICES)**

- 1 **WHEREAS**, the County is subject to 111.70 of the Wisconsin Statutes; and,
- 2
- 3 **WHEREAS**, representatives of the AMHS-HSD (Human Services) have met with the Rock County
- 4 Management bargaining team and arrived at a mutual agreement on base wages; and,
- 5
- 6 **WHEREAS**, the proposed settlement represents a base wage increase of 1.5% effective January 1,
- 7 2015.
- 8
- 9 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors
- 10 assembled this _____ day of _____, 2015 does hereby ratify the terms and conditions
- 11 of the 2015 labor agreement with AMHS-HSD (Human Services).
- 12

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Terry Thomas

Betty Jo Bussie

TO RATIFY THE 2015 LABOR AGREEMENT BETWEEN ROCK COUNTY AND AMHS-HSD
(Human Services)

Page 2

FISCAL NOTE:

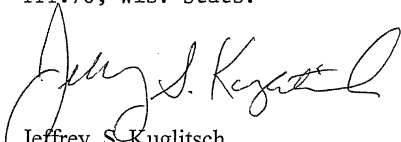
	<u>Base Compensation</u>	<u>Add'l Base Compensation</u>	<u>Wage Increase</u>	<u>Overall % Increase</u>
2015	\$13,018,784	\$151,135	1.5% eff. 1/1/2015	1.16%



Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 111.70, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

County Board Staff Committee
INITIATED BY



Amy Spoden, Acting HR Director
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

March 11, 2015
DATE DRAFTED

**TO RATIFY THE 2015 LABOR AGREEMENT BETWEEN ROCK COUNTY
AND
THE ROCK COUNTY ATTORNEY'S ASSOCIATION**

- 1 WHEREAS, the County is subject to 111.70 of the Wisconsin Statutes; and,
- 2
- 3 WHEREAS, representatives of the Attorney's Association have met with the Rock County
- 4 Management bargaining team and arrived at a mutual agreement on base wages; and,
- 5
- 6 WHEREAS, the proposed wage settlement represents a base wage increase of 1.5% effective January
- 7 1, 2015; and,
- 8
- 9 NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors
- 10 assembled this _____ day of _____, 2015 does hereby ratify the terms and conditions
- 11 of the 2015 labor agreement with the Rock County Attorney's Association.
- 12

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Terry Thomas

Betty Jo Bussie

TO RATIFY THE 2015 LABOR AGREEMENT BETWEEN
ROCK COUNTY AND THE ROCK COUNTY ATTORNEY'S ASSOCIATION

Page 2

FISCAL NOTE:

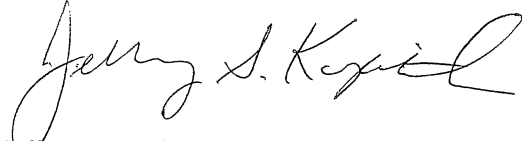
	<u>Base Compensation</u>	<u>Add'l Base Compensation</u>	<u>Wage Increase</u>	<u>Overall % Increase</u>
2015	\$577,773	\$7,549	1.5 % eff 1/1/2015	1.31%



Sherry L. Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 111.70, Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Board of Health
INITIATED BY



Amy Spoden, Acting HR Director
DRAFTED BY

Board of Health
SUBMITTED BY

March 17, 2015
DATE DRAFTED

**CONFIRMATION OF APPOINTMENT OF
HEALTH OFFICER**

- 1 **WHEREAS**, the current Health Officer, Karen Cain will be retiring on April 10, 2015; and,
- 2
- 3 **WHEREAS**, the County has conducted a recruitment effort to fill the job of Health Officer; and,
- 4
- 5 **WHEREAS**, the candidates were screened with the most qualified being interviewed; and,
- 6
- 7 **WHEREAS**, the County Administrator has appointed Marie-Noel Sandoval, who has been recommended by
- 8 the Board of Health.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors assembled this
- 11 _____ day of _____, 2015, confirms the appointment of Marie-Noel Sandoval, as Health Officer in
- 12 accordance with the attached conditions of employment.

Respectfully Submitted,

BOARD OF HEALTH

COUNTY BOARD STAFF COMMITTEE

Sandra Kraft, Chair

J. Russell Podzilni, Chair

Louis Peer, Vice Chair

Sandra Kraft, Vice Chair

Richard Bostwick

Eva Arnold

Greg Addie

Henry Brill

Dr. Keith Konkol

Betty Jo Bussie

Dr. Dean Peterson, DVM

Mary Mawhinney

Eric Grsens RPh

Louis Peer

Judith Wage

Alan Sweeney

Connie Winter, DDS

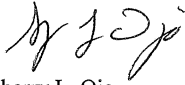
Terry Thomas

CONFIRMATION OF APPOINTMENT OF HEALTH OFFICER

Page 2

FISCAL NOTE:

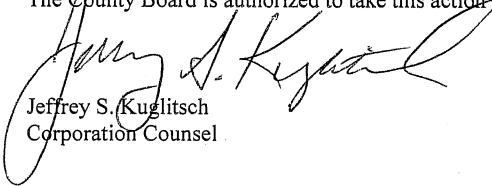
Sufficient funds are available in the 2015 Health Department budget for the cost of this position.



Sherry L. Oja
Finance Director

LEGAL NOTE:

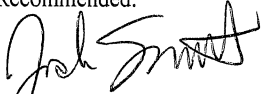
The County Board is authorized to take this action pursuant to sec. 59.22 (2), Wis. Stats.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Josh Smith
County Administrator

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COUNTY OF ROCK, WISCONSIN

Employment Services Agreement

THIS AGREEMENT, made and entered into by and between the County of Rock (hereinafter referred to as "EMPLOYER") and Marie-Noel Sandoval (hereinafter, "EMPLOYEE"),

WITNESSETH:

WHEREAS EMPLOYER whose address is c/o County Administrator, 51 South Main Street, Janesville, WI 53545, desires to obtain the services of Marie-Noel Sandoval to serve as Health Officer,

WHEREAS EMPLOYEE, whose current address is W181 Hillendale Drive, Oconomowoc, WI, 53066 is able and willing to serve as Health Officer;

NOW, THEREFORE, in consideration of the promises and the mutual covenants of the parties hereinafter set forth, the receipt and sufficiency of which is acknowledged by each party for itself, EMPLOYER and EMPLOYEE do agree as follows:

1. **CONDITIONS OF EMPLOYMENT; GENERAL PROVISIONS.** Employment of EMPLOYEE is subject to the general supervision and shall be conducted pursuant to the orders, advice and direction of the County Administrator and be governed by the terms and conditions of Chapter 18 of the Rock County Ordinance, except as to the terms and conditions that are herein modified. Employment is further subject to EMPLOYEE's compliance with and implementation of policies established from time to time by EMPLOYER in the exercise of its lawful authority. EMPLOYEE shall perform such other duties as are customarily performed by one holding the same or similar positions in other governmental organizations or businesses which provide similar services. EMPLOYER reserves to the County Administrator the right to require EMPLOYEE to render such other and unrelated services and duties as may be assigned from time to time by the County Administrator.

2. **DUTIES OF EMPLOYEE; GENERAL PROVISIONS.** EMPLOYEE agrees to perform lawfully, faithfully, industriously, competently, dutifully and to the best of EMPLOYEE's ability, all of the duties that may be required of EMPLOYEE pursuant to the express or implied terms of this agreement, to the level of satisfaction that the County Administrator may reasonably require.

3. **DUTIES OF EMPLOYEE; JOB DESCRIPTION.** The duties of EMPLOYEE shall include but not be limited to those expressly stated or implied in the job description for the position, as may be revised from time to time by EMPLOYER as circumstances change, and as set forth in applicable state statutes. This paragraph is further subject to the right of assignment reserved to the County Administrator, as set forth in paragraph 1 hereof.

4. **DUTIES OF EMPLOYEE; OFFICIAL ACTS OF COUNTY BOARD.** The duties of EMPLOYEE shall also include but not be limited to those expressly stated or implied in the ordinances, resolutions or motions of EMPLOYER's county board or any of its committees acting within the scope of their lawful authority.

5. **DUTIES OF EMPLOYEE; DIRECTIVES OF COUNTY ADMINISTRATOR.** The duties of EMPLOYEE shall also include but not be limited to those expressly stated or implied in orders, directives, or rules of the County Administrator.

53 6. TERM OF AGREEMENT. The term of this agreement shall be a period of 1 year,
54 commencing at 8:00 a.m., Monday, April 13, 2015, and expiring as of Midnight, April 13, 2016,
55 unless earlier terminated under other provisions of this agreement or by operation of law.
56

57 7. NONRENEWAL OF AGREEMENT. At its expiration this agreement shall not be considered
58 renewed unless extended in writing by mutual agreement of the parties. If it is the County
59 Administrator's intention not to renew this agreement, the County Administrator will attempt to give
60 EMPLOYEE three (3) months advance written notice of the intent not to renew this agreement,
61 provided, however, that failure to give such notice shall create no obligation on EMPLOYER to
62 continue EMPLOYEE's employment beyond the expiration date of this agreement. The County
63 Administrator may extend EMPLOYEE's employment on a month-to-month basis for a period not to
64 exceed 3 months, pending renewal of this agreement.
65

66 8. EMPLOYEE'S RESPONSIBILITIES; ETHICAL CONSIDERATIONS. EMPLOYEE shall at
67 all times observe and comply with all ethical obligations imposed or required by constitution, statute,
68 ordinance or other provision of law and shall at all times conduct EMPLOYEE's personal affairs in
69 such a manner as to avoid a conflict of interest or appearance of conflict and in accordance with the
70 duties and responsibilities of public officials. During normal work hours EMPLOYEE shall at all times
71 devote all of EMPLOYEE's time, attention, knowledge and skills solely to the interests of the
72 EMPLOYER, and EMPLOYEE shall never use EMPLOYEE's position or confidential information
73 gained in such work position for EMPLOYEE's personal gain, either directly or indirectly.
74

75 9. EMPLOYEE'S RESPONSIBILITIES; CONFIDENTIAL INFORMATION. EMPLOYEE shall
76 not at any time or in any manner, either during the term of this agreement or thereafter, either directly
77 or indirectly divulge, disclose or communicate to any person any confidential information gained in
78 the performance of EMPLOYEE's duties except as otherwise required or compelled by law.
79

80 10. EMPLOYEE'S RESPONSIBILITIES; EXCLUSIVE EMPLOYMENT. EMPLOYEE agrees to
81 remain in the exclusive employ of EMPLOYER throughout the term of this agreement. The term
82 "exclusive employ" shall not be construed to prohibit occasional teaching, writing or consulting which
83 is performed on EMPLOYEE's time off and which does not affect EMPLOYEE's job performance,
84 subject to prior approval of the County Administrator.
85

86 11. HOURS OF WORK. The usual and customary hours of business of EMPLOYER are from
87 8:00 a.m. to 5:00 p.m., Monday through Friday, however, as a managerial employee, EMPLOYEE
88 shall have as a condition of employment a job to perform and shall work such hours as are
89 necessary to accomplish the tasks assigned to EMPLOYEE.
90

91 12. EVALUATION AND GOALS. At least annually, the County Administrator or his or her
92 designee shall meet with EMPLOYEE to discuss job performance and to define goals and objectives
93 for both EMPLOYEE and EMPLOYER.
94

95 13. EMPLOYEE'S DUTIES; LIMITED CONTRACTING AUTHORITY. EMPLOYEE shall not
96 have the right to make contracts or commitments for or on behalf of EMPLOYER except as expressly
97 authorized in advance by statute, ordinance, or express written consent of EMPLOYER.
98

99 14. COMPENSATION OF EMPLOYEE; BASE COMPENSATION. EMPLOYER shall pay
100 EMPLOYEE, and EMPLOYEE shall accept from EMPLOYER in payment for EMPLOYEE's services,
101 direct compensation at a rate provided for in the Unilateral Pay Plan for the position occupied by the
102 EMPLOYEE.
103

104 15. COMPENSATION OF EMPLOYEE; COMPENSATION FOR EXPENSES. EMPLOYER
105 shall reimburse EMPLOYEE for all necessary expenses incurred in the service of EMPLOYER, in
106 accordance with Rock County ordinances and regulations on reimbursement of expenses, provided
107 that EMPLOYEE complies with all applicable provisions of law and Rock County ordinances and
108 procedures prior to incurring or claiming reimbursement for such expenses. It is expressly

109 understood that prior approval of the County Administrator is required for attendance at conferences
110 held outside of Wisconsin and that attendance is further subject to the rules, regulations and
111 ordinances applicable to managerial employees employed by the EMPLOYER.
112

113 16. COMPENSATION OF EMPLOYEE; FRINGE BENEFITS. Except as otherwise set forth in
114 this agreement, and in addition to the monetary compensation set forth above EMPLOYEE shall
115 receive fringe benefits as are enumerated from time to time in resolutions and general ordinances of
116 EMPLOYER, on the same terms as these are made available to non-represented managerial and
117 professional employees of EMPLOYER.
118

119 17. VACATION. EMPLOYEE shall receive twenty (20) days of vacation commencing with
120 date of hire, April 13, 2015. Carry-over of unused vacation shall be allowed under such conditions
121 as are contained in the Rock County Personnel Policy.
122

123 18. COMPENSATION OF EMPLOYEE; TREATMENT OF DIRECT COMPENSATION FOR
124 TAX PURPOSES. The direct financial compensation paid EMPLOYEE under this Agreement shall
125 be treated as wages for federal and state tax purposes and for purposes of allowing EMPLOYEE to
126 participate in the Wisconsin retirement system. EMPLOYEE recognizes that EMPLOYER will
127 withhold taxes, Social Security and the like from direct compensation. EMPLOYEE shall be allowed
128 to participate in EMPLOYER's deferred compensation program(s) and Section 125 Flexible
129 Spending Account, at EMPLOYEE's option and to the extent permitted by law.
130

131 19. TERMINATION OF AGREEMENT BY EMPLOYEE; NOTICE REQUIRED FOR
132 RESIGNATION. This agreement may be terminated by EMPLOYEE on 30-days' written notice to
133 the County Administrator. Any such notice, once accepted by the County Administrator, may not be
134 withdrawn or rescinded. The fact that the County Administrator has asked EMPLOYEE for
135 EMPLOYEE's resignation shall not invalidate any such resignation once tendered to, and accepted
136 by, the County Administrator. Accrued but unused vacation and holiday time shall be paid out to
137 EMPLOYEE upon resignation, provided sufficient notice as required above is received.
138

139 20. TERMINATION OF AGREEMENT BY EMPLOYER; EMPLOYER'S RIGHT TO
140 TERMINATE AT WILL. This agreement may be terminated, or any obligation of EMPLOYER under
141 this agreement may be suspended, by the County Administrator at any time during its term, in the
142 sole discretion of the County Administrator. EMPLOYEE shall be deemed to be an at-will employee
143 of EMPLOYER who shall have no remedy or recourse in the event of disciplinary action, up to and
144 including discharge.
145

146 21. TERMINATION OF AGREEMENT BY EMPLOYER; DISCIPLINARY ACTION;
147 PROCEDURE FOR DISCIPLINARY ACTION. All disciplinary action shall originate from the County
148 Administrator and be accomplished by the County Administrator.
149

150 22. EMPLOYER TO INDEMNIFY AND DEFEND EMPLOYEE FOR OFFICIAL ACTS.
151 EMPLOYER shall indemnify, defend and hold harmless EMPLOYEE, in accordance with the
152 requirements of s. 895.46, Wis. Stats. EMPLOYER reserves the right to compromise or settle any
153 such litigation in any fashion deemed advantageous to EMPLOYER, regardless of whether
154 EMPLOYEE consents thereto.
155

156 23. CONSTRUCTION OF AGREEMENT; NO ASSIGNMENT. EMPLOYEE shall not assign or
157 transfer any interest or obligation in this Agreement, whether by assignment or novation. It is
158 expressly understood EMPLOYER will not consent to any assignment of EMPLOYEE's duties and
159 obligations.
160

161 24. CONSTRUCTION OF AGREEMENT; SEVERABILITY. All parts of this agreement are
162 severable from all other parts and invalidity of any part shall not operate to invalidate any other part.
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25. CONSTRUCTION OF AGREEMENT; WISCONSIN LAW CONTROLS. It is expressly understood and agreed that in the event of any dispute between the parties, arising under this agreement, Wisconsin law shall control to the extent that it is not superseded by any applicable federal law.

26. CONSTRUCTION OF AGREEMENT; ENTIRE AGREEMENT. This Agreement constitutes the entire agreement of the parties and supersedes any and all negotiations of the parties relating to the subject matter hereof. Any prior employment agreement between the parties, together with any extension or renewal of such agreement, is likewise terminated and superseded by this Agreement. All of EMPLOYEE's rights, of any nature whatsoever, arising from, by or under any prior employment agreement between the parties are hereby compromised in their entirety.

IN WITNESS WHEREOF, EMPLOYER and EMPLOYEE have executed this agreement effective as of the day and date by which EMPLOYER's authorized representative and EMPLOYEE have affixed their respective signatures, as indicated below.

FOR EMPLOYER:

Date: _____

Josh Smith, Rock County Administrator

BY EMPLOYEE:

Date: _____

Marie-Noel Sandoval, Health Officer

WITNESS:

Date: _____

March 17, 2015

Marie-Noel Sandoval
W181 Hillendale Drive
Oconomowoc WI 53066

Dear Marie-Noel:

This will confirm our verbal offer of the Health Officer position with the Rock County Health Department. This appointment is based on the following terms of employment:

-Date of Employment: April 13, 2015 (contingent upon the Rock County Board of Supervisors approval of your appointment).

-Salary: \$40.07 per hour

-Benefits: All benefits as outlined in the Rock County Personnel Ordinance and Rock County Administrative Policy and Procedures for the Health Officer position with the exception of vacation. As discussed, the County Administrator is providing four (4) weeks which is included in the Employment Services Agreement

-Probationary Period: One (1) year ending April 12, 2015

-Computer Orientation: At 8:15am on **April 13, 2015**, report to the Health Care Center Ground Floor training room for computer orientation. This will take approximately 1 hour.

-Human Resources/Payroll Processing: At 9:30am on **April 13, 2015**, you will be sent to the Rock County Human Resource Office located at the Rock County Court House to complete processing. Please bring the enclosed papers with you to processing. (This processing may take a couple of hours to complete.) Please bring a letter stating that you are accepting the above stated position with the listed terms of employment.

-Verification of Employability: Verification of Employability is required by Federal Law. This will be checked by Human Resources **April 13, 2015**. Common forms include: Picture I.D. or Driver's License AND Social Security Card or Passport. It is important that you have both forms of identification. You cannot start work unless this authorization is completed.

Direct Deposit: All employees are required to do direct deposit. Please bring the enclosed form with you to processing. A voided check, deposit slip, or copy of a savings account statement must be attached to the form.

Retirement: We will need a copy of your social security card in order for you to be signed up for the retirement benefits. Please bring this along with you to processing. In order to qualify for Wisconsin Retirement Benefits, you must work for at least one full year and be expected to work at least 1,200 hours a year. The contribution rate for January 1, 2015 is 6.8% and has the potential for adjustments. If you have any questions on this matter, please contact me.

General Orientation: After Human Resource Processing, you will meet with the County Administrator.

Please feel free to call me if you have any questions. I hope you enjoy your new position with Rock County.

Sincerely,

Amy Spoden
Acting Human Resource Director

cc: Josh Smith
Personnel File

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

County Board Staff Committee
INITIATED BY



Nick Osborne/NACO
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

March 17, 2015
DATE DRAFTED

PROCLAIMING APRIL 2015 NATIONAL COUNTY GOVERNMENT MONTH

- 1 **WHEREAS**, the nation’s 3,069 counties serving more than 300 million Americans provide essential
- 2 services to create healthy, safe, vibrant and economically resilient communities; and
- 3
- 4 **WHEREAS**, Rock County and all counties move America forward by building infrastructure, maintaining
- 5 roads and bridges, providing health care, administering justice, keeping communities safe, running elections,
- 6 and much more; and
- 7
- 8 **WHEREAS**, throughout National County Government Month, with its theme “*Transportation and*
- 9 *Infrastructure*,” counties are encouraged to focus on how they have improved their communities through
- 10 road projects, new bridges, building new facilities, and other public works activities; and,
- 11
- 12 **WHEREAS**, each year since 1991 the National Association of Counties has encouraged counties across the
- 13 country to actively promote their own programs and services to the public they serve; and,
- 14
- 15 **WHEREAS**, the Rock County Public Works Department maintains 1,260 lane miles in Rock County towns,
- 16 545 lane miles for the State of Wisconsin, and 420 lane miles for county highways; and,
- 17
- 18 **WHEREAS**, in 2014, the Rock County Public Works Department used 9,409 tons of salt to keep these
- 19 roads free of snow and ice and applied 24,892 tons of asphalt to maintain the condition of these roads; and,
- 20
- 21 **WHEREAS**, Rock County owns 1,100 acres of park land that comprise 17 parks, three trails, and two
- 22 wildlife areas; and,
- 23
- 24 **WHEREAS**, Rock County owns and operates the Southern Wisconsin Regional Airport, which occupies
- 25 approximately 1,400 acres, has three runways, and hosts an annual average of 49,000 take offs and landings;
- 26 and,
- 27
- 28 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 29 this _____ day of _____, 2015 does hereby proclaim April 2015 as National County Government
- 30 Month and encourages all county officials, employees, schools, and residents to participate in county
- 31 government celebration activities.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Terry Thomas

Betty Jo Bussie

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Sandra Kraft, County Board
Supervisor
INITIATED BY



Nick Osborne, Assistant to the County
Administrator
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

March 11, 2015
DATE DRAFTED

**OPPOSING COUNTYWIDE PROPERTY ASSESSMENT PROPOSAL AS
PRESENTED IN STATE BUDGET**

- 1 **WHEREAS**, Governor Walker's 2015-17 state biennial budget recommends transitioning the property tax
2 assessment process from a municipality-based system to a county-based system beginning in 2016 with full
3 implementation by the 2017 property assessment year, and;
4
5 **WHEREAS**, according to the proposal, counties would be required to annually assess each property at
6 100% of fair market value; and,
7
8 **WHEREAS**, the Wisconsin Association of Assessing Officers projects the assessment cost per parcel could
9 increase from \$6 per parcel to as much as \$25 per parcel; and,
10
11 **WHEREAS**, Rock County has numerous concerns with the proposal including the proposed timeline,
12 funding mechanism, new mandates placed on county staff, the status of current multi-year municipal
13 assessment contracts, and additional county costs in an era of stringent property tax controls; and,
14
15 **WHEREAS**, the Wisconsin Counties Association (WCA), the Wisconsin Towns Association, and the
16 Wisconsin League of Municipalities are opposed to this proposal due to the new costs counties and taxpayers
17 would be forced to absorb;
18
19 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
20 this _____ day of _____, 2015 does hereby oppose the countywide property assessment proposal
21 as presented and urge the State Legislature to remove it from the 2015-2017 biennial budget; and
22
23 **BE IT FURTHER RESOLVED** that that the County Clerk be authorized and directed to send a copy of
24 this resolution to Governor Walker and the Rock County Legislative Delegation.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Mary Mawhinney

Sandra Kraft, Vice Chair

Louis Peer

Eva Arnold

Alan Sweeney

Henry Brill

Terry Thomas

Betty Jo Bussie

FISCAL NOTE:

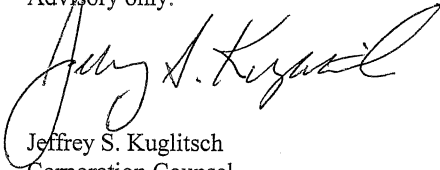
No fiscal impact.



Sherry Oja
Finance Director

LEGAL NOTE:

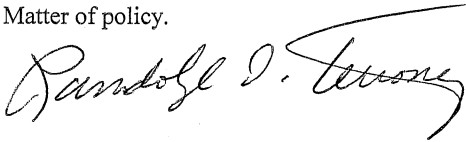
Advisory only.



Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Matter of policy.



Randolph D. Terronez
Acting County Administrator

EXECUTIVE SUMMARY

Governor Walker's 2015-17 state biennial budget recommends transitioning the property tax assessment process from a municipality-based system to a county-based system beginning in 2016 with full implementation by the 2017 property assessment year.

According to the proposal, counties would be required to annually assess each property at 100% of fair market value, but may form multi-county assessment regions. Local boards of review-currently a municipal function-would also be consolidated at the county level. First (population over 150,000) and second class cities (population between 39,000-150,000) would retain the option to perform their own property assessments. The Wisconsin Association of Assessing Officers estimates the assessment cost per parcel could increase from \$6 per parcel to as much as \$25 per parcel.

On the funding side, the Governor's proposal allows counties to charge municipalities for a portion of assessment costs. The maximum annual amount a county may charge a municipality is 95% of what a municipality paid for assessment services in 2015. Many municipalities utilize multi-year contracts to perform property assessments. This may include years when most properties are reassessed and others when minimal maintenance work is performed. If a city or town performed minimal maintenance in the prior year, the County may not be able fully recover the cost of a full assessment.

Rock County has numerous concerns with the proposal as presented including the proposed timeline, funding mechanism, new mandates placed on county staff, and current assessment contracts. In an era of stringent property tax controls, any proposal calling for countywide assessment must assure counties will not be responsible for additional costs.

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Rob Leu, General Services Director
INITIATED BY



Nick Osborne, Assistant to the
County Administrator
DRAFTED BY

General Services Committee
SUBMITTED BY

March 16, 2015
DATE DRAFTED

**Amending the 2015 Budget to Create 1.0 FTE Maintenance Worker IV for Job
Center**

1 **WHEREAS**, Rock County has occupied the Job Center building as its principle tenant since July 1998;
 2 and,
 3
 4 **WHEREAS**, eight other agencies representing state, non-profit, and technical college interests are also
 5 housed in the Job Center building; and,
 6
 7 **WHEREAS**, Rock County purchased the 63,486 square foot Job Center building on December 23, 2014;
 8 and,
 9
 10 **WHEREAS**, Rock County is now responsible for building maintenance formerly undertaken by the
 11 former owner; and,
 12
 13 **WHEREAS**, Rock County released a request for qualifications to investigate contracting with a private
 14 entity to provide building maintenance and it was determined that no private company was able to provide
 15 services.

16
 17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
 18 this _____ day of _____, 2015, does hereby authorize the creation of 1.0 FTE
 19 Maintenance Worker IV to provide building maintenance at the Rock County Job Center; and,
 20

21 **BE IT FURTHER RESOLVED**, that the General Services Department budget for 2015 be amended
 22 as follows:

Account/Description	Budget	Increase	Amended
<u>Source of Funds</u>	<u>3/16/15</u>	<u>(Decrease)</u>	<u>Budget</u>
18-1810-0000-68000	(161,520)	(51,186)	(212,706)
Cost Allocations			
<u>Use of Funds</u>			
18-1810-0000-61100	689,328	29,485	718,813
Regular Wages			
18-1810-0000-61400	52,887	2,256	55,143
FICA			
18-1810-0000-61510	47,010	2,005	49,015
Retirement			
18-1810-0000-61610	243,072	17,440	260,512
Health Insurance			

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Thomas J. Brien

Jason Heidenreich

Edwin Nash

Jeremy Zajac

FINANCE COMMITTEE ENDORSEMENT

Reviewed and approved on a vote of _____.

Mary Mawhinney, Chair

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Sandra Kraft, Vice Chair

Eva Arnold

Henry Brill

Betty Jo Bussie

Mary Mawhinney

Louis Peer

Alan Sweeney

Terry Thomas

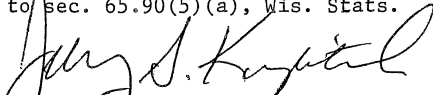
FISCAL NOTE:

This resolution authorizes the creation of and amends the General Services budget for a 1.0 FTE Maintenance Worker IV. The costs of the worker will be cross-charged to the Human Services' Job Center account. Sufficient funds are included in the Human Services budget for the cost of this worker.


Sherry Oja
Finance Director


LEGAL NOTE:

The County Board is authorized to take this action pursuant to §59.22(2), Wis. Stats. As an amendment to the adopted 2015 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.


Jeffrey S. Kuglitsch
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.


Randolph D. Terronez
Acting County Administrator

Executive Summary

Since 1998, Rock County, along with eight non-profit, state, and technical college partners has occupied the 63,486 square foot Job Center building.

In June 2014, Backyard Properties of Rock County LLC purchased the 12 acres and buildings located at 1900 Center Avenue in Janesville from former owner MPI. The new owner gave the County notice that it either could renew the lease at market rate or make an offer to purchase the Job Center building and sufficient land to meet the City's parking ordinance. In July 2014, the Rock County Board passed a resolution to purchase the Job Center property and on December 23, 2014 the sale was finalized.

As part of the 2015 budget process, it was determined that it would be in Rock County's best interest to evaluate options to see whether a private sector company could provide comparable building maintenance services at the Job Center. County staff developed a request for qualifications package and released it on January 22nd, 2015. No company submitted a proposal.

Staff from Rock County Human Services, General Services, and the County Administrator's Office met to discuss possible options. It was determined that hiring a 1.0 FTE Maintenance Worker IV in General Services would guarantee that property building maintenance work is performed properly, ensure sufficient supervision and allow for interchangeability of General Services personnel to cover sick and vacation time. Sufficient funds are budgeted in the Human Services Job Center budget to cover this expense.

NICHOLAS OSBORNE

From: Mike Reuter <museummike1978@gmail.com>
Sent: Tuesday, March 10, 2015 3:24 PM
To: NICHOLAS OSBORNE
Subject: Re: Rock County Logo

Hi Nick:

No worries at all.

In the "Support" page of the annual report, I mention Rock County in the following paragraph,

*"Support and success of the Rock County Historical Society comes from a diverse group of community support. Our **Membership** the bedrock of our existence in their belief of our mission; the **City of Janesville** has been a steadfast supporter of our stewardship of the Tallman site, **Rock County** government believes in the broader County narrative, and our new relationships with the **Business Community** opens new doors to a previously untapped group of supporters."*

Below this, I was going to insert the logo of each public entity to validate the partnership. I completely understand if there is a conflict. Let me know if it is possible however.

Thanks,

Mike