

ROCK COUNTY, WISCONSIN

NOTE: This is a Teleconference



**COUNTY BOARD STAFF COMMITTEE
MONDAY, AUGUST 24, 2020 – 4:30 P.M.
CALL: 1-312-626-6799
MEETING ID: 883 6987 8630**

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If you are interested in providing public comments on items on this agenda, you must submit your comments by noon on Monday, August 24, 2020. To submit a public comment use the following email: marilyn@co.rock.wi.us.

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.
- Supervisors: Please identify yourself by name
- **Please mute your phone when you are not speaking to minimize background noises**
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

COUNTY BOARD STAFF COMMITTEE
MONDAY, AUGUST 24, 2020 – 4:30 P.M.

Agenda

1. Call to Order
2. Approve Agenda
3. Approval of Minutes – August 10, 2020
4. Public Comment - sent in via email by noon Monday, August 24, 2020
5. Transfers
6. Resolutions and Committee Action
 - A. Recognizing Betty Jo Bussie
 - B. To Recognize Georgia Waterman
 - C. Reclassification of 1.0 FTE Account Clerk II Position to Account Clerk – HSD
7. **EXECUTIVE SESSION:** Per Section 19.85(1) (g), Wis. Stats. Conferring with Legal Counsel Regarding Potential Litigation
8. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.



COUNTY BOARD STAFF COMMITTEE
Minutes – August 10, 2020

Call to Order. Chair Purviance called the meeting of the County Board Staff Committee to order at 4:30 P.M. via telephone conference.

Committee Members Present via Phone: Supervisors Purviance, Richard Bostwick, Leavy, Peer, Podzilni, Yeomans and Brien (at 5:04 P.M.).

Committee Members Absent: Supervisors Sweeney and Zajac.

Staff Members Present via Phone: Josh Smith, County Administrator; Randy Terronez, Assistant to County Administrator; Annette Mikula, Human Resources Director; Richard Greenlee, Corporation Counsel; Terri Carlson, Risk Manager; Bridget Laurent, Deputy Corporation Counsel; Tera O'Connor, Deputy Human Services Director; Greg Cullen, Airport Director; Brent Sutherland, Facilities Management Director.

Others Present: None.

Approval of Agenda. Supervisor Bostwick moved approval of the agenda as presented, second by Supervisor Peer. ADOPTED.

Approval of Minutes – July 13, 2020 and July 28, 2020 Joint Meeting with Finance Committee. Supervisor Bostwick moved approval of the minutes of July 13, 2020 and July 28, 2020 as presented, second by Supervisor Podzilni. ADOPTED.

Public Comment. None.

Transfers. None.

Review of Payments. The Committee accepted the reports.

Resolutions and Committee Action.

Recognizing Hank Brill

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby recognize Hank Brill for his service and extends best wishes in his future endeavors.”

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Yeomans. ADOPTED.

Recognizing Craig Gramke

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby recognize Craig Gramke for his service and extends best wishes in his future endeavors.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Yeomans. ADOPTED.

Recognizing Phil Owens

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby recognize Phil Owens for his service and extends best wishes in his future endeavors.”

Supervisor Peer moved approval of the above resolution, second by Supervisor Yeomans. ADOPTED.

Recognizing Terry Thomas

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby recognize Terry Thomas for his service and extends best wishes in his future endeavors.”

Supervisor Yeomans moved approval of the above resolution, second by Supervisor Bostwick. ADOPTED.

Honoring Terry Fell

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby honor with great sadness the passing of Terry Fell, commends him for his contributions to the betterment of Rock County and extends heartfelt condolences to his family.”

Supervisor Yeomans moved approval of the above resolution, second by Supervisor Podzilni. ADOPTED.

To Recognize Mary Dohmeyer

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020, does

hereby recognize Mary Dohmeyer for her thirty-one (31) years of service and extend best wishes to her in her future endeavors.”

Supervisor Yeomans moved approval of the above resolution, second by Supervisor Bostwick. ADOPTED.

City of Janesville Storm Water Ordinance Exemption

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020, do hereby request an amendment within the Janesville, WI Code of Ordinances, Chapter 32 – Storm Water Systems, Article II, Section 32 – 22, *Nonresidential property* to read “. . . excluding publicly-owned rights of way, airport runways, airport taxiways, airport public-use parking aprons, , ,”

Mr. Cullen went over the large jumps in the quarterly billings. He informed the Committee there is a cap on the credit but the charges keep increasing. Mr. Cullen said the 2016 study of the airport showed, due to the sandy soils, the storm water is absorbed into the ground and does not drain into the storm sewers. Mr. Cullen said he and two members of the Southern Wisconsin Regional Airport Board agreed to be present at a city council meeting to discuss.

Supervisor Podzilni moved approval of the above resolution, second by Supervisor Yeomans. ADOPTED.

Amending the 2020 HSD Budget to Accept CLTS Funds and Creating 2.0 FTE Human Services Professional Positions

“**NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled this _____ day of _____, 2020 does hereby approve the creation of 2.0 FTE Case Manager positions in CLTS, and the purchase of computers, cell phones, and mobile hotspots for the new positions.

BE IT FURTHER RESOLVED, that the 2020 Budget be amended as follows:

...”

Discussed how many clients each worker manages; the waiting list; and that the County will receive these funds each year from the State.

Supervisor Brien arrived at 5:04 P.M.

Supervisor Bostwick moved approval of the above resolution, second by Supervisor Peer. ADOPTED.

Amending County Board Rule I.A. (Consent Agenda)

“NOW, THEREFORE, BE IT RESOLVED that the Rock County Board of Supervisors duly assembled this _____ day of August, 2020 hereby amends the Rules of Procedure of the Rock County Board of Supervisors as follows:

(1) Rule III-B. shall be amended as follows:

B. The format for the Agenda shall be as follows:

1. Call to Order
2. Invocation and Pledge of Allegiance
3. Roll Call
4. Adoption of Agenda
5. Approval of Minutes of Prior Meeting(s)
6. Public Hearing
7. Citizen Participation, Communications & Announcements
8. Nominations, Appointments and Confirmation
9. Recognition of County Employees or Others
10. Introduction of New Resolutions or Ordinances by Supervisors for Referral to Appropriate Committee
11. Reports
12. New Business
 - A. Consent Agenda
 - AB. Supplementary Appropriations & Budget Changes - Roll Call
 - BC. Contracts - Roll Call
 - CD. Other
13. Adjournment

(2) Rule III-K. shall be created as follows:

K. Consent Agenda

(1) As the first item of “New Business” the Board shall consider the consent agenda. Consideration of the consent agenda, shall be initiated by a motion and a second to such a motion.

(2) Any resolution, ordinance, or ordinance amendment may be placed upon the consent agenda, whereby all matters listed shall be subject to approval by a call of unanimous consent from the Board Chair. To be considered as a part of the consent agenda, the matter must be listed thereunder, and all supporting materials regularly available be circulated to the Board and Public no less than 48 hours prior to the meeting where the item is to be considered. Matters appropriate for the consent agenda are those matters which

the Board Chair believe are likely to be adopted by the Board by a unanimous vote, and for the expediency of a meeting would be advantageous to consider together.

(3) Prior to consideration of the consent agenda the clerk shall read the title of all items thereunder, and the chair shall inquire as to whether any supervisor wishes any item listed thereunder to be removed. Upon such a request, the matter shall be removed from the consent agenda and shall be considered individually at a later time during the same meeting after the last item of new business listed on the agenda but prior to adjournment. Such request and removal shall not be subject to debate or vote.

(4) All remaining items shall be considered for adoption by unanimous consent, whereupon any supervisor may make inquiry to staff, or the Board Chair, upon any factual matter relevant to any item listed upon the consent agenda, however, items shall not be debated for or against adoption at such time.

(5) At any point prior to adoption by unanimous consent, any supervisor wishing to debate the merits of adoption of any item listed upon the consent agenda may request the Board Chair remove such item from the consent agenda. Upon such a request the Board Chair shall order such item removed and considered in accordance with subsection (2). Such request and removal shall not be subject to debate or vote.

(6) After consideration of any questions posed, and without objection, all matters upon the consent agenda not previously removed shall be adopted by unanimous consent.”

Supervisor Yeomans moved approval of the above resolution, second by Supervisor Brien.

Mr. Greenlee explained the intent of the change is to help expedite the County Board meetings and make them more efficient.

Discussion on what items should be included under “Consent Agenda”, and if this should be done in baby steps first.

PASSED on the following vote: YES – Supervisors Purviance, Bostwick, Brien, Leavy, and Peer; NO – Supervisors Podzilni and Yeomans. ABSENT – Supervisors Sweeney and Zajac.

Executive Session: Supervisors Podzilni and Bostwick moved to go into Executive Session at 5:28 P.M. per Section 19.85(1)(e), Wis. Stats. Update on Collective Bargaining.

ADOPTED on a roll call vote with the following: Ayes – Supervisors Purviance, Bostwick, Brien, Peer, Leavy, Podzilni and Yeomans. Absent – Supervisors Sweeney and Zajac.

Supervisor Brien moved to go out of Executive Session at 6:22 P.M., second by Supervisor Peer. ADOPTED.

Adjournment. Supervisor Peer moved adjournment at 6:23 P.M., second by Supervisor Leavy. ADOPTED.

Respectfully submitted,

Marilyn Bondehagen
Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE.

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

County Board Staff Committee
INITIATED BY



Randy Terronez, Assistant
to the County Administrator
DRAFTED BY

County Board Staff Committee
SUBMITTED BY

April 17, 2020
DATE DRAFTED

RECOGNIZING BETTY JO BUSSIE

1 **WHEREAS**, Betty Jo Bussie served on the County Board from 1994 to 2020 representing District 17; and,

2

3 **WHEREAS**, Betty Jo has devoted many hours to faithfully serve on the following:

4 Committees:

5 Public Works (2002-2020) including serving as Vice-Chair from 2006-2014 and Chair from 2014-2020

6 Health Services (2001-2002, 2006-2014) including serving as Chair from 2006-2014

7 General Services (1996-2004) including serving as Chair from 1998-2004

8 County Board Staff (1996-2020)

9 Board of Health (2005-2006)

10 Education & Training (1994-1996)

11 Land Conservation (2002-2004)

12 Complete Count Census (2009-2010)

13 Arrowhead Library (1994-2001)

14 Community Action (1995-2002)

15 Tourism Council (2004-2005)

16 Hall of Honor (1998-2004); and,

17

18 **WHEREAS**, the Rock County Board of Supervisors recognizes Betty Jo Bussie for her dedicated service to
19 the citizens of Rock County and commends her for her contributions to the betterment of Rock County.

20

21 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
22 this _____ day of _____, 2020 does hereby recognize Betty Jo Bussie for her service and extends
23 best wishes in her future endeavors.

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

J. Russell Podzilni, Chair

Louis Peer

Mary Mawhinney, Vice Chair

Alan Sweeney

Richard Bostwick

Terry Thomas

Henry Brill

Bob Yeomans

Betty Jo Bussie

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Luster
INITIATED BY



Bette Trimble
DRAFTED BY

Human Service Board
SUBMITTED BY

08/17/20
DATE DRAFTED

TO RECOGNIZE GEORGIA WATERMAN

1 **WHEREAS**, Georgia Waterman has served the citizens of Rock County for forty six (46) years as a
2 dedicated and valued employee of Rock County; and,
3
4 **WHEREAS**, Ms. Waterman began her career on September 9, 1974 with Rock County as a Certified
5 Occupational Therapy Assistant (C.O.T.A.) with the Human Services Department. In this role she
6 provided occupational therapy, recreational therapy, exercise, social and community living skills
7 development to clients at Rock Haven, the Health Care Center Acute Psychiatric Units, the Work
8 Activity center and the Community Support Programs in Beloit and Janesville. She served as a
9 C.O.T.A. until December 31, 2009; and,
10
11 **WHEREAS**, Ms. Waterman moved into the role of Psychiatric Technician in Crisis Intervention in the
12 Human Services Department on January 1, 2010. As a Psychiatric Technician Ms. Waterman served in
13 a multifaceted capacity to support the crisis intervention unit by answering the crisis phone line,
14 triaging client needs, guiding crisis worker assignment, providing client support during transports,
15 medication deliveries and welfare checks, as well as a variety of administrative support activities; and,
16
17 **WHEREAS**, Ms. Waterman has decided to retire from Rock County after 46 years of dedicated
18 service on August 27, 2020; and,
19
20 **WHEREAS**, Ms. Waterman's work has exemplified the core values of respect and hope outlined in
21 the HSD mission statement. In her 46 years of service she has consistently worked to assure that the
22 residents of Rock County received the best possible care and service. She is regarded by her coworkers
23 and community partners as a dedicated and compassionate presence that will be greatly missed by all
24 who have worked with her; and,
25
26 **WHEREAS**, Ms. Waterman has proven herself to be an exemplary steward of the HSD mission and a
27 committed advocate for the residents of Rock County.
28
29 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors, duly
30 assembled this _____ day of _____ does hereby recognize Georgia Waterman for her 46
31 years of service and extend best wishes to her in her future endeavors.

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

J. Russell Podzilni

Sally Jean Weaver-Landers, Vice Chair

Angelina Reyes

Pam Bostwick

Kathy Schulz

Ashley Kleven

Shirley Williams

Kaelyb Lokrantz

COUNTY BOARD STAFF COMMITTEE

Kara Purviance, Chair

Richard Bostwick, Vice Chair

Tom Brien

Kevin Leavy

Louis Peer

J. Russell Podzilni

Bob Yeomans

Alan Sweeney

Jeremy Zajac

RESOLUTION NO. _____

AGENDA NO. _____

RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS

Katherine Luster
INITIATED BY

Human Services Board
SUBMITTED BY



Sara Mooren
DRAFTED BY

August 14, 2020
DATE DRAFTED

**RECLASSIFICATION OF 1.0 FTE ACCOUNT CLERK II POSITION
TO ACCOUNT CLERK - HSD**

- 1 **WHEREAS**, the Human Services Department is requesting a reclassification of a vacant 1.0 FTE
- 2 Account Clerk II position to an Account Clerk-HSD; and,
- 3
- 4 **WHEREAS**, all Account Clerk positions in the Department perform similar ongoing job duties, and are
- 5 at times expected to provide coverage for each other, so the position classification should be the same;
- 6 and,
- 7
- 8 **WHEREAS**, this position will perform general accounting duties that include processing, recording,
- 9 and summarizing financial information for both internal and external consumers; and,
- 10
- 11 **WHEREAS**, this position will primarily provide accounting support for the Children’s Long Term
- 12 Support program to respond to the continued program growth; and,
- 13
- 14 **WHEREAS**, no additional funds are needed as the cost difference is \$787 and will be covered with
- 15 savings from the vacancy of the position.
- 16
- 17 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 18 this _____ day of _____, 2020 does hereby approve the reclassification of a 1.0 FTE Account
- 19 Clerk II position to an Account Clerk – HSD.

Respectfully submitted,

HUMAN SERVICES BOARD

Brian Knudson, Chair

Sally Jean Weaver-Landers, Vice Chair

Pam Bostwick

Ashley Kleven

Kaelyb Lokrantz

J. Russell Podzilni

Angelina Reyes

Kathy Schulz

Shirley Williams

Respectfully submitted,

COUNTY BOARD STAFF COMMITTEE

Kara Purviance, Chair

Rich Bostwick, Vice Chair

Tom Brien

Kevin Leavy

Louis Peer

J. Russell Podzilni

Alan Sweeney

Bob Yeomans

Jeremy Zajac

LEGAL NOTE:

The County Board is authorized to take this action pursuant to § 59.22(2), Wis. Stats.

/s/ Richard Greenlee

Richard Greenlee
Corporation Counsel

FISCAL NOTE:

The reclassification of an Account Clerk II to an Account Clerk-HSD has a minimal impact on the budget. The increase will be funded by a current vacancy.

/s/ Sherry Oja

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

/s/ Josh Smith

Josh Smith
County Administrator

Executive Summary

RECLASSIFICATION OF A 1.0 FTE ACCOUNT CLERK II POSITION TO ACCOUNT CLERK –HSD

The Human Services Department is requesting a reclassification of a 1.0 FTE Account Clerk II position to an Account Clerk - HSD. The Department currently has 6.0 FTE Account Clerk - HSD (2489 Range 6) and 1.0 FTE Vacant Account Clerk II (2489 Range 7) positions.

HSD is requesting the reclassification of the Account Clerk II position as staff will be performing similar and the same functions as other Account Clerk HSDs. This position will perform general accounting duties which include processing, recording, and summarizing financial information for both internal and external consumers. This position will have duties primarily related to the Children's Long Term Support program.

The pay range will change from 2489 Range 7 to 2489 Range 6. This is a \$787 annual cost difference and will be covered with savings from the position being vacant for most of the year.