



**HEALTH SERVICES COMMITTEE**  
**Wednesday April 9, 2014 at 8:00 a.m.**  
**Rock Haven Classroom in Village Commons**

**AGENDA**

1. Call to Order/Approval of Agenda
2. Approval of Minutes – March 12, 2014
3. Introductions, Citizen Participation, Communications and Announcements
4. **Action Item:** Bills
5. **Action Item:** Budget Transfers
6. **Action Item:** Pre-Approved Encumbrances/Encumbrances
7. Old Business
  - a. Information Item: Rock Haven Building Update
8. New Business
  - a. **Action Item:** Recognizing Ross Jacobson for Years of Service to Rock Haven
9. Information Item: Reports
  - a. Census
  - b. Activities
    - 1) Senior Management Team
    - 2) Staff Education for April 2014
      - a. Dementia Training
      - b. Code Review
      - c. Fire Safety
    - 3) Resident Council Meeting – Tuesday April 8 at 10:15 am.
  - c. Finance - Dave Sudmeier
10. Next Meeting Date - The next regular meeting of the Health Services Committee is scheduled for Wednesday May 14, 2014 at 8 a.m. in the Rock Haven Classroom of the Village Commons
11. Adjournment

SP/ML

\*Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.

COMMITTEE APPROVAL REPORT

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
32-3250-0000-64904	SUNDRY EXPENSE	P1400361	03/05/2014	LIVING DESIGN INC	335.23
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	5,000.00	0.00	335.22	335.23	4,329.55
<b>ROCK HAVEN PROG TOTAL</b>				<b>335.23</b>	
32-7260-7400-62171	AMBULANCE	P1400358	02/28/2014	KTOWN TRANSPORTATION INC	319.75
		P1400360	03/11/2014	LAVIGNE BUS COMPANY INC	35.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	1,205.35	1,560.05	354.75	2,879.85
32-7260-7400-62189	OTHER MED SERV	P1400350	02/28/2014	DEAN HEALTH SYSTEMS	101.19
		P1400364	02/28/2014	MOBILEXUSA	649.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	9,000.00	563.17	1,313.32	750.19	6,373.32
<b>RH CONTRACT SERVICES T-18 PROG TOTAL</b>				<b>1,104.94</b>	
32-8000-8100-63109	OTHER SUPP/EXP	P1400386	03/31/2014	ROCK COUNTY HEALTH CARE CENTE	114.50
		P1400387	03/14/2014	ROCK COUNTY HEALTH CARE CENTE	105.87
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	1,474.63	2,035.74	220.37	2,269.26
32-8000-8100-64000	MEDICAL SUPPLIES	P1401431	03/03/2014	UNITED AD LABEL	324.03
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	135,000.00	26,843.82	96,542.86	324.03	11,289.29
<b>SUPPORT SERVICE MATERIALS PROG TOTAL</b>				<b>544.40</b>	
32-8000-9200-62420	MACH & EQUIP RM	P1400237	03/03/2014	LAND AND WHEELS	450.00
		P1400386	03/31/2014	ROCK COUNTY HEALTH CARE CENTE	6.49
		P1401249	03/24/2014	SELECT SOUND SERVICE INC	127.67
		P1401589	03/19/2014	APEX BATTERY	208.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	25,000.00	4,908.45	2,565.22	792.66	16,733.67
32-8000-9200-62450	GROUNDS IMPR R&M	P1400252	03/05/2014	E AND S SNOWPLOWING	801.00

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	10,000.00	4,376.00	801.00	801.00	4,022.00
32-8000-9200-62460	BLDG SERV R&M				
	P1400238	03/04/2014	MC MASTER-CARR SUPPLY COMPANY	58.45	
	P1400250	03/26/2014	TAS COMMUNICATIONS INC	64.32	
	P1401438	03/06/2014	TOTAL ENERGY SYSTEMS LLC	684.86	
	P1401651	03/13/2014	TOTAL ENERGY SYSTEMS LLC	982.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	14,700.00	2,337.28	122.76	1,789.63	10,450.33
32-8000-9200-62463	FIRE ALARM				
	P1400869	03/04/2014	PER MAR SECURITY SERVICES	86.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	17,400.00	24,776.01	86.00	86.00	(7,548.01)
32-8000-9200-62470	BLDG R & M				
	P1400227	03/13/2014	FIRST SUPPLY MADISON LLC	500.74	
	P1400232	03/13/2014	HOME DEPOT/GEFC	239.74	
	P1400251	02/27/2014	WERNER ELECTRIC SUPPLY COMPAN	1,033.56	
	P1400734	03/24/2014	HOOPER CORP	254.60	
	P1400795	02/06/2014	TOTAL ENERGY SYSTEMS LLC	1,420.00	
	P1401698	03/28/2014	AMERICAN INDUSTRIAL STEEL AND	45.40	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	12,500.00	1,781.74	2,254.04	3,494.04	4,970.18
32-8000-9200-63109	OTHER SUPP/EXP				
	P1400234	03/11/2014	JACK AND DICKS FEED AND GARDEN	117.00	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	2,500.00	1,110.80	117.00	117.00	1,155.20
<b>SUPPORT SERVICE MAINTENANCE PROG TOTAL</b>				<b>7,080.33</b>	
32-8000-9300-62164	DISPOSAL SERV				
	P1400622	03/04/2014	OFFICE PRO	23.93	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	20,500.00	2,683.86	16,000.89	23.93	1,791.32
32-8000-9300-63404	JANITOR/CLEANING				
	P1400362	03/29/2014	MENARDS	118.29	
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	3,127.58	8,201.69	118.29	3,552.44
32-8000-9300-64409	FURNISHINGS				
	P1400362	03/29/2014	MENARDS	15.88	

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00		25.98	45.87	15.88	2,912.27
<b>SUPPORT SERVICE ENVIRONMENTAL PROG TOTAL</b>					<b>158.10</b>	
32-8000-9500-64416	LICENSES					
		P1401600	03/04/2014	CLIA LABORATORY PROGRAM		150.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	1,000.00		0.00	0.00	150.00	850.00
<b>SUPPORT SERVICE ADMINISTRATION PROG TOTAL</b>					<b>150.00</b>	
32-9000-9940-61920	PHYSICALS					
		P1400367	02/28/2014	OCCUPATIONAL HEALTH CENTER		167.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	2,000.00		340.54	166.99	167.00	1,325.47
<b>GENERAL SERVICE EMP BENEFITS PROG TOTAL</b>					<b>167.00</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$9,540.00**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **APR 09 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Health Services Committee  
INITIATED BY



Sue Prostko  
DRAFTED BY

Health Services Committee  
SUBMITTED BY

March 13, 2014  
DATE DRAFTED

### RECOGNIZING ROSS JACOBSON FOR SERVICE TO ROCK HAVEN

- 1 **WHEREAS**, Ross Jacobson has served the citizens of Rock County over the past 20 years, 8 months as a
- 2 dedicated and valued employee of Rock County; and,
- 3
- 4 **WHEREAS**, Ross Jacobson began his career with Rock Haven as a Master Social Worker on October 5, 1993;
- 5 and,
- 6
- 7 **WHEREAS**, Ross Jacobson has worked diligently in that position until his retirement on July 7, 2014; and,
- 8
- 9 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock County, wishes to
- 10 commend Ross Jacobson for his long and faithful service.
- 11
- 12 **NOW, THEREFORE, BE IT RESOLVED**, that the Rock County Board of Supervisors duly assembled this
- 13 \_\_\_\_\_ day of \_\_\_\_\_, 2014 does hereby recognize Ross Jacobson for her 20 years, 8 months of service
- 14 and extend their best wishes to him in his future endeavors; and,
- 15
- 16 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a copy of this
- 17 resolution to Ross Jacobson.

Respectfully submitted,

HEALTH SERVICES COMMITTEE

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Betty Jo Bussie, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Mary Beaver, Vice Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

\_\_\_\_\_  
Terry Fell

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Billy Bob Grahn

\_\_\_\_\_  
Eva Arnold

\_\_\_\_\_  
Steve Howland

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Marilynn Jensen

\_\_\_\_\_  
Kurtis Yankee

\_\_\_\_\_  
Hank Brill

\_\_\_\_\_  
Louis Peer

	PATIENT DAYS			PATIENT DAYS			PATIENT DAYS		
	ACTUAL MTD	BUDGET MTD	OVER/ -UNDER	ACTUAL YTD	BUDGET YTD	OVER/ -UNDER	ACTUAL YTD	BUDGET YTD	OVER/ -UNDER
LIMESTONE COURT									
MEDICARE	SNF 358	196	162	660	413	247	660	413	247
TOTAL	358	196	162	660	413	247	660	413	247
HOSPICE	SNF 56	56		127	118	9	127	118	9
TOTAL	56	56		127	118	9	127	118	9
MEDICAL ASSISTANCE	SNF 1117	1428	-311	2449	3009	-560	2449	3009	-560
TOTAL	1117	1428	-311	2449	3009	-560	2449	3009	-560
PRIVATE PAY	SNF 235	112	123	475	236	239	475	236	239
TOTAL	235	112	123	475	236	239	475	236	239
TOTAL LIMESTONE COURT	1766	1792	-26	3711	3776	-65	3711	3776	-65
SANDSTONE COURT									
MEDICARE	SNF 142	196	-54	253	413	-160	253	413	-160
TOTAL	142	196	-54	253	413	-160	253	413	-160
HOSPICE	SNF 56	56		133	118	15	133	118	15
TOTAL	56	56		133	118	15	133	118	15
MEDICAL ASSISTANCE	SNF 1456	1400	56	3072	2950	122	3072	2950	122
TOTAL	1456	1400	56	3072	2950	122	3072	2950	122
PRIVATE PAY	SNF 127	84	43	257	177	80	257	177	80
TOTAL	127	84	43	257	177	80	257	177	80
TOTAL SANDSTONE COURT	1781	1736	45	3715	3658	57	3715	3658	57

2014 PATIENT DAYS FOR ROCK HAVEN

		PATIENT DAYS			OVER/ -UNDER	% OVER/ -UNDER	PATIENT DAYS			OVER/ -UNDER	% OVER/ -UNDER
		ACTUAL MTD	BUDGET MTD	BUDGET YTD			ACTUAL YTD	BUDGET YTD	ACTUAL YTD		
TOTAL ROCK HAVEN	MEDICARE	SNF	500	392	108	27.55	913	826	87	10.53	
		TOTAL	500	392	108	27.55	913	826	87	10.53	
	HOSPICE	SNF	112	112			260	236	24	10.17	
		TOTAL	112	112			260	236	24	10.17	
	MEDICAL ASSISTANCE	SNF	2573	2828	-255	-9.02	5521	5959	-438	-7.35	
		TOTAL	2573	2828	-255	-9.02	5521	5959	-438	-7.35	
	PRIVATE PAY	SNF	362	196	166	84.69	732	413	319	77.24	
		TOTAL	362	196	166	84.69	732	413	319	77.24	
TOTAL ROCK HAVEN			3547	3528	19	0.54	7426	7434	-8	-0.11	



		AVERAGE DAILY PATIENTS			AVERAGE DAILY PATIENTS					
		ACTUAL MTD	BUDGET MTD	% OVER/UNDER	ACTUAL YTD	BUDGET YTD	% OVER/UNDER			
LIMESTONE COURT	MEDICARE	SNF	12.79	7.00	5.79	82.65	11.19	7.00	4.19	59.81
	TOTAL	TOTAL	12.79	7.00	5.79	82.65	11.19	7.00	4.19	59.81
	HOSPICE	SNF	2.00	2.00			2.15	2.00	0.15	7.63
	TOTAL	TOTAL	2.00	2.00			2.15	2.00	0.15	7.63
	MEDICAL ASSISTANCE	SNF	39.89	51.00	-11.11	-21.78	41.51	51.00	-9.49	-18.61
	TOTAL	TOTAL	39.89	51.00	-11.11	-21.78	41.51	51.00	-9.49	-18.61
	PRIVATE PAY	SNF	8.39	4.00	4.39	109.82	8.05	4.00	4.05	101.27
	TOTAL	TOTAL	8.39	4.00	4.39	109.82	8.05	4.00	4.05	101.27
TOTAL LIMESTONE COURT			63.07	64.00	-0.93	-1.45	62.90	64.00	-1.10	-1.72
SANDSTONE COURT	MEDICARE	SNF	5.07	7.00	-1.93	-27.55	4.29	7.00	-2.71	-38.74
	TOTAL	TOTAL	5.07	7.00	-1.93	-27.55	4.29	7.00	-2.71	-38.74
	HOSPICE	SNF	2.00	2.00			2.25	2.00	0.25	12.71
	TOTAL	TOTAL	2.00	2.00			2.25	2.00	0.25	12.71
	MEDICAL ASSISTANCE	SNF	52.00	50.00	2.00	4.00	52.07	50.00	2.07	4.14
	TOTAL	TOTAL	52.00	50.00	2.00	4.00	52.07	50.00	2.07	4.14
	PRIVATE PAY	SNF	4.54	3.00	1.54	51.19	4.36	3.00	1.36	45.20
	TOTAL	TOTAL	4.54	3.00	1.54	51.19	4.36	3.00	1.36	45.20
TOTAL SANDSTONE COURT			63.61	62.00	1.61	2.59	62.97	62.00	0.97	1.56

	AVERAGE DAILY PATIENTS				AVERAGE DAILY PATIENTS				
	ACTUAL MTD	BUDGET MTD	OVER/ -UNDER	% OVER/ -UNDER	ACTUAL YTD	BUDGET YTD	OVER/ -UNDER	% OVER/ -UNDER	
TOTAL ROCK HAVEN									
MEDICARE	SNF	17.86	14.00	3.86	27.55	15.47	14.00	1.47	10.53
	TOTAL	17.86	14.00	3.86	27.55	15.47	14.00	1.47	10.53
HOSPICE	SNF	4.00	4.00			4.41	4.00	0.41	10.17
	TOTAL	4.00	4.00			4.41	4.00	0.41	10.17
MEDICAL ASSISTANCE	SNF	91.89	101.00	-9.11	-9.02	93.58	101.00	-7.42	-7.35
	TOTAL	91.89	101.00	-9.11	-9.02	93.58	101.00	-7.42	-7.35
PRIVATE PAY	SNF	12.93	7.00	5.93	84.69	12.41	7.00	5.41	77.24
	TOTAL	12.93	7.00	5.93	84.69	12.41	7.00	5.41	77.24
TOTAL ROCK HAVEN		126.68	126.00	0.68	0.54	125.86	126.00	-0.14	-0.11

# ROCK HAVEN ADMISSIONS/DISCHARGES/CENSUS - 2014

ADMISSIONS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	6	8	1	5	20
February	3	3	2	1	9
March	4	9	1	4	18
April	4	3	1	2	10
May	2	4	0	1	7
June	4	5	1	1	11
July	4	8	1	2	15
August	4	4	1	5	14
September	1	4	3	3	11
October	2	4	3	5	14
November	4	2	4	6	16
December	5	6	0	4	15
<b>Total</b>	<b>43</b>	<b>60</b>	<b>18</b>	<b>39</b>	<b>160</b>

1/31/2014  
2/28/2013  
3/31/2013  
4/30/2013  
5/31/2013  
6/30/2013  
7/31/2013  
8/31/2013  
9/30/2013  
10/31/2013  
11/30/2013  
12/31/2013

DISCHARGES/DEATHS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	4	3	2	6	15
February	3	4	0	1	8
March	5	6	2	5	18
April	3	3	0	0	6
May	2	2	2	0	6
June	3	5	1	1	10
July	4	7	2	3	16
August	4	5	1	4	14
September	2	1	2	5	10
October	2	4	3	6	15
November	3	3	3	3	12
December	5	6	0	4	15
<b>Total</b>	<b>40</b>	<b>49</b>	<b>18</b>	<b>38</b>	<b>145</b>

1/31/2014  
2/28/2013  
3/31/2013  
4/30/2013  
5/31/2013  
6/30/2013  
7/31/2013  
8/31/2013  
9/30/2013  
10/31/2013  
11/30/2013  
12/31/2013

CENSUS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	32	32	32	31	127
February	31	31	32	31	125
March	32	31	31	29	123
April	31	31	32	31	125
May	31	30	32	32	125
June	32	31	32	32	127
July	31	33	30	31	125
August	32	31	31	32	126
September	32	32	32	31	127
October	32	32	31	31	126
November	32	31	32	31	126
December	32	32	31	31	126
<b>Budget</b>	<b>32</b>	<b>31</b>	<b>32</b>	<b>31</b>	<b>126</b>
<b>Capacity*</b>	<b>32</b>	<b>32</b>	<b>32</b>	<b>32</b>	<b>128</b>

1/31/2014  
2/28/2013  
3/31/2013  
4/30/2013  
5/31/2013  
6/30/2013  
7/31/2013  
8/31/2013  
9/30/2013  
10/31/2013  
11/30/2013  
12/31/2013

\*Downsize from 130 to 128 occurred 10/1/2012

Data as of 12:00pm on dates indicated

# ROCK HAVEN ADMISSIONS/DISCHARGES/CENSUS - 2014

ADMISSIONS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	6	8	1	5	20
February	5	3	2	1	11
March	4	9	1	4	18
April	4	3	1	2	10
May	2	4	0	1	7
June	4	5	1	1	11
July	4	8	1	2	15
August	4	4	1	5	14
September	1	4	3	3	11
October	2	4	3	5	14
November	4	2	4	6	16
December	5	6	0	4	15
<b>Total</b>	<b>45</b>	<b>60</b>	<b>18</b>	<b>39</b>	<b>162</b>

1/31/2014  
2/28/2014  
3/31/2013  
4/30/2013  
5/31/2013  
6/30/2013  
7/31/2013  
8/31/2013  
9/30/2013  
10/31/2013  
11/30/2013  
12/31/2013

DISCHARGES/DEATHS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	4	3	2	6	15
February	4	3	2	1	10
March	5	6	2	5	18
April	3	3	0	0	6
May	2	2	2	0	6
June	3	5	1	1	10
July	4	7	2	3	16
August	4	5	1	4	14
September	2	1	2	5	10
October	2	4	3	6	15
November	3	3	3	3	12
December	5	6	0	4	15
<b>Total</b>	<b>41</b>	<b>48</b>	<b>20</b>	<b>38</b>	<b>147</b>

1/31/2014  
2/28/2014  
3/31/2013  
4/30/2013  
5/31/2013  
6/30/2013  
7/31/2013  
8/31/2013  
9/30/2013  
10/31/2013  
11/30/2013  
12/31/2013

CENSUS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	32	32	32	31	127
February	32	32	32	31	127
March	32	31	31	29	123
April	31	31	32	31	125
May	31	30	32	32	125
June	32	31	32	32	127
July	31	33	30	31	125
August	32	31	31	32	126
September	32	32	32	31	127
October	32	32	31	31	126
November	32	31	32	31	126
December	32	32	31	31	126
<b>Budget</b>	<b>32</b>	<b>31</b>	<b>32</b>	<b>31</b>	<b>126</b>
<b>Capacity*</b>	<b>32</b>	<b>32</b>	<b>32</b>	<b>32</b>	<b>128</b>

1/31/2014  
2/28/2014  
3/31/2013  
4/30/2013  
5/31/2013  
6/30/2013  
7/31/2013  
8/31/2013  
9/30/2013  
10/31/2013  
11/30/2013  
12/31/2013

\*Downsize from 130 to 128 occurred 10/1/2012

Data as of 12:00pm on dates indicated