

ROCK COUNTY, WISCONSIN



NOTE:
This is a Teleconference Meeting

GENERAL SERVICES COMMITTEE
TUESDAY, FEBRUARY 2, 2021 – 7:30 A.M.
CALL: 1-312-626-6799
MEETING ID: 872 9704 0466
PASSCODE: 413774

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Join by Skype for Business

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If you are interested in providing public comments on items on this agenda, you must submit your comments by 3:00 p.m. on Monday, February 1, 2021. To submit a public comment use the following email: vanzandt@co.rock.wi.us.

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.

Supervisors: Please identify yourself by name

- Please mute your phone when you are not speaking to minimize background noises
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

**GENERAL SERVICES COMMITTEE
TUESDAY, FEBRUARY 2, 2021 – 7:30 A.M.**

Agenda

1. Call to Order
2. Approve Agenda
3. Public Comment
4. Approval of Minutes – January 19, 2021
5. Transfers
6. Resolutions and Committee Approval
 - A. Awarding Contract for the Purchase of Monitors to be Installed in Conference and Meeting Rooms at the “Dr. Daniel Hale Williams Rock County Resource Center” located at 1717 Center Ave
 - B. Approval to contract for purchase of refrigerator/freezer for the “Dr. Daniel Hale Williams Rock County Resource Center”
 - C. Approval to contract for the purchase of refrigerator units for the “Dr. Daniel Hale Williams Rock County Resources Center”
 - D. Recognizing Kenneth McMillan
7. Reports, Updates, Discussion and Possible Action
 - A. Update on 1717 Center Ave. Project
 - 1) Approval of Change Orders
 - 2) Schedule
 - B. Update on DPW Garage at Shopiere
 - 1) Approval of Change Orders
 - 2) Schedule
 - C. Update on 911/IT Renovation Design
 - D. Update on Sheriff’s Office Phase 1 Design
 - E. Update on DA Renovation Progress
8. Communications, Announcements and Information
9. Adjournment

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.



GENERAL SERVICES COMMITTEE
Minutes – January 19, 2021

Call to Order. Chair Potter called the meeting of the General Services Committee to order at 7:00 A.M., Tuesday, January 19, 2021 via teleconference.

Committee Members Present: Supervisors Potter, Brien, Wilson, Fox and Homan.

Committee Members Absent: None.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Brent Sutherland, Facilities Management Director; Michael Parille, Facilities Superintendent; and Terri Carlson, Risk Manager.

Others Present: Sup. Shirley Williams; Brian Zobel, UW Whitewater at Rock County.

Approval of Agenda. Supervisor Fox moved approval of the agenda, second by Supervisor Brien. ADOPTED.

Approval of Minutes – January 5, 2021. Supervisor Brien moved approval of the minutes of January 5, 2021 as presented, second by Supervisor Homan. ADOPTED.

Public Comment. No comments were submitted.

Transfers. None.

Resolutions and Committee Approval

Awarding Contract for Carpet Replacement at Rock County Courthouse

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2021 and awards a contract to replace carpet at the Rock County Courthouse in the amount of \$30,000 to Halverson Flooring of Janesville, WI.”

Supervisor Brien moved approval of the above resolution, second by Supervisor Fox. ADOPTED.

Awarding Contract for the Installation of Fiber Optic Line to the Dr. Daniel Hale Williams Rock County Resource Center

“NOW, THEREFORE, BE IT RESOLVED, that the Rock County Board of Supervisors duly assembled this ____ day of _____, 2021 awards the contract for installation of fiber optic line at the new Dr. Daniel Hale Williams Rock County Resource Center in the

amount of \$47,514 to CableCom, LLC of Glendale, WI. Per State Contract #395002-M21-0510347-000-01.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Brien. ADOPTED.

Request to Contract for Professional Services for Courthouse Tuck-pointing

This request will contract with Industrial Roofing Services Inc. to complete an analysis, prepare plans and bidding specifications, and construction management for replacement of additional failed chalk joints and wall damage due to failed lintels, as well as some tuck pointing on the Courthouse. This work is spread over several budget cycles with the final year for completion to be 2024. This year work will be focused on the 1955 addition. The cost for this professional services is \$13,000.

Supervisor Brien moved approval of the above contract, second by Supervisor Fox. ADOPTED.

Request to Contract for Professional Services for Jail Tuck-pointing

The request will contract with Industrial Roofing Services Inc. to complete an analysis, prepare plans and bidding specifications, and construction management for replacement of additional failed chalk joints as well as some tuck pointing at the Jail. This project is spread over several budget cycles with the final year for completion scheduled for 2023. This work will be removing brick above the lintels and properly sealing and replacing the brick. The cost for this professional services is \$11,500.

Supervisor Fox moved approval of the above contract, second by Supervisor Homan. ADOPTED.

Updates, Discussion and Possible Action.

Update on 1717 Center Avenue Project

Approval of Change Orders Mr. Sutherland went over Change Order #4 in the total amount of \$247,962 and includes: Construction Bulletin #2 extended wall heights and taller parapet walls - \$50,026; Unit Cost Allowance Credit- \$9,042; Upgraded toilet paper dispensers - \$2,887; Resilient Channel at S6 Walls - \$36,294; Added 68 Parking Stalls East - \$150,000 (no bio-infiltration included); Roof Hatch at Electrical Room - \$7,000; and Removable Lockset Cores - \$10,797.

Supervisor Fox moved approval of Change Order #4 for a total of \$247,962, second by Supervisor Brien. ADOPTED.

Schedule Mr. Sutherland reported that the project is on schedule, approximately July 1.

Update on DPW Garage at Shopiere

Approval of Change Orders Mr. Sutherland reviewed and the Committee approved the following change orders:

#16 = \$5,458.96 Salt Shed Concrete Foundation Finishes

Supervisor Brien moved approval of Change Order #16 for a total of \$5,458.96, second by Supervisor Wilson. ADOPTED with Sup. Fox abstain.

#17 = \$3,084.05 Septic Tank Alarm

Supervisor Homan moved approval of Change Order #17 for a total of \$3,084.05, second by Supervisor Brien. ADOPTED with Sup. Fox abstain.

#18 = \$1,294.17 Thermostat Rough-Ins

Supervisor Homan moved approval of Change Order #18 for a total of \$1,294.17, second by Supervisor Wilson. ADOPTED with Sup. Fox abstain.

#19 = \$957.43 Additional Mezzanine Concrete

Supervisor Brien moved approval of Change Order #19 for a total of \$957.43, second by Supervisor Homan. ADOPTED with Sup. Fox abstain.

#20 = \$1,337.36 Egress Exit Light in Salt Shed

Supervisor Wilson moved approval of Change Order #20 for a total of \$1,337.36, second by Supervisor Homan. ADOPTED with Sup. Fox abstain.

#21 = \$2,551.12 Wash Bay Door Changes

Supervisor Brien moved approval of Change Orders #21 for a total of \$2,551.12, second by Supervisor Homan. ADOPTED.

Schedule Mr. Sutherland said the scheduled project completion will move from January 25 to February 15 due primarily to wash bay door delivery and punch list items.

Communications, Announcements and Information. Mr. Zobel reported that classes start today. A vendor has been contracted to conduct weekly COVID testing at Hyatt-Smith Hall of students, faculty and staff.

Adjournment. Supervisor Brien moved adjournment at 7:59 A.M., second by Supervisor Fox. ADOPTED.

Respectfully submitted,

Randy Terronez
Assistant to the County Administrator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

The General Services Committee
INITIATED BY



Brent Sutherland- Director-
Facilities Management
DRAFTED BY

The General Services Committee
SUBMITTED BY

January 26, 2021
DATE DRAFT

1

Awarding Contract for the Purchase of Monitors to be Installed in Conference and Meeting Rooms at the “Dr. Daniel Hale Williams Rock County Resource Center” located at 1717 Center Ave

1 **WHEREAS**, 47 monitors ranging in size from 65” to 82” will be installed in the conference/ meeting
2 rooms at the newly renovated “Dr. Daniel Hale Williams- Rock County Resource Center” located at 1717
3 Center Ave, and;

4
5 **WHEREAS**, the need to conduct meetings with staff being remote as well as onsite has been
6 demonstrated frequently during this COVID pandemic, and;

7
8 **WHEREAS**, these monitors will be providing Rock County an efficient way to conduct business with
9 internal staff as well as external agencies, and;

10

11 **WHEREAS**, Facilities Management and Information Technology Departments have been working
12 together to develop a platform for all Rock County owned facilities to help support Audio Visual
13 equipment needs for Rock County staff to hold meetings allowing integration with the County Software
14 and equipment, and;

15

16 **WHEREAS**, Rock County has partnered with AVI Systems Inc. of Madison WI to provide guidance and
17 support for the Rock County platform audio and visual technology related to conference / meeting room
18 equipment, and;

19

20 **WHEREAS**, AVI Systems Inc. holds the State bid DOA contract #505ENT-M18-AudioVideo-01 for the
21 purchase of this equipment.

22

23 **NOW, THEREFORE, BE IT RESOLVED** by the Rock County Board of Supervisors duly assembled
24 this _____ day of _____, 2021, and awards a contract for the purchase of 47
25 monitors and wall mount hardware in the amount of \$57,163.00 to AVI Systems Inc of Madison, WI.

Respectfully submitted,

General Services Committee:

Robert Potter, Chair

Tom Brien, Vice Chair

William Wilson

Dave Homan

Brent Fox

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats., requires the project to be let to the lowest responsible bidder.

s/Richard Greenlee

Richard Greenlee
Corporation Counsel

FISCAL NOTE:

This purchase is part of the 1717 Center Ave capital project. Therefore, the purchase will be funded with debt proceeds.

/s/Sherry Oja

Sherry Oja
Finance Director

ADMINISTRATIVE NOTE:

Recommended.

/s/Josh Smith

Josh Smith
County Administrator

ROCK COUNTY, WISCONSIN

51 S. Main Street
Janesville, WI 53545

Facilities Management

Facilities Maintenance
(608) 757-5527
(608) 757-5516 - Fax

Executive Summary

Awarding Contract for the Purchase of Monitors to be installed in Conference and Meeting Rooms at the “Dr. Daniel Hale Williams Rock County Resource Center” located at 1717 Center Ave

The resolution before you authorizes contracting with AVI Systems Inc for the purchase of 47 monitors, ranging in size from 65” to 82”. They will be installed in conference / meeting rooms at the newly renovated “Dr. Daniel Hale Williams Rock County Resource Center” located at 1717 Center Ave location in the amount of \$57,163.

AVI System Inc holds the current state DOA contract for Audio Video equipment. The state contract number is 505ENT-M18-AudioVideo-01.

Quote



AVI Systems Inc., 5201 Femrite Drive Madison, WI, 53718 | Phone: (608)221-8888, Fax: (608)221-9252

Quote Number: 1043288

Prepared For: County of Rock

Attn: Brent Sutherland

Quote Date: January 21, 2021

Rock Co - Human Services Center - Displays & Mounts

Prepared By: Nicholas Speaker

Phone: (608)807-1862

Email: nick.speaker@avisystems.com

BILL TO

Attn: Brent Sutherland

County of Rock

51 S Main Street

Janesville, WI, 53545

Phone: (608)757-5515

Email: brent.sutherland@co.rock.wi.us

Customer Number: 2512

SHIP TO

Attn: Brent Sutherland

Human Services Center

1717 Center Avenue

Janesville, WI, 53546

Phone: (608)757-5527

Email: brent.sutherland@co.rock.wi.us

PRODUCTS AND SERVICES SUMMARY

Equipment	\$57,162.72
Support	\$0.00
Shipping & Handling	\$0.00
Tax	\$0.00
Grand Total	\$57,162.72

The price quoted reflect a discount for a cash payment (i.e., check, wire transfer), credit card payment or other financing are subject to different pricing.

All returned equipment is subject to a restocking charge. The prices are valid for 30 days and may be locked in by signing this Quote.

Overdue balances are subject to a finance charge of 1.5% per month, or interest at the highest rate permitted by applicable law. In the event AVI must pursue collection of unpaid invoices, Customer agrees to pay all of AVI's costs of collection, including its attorneys' fees.

INVOICING AND PAYMENT TERMS

Per DOA Contract 505ENT-M18-AudioVideo-01.

Customer is to make payments to the following "Remit to" address:

AVI Systems
NW8393 PO Box 1450
Minneapolis, MN 55485-8393

If Payment Method is ACH: Customer must make all payments in the form of bank wire transfers or electronic funds transfers through an automated clearinghouse with electronic remittance detail, in accordance with the payment instructions AVI Systems provides on its invoice to Customer. A monthly summary of detailed equipment received is available upon request. Equipment received may be different than equipment billed based on agreed billing method.

TAXES AND DELIVERY

Per DOA contract 505ENT-M18-AudioVideo-01.

AGREEMENT TO QUOTE AND DOCUMENTS CONSTITUTING YOUR CONTRACT WITH AVI

Per DOA contract 505ENT-M18-AudioVideo-01.

CONFIDENTIAL INFORMATION

The company listed in the "Prepared For" line has requested this confidential price quotation. This information and document is confidential and is intended solely for the private use of the customer identified above. Customer agrees it will not disseminate copies of this quote to any third party without the prior written consent of AVI. If you are not the intended recipient of this quote (i.e., the customer), you are not properly in possession of this document and you should immediately destroy all copies of it.

AGREED AND ACCEPTED BY

_____ Company	<u>AVI Systems, Inc.</u> _____ Company
_____ Signature	_____ Signature
_____ Printed Name	_____ Printed Name
_____ Date	_____ Date

PRODUCTS AND SUPPORT DETAIL

Pricing per DOA contract 505ENT-M18-AudioVideo-01: Samsung - 26%; Chief - 41%.
No charge for shipping.

PRODUCTS:

<u>Model #</u>	<u>Mfg</u>	<u>Description</u>	<u>Qty</u>	<u>MSRP</u>	<u>Price</u>	<u>Extended</u>
QE82T	SAMSUNG	82IN QET SERIES STANDALONE MNTR DISPLAY CRYSTAL UHD 300NIT 16/7	4	\$3,924.00	\$2,903.76	\$11,615.04
LTM1U	CHIEF	Micro-Adjust Tilt Wall Mount Large	4	\$315.00	\$185.85	\$743.40
QE65T	SAMSUNG	65IN QET SERIES STANDALONE MNTR DISPLAY CRYSTAL UHD 300NIT 16/7	43	\$1,247.00	\$922.78	\$39,679.54
MTM1U	CHIEF	Micro-Adjust Tilt Wall Mount Medium	43	\$202.00	\$119.18	\$5,124.74
		Sub-Total:				\$57,162.72
		Total:				\$57,162.72

Refer to Page 1 for the Grand Total that includes Taxes, and Shipping & Handling.

Approval to purchase

Refrigerator/Freezers for Dr. Daniel Hale Williams Rock County Resource Center

This approval is for the purchase of 15 refrigerator/freezers for the kitchenettes located throughout the newly renovated “Dr. Daniel Hale Williams Rock County Resource Center” located at 1717 Center Ave. Quotes were solicited from 3 different suppliers with Brothers Main being the lowest cost at \$875 each for a total cost of \$13,125. Kitchenettes were installed in each program area to reduce the number of private owned refrigerator/ freezers in the individual work spaces.

Approval to purchase

Refrigerator units for Dr. Daniel Hale Williams Rock County Resource Center

This approval is for the purchase of 7 refrigerators for the kitchenettes located throughout the newly renovated “Dr. Daniel Hale Williams Rock County Resource Center” located at 1717 Center Ave. Quotes were solicited from 3 different suppliers with Brothers Main being the lowest cost at \$1,450 each for a total cost of \$10,150. Kitchenettes were installed in each program area to reduce the number of private owned refrigerator/ freezers in the individual work spaces.

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY

General Services Committee
SUBMITTED BY



**Brent Sutherland-Director
Facilities Management**
DRAFTED BY

January 26, 2021
DATE DRAFTED

Recognizing Kenneth McMillan

1 **WHEREAS**, Kenneth Mc Millan has served the citizens of Rock County in total for the past 21 years as a
2 dedicated and valued employee, and is retiring effective January 15, 2021, and;
3

4 **WHEREAS**, Kenneth Mc Millan began his career with Rock County Facilities Management on June 28,
5 2000 as a Mechanical Maintenance Worker III and later promoted to Mechanical Maintenance worker IV
6 which was responsible for Health Care Center and Rock Haven Nursing home, and;
7

8 **WHEREAS**, Kenneth Mc Millan has worked through several leadership changes and managed them well,
9 and;
10

11 **WHEREAS**, Kenneth Mc Millan has many talents but excels in carpentry, and;
12

13 **WHEREAS**, Kenneth Mc Millan has shown his wiliness to step up and help when ever needed at any
14 location, and;
15

16 **WHEREAS**, Kenneth Mc Millan assisted the Judges needs by listening to them and built a bullet resistant
17 bench for the Jury assembly room that exceeded their expectations for a fraction of the cost to purchase new,
18 and;
19

20 **WHEREAS**, Kenneth Mc Millan will start the new chapter in his life and will be missed by many, and;
21

22 **WHEREAS**, the Rock County Board of Supervisors representing the citizens of Rock County, wishes to
23 recognize Kenneth Mc Millan for his long, dedicated and faithful service.
24

25 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors at its regular meeting
26 this ____ day of _____, 2021, directs that a sincere expression of recognition be given to Kenneth
27 McMillan for his 21 years of service and expresses to him best wishes for the future.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

COUNTY BOARD STAFF COMMITTEE

Robert Potter, Chair

Rich Bostwick, Chair

Tom Brien, Vice Chair

Wes Davis, Vice Chair

Dave Homan

Tom Brien

Brent Fox

Kevin Leavy

William Wilson

Bob Yeomans

J. Russell Podzilni

Louis Peer

Alan Sweeney

Mary Beaver