



GENERAL SERVICES COMMITTEE
Minutes – July 7, 2020

Call to Order. Chair Zajac called the meeting of the General Services Committee to order at 8:00 A.M. via video/telephone conference.

Committee Members Present via Video/Phone: Supervisors Zajac, Brien, Potter, Fox and Homan.

Committee Members Absent: None.

Staff Members Present: Josh Smith, County Administrator; Randy Terronez, Assistant to the County Administrator; Dave Froeber and Michael Parille, Facilities Superintendents; Brent Sutherland, Facilities Management Director; Terri Carlson, Risk Manager.

Others Present: Brian Zobel, UW Whitewater at Rock County; Supervisor Purviance.

Approval of Agenda: Supervisor Fox moved approval of the agenda as presented, second by Supervisor Potter. ADOPTED.

Approval of Minutes – June 23, 2020. Supervisor Potter moved approval of the minutes of June 23, 2020 as presented, second by Supervisor Fox. ADOPTED.

Public Comment. None.

Transfers. None.

Review of Payments. Mr. Sutherland said there are two payments that were posted incorrectly and will be fixed. The committee accepted the report.

Resolutions and Committee Action.

Naming of the County Owned Building at 1717 Center Ave.

“NOW, THEREFORE, BE IT RESOLVED by the Rock County Board of Supervisors duly assembled this ____ day of _____, 2020 does hereby approve the naming of the 1717 Center Ave. building “Rock County Resource Center.”

Supervisor Fox moved approval of the above resolution, second by Supervisor Potter.

Mr. Sutherland provided the background on collecting the name suggestions. Mr. Smith said some employees are concerned with the suggested name. They are asking for Daniel Hale Williams to be part of the name. Mr. Smith provided a brief background on Mr. Williams. Chair Zajac asked if we could reach out to surviving family members and make sure they would approve. Supervisor Fox is concerned that if we start naming buildings after individuals, it will be expected in the future. Mr. Sutherland said he will talk with Corporation Counsel about any possible issues with the use of Mr. Williams' name. The committee felt the name in this resolution is simple and is clear to the public what services are offered at the building.

ADOPTED.

Updates, Discussion and Possible Action.

Update on Facilities Masterplan 911 & IT. Mr. Sutherland said they are working on the engineering space study. It made the most sense because of cooling and cabling to place IT offices and the Data Center in the 911 building. This would increase the 911 building by 5,000 square feet. The building should be ready for construction next year. Once Council on Aging has moved to the new 1717 Center Ave. building, the Medical Examiner's office will occupy that space with only a few modifications needed.

Update on Reducing Energy Footprint and Greenhouse Gas. Mr. Sutherland said the goal is to reduce operating costs and reduce our footprint by 25% over a 25 year span. We started late in 2018. Mr. Sutherland has a spreadsheet that he has been tracking projects completed and cost savings. He will share this with the committee at the next meeting. Some cost saving items are LED lighting upgrades and boiler tune ups. Mr. Sutherland said they will be using heat recovery and sky lights in the new 1717 Center Ave building. He said he is using 2015 as the benchmark. Between 2015 and 2019, we have reduced our footprint by 15.5%.

Communications, Announcements and Information. Mr. Zobel said they continue to prepare for the fall semester.

Mr. Sutherland said he will update the committee at the next meeting on all ongoing projects.

Adjournment. Supervisor Potter moved adjournment at 8:45 A.M., second by Supervisor Brien. ADOPTED.

Respectfully submitted,

Tracey VanZandt
Secretary

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE