



Rock County Human Services Department  
P. O. Box 1649, 3530 N. County Trunk F  
Janesville, Wisconsin 53547-1649  
Phone: 608/757-5271  
Fax: 608/757-5374

**ROCK COUNTY HUMAN SERVICES BOARD**  
**Wednesday, June 8, 2016 – 4:30 p.m.**  
**Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room**

**AGENDA**

1. Call Meeting to Order
2. Approval of Agenda
3. Approval of Minutes of Human Services Board Meeting of May 25, 2016 \*
4. Citizen Participation
5. Submission of Committee Requests
6. Approval of Contracts and Transfers \* – Mr. Hegg
7. Review of Bills \* – Mr. Hegg
8. Resolution to Recognize Hazel Podawitz \* – Mr. Hegg
9. Update on Family Care – Ms. Thompson
10. Update on Jail Reentry Program – Ms. Albert
11. Set Public Hearing Date
12. Director's Report \*
13. **Next Meeting: Wednesday, June 22, 2016 at 4:30 p.m. at the Rock County Health Care Center, 3<sup>rd</sup> Floor Conference Room, in Janesville, Wisconsin.**
14. Adjourn

NOTE TO COMMITTEE MEMBERS: To ensure a quorum, please call the Administrative Secretary at 757-5271 if you are unable to attend the meeting.

\* Attachment    \*\* These items may be handed out at the meeting if not available for the mailing.

# Rock County Human Services Contract Review Cover Sheet

Contract with: Abilities, Inc.

Date: May 23, 2016

Contract Start Date: 1/1/2016 Expiration Date: 12/31/2017

Executive Summary: RCHSD is amending this contract to add two new client specific rates. RCHSD has developed contracts with several providers for Community Based Residential Facilities. This is one of several providers from which Rock County clients may choose for such services. Rates vary based on specific client needs.

Contract Amount: rate x service

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change From Prior Year</u>
Timber Trail CBRF (general rate)	\$4,799.83	Month	NA
Falcon's Nest CBRF (client specific)	\$5,785.94	Month	NA
Stepping Stones CBRF (client specific)	\$4,643.02	Month	NA
Ruger Crossing AFH (client specific)	\$2,502.04	Month	NA
Ruger Crossing AFH (client specific)	\$3,002.23	Month	NA
Blackhawk Dr. Supervised Apartment (client specific)	\$5,779.17	Month	NA
Parker Pathway AFH (client specific)	\$4,062.94	Month	NA
Supportive Home Care	\$125.00	Day	NA
Adult Day Care – Aptitudes	\$ 35.00	Day	NA
Birch Terrace CBRF (client specific)	\$4,106.35	Month	NA
Arrowhead Sup. Apt. (client specific)	\$12,911.75	Month	NA
Janesville St. Sup. Apt. (client specific)	\$14,790.42	Month	NA
Timber Trail CBRF (client specific)	\$ 3,771.66	Month	New
Gray Wolf AFH (client specific)	\$ 4,562.42	Month	New

Contract # HSD\_2016\_0001\_A2

New Contract: No Amendment/Addendum: Yes

E-Contract Location: Year: 2016 Program: ACS GBRF

Folder Name: \_\_\_\_\_  
(If different from above)

Expenditure/ Revenue Account Numbers:

- 36-3666-0000-64604 Long Term Support
- 36-3668-0000-64604 Community Options Program (COP)
- 36-3674-0000-64604 COP Waiver
- 36-3675-0000-64604 Community Relocation Initiative
- 36-3678-0000-64604 Community Integration Program (CIP II)
- 36-3681-0000-64604 Nursing Home Diversion
- 36-3706-0000-64604 Community Support Program (CSP)

Contact Person: Sara Mooren Phone: x8431

Were Bids or Quotations Solicited? No RFP # \_\_\_\_\_

Covered by State Contract? No State Contract # \_\_\_\_\_

Was a Resolution Required No Resolution # \_\_\_\_\_

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who? \_\_\_\_\_

# Rock County Human Services Contract Review Cover Sheet

Date: May 19, 2016

Contract with: Lutheran Social Services

Contract Start Date: 1/1/2016 Expiration Date: 12/31/2016

Executive Summary: The Human Services Department is amending this contract to further define the billing parameters for the Substance Abuse Case Management services. The Department's Budget includes Federal, State, and Intoxicated Driver Program (IDP) funds to purchase AODA treatment services. AODA treatment services are provided within the limits of available Federal, State, and IDP revenues. Waiting lists are established if necessary.

Contract Amount: rate x service

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change From Prior Year</u>
Group Counseling	\$25.00	Hour	0%
Individual Counseling	\$55.00	Hour	0%
Urinalysis	\$10.00	Each	0%
Substance Abuse Case Management	\$60,000.00	Year	NA

Contract # HSD 2016 0033 A2 New Contract: No Amendment/Addendum: Yes

E-Contract Location: Year: 2016 Program: AODA Folder Name: \_\_\_\_\_  
(If different from above)

Expenditure/ Revenue Account Numbers:

- 36-3700-0000-62119 AODA Block Grant - Other Contracted Services
- 36-3704-0000-62119 Intoxicated Driver Program - Other Contracted Services

Contact Person: Sara Mooren Phone: x8431

Were Bids or Quotations Solicited? No RFP # \_\_\_\_\_

Covered by State Contract? No State Contract # \_\_\_\_\_

Was a Resolution Required No Resolution # \_\_\_\_\_

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who? \_\_\_\_\_

DB 5/20/16  
**Rock County Human Services  
Contract Review Cover Sheet**

Date: May 20, 2016

Contract with: Ochsman, Inc. DBA Home Instead Senior Care

Contract Start Date: 5/1/2016 Expiration Date: 12/31/2017

Executive Summary: Rock County Human Services Department has developed contracts with several providers for supportive home care services. This is one of several providers from which Rock County clients may choose for such services. These service rates fall within the average of other contracted providers providing similar services.

Contract Amount: rate x service

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change From Prior Year</u>
Supportive Home Care	\$22.00	Hour	New

Contract # HSD\_2016\_0152 New Contract: Yes Amendment/Addendum: No

E-Contract Location: Year: 2016 Program: ACS SHC Folder Name: Home Instead Senior Care  
(If different from above)

Expenditure/ Revenue Account Numbers:

36-3666-0000-64604	Long Term Support
36-3668-0000-64604	Community Options Program (COP)
36-3674-0000-64604	COP Waiver
36-3675-0000-64604	Community Relocation Initiative
36-3678-0000-64604	Community Integration Program (CIP II)
36-3681-0000-64604	Nursing Home Diversion
36-3706-0000-64604	Community Support Program (CSP)

Contact Person: Sara Mooren Phone: x8431

Were Bids or Quotations Solicited? No RFP # \_\_\_\_\_

Covered by State Contract? No State Contract # \_\_\_\_\_

Was a Resolution Required No Resolution # \_\_\_\_\_

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who? \_\_\_\_\_

03

5/20/16

CRC  
W9  
LIC  
INS.

# Rock County Human Services Contract Review Cover Sheet

Date: May 20, 2016

Contract with: Santee Home Health Care, Inc.

Contract Start Date: 5/17/16 Expiration Date: 12/31/16

Executive Summary: Rock County Human Services Department has developed contracts with several providers for CLTS services. This is one provider that clients may choose for such services.

Contract Amount: \$ Rate x Number of approved clients

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change From Prior Year</u>
Supportive Home Care	\$25	Hour	n/a

Contract # HSD-2016-0153 New Contract: Yes Amendment/Addendum: \_\_\_\_\_

E-Contract Location: Year: 2016 Program: CLTS Folder Name: \_\_\_\_\_  
(If different from above)

Expenditure/ Revenue Account Numbers:

36-3691-0000-64604 Children's Long Term Support

Contact Person: Sara Mooren Phone: x8431

Were Bids or Quotations Solicited? No RFP # \_\_\_\_\_

Covered by State Contract? No State Contract # \_\_\_\_\_

Was a Resolution Required No Resolution # \_\_\_\_\_

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who? \_\_\_\_\_

# Rock County Human Services Contract Review Cover Sheet

Date: May 24, 2016

Contract with: Youth Villages

Contract Start Date: 1/1/16 Expiration Date: 12/31/16

Executive Summary: Rock County Human Services Department has contracts with several substitute care providers. The number of children approved for placement at each facility will determine the actual amount of each contract. This is an out-of-state placement for a specific child. This amendment reflects a change in the level of care for the first child placed with this agency and adds services for a second child.

Contract Amount: \$ Rate x Number of approved clients

<u>Service</u>	<u>Rate</u>	<u>Unit</u>	<u>Change From Prior Year</u>
Bartlett Campus	\$390.00	Day	n/a
Girls Center for Intensive Residential Treatment	\$550.00	Day	n/a
Boys Center for Intensive Residential Treatment	\$550.00	Day	new
Paidia's Place Group Home	\$275.00	Day	new

Contract # HSD-2016-0118-A1 New Contract: Yes Amendment/Addendum: No

E-Contract Location: Year: 2016 Program: SUB Folder Name: \_\_\_\_\_  
(If different from above)

Expenditure/ Revenue Account Numbers:

36-3638-0000-64604	Child Protective Services – Substitute Care
36-3654-0000-64604	Youth Aids – Substitute Care

Contact Person: Sara Mooren Phone: x8431

Were Bids or Quotations Solicited? No RFP # \_\_\_\_\_

Covered by State Contract? No State Contract # \_\_\_\_\_

Was a Resolution Required No Resolution # \_\_\_\_\_

Contract will be signed by: Human Services Board Chair

If "Other" ~ Who? \_\_\_\_\_

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
00-0000-0000-21100 00-0000-0010	SUNDRY ACCOUNTS	P1601698	04/26/2016	DEPARTMENT OF CORRECTIONS	319,313.00	
		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		0.00	952,749.58	0.00	319,313.00	(1,272,062.58)

I have reviewed the preceding payments in the total amount of **\$319,313.00**

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
Committee Chair \_\_\_\_\_

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt			
36-3600-0000-64200	TRAINING EXP							
36-3600-0000			04/30/2016	ROCK COUNTY HUMAN SERVICES DEP	500.00			
36-3600-0000		P1600638	04/19/2016	UNIVERSITY OF WISCONSIN MADISO	40.00			
<b>AGENCY MGT &amp; SUP</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		18,495.00	(144.51)	0.00	540.00	18,099.51		
36-3602-0000-62119	OTHER SERVICES							
36-3602-0000		P1600619	04/20/2016	OFFICE PRO INC	165.09			
<b>OVERHEAD</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		28,006.00	4,638.50	2,254.20	165.09	20,948.21		
36-3602-0000-63100	OFC SUPP & EXP							
36-3602-0000			04/30/2016	ROCK COUNTY HUMAN SERVICES DEP	12.65			
36-3602-0000		P1600576	04/15/2016	AARONS LOCK AND SAFE INC	235.24			
36-3602-0000		P1600597	04/22/2016	E AND D WATER WORKS INC	4.50			
36-3602-0000		P1600619	04/12/2016	OFFICE PRO INC	1,285.70			
36-3602-0000		P1600639	04/01/2016	WISCONSIN DEPARTMENT OF JUSTIC	40.00			
36-3602-0000		P1600645	04/21/2016	MENARDS	179.85			
36-3602-0000		P1601413	04/12/2016	HENRICKSEN	1,490.15			
<b>OVERHEAD</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		85,177.00	15,631.65	1,870.08	3,248.09	64,427.18		
36-3603-0000-64605	NON-REIMB EXP							
36-3603-5046			05/18/2016	DONAHUE,MARY	44.95			
36-3603-5048		P1601662	05/09/2016	AMERICAN AWARDS AND PROMOTIONS	39.00			
<b>SPECIAL HSD</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		6,500.00	634.92	1,039.00	83.95	4,742.13		
36-3603-0000-64907	VOL RELATED EXP							
36-3603-3025			05/18/2016	KATH,KRISTIN	102.92			
<b>SPECIAL HSD</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		0.00	0.00	0.00	102.92	(102.92)		
36-3603-0000-64908	CONTRIBUTIONS							
36-3603-0000			05/13/2016	KLYVE,CHARMIAN	14.99			
36-3603-3015			04/30/2016	ROCK COUNTY HUMAN SERVICES DEP	400.00			
36-3603-3015			04/27/2016	SALAVA,CHERYL	63.58			
36-3603-3015		P1601714	04/28/2016	RAYCHEL,AMY	270.97			
<b>SPECIAL HSD</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		8,000.00	1,257.89	643.82	749.54	5,348.75		
36-3604-0000-62119	OTHER SERVICES							
36-3604-0000		P1601838	05/01/2016	O BRIEN AND ASSOCIATES INC	1,280.00			
<b>ECONOMIC SUPPORT</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		36,835.00	2,200.00	0.00	1,280.00	33,355.00		
36-3604-0000-62176	LABORATORY							
36-3604-0000		P1600626	04/30/2016	REDWOOD TOXICOLOGY LABORATORY	86.16			



**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
<b>ECONOMIC SUPPORT</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		1,700.00	274.99	0.00	86.16	1,338.85
36-3634-0000-62119	OTHER SERVICES					
36-3634-5042	P1600679	03/31/2016	ORION FAMILY SERVICES	4,771.46		
36-3634-5042	P1601274	04/20/2016	HOPE CHILD AND FAMILY COUNSELI	3,095.00		
36-3634-5042	P1601660	04/04/2016	KINDER CARE LEARNING CENTERS LL	560.00		
36-3634-5042	P1601661	04/09/2016	ABA OF WISCONSIN LLC	350.00		
36-3634-5042	P1601713	04/18/2016	KINDER CARE LEARNING CENTERS LL	280.00		
36-3634-5042	P1601860	04/30/2016	KINDER CARE LEARNING CENTERS LL	280.00		
36-3634-5042	P1601861	05/14/2016	KINDER CARE LEARNING CENTERS LL	560.00		
<b>CPS</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		110,485.00	37,164.40	35,354.68	9,896.46	28,079.46
36-3634-0000-62176	LABORATORY					
36-3634-0000	P1600626	03/31/2016	REDWOOD TOXICOLOGY LABORATORY	2,971.79		
<b>CPS</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		15,000.00	4,789.52	0.00	2,971.79	7,238.69
36-3634-0000-62503	INTERPRETER FEES					
36-3634-0000	P1601663	04/06/2016	GONZALEZ,BELEM	1,100.00		
<b>CPS</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		8,000.00	6,182.50	0.00	1,100.00	717.50
36-3634-0000-63300	TRAVEL					
36-3634-0000		05/18/2016	BARDEN,MOLLIE	66.96		
<b>CPS</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		213,500.00	99,824.76	0.00	66.96	113,608.28
36-3634-0000-64200	TRAINING EXP					
36-3634-0000	P1600638	04/19/2016	UNIVERSITY OF WISCONSIN MADISO	350.00		
<b>CPS</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		19,611.00	6,142.70	0.00	350.00	13,118.30
36-3634-0000-64604	PROGRAM EXPENSE					
36-3634-1724		05/03/2016	VETTER,JOAN	500.00		
36-3634-1724		05/03/2016	ZIELKE,LAURIE L	500.00		
36-3634-1731	P1600643	04/14/2016	JANESVILLE TRANSIT SYSTEM	471.50		
36-3634-1802		04/04/2016	FAMILY AND CHILDRENS CENTER*	562.20		
36-3634-1803		04/30/2016	ROCK COUNTY HUMAN SERVICES DEP	170.04		
36-3634-1803		05/10/2016	SEMINARY PARK APARTMENTS	360.00		
36-3634-1803		05/24/2016	AQUA WORLD DAYCARE	1,025.00		
36-3634-1803	P1600610	04/25/2016	LUTHERAN SOCIAL SERVICES OF WI	344.00		
36-3634-1803	P1600639	05/02/2016	WISCONSIN DEPARTMENT OF JUSTIC	70.00		
36-3634-1803	P1601712	04/21/2016	STATELINE FAMILY YMCA	680.00		
36-3634-1803	P1601862	04/21/2016	VERLO MATTRESS FACTORY	678.00		
36-3634-1803	P1601876	05/19/2016	STATELINE FAMILY YMCA	1,020.00		
36-3634-1814	P1600585	04/30/2016	BELOIT DAILY NEWS	28.85		

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt			
36-3634-1814		P1600603	04/14/2016	HARRIS REPORTING LLC	841.45			
36-3634-1814		P1600608	04/05/2016	JANESVILLE GAZETTE INC	38.15			
36-3634-1814		P1601586	04/26/2016	MURRAY, DANIEL P	205.00			
36-3634-5000		P1600639	05/02/2016	WISCONSIN DEPARTMENT OF JUSTIC	151.00			
<b>CPS</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		133,185.00	70,805.69	12,426.49	7,645.19	42,307.63		
36-3637-0000-64604	PROGRAM EXPENSE							
36-3637-2016		P1601715	04/19/2016	PREVENT CHILD ABUSE AMERICA	2,400.00			
<b>HOME VISITATION</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		0.00	1,581.00	244.00	2,400.00	(4,225.00)		
36-3642-0000-64604	PROGRAM EXPENSE							
36-3642-0000		P1600592	04/13/2016	DAVIS CITGO SERVICE INC	25.00			
36-3642-0000		P1600675	05/24/2016	COMMUNITY CARE PROGRAMS INC	400.00			
36-3642-0000		P1601221	05/11/2016	GENESIS COUNSELING SERVICES LT	840.00			
<b>REUN SUPPORT</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		139,469.00	2,820.84	0.00	1,265.00	135,383.16		
36-3646-0000-62119	OTHER SERVICES							
36-3646-5042		P1601224	04/11/2016	HEALING HEARTS FAMILY COUNSELI	3,434.78			
<b>JUVENILE JUSTICE</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		174,158.00	34,674.26	26,629.34	3,434.78	109,419.62		
36-3646-0000-62176	LABORATORY							
36-3646-0000		P1600626	03/31/2016	REDWOOD TOXICOLOGY LABORATORY	180.33			
<b>JUVENILE JUSTICE</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		3,500.00	104.19	0.00	180.33	3,215.48		
36-3646-0000-64200	TRAINING EXP							
36-3646-0000		P1601693	04/26/2016	DIVERSITY ACTION TEAM	15.00			
36-3646-0000		P1601727	05/02/2016	DIVERSITY ACTION TEAM	30.00			
36-3646-0000		P1601866	05/19/2016	YOUNG, GREG	45.00			
36-3646-5057			04/29/2016	WELLNITZ, KATHLEEN	31.75			
36-3646-5057		P1601875	04/30/2016	CENTER FOR BEHAVIORAL MEDICINE	4,350.00			
<b>JUVENILE JUSTICE</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		13,025.00	520.30	0.00	4,471.75	8,032.95		
36-3654-0000-64604	PROGRAM EXPENSE							
36-3654-1523		P1601863	05/06/2016	PORTAGE COUNTY TREASURER	900.00			
36-3654-1537		P1600590	04/01/2016	CROSSROADS COUNSELING CENTER	3,650.00			
36-3654-1537		P1600676	04/30/2016	FOUNDATIONS COUNSELING CENTER	1,400.00			
<b>YA'S SUB CARE</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		1,303,022.00	445,369.96	264,276.00	5,950.00	587,426.04		
36-3655-0000-64604	PROGRAM EXPENSE							
36-3655-0000		P1600639	05/02/2016	WISCONSIN DEPARTMENT OF JUSTIC	98.00			

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
<b>KINSHIP CARE</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		2,000.00	625.50	0.00	98.00	1,276.50
36-3664-0000-62400	R & M SERV					
36-3664-0000		P1600582	03/29/2016	BANDT COMMUNICATIONS INC		292.82
<b>YOUTH SERVICES</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		4,900.00	1,822.78	0.00	292.82	2,784.40
36-3664-0000-63400	OPERATING SUPPLI					
36-3664-0000			04/30/2016	ROCK COUNTY HUMAN SERVICES DEP		129.30
36-3664-0000			05/13/2016	BOLDT,DARLA		5.28
36-3664-5029			05/13/2016	BOLDT,DARLA		26.38
<b>YOUTH SERVICES</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		45,714.00	16,554.23	1,016.25	160.96	27,982.56
36-3664-0000-64200	TRAINING EXP					
36-3664-0000		P1601693	04/26/2016	DIVERSITY ACTION TEAM		15.00
36-3664-0000		P1601774	05/09/2016	DIVERSITY ACTION TEAM		30.00
36-3664-0000		P1601840	05/17/2016	DIVERSITY ACTION TEAM		30.00
36-3664-0000		P1601866	05/19/2016	YOUNG,GREG		45.00
<b>YOUTH SERVICES</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		5,165.00	806.00	0.00	120.00	4,239.00
36-3683-0000-64200	TRAINING EXP					
36-3683-0000			04/27/2016	THOMPSON,JENNIFER		35.00
<b>ADRC</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		4,940.00	73.00	0.00	35.00	4,832.00
36-3683-0000-64604	PROGRAM EXPENSE					
36-3683-0000		P1600597	04/22/2016	E AND D WATER WORKS INC		58.50
36-3683-5032			05/18/2016	MARSH,CORI		175.48
36-3683-5032		P1601640	04/18/2016	JOURNEYWORKS PUBLISHING		378.40
36-3683-5032		P1601717	04/28/2016	HPL FRIENDS		25.00
36-3683-5032		P1601718	04/28/2016	WACKY BUTTONS INC		241.34
36-3683-5032		P1601858	05/19/2016	HPL FRIENDS		25.00
<b>ADRC</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		35,000.00	3,755.13	292.00	903.72	30,049.15
36-3689-0000-62119	OTHER SERVICES					
36-3689-0000		P1601711	04/08/2016	WOODLAND ENHANCED HEALTH SERVI		4,340.00
36-3689-0000		P1601864	05/10/2016	WOODLAND ENHANCED HEALTH SERVI		4,200.00
36-3689-0300		P1601789	05/02/2016	MATT TALBOT RECOVERY SERVICES		2,871.00
36-3689-0300		P1601829	05/02/2016	JOURNEY MENTAL HEALTH CENTER I		6,000.00
<b>CRISIS</b>		Budget	YTD Exp	YTD Enc	Pending	Closing Balance
		1,297,179.00	339,839.64	869,181.36	17,411.00	70,747.00
36-3689-0000-64604	PROGRAM EXPENSE					
36-3689-0000		P1601865	01/01/2016	ROCKMED LTC PHARMACY		19.68

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt	
36-3689-0002			01/19/2016	LAZARUS FOUNDATION INC	360.00	
36-3689-0002		P1600596	05/02/2016	DRIFTWOOD MOTEL	55.00	
36-3689-0002		P1600607	04/26/2016	LANNON STONE MOTEL	236.00	
36-3689-0002		P1600613	04/19/2016	MOTEL 6	137.97	
36-3689-0002		P1600617	04/22/2016	NORTHERN TOWN MOTEL	495.00	
36-3689-0004		P1600646	04/21/2016	HOMECARE PHARMACY LLC	213.63	
36-3689-1221		P1601830	05/16/2016	CUNNINGHAM, LORI D	1,246.00	
<b>CRISIS</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	306,630.00		47,214.45	0.00	2,763.28	256,652.27
36-3690-0000-62119	OTHER SERVICES					
36-3690-0000		P1600578	04/30/2016	ADVANCED DISPOSAL SERVICES	23.76	
<b>OUTPATIENT SER</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	63,413.00		26,342.29	36,423.55	23.76	623.40
36-3690-0000-62170	PHYSICIAN/OTHER					
36-3690-0000			04/25/2016	MCLEOD, KATHERINE	1,033.72	
<b>OUTPATIENT SER</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	154,100.00		45,232.53	104,705.07	1,033.72	3,128.68
36-3690-0000-62200	UTILITIES					
36-3690-0000		P1601341	04/20/2016	FRANKLIN STREET PROPERTY GROUP	53.06	
<b>OUTPATIENT SER</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	2,492.00		2,522.48	0.00	53.06	(83.54)
36-3691-0000-64604	PROGRAM EXPENSE					
36-3691-0000		P1600639	05/02/2016	WISCONSIN DEPARTMENT OF JUSTIC	40.00	
<b>CLTS</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	1,138,740.00		27,380.78	75.00	40.00	1,111,244.22
36-3696-0000-62176	LABORATORY					
36-3696-0000		P1600624	04/14/2016	REDWOOD BIOTECH	281.86	
36-3696-0000		P1600626	03/31/2016	REDWOOD TOXICOLOGY LABORATORY	1,524.80	
<b>TAP</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	16,150.00		3,646.75	0.00	1,806.66	10,696.59
36-3696-0000-64604	PROGRAM EXPENSE					
36-3696-0000			05/09/2016	KAPELL, DR MURRAY	546.46	
36-3696-0000		P1600684	04/27/2016	ABEL, NANCY J	240.00	
<b>TAP</b>	<b>Budget</b>		<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>
	14,109.00		7,472.12	570.00	786.46	5,280.42
36-3700-0000-62119	OTHER SERVICES					
36-3700-0000		P1600644	04/30/2016	KEALEY PHARMACY	662.85	
36-3700-1326		P1600605	04/30/2016	HOPE HAVEN REBOS UNITED INC	14,976.00	
36-3700-1326		P1600636	04/30/2016	TELLURIAN UCAN INC	13,393.90	
36-3700-1331		P1600586	04/30/2016	BELOIT MEMORIAL HOSPITAL	260.00	
36-3700-1331		P1600590	04/30/2016	CROSSROADS COUNSELING CENTER	1,297.50	

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt			
36-3700-1331		P1600609	04/30/2016	LUTHERAN SOCIAL SERVICES	1,852.50			
36-3700-1331		P1600627	04/30/2016	ROCK VALLEY COMMUNITY PROGRAMS	1,830.00			
36-3700-1331		P1601384	04/30/2016	META HOUSE	7,950.00			
<b>AODA BLOCK GRANT</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		396,066.00	138,121.21	55,515.00	42,222.75	160,207.04		
36-3701-0000-64604	PROGRAM EXPENSE							
36-3701-0000			04/15/2016	TABOR INVESTMENTS LLC	800.00			
36-3701-0000		P1600644	04/08/2016	KEALEY PHARMACY	108.71			
<b>JUSTICE&amp;MH COLLA</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		0.00	4,124.73	0.00	908.71	(5,033.44)		
36-3702-0000-62176	LABORATORY							
36-3702-0000		P1600624	04/14/2016	REDWOOD BIOTECH	829.01			
36-3702-0000		P1600626	03/31/2016	REDWOOD TOXICOLOGY LABORATORY	4,484.68			
<b>DRUG COURT</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		47,500.00	10,745.74	0.00	5,313.69	31,440.57		
36-3702-0000-64604	PROGRAM EXPENSE							
36-3702-0000		P1600578	04/30/2016	ADVANCED DISPOSAL SERVICES	52.00			
36-3702-0000		P1600597	04/19/2016	E AND D WATER WORKS INC	56.50			
<b>DRUG COURT</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		41,200.00	10,894.51	3,446.36	108.50	26,750.63		
36-3704-0000-62119	OTHER SERVICES							
36-3704-0000		P1503626	04/27/2016	MULROONEY MOVING AND STORAGE I	712.50			
36-3704-1331		P1600609	04/30/2016	LUTHERAN SOCIAL SERVICES	705.00			
36-3704-1331		P1600627	04/30/2016	ROCK VALLEY COMMUNITY PROGRAMS	165.00			
<b>IDP</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		115,303.00	6,356.74	1,520.00	1,582.50	105,843.76		
36-3705-0000-64604	PROGRAM EXPENSE							
36-3705-0000		P1601839	02/19/2016	BOARD OF REGENTS OF THE UNIV O	49.32			
<b>JJ AODA</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		35,545.00	0.00	0.00	49.32	35,495.68		
36-3706-0000-62119	OTHER SERVICES							
36-3706-0000		P1600578	04/30/2016	ADVANCED DISPOSAL SERVICES	48.24			
<b>CSP</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		9,659.00	3,858.78	2,246.50	48.24	3,505.48		
36-3707-0000-61915	CERT/LIC/OTHER							
36-3707-0000			05/09/2016	BAUMEISTER,SARAH	75.00			
36-3707-0000		P1601696	04/26/2016	DIVISION OF QUALITY ASSURANCE	750.00			
<b>CCS</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>	<b>Closing Balance</b>		
		750.00	0.00	0.00	825.00	(75.00)		

**COMMITTEE REVIEW REPORT**  
FOR THE MONTH OF MAY 2016

Account Number	Account Name	PO#	Inv Date	Vendor Name	Invoice Amt		
36-3707-0000-64604	PROGRAM EXPENSE						
36-3707-0000		P1600590	04/30/2016	CROSSROADS COUNSELING CENTER			892.50
36-3707-0000		P1600614	04/30/2016	MOVING ON LLC			2,113.13
36-3707-0000		P1600633	02/29/2016	SWITS LTD			157.50
36-3707-0000		P1601697	03/01/2016	COMPASS BEHAVIORAL HEALTH CLIN			4,200.00
<b>CCS</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>		<b>Closing Balance</b>
		139,500.00	10,334.12	0.00	7,363.13		121,802.75
36-3709-0000-62176	LABORATORY						
36-3709-0000		P1600624	04/14/2016	REDWOOD BIOTECH			547.15
36-3709-0000		P1600626	03/31/2016	REDWOOD TOXICOLOGY LABORATORY			2,959.89
<b>OWI COURT</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>		<b>Closing Balance</b>
		31,350.00	7,078.99	0.00	3,507.04		20,763.97
36-3709-0000-64604	PROGRAM EXPENSE						
36-3709-0000			05/13/2016	LAKE,AMANDA			322.20
<b>OWI COURT</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>		<b>Closing Balance</b>
		27,192.00	6,396.66	1,020.00	322.20		19,453.14
36-3730-0000-62400	R & M SERV						
36-3730-1000		P1600578	04/30/2016	ADVANCED DISPOSAL SERVICES			137.00
<b>JOB CENTER</b>		<b>Budget</b>	<b>YTD Exp</b>	<b>YTD Enc</b>	<b>Pending</b>		<b>Closing Balance</b>
		7,079.00	403.95	0.00	137.00		6,538.05

I have reviewed the preceding payments in the total amount of **\$133,904.53**

Date: \_\_\_\_\_ Dept Head \_\_\_\_\_  
Committee Chair \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**

Katherine Flanagan  
INITIATED BY

Sara Mooren  
DRAFTED BY



Human Service Board  
SUBMITTED BY

May 25, 2016  
DATE DRAFTED

**RECOGNIZING HAZEL PODAWITZ**

1 **WHEREAS**, Hazel Podawitz has served the citizens of Rock County for over fifteen (15)  
2 years as a dedicated and valued employee of Rock County; and,  
3

4 **WHEREAS**, Hazel Podawitz began her career on August 14, 2000 as an Account Clerk II in  
5 the Human Services Department, where she carried out a variety of responsibilities including,  
6 but not limited to, billing Medical Assistance, Medicare, commercial insurance and other  
7 counties for inpatient detox and hospital services, reconciling charges, deposits, data entry,  
8 collecting and reviewing staff billable timesheets; and,  
9

10 **WHEREAS**, a few years later she switched to billing for outpatient services where she  
11 continued to perform similar functions, as well as becoming the main contact for clients to  
12 call with questions about bills they received; and,  
13

14 **WHEREAS**, Ms. Podawitz often had to talk with clients after a crisis or other stressful life  
15 event regarding payment, and handled those discussions with a high level of professionalism  
16 and maintained a customer service focus; and,  
17

18 **WHEREAS**, on behalf of clients and the Department Ms. Podawitz has navigated the  
19 complexities of Medical Assistance and Medicare rules and commercial insurance providers  
20 to ensure the Department, as much as possible, receives payment for services which provides  
21 resources to continue care for all Rock County clients; and,  
22

23 **WHEREAS**, during Ms. Podawitz time with Human Services Department she successfully  
24 took on the challenge of learning how to utilize three different electronic health record  
25 systems for billing as the old systems were phased out and new ones were implemented; and,  
26

27 **WHEREAS**, Ms. Podawitz retired from the Rock County Human Services Department on  
28 May 31, 2016; and,  
29

30 **WHEREAS**, during her career with Rock County, Hazel Podawitz has proven herself to be a  
31 dedicated employee on behalf of Rock County children and families; and,  
32

33 **WHEREAS**, the Rock County Board of Supervisors, representing the citizens of Rock  
34 County, wishes to recognize Hazel Podawitz for her contributions to the citizens of Rock  
35 County.  
36

37 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors,  
38 duly assembled this \_\_\_\_\_ day of \_\_\_\_\_, 2016, does hereby recognize Hazel  
39 Podawitz for her fifteen (15) years of service and extend best wishes to her in her future  
40 endeavors; and,  
41

42 **BE IT FURTHER RESOLVED** that the County Clerk be authorized and directed to furnish  
43 a copy of this resolution to Hazel Podawitz.

RECOGNIZING HAZEL PODAWITZ

Page 2

Respectfully Submitted,

ROCK COUNTY HUMAN SERVICES BOARD

---

Brian Knudson, Chair

---

Sally Jean Weaver-Landers, Vice Chair

---

Karl Dommershausen

---

Terry Fell

---

Linda Garrett

---

Ashley Kleven

---

Kathy Schulz

---

Terry Thomas

---

Shirley Williams

**COUNTY BOARD STAFF COMMITTEE**

---

J. Russell Podzilni, Chair

---

Sandra Kraft, Vice Chair

---

Eva Arnold

---

Henry Brill

---

Betty Jo Bussie

---

Mary Mawhinney

---

Louis Peer

---

Alan Sweeney

---

Terry Thomas



**ROCK COUNTY HUMAN SERVICES DEPARTMENT**  
**DIRECTOR'S REPORT**  
**Wednesday, June 8, 2016**

---

**HSD MANAGEMENT TEAM MEETING – May 24, 2016**

CALL TO ORDER

AGENDA ADDITIONS

MINUTE MODIFICATIONS

ASSIGNMENTS

ISSUES FOR DISCUSSION AND RESOLUTION

- **Budget**
- **Family Care**
- **Workgroup Updates**
- **Josh Smith**
- **Praise and Recognition**
- **2017 Personnel Positions Form D & PD**
- **Mandatory New Supervisor Training**
- **Shift Differential Decision**
- **Transportation Waiver**
- **CLTS Space Issues**
- **Draft Cell Phone Policy**
- **Transition Planning**

INFORMATION ITEMS

HSD Board Agenda

---