

Rock County, Wisconsin

51 South Main Street
Janesville, WI 53545
(608)757-5518



General Services

-Facilities Management
-Maintenance

**GENERAL SERVICES COMMITTEE
TUESDAY, JUNE 6, 2017 – 8:00 A.M.
CONFERENCE ROOM N-1 – FIFTH FLOOR
ROCK COUNTY COURTHOUSE-EAST**

Agenda

1. Call to Order and Approve Agenda
2. Citizen Participation
3. Approval of Minutes – May 16, 2017
4. Transfer
5. Review of Payments
6. Resolution
 - A. Authorizing the Upgrade to the Honeywell Controllers at the Rock County Jail
7. Projects Update
 - A. Space Study
8. Semi-Annual Report – Attendance at Conventions / Conferences
9. Communications, Announcements and Information
 - A. Introduction of New Facilities Management Personnel
10. **Executive Session:** Per Section 19.85(1)(c). Wis. Stats. – Performance Evaluation – Facilities Management Director
11. Adjournment

Please contact Marilyn at (608)757-5510 if you are going to be late or if you will not be able to attend the meeting.

COMMITTEE REVIEW REPORT
FOR THE MONTH OF MAY 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1810-0000-62112	SECURITY	P1700566		JBM PATROL AND PROTECTION CORP	4,991.73
18-1810-0000-62160	CLEANING CONTRAC	P1700571		PETERSON CLEANING INC	9,707.50
18-1810-0000-62400	R & M SERV	P1700483	05/04/2017	QUALITY DOOR LLC	217.00
		P1700562	05/04/2017	SGTS INC	5,764.68
		P1700573		ADVANCED DISPOSAL SERVICES	140.00
		P1701328	05/11/2017	JMB & ASSOCIATES	4,005.00
		P1701457	05/11/2017	JC HEATING AND COOLING INC	327.00
		P1701470	05/11/2017	DISTINCTIVE ROOFING INC	1,500.00
		P1701567		DISTINCTIVE ROOFING INC	1,200.00
18-1810-0000-62461	ELEVATOR	P1700491	05/11/2017	STATE OF WISCONSIN	50.00
18-1810-0000-63200	PUBL/SUBCR/DUES	P1701576		NATIONAL FIRE PROTECTION ASSOC	175.00
18-1810-0000-63500	R&M SUPPLIES	P1700261	05/04/2017	ARAMARK UNIFORM SERVICES INC	203.40
		P1700262		BADGER STATE INDUSTRIES	1,673.35
		P1700322	05/11/2017	ENERGETICS INC	17.98
		P1700328	05/18/2017	HARRIS ACE HARDWARE LLP	99.97
		P1700329	05/04/2017	HOME DEPOT/GECF	151.99
		P1700337		JACK AND DICKS FEED AND GARDEN	91.35
		P1700338		JANESVILLE ELECTRIC MOTOR CORP	223.00
		P1700339	05/11/2017	JANESVILLE WINSUPPLY COMPANY	322.43
		P1700468	05/04/2017	JOHNSON TRACTOR INC	19.64
		P1700472	05/04/2017	MENARDS	16.33
		P1700482	05/18/2017	PUR CHEM LLC	2,742.00
		P1700490		STAPLES BUSINESS ADVANTAGE	405.52
		P1700564	05/11/2017	WRIGHT EXPRESS FSC	83.13
				FACILITIES MGMNT PROG TOTAL	34,128.00
18-1811-0000-62160	CLEANING CONTRAC	P1700571		PETERSON CLEANING INC	874.50
18-1811-0000-62400	R & M SERV	P1700573		ADVANCED DISPOSAL SERVICES	101.00
		P1700990		MC DERMAID ROOFING AND INSULAT	1,250.00
		P1701573	05/11/2017	HALVERSON CARPET CENTER LTD	300.00
18-1811-0000-63500	R&M SUPPLIES	P1700261		ARAMARK UNIFORM SERVICES INC	58.95
		P1700322	05/04/2017	ENERGETICS INC	33.79
		P1700327		GRAINGER	706.78
		P1700472	05/04/2017	MENARDS	261.05
		P1700474		NAPA AUTO PARTS	31.10
		P1700488	05/04/2017	SHERWIN WILLIAMS	210.15
18-1811-0000-67200	CAPITAL IMPROV	P1602831		MC DERMAID ROOFING AND INSULAT	34,090.00

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Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
		P1701582	05/11/2017	HALVERSON CARPET CENTER LTD	3,000.00
				GLEN OAKS FACILITY OPERATION PROG TOTAL	40,917.32
18-1812-0000-62160	CLEANING CONTRAC				
		P1700571		PETERSON CLEANING INC	825.00
18-1812-0000-62400	R & M SERV				
		P1700573		ADVANCED DISPOSAL SERVICES	116.00
		P1701454	05/04/2017	NORTHERN ILLINOIS FENCE INC	1,500.00
				YOUTH SERVICES CENTER PROG TOTAL	2,441.00
18-1815-0000-62201	ELECTRIC				
			05/04/2017	ALLIANT ENERGY/WP&L	18,387.98
18-1815-0000-62202	WATER				
			05/11/2017	JANESVILLE WATER AND	3,054.72
18-1815-0000-62203	NATURAL GAS				
			05/04/2017	ALLIANT ENERGY/WP&L	3,203.59
18-1815-0000-62400	R & M SERV				
			05/18/2017	TRANE COMPANY	12.00
		P1700107	05/04/2017	JF AHERN COMPANY	250.00
		P1700121		JANESVILLE ELECTRIC MOTOR CORP	453.88
		P1700245	05/18/2017	ADVANCED DISPOSAL SERVICES	462.00
		P1700248	05/04/2017	PETERSON CLEANING INC	18,700.00
		P1701345	05/04/2017	FOLEY ELECTRIC INC	995.00
		P1701517	05/04/2017	PER MAR SECURITY SERVICES	506.76
		P1701603	05/11/2017	STATE OF WISCONSIN	500.00
		P1701611	05/18/2017	TRANE COMPANY	316.00
18-1815-0000-63500	R&M SUPPLIES				
		P1700090	05/18/2017	AIRGAS NORTH CENTRAL	238.54
		P1700093	05/04/2017	NAPA AUTO PARTS	10.51
		P1700098	05/04/2017	STAPLES BUSINESS ADVANTAGE	1,396.72
		P1700099	05/04/2017	WRIGHT EXPRESS FSC	58.71
		P1700120	05/04/2017	JACK AND DICKS FEED AND GARDEN	97.60
		P1700133		MENARDS	130.27
		P1701371	05/11/2017	LB MEDWASTE SERVICES	77.24
		P1701584	05/11/2017	DAVIS CITGO SERVICE INC	156.25
		P1701629	05/18/2017	DAVIS CITGO SERVICE INC	250.00
		P1701630	05/18/2017	FAGAN CHEVROLET AND CADILLAC I	1,415.02
				HCC BUILDING COMPLEX PROG TOTAL	50,672.79
18-1816-0000-62160	CLEANING CONTRAC				
		P1700571		PETERSON CLEANING INC	550.00
18-1816-0000-62400	R & M SERV				
		P1700573	05/18/2017	ADVANCED DISPOSAL SERVICES	74.00
18-1816-0000-63500	R&M SUPPLIES				
		P1700328	05/18/2017	HARRIS ACE HARDWARE LLP	14.47
18-1816-0000-67200	CAPITAL IMPROV				
		P1701231	05/04/2017	SGTS INC	14,361.00

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Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
COMMUNICATIONS CTR.OPERATION PROG TOTAL					14,999.47
18-1817-0000-62160	CLEANING CONTRAC				
		P1700571		PETERSON CLEANING INC	820.88
18-1817-0000-63500	R&M SUPPLIES				
		P1700261	05/04/2017	ARAMARK UNIFORM SERVICES INC	18.65
		P1700322	05/04/2017	ENERGETICS INC	104.21
		P1700337		JACK AND DICKS FEED AND GARDEN	60.90
		P1700472	05/04/2017	MENARDS	23.37
		P1700482	05/18/2017	PUR CHEM LLC	700.00
		P1700490		STAPLES BUSINESS ADVANTAGE	192.94
DIVERSION PROG/ASC PROG TOTAL					1,920.95
18-1818-0000-62160	CLEANING CONTRAC				
		P1700571		PETERSON CLEANING INC	1,709.02
18-1818-0000-62400	R & M SERV				
		P1700264	05/11/2017	BELOIT FIRE PROTECTION COMPANY	49.00
		P1700266	05/11/2017	COLLINS SANITARY	1,180.80
		P1700336	05/11/2017	ILLINGWORTH KILGUST MECHANICAL	827.50
		P1700341	05/18/2017	JOHNSON CONTROLS INC	503.56
		P1700573		ADVANCED DISPOSAL SERVICES	383.00
		P1700887	05/11/2017	R D WOODS COMPANY INC	6,100.00
18-1818-0000-63500	R&M SUPPLIES				
		P1700260	05/04/2017	AARONS LOCK AND SAFE INC	80.50
		P1700261	05/04/2017	ARAMARK UNIFORM SERVICES INC	147.40
		P1700263	05/18/2017	BATTERIES PLUS LLC	83.70
		P1700327	05/04/2017	GRAINGER	661.32
		P1700337	05/04/2017	JACK AND DICKS FEED AND GARDEN	1,193.64
		P1700339	05/11/2017	JANESVILLE WINSUPPLY COMPANY	306.00
		P1700472	05/04/2017	MENARDS	112.65
		P1700482	05/18/2017	PUR CHEM LLC	956.00
		P1700485		REINDERS INC	458.26
		P1700490		STAPLES BUSINESS ADVANTAGE	197.65
		P1701358	05/11/2017	JP MORGAN CHASE BANK NA	460.30
JAIL PROG TOTAL					15,410.30
18-1819-0000-63500	R&M SUPPLIES				
		P1700491	05/11/2017	STATE OF WISCONSIN	50.00
		P1700567		JF AHERN COMPANY	250.00
		P1700578		TRUGREEN	75.00
		P1701668		NATIONAL ELEVATOR INSPECTION S	89.00
UW-ROCK COUNTY PROG TOTAL					464.00
18-1820-0000-62160	CLEANING CONTRAC				
		P1700571		PETERSON CLEANING INC	919.88
18-1820-0000-62400	R & M SERV				

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Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
		P1700568	05/18/2017	SAFEWAY PEST CONTROL	80.00
		P1700573		ADVANCED DISPOSAL SERVICES	176.05
18-1820-0000-63500	R&M SUPPLIES	P1700490		STAPLES BUSINESS ADVANTAGE	313.68
18-1820-0000-65321	BLDG/OFC LEASE	P1700565	05/11/2017	HENDRICKS COMMERCIAL	11,148.00
				ECLIPSE CENTER PROG TOTAL	12,637.61
18-1821-0000-62160	CLEANING CONTRAC	P1700571		PETERSON CLEANING INC	3,533.75
18-1821-0000-62400	R & M SERV	P1700267	05/11/2017	CONGRESS GLASS INC	99.20
		P1700568	05/18/2017	SAFEWAY PEST CONTROL	38.00
		P1700573	05/04/2017	ADVANCED DISPOSAL SERVICES	137.00
		P1701462	05/11/2017	PER MAR SECURITY SERVICES	87.00
18-1821-0000-63500	R&M SUPPLIES	P1700260		AARONS LOCK AND SAFE INC	9.75
		P1700261		ARAMARK UNIFORM SERVICES INC	50.38
		P1700327	05/11/2017	GRAINGER	161.83
		P1700328	05/18/2017	HARRIS ACE HARDWARE LLP	143.86
		P1700469	05/18/2017	JOHNSTONE SUPPLY	323.56
18-1821-0000-67200	CAPITAL IMPROV	P1602832	05/11/2017	GILBANK CONSTRUCTION INC	37,050.00
				JOB CENTER PROG TOTAL	41,634.33
18-1822-0000-62119	OTHER SERVICES	P1700568	05/18/2017	SAFEWAY PEST CONTROL	35.00
		P1700573		ADVANCED DISPOSAL SERVICES	72.00
18-1822-0000-62160	CLEANING CONTRAC	P1700571		PETERSON CLEANING INC	700.70
18-1822-0000-63500	R&M SUPPLIES	P1700267		CONGRESS GLASS INC	95.00
				FRANKLIN ST PROG TOTAL	902.70
18-1823-0000-62119	OTHER SERVICES	P1700573		ADVANCED DISPOSAL SERVICES	52.00
18-1823-0000-62160	CLEANING CONTRAC	P1700571		PETERSON CLEANING INC	272.25
				COURT ST PROG TOTAL	324.25
18-1824-0000-62119	OTHER SERVICES	P1700573		ADVANCED DISPOSAL SERVICES	269.68
18-1824-0000-62160	CLEANING CONTRAC	P1700571		PETERSON CLEANING INC	626.30
18-1824-0000-62400	R & M SERV	P1700267	05/11/2017	CONGRESS GLASS INC	162.50
		P1700477	05/04/2017	PIEPER ELECTRIC INC	321.65

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18-1824-0000-63500	R&M SUPPLIES	P1700322		ENERGETICS INC	184.40
		P1700327	05/11/2017	GRAINGER	95.00
		P1700768	05/04/2017	FIRST AYD CORPORATION	426.90
		P1701072		WERNER ELECTRIC SUPPLY	99.14
18-1824-0000-67200	CAPITAL IMPROV	P1701110	05/04/2017	INDUSTRIAL ROOFING SERVICES IN	1,650.00
		P1701557		JNL WROUGHT IRON INC	300.00
		HWY BUILDINGS/GROUNDS PROG TOTAL			
18-1842-0000-67200	CAPITAL IMPROV	P1602712		DISTINCTIVE ROOFING INC	19,048.60
		COURTHOUSE FACILITY PROJECT PROG TOTAL			
18-1849-0000-67200	CAPITAL IMPROV	P1602607		ANGUS YOUNG ASSOCIATES INC	1,113.84
		P1700820	05/04/2017	ANGUS YOUNG ASSOCIATES INC	8,098.71
		HCC COMPLEX PROJECT PROG TOTAL			
18-1850-0000-67200	CAPITAL IMPROV	P1602711	05/04/2017	MALY ROOFING CO INC	55,762.52
		YSC CAPITAL IMPROVEMENT PROG TOTAL			
18-1854-0000-67200	CAPITAL IMPROV	P1603049	05/04/2017	FOLEY ELECTRIC INC	38,000.00
		LIGHTNING PROTECTION PROJECT PROG TOTAL			
18-1855-0000-67200	CAPITAL IMPROV	P1601572	05/04/2017	POTTER LAWSON ARCHITECTS INC	1,275.00
		P1701627		BRABAZON TITLE CO INC	175.00
		COURTHOUSE SECURITY SYSTEM PROG TOTAL			
18-1856-0000-67200	CAPITAL IMPROV	P1603217		ANGUS YOUNG ASSOCIATES INC	301.16
		JOB CENTER BUILDING PROG TOTAL			

RESOLUTION NO. _____

AGENDA NO. _____

**RESOLUTION
ROCK COUNTY BOARD OF SUPERVISORS**

General Services Committee
INITIATED BY



Brent Sutherland
DRAFTED BY

General Services Committee
SUBMITTED BY

May 17, 2017
DATE DRAFTED

Authorizing the Upgrade to the Honeywell Controllers at the Rock County Jail

- 1 **WHEREAS**, the 1986 Honeywell Building Automation System controllers are in need of upgrading; and,
- 2
- 3 **WHEREAS**, the funds are available in 2017 budget to upgrade Air Handling Units 1, 2, 5, & 7; and,
- 4
- 5 **WHEREAS**, the system components are proprietary, obsolete, and no longer available; and,
- 6
- 7 **WHEREAS**, a failure of this controller will affect the building HVAC systems and smoke dampers
- 8 controls during a fire situation.
- 9
- 10 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled
- 11 this _____ day of _____, 2017, that a purchase order be issued to Honeywell Building
- 12 Solutions in the amount of \$27,185.00, for the required engineering, equipment, installation, setup, and
- 13 programming for the Honeywell Controller.
- 14
- 15 **BE IT FURTHER RESOLVED**, that a \$5,000.00 contingency also be approved to cover any possible
- 16 unforeseen items.

Respectfully submitted,

GENERAL SERVICES COMMITTEE

Henry Brill, Chair

Jason Heidenreich, Vice Chair

Dave Homan

Bob Yeomans

Jeremy Zajac

ADMINISTRATIVE NOTE:

Recommended.

Josh Smith
County Administrator

FISCAL NOTE:

Sufficient funds were included in the 2017 Jail Capital budget for the replacement of these air handling units. This project is being funded by sales tax revenue.

Sherry Oja
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. Honeywell Building Solutions is the sole source provider.

Jeffrey S. Kuglitsch
Corporation Counsel

Executive Summary

Upgrade the Honeywell Controllers at the Jail

The resolution before you authorizes the upgrade of the controllers for Air Handling Units 1, 2, 5 and 7 at the Jail. These controllers control the HVAC system as well as the smoke dampers in a fire situation to prevent the spread of smoke. These controllers are part of the building automation system that receives the programming from the head end system. This is proprietary equipment.



MEMORANDUM

DATE: June 6, 2017

TO: General Services Committee

FROM: Brent Sutherland, Director of facilities Management

SUBJECT: Out-of-State Training and Conferences

As required by Resolution #06-9A-087, which requires each department head to report semi-annually all instances of attendances at all training, conventions and conferences that exceed \$1,000 per event, per employee to their respective governing committee for informational purposes.

Please be advised that Facilities Management Department did not have any employees who attended a conference that exceeded \$1,000 per event, per employee during the last six months of 2016.