



Agriculture & Extension Education Committee

Wednesday, April 8, 2020 – 7:00 p.m.

CALL: 1-312-626-6799

MEETING ID: 543 846 280

Join Zoom Meeting

<https://zoom.us/j/543846280>

Meeting ID: 543 846 280

1. Call to Order
2. Adoption of Agenda
3. Approval of minutes from March 11, 2020
4. Citizen Participation, Communication and Announcements

UW-Extension:

5. Review of Extension Bills
6. Extension Program Update
 - a.) Agriculture

Fairgrounds:

7. Review of Fairgrounds Maintenance Bills and Contracts
8. Fairgrounds
 - a.) Policy: Fairgrounds Rental at No Charge – Discussion & Possible Action
 - b.) Policy: Storage of Group Items/Trailers/Equipment on the Grounds –Discussion & Possible Action
 - c.) Grandstand: New, New Bleachers or Rental Bleachers – Discussion & Possible Action
9. Fair Board Report
10. Comments from the Committee
11. Adjourn

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

Agriculture & Education Committee
UW-Madison Division of Extension
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Agriculture & Extension Education Committee
Wednesday, March 11, 2020
UW Extension
Conference Room
3506 N. Highway 51, Building A, Janesville, WI 53545

Unapproved Minutes

Committee Members Present:

Chair Bostwick, Supervisor Sweeney, Supervisor Davis, Supervisor Aegerter,
Supervisor Lokrantz

Committee Members Absent:

None

Staff Members Present:

Chrissy Wen, Erin Conway, Tara Hanley, Dave Froeber, Brent Sutherland, Terri Carlson

Others Present:

1. Call to Order: Chair Bostwick called the meeting to order at 7:00 p.m.
2. Adoption of Agenda: Supervisor Davis moved approval of the agenda for March 11, 2020 second by Supervisor Aegerter. ADOPTED
3. Approval of Minutes from February 12, 2020: Supervisor Lokrantz moved to approve February, 2020 minutes, second by Chair Bostwick. ADOPTED.
4. Citizen Participation, Communication and Announcements
Ms. Wen stated the Health & Well Being Educator position was offered to an individual who ultimately decided to stay with their current employer. The hiring process continues.

Extension:

5. Review of Payments
Reviewed. Supervisor Sweeney appreciates the more detailed

Transaction Details Report. Those will be provided at future Committee meetings.

6. Extension Program Update

Ms. Conway, Community Youth Development Outreach Educator, presented the Committee with a programming update. Chair Bostwick requested to sit-in on one of Ms. Conway's

Fairgrounds:

7. Fairgrounds

a.) Farm Bureau Building – Discussion

Mr. Sutherland noted Mr. Froeber has been transitioning to superintendent and has been working with the Farm Bureau. The Farm Bureau has suspended their plans for a structure on the fairgrounds indefinitely.

b.) Fairgrounds Masterplan City Approval – Discussion

Mr. Sutherland stated it was suggested to him to add more specific details to some parts of the Masterplan to aid in approval from the City Plan Commission. He also noted that while the Masterplan will go to the Plan Commission as a whole, there may be some parts of it in the future that will need additional approval from the Plan Commission.

c.) Grandstands – Discussion

Mr. Sutherland reminded the Committee that the architects had deemed the grandstands a priority due to liability. He will have more details at the next Committee meeting regarding grandstand replacement options.

d.) Fairgrounds Maintenance Bills – Review
Reviewed

8. Fair Board Report

No report

9. Comments from the Committee

Chair Bostwick would like to see consideration for repair and maintenance purchases be given to companies with positive environmental practices as opposed to companies with a history of irresponsible choices.

10. Adjournment

Supervisor Sweeney moved to adjourn at 8:11 p.m., second by Supervisor Davis.
ADOPTED

Tara Hanley
Rock County UW Extension Office Coordinator

NOT OFFICIAL UNTIL APPROVED BY COMMITTEE

EXTENSION BILLS

Rock County - Production

Transaction Details

3/1/2020 - 3/31/2020

| | | | | | |
|---|------------------|--------------------------------------|-----------------|---|---------------|
| Account Number 5656000000-63100 | | Org Key Title UW-Extension | | Object Desc. Office Supplies & Misc Expense | |
| Date | Reference | | Sb Misc. | Description | Amount |
| 03/24/2020 | 56-0320-0023 | 2020 | OH | US BANK STAPLES OFF SUPPLY AND | 50.89 |
| Object 63100 Total: | | | | Object Total: | 50.89 |
| | | | | Net EN: | 0.00 |
| | | | | Object Total with EN: | 50.89 |

| | | | | | |
|---|------------------|--------------------------------------|-----------------|--------------------------------|---------------|
| Account Number 5656000000-63300 | | Org Key Title UW-Extension | | Object Desc. Travel | |
| Date | Reference | | Sb Misc. | Description | Amount |
| 03/06/2020 | PY030603 | 2020 | JE | TRAVEL | 11.50 |
| 03/24/2020 | 56-022920 | 2020 | OH | CONWAY,ERIN F CONWAY FEBRUAR' | 193.20 |
| 03/24/2020 | 56-022920 | 2020 | OH | VANDER VEEN,LAU VANDER VEEN FE | 135.50 |
| Object 63300 Total: | | | | Object Total: | 340.20 |
| | | | | Net EN: | 0.00 |
| | | | | Object Total with EN: | 340.20 |

| | | | | | |
|---|------------------|--|-----------------|--|---------------|
| Account Number 5656050000-64604 | | Org Key Title UW-Extension Education | | Object Desc. Program Expense | |
| Date | Reference | | Sb Misc. | Description | Amount |
| 03/24/2020 | 56-0320-4683 | 2020 | OH | US BANK PAT TRAINING CATERING | 431.33 |
| Object 64604 Total: | | | | Object Total: | 431.33 |
| | | | | Net EN: | 0.00 |
| | | | | Object Total with EN: | 431.33 |

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|---|------------------|--|-----------------|----------------------------------|---------------|
| Account Number 5656250000-62200 | | Org Key Title Fam-General Fund | | Object Desc. Utilities | |
| Date | Reference | | Sb Misc. | Description | Amount |
| 03/04/2020 | 9957230000-0220 | 2020 | OH | ALLIANT ENERGY/ 01/28-02/26 | 96.61 |
| Object 62200 Total: | | | | Object Total: | 96.61 |
| | | | | Net EN: | 0.00 |
| | | | | Object Total with EN: | 96.61 |

Rock County - Production

Transaction Details

from 3/1/2020 to 3/31/2020

| | | |
|---|-------------------------------------|-------------------------------------|
| Account Number 1818280000-44802 | Org Key Title Fairgrounds | Object Desc. Rent Revenue |
|---|-------------------------------------|-------------------------------------|

| Date | Reference | Sb | Misc. | Description | Amount |
|------------|----------------|------|-------|-------------|-----------|
| 03/02/2020 | 9999GN00155171 | 2020 | JE | RENTAL | -1,500.00 |
| 03/02/2020 | 9999GN00155176 | 2020 | JE | RENTAL | -400.00 |
| 03/09/2020 | 9999GN00155239 | 2020 | JE | RENTAL | -300.00 |

| | | |
|----------------------------|------------------------------|-----------|
| Object 44802 Total: | Object Total: | -2,200.00 |
| | Net EN: | 0.00 |
| | Object Total with EN: | -2,200.00 |

| | | |
|---|-------------------------------------|-------------------------------------|
| Account Number 1818280000-44807 | Org Key Title Fairgrounds | Object Desc. Tower Rental |
|---|-------------------------------------|-------------------------------------|

| Date | Reference | Sb | Misc. | Description | Amount |
|------------|----------------|------|-------|----------------|---------|
| 03/09/2020 | 9999GN00155238 | 2020 | JE | MAR TOWER RENT | -827.20 |

| | | |
|----------------------------|------------------------------|---------|
| Object 44807 Total: | Object Total: | -827.20 |
| | Net EN: | 0.00 |
| | Object Total with EN: | -827.20 |

| | | |
|---|-------------------------------------|---------------------------------|
| Account Number 1818280000-62201 | Org Key Title Fairgrounds | Object Desc. Electric |
|---|-------------------------------------|---------------------------------|

| Date | Reference | Sb | Misc. | Description | Amount |
|------------|-----------------|------|-------|-----------------------------|----------|
| 03/04/2020 | 4555800000-0220 | 2020 | OH | ALLIANT ENERGY/ 01/24-02/25 | 2,082.89 |
| 03/04/2020 | 4998420000-0220 | 2020 | OH | ALLIANT ENERGY/ 01/24-02/25 | 307.46 |
| 03/04/2020 | 6930730000-0220 | 2020 | OH | ALLIANT ENERGY/ 01/24-02/25 | 27.63 |

| | | |
|----------------------------|------------------------------|----------|
| Object 62201 Total: | Object Total: | 2,417.98 |
| | Net EN: | 0.00 |
| | Object Total with EN: | 2,417.98 |

| | | |
|---|-------------------------------------|------------------------------|
| Account Number 1818280000-62202 | Org Key Title Fairgrounds | Object Desc. Water |
|---|-------------------------------------|------------------------------|

| Date | Reference | Sb | Misc. | Description | Amount |
|------------|------------------|------|-------|-----------------------------|--------|
| 03/18/2020 | 41747-31260-0320 | 2020 | OH | CITY OF JANESVI 12/04-03/04 | 705.03 |
| 03/18/2020 | 41751-31264-0320 | 2020 | OH | CITY OF JANESVI 12/04-03/04 | 571.49 |
| 03/18/2020 | 41753-31266-0320 | 2020 | OH | CITY OF JANESVI 12/04-03/04 | 508.25 |
| 03/18/2020 | 41761-31274-0320 | 2020 | OH | CITY OF JANESVI 12/04-03/04 | 654.57 |
| 03/18/2020 | 46399-31262-0320 | 2020 | OH | CITY OF JANESVI 12/04-03/04 | 470.63 |
| 03/18/2020 | 46401-31268-0320 | 2020 | OH | CITY OF JANESVI 12/04-03/04 | 470.63 |
| 03/18/2020 | 46405-31272-0320 | 2020 | OH | CITY OF JANESVI 12/04-03/04 | 566.83 |

Rock County - Production

Transaction Details

from 3/1/2020 to 3/31/2020

Object 62202 Total:

Object Total: 3,947.43
Net EN: 0.00
Object Total with EN: 3,947.43

Account Number
1818280000-62203

Org Key Title
Fairgrounds

Object Desc.
Natural Gas

| Date | Reference | Sb | Misc. | Description | Amount |
|------------|-----------------|------|-------|-----------------------------|--------|
| 03/04/2020 | 1697650000-0220 | 2020 | OH | ALLIANT ENERGY/ 01/24-02/25 | 15.17 |
| 03/04/2020 | 4555800000-0220 | 2020 | OH | ALLIANT ENERGY/ 01/24-02/25 | 875.14 |

Object 62203 Total:

Object Total: 890.31
Net EN: 0.00
Object Total with EN: 890.31

Account Number
1818280000-62400

Org Key Title
Fairgrounds

Object Desc.
Repair & Maintenance Services

| Date | Reference | Sb | Misc. | Description | Amount |
|------------|----------------|------|-------|----------------------------|--------|
| 03/09/2020 | 0975633021920 | 2020 | OH | CHARTER COMMUNI INTERNET | 142.30 |
| 03/16/2020 | 5769184-2766-6 | 2020 | OH | WASTE MANAGEMEN TRASH PICK | 147.00 |

Object 62400 Total:

Object Total: 289.30
Net EN: 0.00
Object Total with EN: 289.30

Account Number
1818280000-63500

Org Key Title
Fairgrounds

Object Desc.
Repair & Maintenance Supplies

| Date | Reference | Sb | Misc. | Description | Amount |
|------------|------------|------|-------|--------------------------------|--------|
| 03/10/2020 | 57541 | 2020 | OH | MENARDS REPAIR & MAINT | 292.78 |
| 03/24/2020 | INV7349761 | 2020 | OH | ZORO TOOLS INC CLEANING SUPPLI | 49.06 |

Object 63500 Total:

Object Total: 341.84
Net EN: 0.00
Object Total with EN: 341.84

Account Number
1818280000-67250

Org Key Title
Fairgrounds

Object Desc.
Building/Ground R&M Projects

| Date | Reference | Sb | Misc. | Description | Amount |
|------------|-------------|------|-------|-----------------------------|----------|
| 03/09/2020 | 2003-704508 | 2019 | OH | MARLING LUMBER INSTALL DOOR | 2,247.20 |
| 03/09/2020 | 2003-704510 | 2019 | OH | MARLING LUMBER REPLACEMENT | 2,722.20 |
| 03/09/2020 | 2003-704511 | 2019 | OH | MARLING LUMBER REMOVE AND | 2,866.05 |

Object 67250 Total:

Object Total: 7,835.45
Net EN: 0.00
Object Total with EN: 7,835.45

Rock County - Production

Transaction Details

from 3/1/2020 to 3/31/2020

Org Key 1818280000 Total:

Total DR Transactions: 15,722.31

Total CR Transactions: 3,027.20

Net (DR - CR): 12,695.11

Total Key EN: 0.00

| CALENDAR | CONTRACT NUMBER | NAME | NAME OF EVENT | START DATE | END DATE | INSURANCE | CONTRACT | AMOUNT | DEPOSIT PAID | EVENT PAID | LIQUOR | LIQUOR PAID | DEPOSIT REFUNDED | TOTAL | \$ 22,000.00 |
|----------|-----------------|-------------------|---------------------|------------|------------|-----------|----------|-------------|--------------|--------------------|-----------|-------------|------------------|--------|--------------|
| y | FG_2020_01 | ELSA DOMINGUEZ | BIRTHDAY PARTY | 8/29/2020 | 8/29/2020 | | y | \$ 600.00 | 3/12/2019 | | \$ 100.00 | 3/12/19 | | LIQUOR | \$ 500.00 |
| y | FG_2020_02 | CLAIRE EARHART | DOG SHOW | 2/28/2020 | 3/1/2020 | Y | Y | \$ 1,400.00 | 6/17/2019 | 1/15/20 | N/A | N/A | | RENTAL | \$ 21,500.00 |
| y | FG_2020_03 | CANCELLED | | | | | | | | | | | | | |
| y | FG_2020_04 | ROSA GUEVARA | QUINECINRA | 5/22/2020 | 5/23/2020 | | Y | \$ 900.00 | 7/9/2019 | 2/19/20 | \$ 100.00 | 2/19/2020 | | | |
| y | FG_2020_05 | BADGER LAPIDARY | ROCK AND GEM SHOW | 3/28/2020 | 3/29/2020 | y | Y | \$ 1,200.00 | 10/22/2019 | 2/28/20 | N/A | N/A | | | |
| y | FG_2020_06 | RIFLE AND PISTOL | GUN SHOW | 3/6/2020 | 3/8/2020 | | Y | \$ 1,500.00 | 9/27/2019 | 3/2/20 | N/A | N/A | NO REFUND | | |
| y | FG_2020_07 | ESTEBAN DIAZ | QUINECINRA | 5/1/2020 | 5/2/2020 | | Y | \$ 900.00 | 10/1/2019 | | \$ 100.00 | 10/1/2019 | | | |
| y | FG_2020_08 | CANCELLED | | | | | | | | | | | | | |
| y | FG_2020_09 | MWA | WRESTING EVENT | 1/24/2020 | 1/24/2020 | | Y | \$ 300.00 | 12/11/2019 | 7/23/19 | N/A | N/A | 2/19/2020 | | |
| y | FG_2020_10 | CHRISTINE BOONE | ANTIQUUE SHOW | 1/3/2020 | 1/5/2020 | Y | Y | \$ 1,800.00 | 11/20/2019 | 12/20/19 | N/A | N/A | NO REFUND | | |
| y | FG_2020_11 | RANDY WILEMAN | PORK PRODUCERS | 6/9/2020 | 6/11/2020 | | Y | \$ 300.00 | N/A | 3/9/20 | N/A | N/A | NO REFUND | | |
| y | FG_2020_12 | JESSICA SARBACKER | DAIRY YOUTH SHOW | 6/18/2020 | 6/19/2020 | | Y | \$ - | N/A | N/A | N/A | N/A | NO REFUND | | |
| y | FG_2020_13 | EMMA CRUZ | WEDDING | 6/20/2020 | 6/20/2020 | | | \$ 600.00 | | | | | | | |
| y | FG_2020_14 | JUAN PEREZ | PARTY | 8/8/2020 | 8/8/2020 | | y | \$ 600.00 | | \$300 paid 2/28/20 | | | | | |
| y | FG_2020_15 | CANCELLED | | | | | | | | | | | | | |
| y | FG_2020_16 | DEANNA SORENSON | MEGA SALE | 1/10/2020 | 1/11/2020 | Y | Y | \$ 900.00 | N/A | 1/20/20 | N/A | N/A | NO REFUND | | |
| y | FG_2020_17 | 4-H NO CONTRACT | | | | | | | | | | | | | |
| y | FG_2020_18 | CURT WATSON | PIG SALES | 3/21/2020 | 3/21/2020 | | Y | \$ 300.00 | N/A | 2/26/20 | N/A | N/A | NO REFUND | | |
| y | FG_2020_19 | JAYSON BUTTS | PIG SALES | 3/14/2020 | 3/14/2020 | y | Y | \$ 300.00 | N/A | 2/17/20 | N/A | N/A | NO REFUND | | |
| y | FG_2020_20 | JAYSON BUTTS | PIG SALES | 6/20/2020 | 6/20/2020 | y | y | \$ 300.00 | N/A | 2/26/20 | N/A | N/A | NO REFUND | | |
| y | FG_2020_21 | 4-H NO CONTRACT | | | | | | | | | | | | | |
| y | FG_2020_22 | DEAN GEORGE | PIG SALES | 4/5/2020 | 4/5/2020 | | Y | \$ 300.00 | N/A | 1/31/20 | N/A | N/A | NO REFUND | | |
| y | FG_2020_23 | ANGELA BENITEZ | PARTY | 9/4/2020 | 9/5/2020 | | Y | \$ 900.00 | 1/15/2020 | | | | | | |
| y | FG_2020_24 | DEANNA SORENSON | MEGA SALE | 2/7/2020 | 2/8/2020 | Y | Y | \$ 900.00 | N/A | 1/28/20 | N/A | N/A | NO REFUND | | |
| y | FG_2020_25 | DAWN KABOR | HELPING THE HOMELES | 9/12/2020 | 9/12/2020 | | Y | \$ 300.00 | N/A | 1/29/20 | \$ 100.00 | 1/29/2020 | | | |
| y | FG_2020_26 | TAYTON HUISHERE | BEEF PRODUCERS | 4/10/2020 | 4/11/2020 | | y | \$ - | N/A | | N/A | N/A | | | |
| Y | FG_2020_27 | BRIAN PAUL | FFA | 3/10/2020 | 3/11/2020 | y | Y | \$ 300.00 | N/A | 1/30/20 | N/A | N/A | NO REFUND | | |
| Y | FG_2020_28 | MELISSA GARCIA | PARTY | 10/24/2020 | 10/24/2020 | | y | \$ 600.00 | 2/10/2020 | | \$ 100.00 | 2/10/2020 | | | |
| Y | FG_2020_29 | ROSE MARY KAUTZ | WOOD CARVERS | 9/25/2020 | 9/26/2020 | | Y | \$ 900.00 | 2/25/2020 | | N/A | N/A | | | |
| Y | FG_2020_30 | DEAN GEORGE | AUCTION | 3/15/2020 | 3/15/2020 | | Y | \$ 600.00 | N/A | 2/20/20 | N/A | N/A | NO REFUND | | |
| Y | FG_2020_31 | VENICIA REYES | PARTY | 11/7/2020 | 11/7/2020 | | | \$ 600.00 | | | | | | | |
| Y | FG_2020_32 | CANCELLED | | | | | | | | | | | | | |
| Y | FG_2020_33 | CANCELLED | | | | | | | | | | | | | |
| Y | FG_2020_34 | ANDRES REYES | PARTY | 11/7/2020 | 11/7/2020 | | y | \$ 600.00 | 2/27/2020 | | | | | | |
| y | FG_2020_35 | RIFLE AND PISTOL | GUN SHOW | 10/2/2020 | 10/4/2020 | | y | \$ 1,500.00 | N/A | | N/A | N/A | | | |
| y | FG_2020_36 | CELENE GOMEZ | PARTY | 8/14/2020 | 8/15/2020 | | y | \$ 900.00 | 3/2/2020 | \$400 paid 3/2/20 | | | | | |
| y | FG_2020_37 | ROBERT GESKE | RABBIT SHOW | 11/29/2020 | 11/29/2020 | | | \$ 600.00 | N/A | | N/A | N/A | | | |
| Y | FG_2020_38 | CANCELLED | | | | | | | | | | | | | |
| Y | FG_2020_39 | DEMETRIO RUIZ | PARTY | 8/22/2020 | 8/22/2020 | | Y | \$ 600.00 | 3/10/2020 | | | | | | |