



COUNCIL ON AGING ADVISORY BOARD MINUTES
Wednesday, December 20, 2017

Call to Order: The meeting was called to order by Chair Pam Strom at 9:06 a.m. at the Council on Aging office, 3328 US Highway 51 North, Janesville, Wisconsin.

Approval of Agenda: A motion was made by Jean Boyle, seconded by Supervisor Norvain Pleasant, to approve the agenda. Motion carried.

Roll Call:

Present: Nancy Arnold, Jean Boyle, Dawn Fossum, Vicki Gobel, Sonja Heiser, Jo Ann Koltyk, Char Lezow, Supervisor Norvain Pleasant, Suzanne Rasmussen, Cherie Scholz-Baker, Peg Slaback, Pam Strom, Chuck Wilson

Excused: Jim Farrell, Aaron Thomas

Staff Present: Joyce Lubben, Ryan Booth, Lachel Fowler, Lisa Lucas

Introduction of Visitors: Also present were Johnny Owens, Mark Richardson and Janice Turner.

Approval of November 25, 2017 Advisory Board Minutes: A motion was made by Chuck Wilson, seconded by Jean Boyle, to approve the November 25, 2017 minutes. Motion carried.

Citizen Participation, Communications and Announcements: Jo Ann Koltyk stated that Woodmans is now offering online shopping and delivery of groceries. PBS is showing a series on successful aging. Ms. Koltyk's mother was featured in the Janesville Gazette for her work on genealogy.

Chuck Wilson stated that the Salvation Army's toy drive is tomorrow. Frito-Lay donated 780 turkeys for the holiday.

Staff Report:

Changes in Nutrition Staffing/Hiring Process: Joyce Lubben reported that Ranee Goodroad has retired. Human Resources is in the process of recruiting. It will take approximately two months for the position to be filled. Joyce Lubben also reported that Steve Skelly, Transportation Program Supervisor is retiring effective January 1, 2018.

Update on Elder Benefit Specialist Program: During Open Enrollment, Lachel Fowler assisted 332 people, 153 of them being new clients. This provided a \$541,440 monetary impact. Both the Senior Services and Lachel's files are now consolidated. Ms. Fowler discussed her new outreach

schedule. She will be attending a volunteer management training in January with the idea of using volunteers during the open enrollment season next year.

Health Promotion Plans for 2018: The new brochure was distributed. Lisa Lucas provided a description of the class schedule and leader training. Jo Ann Koltyk reported that a group of Lighten Up participants are continuing to meet as a support group. Joyce Lubben reported on the Stand Up, Move More research project. Several Spanish language leaders will be trained so we can offer several of these classes to that population.

Update on Cycling Without Age Trishaws: Joyce Lubben stated that the Trio Bike Taxis (trishaws) should be arriving sometime in January. Ryan Booth and she are working on policies and procedures for the program.

New Business:

New Advisory Board Members: Members Nancy Arnold, Dawn Fossum, Jo Ann Koltyk and Aaron Thomas have completed their terms on the advisory board. They were thanked for their contribution to the board and the Council on Aging. Jean Boyle and Sue Rasmussen have been appointed for an additional 3-year term. New members for 2018 will be Johnny Owens, Mark Richardson, Janice Turner and Amy Woodstock.

Reports:

County Board of Supervisors: None

ADRC of Rock County: Dawn Fossum stated that another agency is taking responsibility for more of the memory care cafes so Cori Marsh is able to concentrate on the Purple Tube project. She provided information on Society's Assets who have an office located at the Job Center. The ADRC is recruiting for a new Information & Assistance Specialist.

Items for Future Agendas:

Process for Developing 2019-2021 County Aging Plan: Joyce Lubben stated that a new 3-year county aging plan will be developed in 2018. While the required components have not been issued yet, it is mandatory that community feedback be solicited during the planning process. An agenda item for January will be to determine how we should obtain that feedback.

Advisory Board Goals for 2018: There will be discussion at the January meeting on advisory board goals for 2018. The board will also review the by-laws.

Adjournment: A motion was made by Char Lezvow, seconded by Jo Ann Koltyk, to adjourn the meeting. Motion carried. Meeting adjourned at 9:58 a.m.

Minutes not official until approved by the Rock County Council on Aging Advisory Board.