



Highways  
Parks  
Airport

## A G E N D A

Public Works Committee Meeting  
Tuesday, February 25, 2014 – 8:00 a.m.  
Public Works Department Committee Room

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes of February 13, 2014
4. Citizen Participation, Communications, and Announcements
  - Update from Supervisor Bussie on WCHA Legislative Activities
5. **PARKS ACTION ITEMS**
  - a. Approve Gibbs Lake House Lease
6. **HIGHWAY ACTION ITEMS**

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  - a. Approve Purchase of Equipment (to be presented at meeting)
    - Airport Mowing Tractor (1)
    - Batwing Mower (1)
    - Ditch Bank Mowers (4)
    - Superintendent Vehicle (1)
    - Pickups DPW (2)
    - Mowing Tractors (2)
  - b. Approve Resolution Authorizing Purchase of Motor Pool Replacement Vehicles
  - c. Approve Resolution Recognizing Roger Goodger
  - d. Approve Vouchers over \$10,000
    - Hatch Building Supply for \$10,941.88 Garage Floor Drain Materials
    - WisDOT Payment for \$12,000 Terminal Project
7. **COMMISSIONER'S REPORT**
8. Next Meeting Date
9. Adjournment

**Rock County Department of Public Works  
Division of Highways – Issue Paper**

ISSUE - Gibbs Lake House Lease for 2014

DISCUSSION - The Gibbs Lake House Lease is again up for renewal for 2014. Given the current monthly rate of \$785.00 and past practice of increasing at the same rate as the airport house rentals, I would recommend a zero percent increase.

RECOMMENDATION – Approval of zero percent increase.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Lori Williams". The signature is written in black ink and is positioned below the text "Respectfully submitted by,".

Lori A Williams  
Parks Director

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

**RESOLUTION  
ROCK COUNTY BOARD OF SUPERVISORS**



Public Works Committee  
INITIATED BY \_\_\_\_\_

Ben Coopman, Public Works Director  
DRAFTED BY \_\_\_\_\_

Public Works Committee  
SUBMITTED BY \_\_\_\_\_

February 18, 2014  
DATE DRAFTED \_\_\_\_\_

**AMENDING THE 2014 MOTOR POOL BUDGET  
AND PURCHASE AUTHORIZATION**

1 **WHEREAS**, Section 2.218(3)(c) of the Purchasing Ordinance does allow Rock County to purchase  
2 vehicles through a cooperative purchasing agreement with the State of Wisconsin under contract #15-  
3 07006-202; and,  
4

5 **WHEREAS**, Ewald Automotive of Oconomowoc, Wisconsin was awarded the 2014 State Contract for  
6 4-Door Sedans and Ford F250 Pickup Trucks; and,  
7

8 **WHEREAS**, the staff of Public Works did review the State of Wisconsin bid specifications and  
9 recommends purchasing four 2014 Chevrolet Impala LT Sedans and one Ford F250 Pickup Truck  
10 through the state bid. These vehicles will replace existing vehicles that are scheduled to go to auction;  
11 and,  
12

13 **WHEREAS**, pickup truck #12063 assigned to Land Conservation fell just below the cutoff for  
14 replacement when the 2014 county budget was prepared, but now warrants replacement.  
15

16 **NOW, THEREFORE, BE IT RESOLVED** that the Rock County Board of Supervisors duly assembled  
17 this \_\_\_\_\_ day of \_\_\_\_\_, 2014, does hereby authorize the purchase of four, 2014  
18 Chevrolet Impala LT Sedans through the State Contract from Ewald Automotive of Oconomowoc,  
19 Wisconsin, in the amount of \$78,528 (\$19,632 each) and one Ford F250 Pickup Truck for \$25,263 (total  
20 \$103,791) and amend the Department of Public Works 2014 Budget as follows:  
21

Account No.	Budget at	Increase	Amended
Description	1/1/2014	(Decrease)	Budget
41-4290-4290-67105			
Motor Vehicles	\$94,000	\$9,791	\$103,791
41-4390-4290-68109			
Allocated Capital Acquisitions (94,000)		(9,791)	(103,791)

30 **BE IT FURTHER RESOLVED** that payment be made to the vendor upon receipt and acceptance by the  
31 Public Works Director.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

Finance Committee Endorsement:

\_\_\_\_\_  
Kurtis Yankee, Chair

Reviewed and approved on a vote of

\_\_\_\_\_  
Betty Jo Bussie, Vice Chair

\_\_\_\_\_  
Mary Mawhinney, Chair

\_\_\_\_\_  
Eva M. Arnold

\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
Rick Richard

AMENDING THE 2014 MOTOR POOL BUDGET AND PURCHASE  
AUTHORIZATION

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FISCAL NOTE:

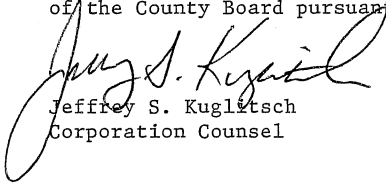
\$94,000 is currently included in the Motor Pool's 2014 budget, A/C 41-4290-4290-67105, for the purchase of vehicles. With the budget amendment of \$9,791, sufficient funding is available for the purchase of these vehicles.



Sherry Oja  
Finance Director

LEGAL NOTE:

The County Board is authorized to take this action pursuant to secs. 59.01 and 59.51, Wis. Stats. In addition, sec. 59.52(29), Wis. Stats. requires the project to be let to the lowest responsible bidder. As an amendment to the adopted 2014 County Budget, this Resolution requires a 2/3 vote of the entire membership of the County Board pursuant to sec. 65.90(5)(a), Wis. Stats.



Jeffrey S. Kuglitsch  
Corporation Counsel

ADMINISTRATIVE NOTE:

Recommended.



Craig Knutson  
County Administrator

- Executive Summary -

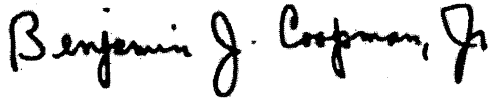
Authorizing Purchase of Motor Pool Replacement Vehicles  
Rock County Department of Public Works

The purpose of this resolution is to amend the Motor Pool budget and to authorize the purchase of four replacement 2014 sedan automobiles (Human Services Department) and one pickup truck #12063 assigned to the Land Conservation Department.

The approved 2014 Motor Pool budget was based on acquiring four sedans. The replacement of the pickup truck at the Land Conservation Department was the next in line based on need. These current bids on the four sedans are lower than budget and leave an anticipated savings of most of the cost on the pickup truck, less \$9,791. The condition of the current pickup has changed and it is advisable to advance this purchase to this year. The budget amendment would authorize the additional \$9,791 to fund the additional pickup truck purchase.

Therefore, it is recommended that the automobiles and pickup truck be acquired from the current best bids on the State vehicle bid program, through Ewald Automotive of Oconomowoc, Wisconsin.

Respectfully submitted,

A handwritten signature in black ink that reads "Benjamin J. Coopman, Jr." in a cursive style.

Benjamin J. Coopman, Jr., P.E.  
Public Works Director

RESOLUTION NO. \_\_\_\_\_

AGENDA NO. \_\_\_\_\_

# RESOLUTION

## ROCK COUNTY BOARD OF SUPERVISORS

Public Works Committee  
INITIATED BY \_\_\_\_\_



Benjamin J. Coopman, Jr., P.E.,  
Director of Public Works  
DRAFTED BY \_\_\_\_\_

Public Works Committee  
SUBMITTED BY \_\_\_\_\_

February 19, 2014  
DATE DRAFTED \_\_\_\_\_

### RECOGNIZING ROGER GOODGER

1 **WHEREAS**, Roger Goodger has served the citizens of Rock County over the past sixteen years  
2 and one month as a dedicated and valued employee of the Rock County Department of Public  
3 Works; and,  
4

5 **WHEREAS**, Roger Goodger will retire from public service effective March 1, 2014 and,  
6

7 **WHEREAS**, the Rock County Board of Supervisors representing the citizens of Rock County,  
8 wishes to recognize Mr. Goodger for his long and faithful service.  
9

10 **NOW, THEREFORE, BE IT RESOLVED**, by the Rock County Board of Supervisors at its  
11 regular meeting this \_\_\_\_ day of \_\_\_\_\_, 2014, that a sincere expression of recognition be  
12 given to Roger Goodger for his sixteen years and one month of service and best wishes for the  
13 future; and,  
14

15 **BE IT FURTHER RESOLVED**, that the County Clerk be authorized and directed to furnish a  
16 copy of this resolution to Mr. Goodger.

Respectfully submitted,

PUBLIC WORKS COMMITTEE

COUNTY BOARD STAFF COMMITTEE

\_\_\_\_\_  
Kurtis L. Yankee, Chair

\_\_\_\_\_  
J. Russell Podzilni, Chair

\_\_\_\_\_  
Betty Jo Bussie, Vice Chair

\_\_\_\_\_  
Sandra Kraft, Vice Chair

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Eva M. Arnold

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\_\_\_\_\_  
Brent Fox

\_\_\_\_\_  
Henry Brill

\_\_\_\_\_  
Rick Richard

\_\_\_\_\_  
Betty Jo Bussie

\_\_\_\_\_  
Marilynn Jensen

\_\_\_\_\_  
Mary Mawhinney

\_\_\_\_\_  
Louis Peer

\_\_\_\_\_  
Kurtis L. Yankee

2014 . . . ■

Rock County

COMMITTEE APPROVAL REPORT

02/18/2014

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
41-4350-4270-67161	CA \$5,000/MORE		02/10/2014	HATCH BUILDING SUPPLY INC	10,941.88
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	293,054.00	21,049.17	47,925.00	10,941.88	213,137.95
<b>COST POOLS BLDG &amp; GRDS OP PROG TOTAL</b>				<b>10,941.88</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$10,941.88**

Claims covering the items are proper and have been previously funded. These items are to be treated as follows:

- A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.
- B. Bills under \$10,000 to be paid.
- C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **FEB 25 2014**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_







Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
41-4453-4454-67200	CAPITAL IMPROV		02/05/2014	WISCONSIN DEPARTMENT OF TRANSI	12,000.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	549,000.00	0.00	0.00	12,000.00	537,000.00
<b>SO.WI.REGIONAL AIRPORT-CAP.IMP PROG TOTAL</b>				<b>12,000.00</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$12,000.00**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: FEB 25 2014

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

