



HEALTH SERVICES COMMITTEE
Wednesday, February 14, 2018 at 8:00 a.m.
Rock Haven Conference Room

AGENDA

1. Call to Order
2. Adoption of Agenda
3. Approval of Minutes – January 10, 2018
4. Introductions, Citizen Participation, Communications and Announcements
5. Information Item: Review of Payments
6. **Action Item:** Budget Transfers
7. Finance – Joanne Foss
8. Old Business
 - a. Information Item: Medical Director
 - b. Information Item: Nursing Home Administrator Recruitment
9. New Business
 - a. Information Item: Resident Council Minutes – December (minutes to be provided)
 - b. Information Item: Lighting Study Update – Dave Froeber
 - c. Information Item: Employee Attendance Policy
10. Information Item: Reports
 - a. Census
 - b. Activities
 - 1) Staff Education for February
 - a. Wound Care/Prevention
 - 2) Resident Council Meeting – February 20, 2018 at 10:15 am.
11. Next Meeting Date - The next regular meeting of the Health Services Committee is scheduled for Wednesday, March 14, 2018 at 8 A.M. in the Rock Haven Conference Room of the Village Commons.

12. Adjournment

SP/ML

*Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.

COMMITTEE REVIEW REPORT
FOR THE MONTH OF DECEMBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62400	R & M SERV	P1700095	01/18/2018	SAFEWAY PEST CONTROL	250.00
		P1700104	01/11/2018	ABC FIRE AND SAFETY INC	734.00
		P1700245	01/18/2018	ADVANCED DISPOSAL SERVICES	293.84
		P1700247	01/11/2018	E AND S SNOWPLOWING	443.00
		P1702345	01/11/2018	JF AHERN COMPANY	6,120.00
		P1703127	01/11/2018	SGTS INC	306.25
18-1815-0000-63500	R&M SUPPLIES	P1700099	01/11/2018	WRIGHT EXPRESS FSC	129.57
		P1700133	01/11/2018	MENARDS	108.51
		HCC BUILDING COMPLEX PROG TOTAL			

I have reviewed the preceding payments in the total **\$8,385.17**

Date: _____ Dept _____
 Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF DECEMBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
32-7260-7400-62171	AMBULANCE				
		P1700058	01/11/2018	LAVIGNE BUS COMPANY INC	673.93
32-7260-7400-62176	LABORATORY				
		P1700067	01/18/2018	MERCY HEALTH SYSTEM	631.97
32-7260-7400-62179	PHARMACY				
		P1700075	01/11/2018	OMNICARE PHARMACIES OF	6,626.69
32-7260-7400-62180	PHYSICAL THERAPY				
		P1701664	01/18/2018	GENESIS REHABILITATION SERVICE	13,392.28
32-7260-7400-62185	OCCUP.THERAPY				
		P1701664	01/18/2018	GENESIS REHABILITATION SERVICE	14,147.17
32-7260-7400-62186	SPEECH THERAPY				
		P1701664	01/18/2018	GENESIS REHABILITATION SERVICE	1,089.64
32-7260-7400-62189	OTHER MED SERV				
		P1700043	01/04/2018	BELOIT MEMORIAL HOSPITAL	8.39
		P1700046	01/04/2018	DEAN HEALTH SYSTEMS	442.30
		P1701665	01/11/2018	ACCURATE IMAGING INC	340.60
		P1703119	01/11/2018	UNIVERSITY OF WISCONSIN HOSPIT	44.42
				RH CONTRACT SERVICES T-18 PROG TOTAL	37,397.39
32-7500-7350-63109	OTHER SUPP/EXP				
		P1700053	01/11/2018	JP MORGAN CHASE BANK NA	176.79
				RH-PROGRAM SERVICE ADMIN. PROG TOTAL	176.79
32-8000-8100-63100	OFC SUPP & EXP				
		P1700053	01/11/2018	JP MORGAN CHASE BANK NA	477.74
32-8000-8100-63104	PRNT & DUPLICATI				
		P1700053	01/11/2018	JP MORGAN CHASE BANK NA	63.00
32-8000-8100-63109	OTHER SUPP/EXP				
		P1700276	01/04/2018	ROCK COUNTY HEALTH CARE	29.98
32-8000-8100-64000	MEDICAL SUPPLIES				
		P1700055	01/11/2018	KCI USA	2,039.49
		P1700062	01/04/2018	MCKESSON MEDICAL SURGICAL MN S	3,854.69
		P1700063	01/04/2018	MEDLINE INDUSTRIES INC	1,127.12
		P1700273	01/11/2018	PROFESSIONAL MEDICAL INC	1,387.86
		P1701565	01/11/2018	PERFORMANCE HEALTH SUPPLY INC	178.33
32-8000-8100-64003	OXYGEN SUPPLIES				
		P1700281	01/11/2018	SPECIALIZED MEDICAL SERVICES	661.75
		P1701474	01/18/2018	NORTHWEST RESPIRATORY	446.10
				SUPPORT SERVICE MATERIALS PROG TOTAL	10,266.06
32-8000-8200-62104	CONSULTING SERV				
		P1700075	01/11/2018	OMNICARE PHARMACIES OF	1,048.12
32-8000-8200-63109	OTHER SUPP/EXP				
		P1700062	01/11/2018	MCKESSON MEDICAL SURGICAL MN S	1,156.76
		P1700075	01/11/2018	OMNICARE PHARMACIES OF	578.73
				SUPPORT SERVICE PHARMACY PROG TOTAL	2,782.61

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FOR THE MONTH OF DECEMBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
32-8000-9100-63109	OTHER SUPP/EXP	P1700284	01/04/2018	SYSCO FOODS OF BARABOO LLC	80.03
32-8000-9100-64102	DAIRY	P1700045	01/04/2018	COUNTRY QUALITY DAIRY	419.79
		P1700284	01/04/2018	SYSCO FOODS OF BARABOO LLC	301.89
32-8000-9100-64105	GROCERIES	P1700050	01/04/2018	GORDON FOOD SERVICE	1,896.72
		P1700076	01/04/2018	PAN-O-GOLD BAKING CO	34.17
		P1700284	01/04/2018	SYSCO FOODS OF BARABOO LLC	1,235.98
		P1700285	01/04/2018	TROPIC JUICES INC	343.35
32-8000-9100-64107	MEAT	P1700050	01/04/2018	GORDON FOOD SERVICE	561.02
		P1700284	01/04/2018	SYSCO FOODS OF BARABOO LLC	423.18
32-8000-9100-64109	SUPPLEMENT	P1700284	01/04/2018	SYSCO FOODS OF BARABOO LLC	160.96
SUPPORT SERVICE FOOD SERVICE PROG TOTAL					5,457.09
32-8000-9200-62420	MACH & EQUIP RM	P1703135	01/25/2018	JUST IN TIME REFRIGERATION LLC	230.00
		P1703151	01/18/2018	CREST HEALTH CARE INC.	16.01
32-8000-9200-62450	GROUNDS IMPR R&M	P1700247	01/11/2018	E AND S SNOWPLOWING	501.00
32-8000-9200-62460	BLDG SERV R&M	P1700193	01/11/2018	TAS COMMUNICATIONS INC	7.92
32-8000-9200-62463	FIRE ALARM	P1700104	01/18/2018	ABC FIRE AND SAFETY INC	132.00
32-8000-9200-62470	BLDG R & M	P1702973	01/11/2018	CITY GLASS CO INC	242.00
		P1703152	01/18/2018	HALLMAN LINDSAY INC	48.98
32-8000-9200-63109	OTHER SUPP/EXP	P1700116	01/11/2018	HOH WATER TECHNOLOGY INC	505.00
		P1702984	01/11/2018	SHAMROCK SCIENTIFIC SPECIALITY	274.33
		P1703155	01/18/2018	RF TECHNOLOGIES INC	1,742.72
SUPPORT SERVICE MAINTENANCE PROG TOTAL					3,699.96
32-8000-9300-62163	LAUNDRY	P1700041	01/04/2018	ARAMARK UNIFORM SERVICES INC	956.80
32-8000-9300-62164	DISPOSAL SERV	P1700040	01/11/2018	ADVANCED DISPOSAL SERVICES	1,171.42
		P1700059	01/18/2018	LB MEDWASTE SERVICES	107.62
32-8000-9300-63109	OTHER SUPP/EXP	P1700066	01/04/2018	MENARDS	127.76
32-8000-9300-63404	JANITOR/CLEANING	P1700283	01/04/2018	SUPPLY WORKS	170.51
SUPPORT SERVICE ENVIRONMENTAL PROG TOTAL					2,534.11
32-8000-9500-62104	CONSULTING SERV				

COMMITTEE REVIEW REPORT
FOR THE MONTH OF DECEMBER 2017

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
32-8000-9500-64200	TRAINING EXP	P1703047	01/11/2018	PATHWAY HEALTH SERVICES	9,310.31
		P1700053	01/11/2018	JP MORGAN CHASE BANK NA	722.24
		SUPPORT SERVICE ADMINISTRATION PROG TOTAL			
32-8000-9700-62174	INTERNIST	P1701012	01/04/2018	RAMSEY MD,H R	575.00
		P1702138	01/04/2018	BESAW,ANGELA M	5,655.00
		P1702880	01/11/2018	MURDY,DR DAVID C	2,025.00
		SUPPORT SERVICE MEDICAL STAFF PROG TOTAL			
32-9000-9940-61920	PHYSICALS	P1700074	01/11/2018	OCCUPATIONAL HEALTH CENTER	522.00
		GENERAL SERVICE EMP BENEFITS PROG TOTAL			

I have reviewed the preceding payments in the total **\$81,123.56**

Date:

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Committee _____

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JANUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62119	OTHER SERVICES				
		P1800380	01/18/2018	ALSCO	32.56
18-1815-0000-62160	CLEANING CONTRAC				
		P1800081	01/18/2018	PETERSON CLEANING INC	9,350.00
18-1815-0000-62400	R & M SERV				
		P1800086	01/11/2018	JOHNSON TRACTOR INC	3,000.00
18-1815-0000-62461	ELEVATOR				
		P1800752	01/11/2018	OTIS ELEVATOR COMPANY	47,638.56
18-1815-0000-63500	R&M SUPPLIES				
		P1800076	01/18/2018	AIRGAS NORTH CENTRAL	117.01
		P1800130	01/11/2018	MENARDS	174.77
18-1815-0000-64200	TRAINING EXP				
		P1800078	01/18/2018	JP MORGAN CHASE BANK NA	345.00
HCC BUILDING COMPLEX PROG TOTAL					60,657.90

I have reviewed the preceding payments in the total **\$60,657.90**

Date: _____
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COMMITTEE REVIEW REPORT
FOR THE MONTH OF JANUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
18-1815-0000-62400	R & M SERV	P1800088	01/11/2018	SIEMENS INDUSTRY INC	9,995.00
HCC BUILDING COMPLEX PROG TOTAL					9,995.00

I have reviewed the preceding payments in the total \$9,995.00

Date:

Dept

Committee

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JANUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
32-7500-7350-63109	OTHER SUPP/EXP				
		P1800237	01/11/2018	ROCK COUNTY HEALTH CARE	73.50
		P1800238	01/11/2018	ROCK COUNTY HEALTH CARE	244.87
		P1800736	01/11/2018	PETITT,CHARLES D	60.00
		P1800810	01/11/2018	DOIEL,STEVEN L	85.00
32-7500-7350-64300	REC THERAPY				
		P1800126	01/11/2018	CHARTER COMMUNICATIONS	1,981.11
				RH-PROGRAM SERVICE ADMIN. PROG TOTAL	2,444.48
32-8000-8100-63109	OTHER SUPP/EXP				
		P1800206	01/11/2018	GORDON FOOD SERVICE	368.40
32-8000-8100-64000	MEDICAL SUPPLIES				
		P1800215	01/18/2018	MCKESSON MEDICAL SURGICAL MN S	1,312.44
		P1800217	01/11/2018	MEDLINE INDUSTRIES INC	809.29
		P1800235	01/18/2018	PROFESSIONAL MEDICAL INC	1,691.50
32-8000-8100-64408	DISPOSABLES				
		P1800234	01/18/2018	PROFESSIONAL MEDICAL INC	5,245.95
				SUPPORT SERVICE MATERIALS PROG TOTAL	9,427.58
32-8000-9100-63109	OTHER SUPP/EXP				
		P1800245	01/11/2018	SYSCO FOODS OF BARABOO LLC	388.52
32-8000-9100-63111	PAPER PRODUCTS				
		P1800245	01/11/2018	SYSCO FOODS OF BARABOO LLC	75.65
32-8000-9100-64102	DAIRY				
		P1800200	01/11/2018	COUNTRY QUALITY DAIRY	1,417.77
		P1800245	01/11/2018	SYSCO FOODS OF BARABOO LLC	272.15
32-8000-9100-64105	GROCERIES				
		P1800206	01/11/2018	GORDON FOOD SERVICE	2,410.62
		P1800229	01/11/2018	PAN-O-GOLD BAKING CO	635.09
		P1800245	01/11/2018	SYSCO FOODS OF BARABOO LLC	1,888.62
		P1800249	01/11/2018	TROPIC JUICES INC	506.85
32-8000-9100-64107	MEAT				
		P1800206	01/11/2018	GORDON FOOD SERVICE	1,195.43
		P1800245	01/11/2018	SYSCO FOODS OF BARABOO LLC	1,259.11
32-8000-9100-64109	SUPPLEMENT				
		P1800235	01/18/2018	PROFESSIONAL MEDICAL INC	322.27
		P1800245	01/11/2018	SYSCO FOODS OF BARABOO LLC	363.57
				SUPPORT SERVICE FOOD SERVICE PROG TOTAL	10,735.65
32-8000-9200-62420	MACH & EQUIP RM				
		P1800125	01/11/2018	BATTERIES PLUS LLC	833.92
		P1800147	01/18/2018	EZ WAY INC	223.60
32-8000-9200-62450	GROUNDS IMPR R&M				
		P1800144	01/18/2018	DVORAK LANDSCAPE SUPPLY LLC	342.61
32-8000-9200-62460	BLDG SERV R&M				
		P1800131	01/11/2018	MOTION INDUSTRIES INC	27.84
		P1800137	01/11/2018	TAS COMMUNICATIONS INC	31.58

COMMITTEE REVIEW REPORT
FOR THE MONTH OF JANUARY 2018

Account Number	Account Name	PO#	Check Date	Vendor Name	Inv/Enc Amt
32-8000-9200-62470	BLDG R & M				
		P1800155	01/18/2018	GRAINGER	92.99
32-8000-9200-63109	OTHER SUPP/EXP				
		P1800156	01/18/2018	JACK AND DICKS FEED AND GARDEN	307.44
				SUPPORT SERVICE MAINTENANCE PROG TOTAL	1,859.88
32-8000-9300-62163	LAUNDRY				
		P1800196	01/11/2018	ARAMARK UNIFORM SERVICES INC	2,420.00
32-8000-9300-63109	OTHER SUPP/EXP				
		P1800215	01/18/2018	MCKESSON MEDICAL SURGICAL MN S	58.31
		P1800238	01/18/2018	ROCK COUNTY HEALTH CARE	41.11
		P1800640	01/18/2018	LABEL TAPE SYSTEMS	598.65
32-8000-9300-63111	PAPER PRODUCTS				
		P1800215	01/18/2018	MCKESSON MEDICAL SURGICAL MN S	720.00
		P1800234	01/18/2018	PROFESSIONAL MEDICAL INC	525.00
				SUPPORT SERVICE ENVIRONMENTAL PROG TOTAL	4,363.07
32-8000-9500-64415	PROVIDER TAX				
		P1800251	01/11/2018	WISCONSIN DEPARTMENT OF	21,760.00
32-8000-9500-67160	CA \$500-\$4,999				
		P1800735	01/18/2018	LABEL TAPE SYSTEMS	1,240.61
32-8000-9500-67161	CA \$5,000/MORE				
		P1800016	01/18/2018	RHYME BUSINESS PRODUCTS	5,722.00
		P1800017	01/18/2018	RHYME BUSINESS PRODUCTS	5,722.00
		P1800018	01/18/2018	RHYME BUSINESS PRODUCTS	5,022.00
				SUPPORT SERVICE ADMINISTRATION PROG TOTAL	39,466.61
32-9000-9910-65103	PUBLIC LIABILITY				
		P1800734	01/11/2018	TRICOR INC	500.00
				GENERAL SERVICE INSURANCE PROG TOTAL	500.00
32-9000-9940-61915	CERT/LIC/OTHER				
			01/18/2018	DABSON, MARY A	86.00
				GENERAL SERVICE EMP BENEFITS PROG TOTAL	86.00

2017 Patient Revenues for Rock Haven December

Limestone							
Revenue	Actual Revenue Rec. MTD	Budgeted Revenue MTD	Variance Over/-Under	Percentage Over/-Under	Actual Revenue Rec. YTD	Budgeted Revenue YTD	Percentage Over/-Under
Medicare	\$56,173	\$115,320	-\$59,147	-51%	\$865,428	\$1,357,800	-36%
Hospice	\$36,509	\$12,148	\$24,361	201%	\$210,126	\$143,038	47%
Medical Assistance	\$186,672	\$190,326	-\$3,654	-2%	\$2,176,881	\$2,240,937	-3%
Private Pay	\$120,444	\$121,954	-\$1,510	-1%	\$1,509,855	\$1,435,909	5%
Total	\$399,798	\$439,749	-\$39,951	-9%	\$4,762,289	\$5,177,684	-8%

Sandstone							
Revenue	Actual Revenue Rec. MTD	Budgeted Revenue MTD	Variance Over/-Under	Percentage Over/-Under	Actual Revenue Rec. YTD	Budgeted Revenue YTD	Percentage Over/-Under
Medicare	\$56,173	\$70,680	-\$14,507	-21%	\$865,427	\$832,200	4%
Hospice	\$19,774	\$9,740	\$10,034	103%	\$184,692	\$114,681	61%
Medical Assistance	\$203,407	\$233,762	-\$30,355	-13%	\$2,202,315	\$2,752,354	-20%
Private Pay	\$120,444	\$94,136	\$26,308	28%	\$1,509,855	\$1,108,373	36%
Total	\$399,798	\$408,317	-\$8,519	-2%	\$4,762,289	\$4,807,608	-1%

Total Rock Haven							
Revenue	Actual Revenue Rec. MTD	Budgeted Revenue MTD	Variance Over/-Under	Percentage Over/-Under	Actual Revenue Rec. YTD	Budgeted Revenue YTD	Percentage Over/-Under
Medicare	\$112,346	\$186,000	-\$73,654	-40%	\$1,730,855	\$2,190,000	-21%
Hospice	\$56,283	\$21,888	\$34,395	157%	\$394,818	\$257,719	53%
Medical Assistance	\$390,079	\$424,088	-\$34,009	-8%	\$4,379,196	\$4,993,291	-12%
Private Pay	\$240,888	\$216,090	\$24,798	11%	\$3,019,710	\$2,544,282	19%
Total	\$799,596	\$848,066	-\$48,470	-6%	\$9,524,578	\$9,985,292	-5%

