



**HEALTH SERVICES COMMITTEE**  
**Wednesday, June 10, 2015 at 8:00 a.m.**  
**Rock Haven Conference Room in Village Commons**

**AGENDA**

1. Call to Order/Approval of Agenda
2. Approval of Minutes – May 13, 2015
3. Introductions, Citizen Participation, Communications and Announcements
4. **Action Item:** Bills
5. **Action Item:** Budget Transfers
6. **Action Item:** Pre-Approved Encumbrances/Encumbrances
7. Old Business
  - a. Information Item: Rock Haven Building Update
8. New Business
  - a. Information Item: Resident Council Meeting Minutes – April
  - b. Information Item: Moving Forward with Pathways Health
  - c. Information Item: Complaint Survey May 19, 2015
  - d. **Action Item:** Discussion and Direction on Marketing of Rock Haven Services
9. Information Item: Reports
  - a. Census
  - b. Activities
    - 1) Staff Education for June 2015
      - a. ADL Documentation
      - b. Glucose Monitor
      - c. Alzheimer's/Dementia Training
      - d. Survey Readiness
    - 2) Resident Council Meeting – June 16, 2015 at 10:15 am.
    - 3) Family Council Meeting – June 16, 2015 at 6:00 pm.

c. Finance – Joanne Foss

10. Next Meeting Date - The next regular meeting of the Health Services Committee is scheduled for Wednesday, July 8, 2015 at 8 A.M. in the Rock Haven Classroom of the Village Commons

11. Adjournment

SP/ML

\*Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
32-7260-7400-62171	AMBULANCE	P1500264	03/17/2015	LAVIGNE BUS COMPANY INC	206.25
		P1502088	04/10/2015	PARATECH AMBULANCE SERVICE INC	771.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	11,500.00	3,193.15	0.00	977.85	7,329.00
32-7260-7400-62189	OTHER MED SERV	P1500261	04/30/2015	DEAN HEALTH SYSTEMS	94.28
		P1500268	04/14/2015	MOBILEXUSA	844.03
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,500.00	11,679.93	0.00	1,350.26	2,469.81
<b>RH CONTRACT SERVICES T-18 PROG TOTAL</b>				<b>2,328.11</b>	
32-8000-8100-63101	POSTAGE	P1500281	05/27/2015	ROCK COUNTY HEALTH CARE CENTE	8.50
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00	204.95	0.00	8.50	2,786.55
32-8000-8100-63109	OTHER SUPP/EXP	P1500266	05/05/2015	MENARDS	19.01
		P1500276	05/12/2015	ROCK COUNTY HEALTH CARE CENTE	20.17
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	4,447.17	684.49	136.34	732.00
32-8000-8100-64000	MEDICAL SUPPLIES	P1500267	05/14/2015	MERCY ASSISTED CARE INC	76.64
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	142,000.00	56,232.82	68,920.38	76.64	16,770.16
<b>SUPPORT SERVICE MATERIALS PROG TOTAL</b>				<b>221.48</b>	
32-8000-9200-62420	MACH & EQUIP RM	P1500230	05/12/2015	ASC1	234.26
		P1500237	05/13/2015	EZ WAY INC	1,117.87
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	35,000.00	11,989.24	(7.91)	6,430.85	16,588.02
32-8000-9200-62450	GROUNDS IMPR R&M				

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt
		P1501101	05/27/2015	TRUGREEN	350.00
		P1502004	05/08/2015	K AND W GREENERY INC	197.64
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,940.00	4,707.08	1,479.74	547.64	7,205.54
32-8000-9200-62460	BLDG SERV R&M				
		P1500223	05/14/2015	R E MICHEL COMPANY	240.88
		P1500241	05/05/2015	FIRST SUPPLY MADISON LLC	196.63
		P1500257	03/26/2015	TAS COMMUNICATIONS INC	126.74
		P1501616	05/18/2015	MASTERS BUILDINGS SOLUTIONS	45.23
		P1501828	05/11/2015	SILVER LINING HOOD SERVICE LLC	550.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00	9,930.81	1,054.29	1,159.48	2,855.42
32-8000-9200-62463	FIRE ALARM				
		P1501990	05/07/2015	PROTECTION TECHNOLOGIES	508.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	15,640.00	12,849.20	0.00	508.00	2,282.80
32-8000-9200-62470	BLDG R & M				
		P1500241	05/12/2015	FIRST SUPPLY MADISON LLC	1,007.64
		P1500258	04/30/2015	WERNER ELECTRIC SUPPLY COMPAN	492.12
		P1501579	04/10/2015	NEDAP INC	450.00
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	13,750.00	7,837.80	188.96	1,949.76	3,773.48
32-8000-9200-63109	OTHER SUPP/EXP				
		P1500218	05/21/2015	HD SUPPLY	318.75
		P1500240	05/11/2015	FASTENAL COMPANY	63.08
		P1500243	05/08/2015	HARRIS ACE HARDWARE	63.65
		P1500245	05/08/2015	HOME DEPOT/GECF	231.74
		P1500248	05/14/2015	JACK AND DICKS FEED AND GARDEN	294.84
		P1501939	05/07/2015	SHAMROCK SCIENTIFIC SPECIALITY	158.60
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00	1,555.94	0.00	1,130.66	3,313.40
<b>SUPPORT SERVICE MAINTENANCE PROG TOTAL</b>				<b>11,726.19</b>	
32-8000-9300-62164	DISPOSAL SERV				
		P1500272	05/05/2015	OFFICE PRO	12.91
	Budget	YTD Exp	YTD Enc	Pending	Closing Balance
	19,500.00	5,456.87	13,054.48	12.91	975.74
32-8000-9300-63109	OTHER SUPP/EXP				
		P1500266	05/05/2015	MENARDS	218.25
		P1502086	05/18/2015	THERMOPATCH CORPORATION	147.69

Account Number	Account Name	PO#	Inv Date	Vendor Name	Inv/Enc Amt	
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	6,000.00		588.88	4.85	365.94	5,040.33
<b>SUPPORT SERVICE ENVIRONMENTAL PROG TOTAL</b>					<b>378.85</b>	
32-8000-9500-64200	TRAINING EXP					
		P1500259	05/01/2015	BELOIT HEALTH SYSTEM INC		18.00
		P1500281	05/13/2015	ROCK COUNTY HEALTH CARE CENTE		40.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	15,000.00		2,553.32	1,798.38	58.00	10,590.30
<b>SUPPORT SERVICE ADMINISTRATION PROG TOTAL</b>					<b>58.00</b>	
32-8000-9700-62174	INTERNIST					
		P1500273	05/31/2015	OMARI,BASHAR A		4,450.00
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	250,000.00		92,860.00	127,840.00	4,450.00	24,850.00
<b>SUPPORT SERVICE MEDICAL STAFF PROG TOTAL</b>					<b>4,450.00</b>	
32-9000-9940-61920	PHYSICALS					
		P1500271	04/30/2015	OCCUPATIONAL HEALTH CENTER		939.25
	Budget		YTD Exp	YTD Enc	Pending	Closing Balance
	3,000.00		900.00	0.00	939.25	1,160.75
<b>GENERAL SERVICE EMP BENEFITS PROG TOTAL</b>					<b>939.25</b>	

I have examined the preceding bills and encumbrances in the total amount of **\$20,101.88**  
 Claims covering the items are proper and have been previously funded. These items are to be treated as follows:  
 A. Bills and encumbrances over \$10,000 referred to the Finance Committee and County Board.  
 B. Bills under \$10,000 to be paid.  
 C. Encumbrances under \$10,000 to be paid upon acceptance by the Department Head.

Date: **JUN 10 2015**

Dept Head \_\_\_\_\_

Committee Chair \_\_\_\_\_

PURCHASE ORDER NUMBER P1500750 PEID 042336

## PRE-APPROVED ENCUMBRANCE AMENDMENT FORM

This form must be used when adding funds to or changing an account number of a previously approved encumbrance. Please complete this form and e-mail to Susan Balog in Accounting ([balog@co.rock.wi.us](mailto:balog@co.rock.wi.us)), Cheryl Mikrut in Accounting ([mikrut@co.rock.wi.us](mailto:mikrut@co.rock.wi.us)) **and** Jodi Millis in Purchasing ([jodi@co.rock.wi.us](mailto:jodi@co.rock.wi.us)). Susan or Cheryl will forward on to your governing committee for approval. The Encumbrance and Purchase Order will be updated upon approval of all necessary committees and County Board (if amendment is over \$10,000).

DATE May 28, 2015

DEPARTMENT Food Service/Rock Haven

COMMITTEE Health Services

VENDOR NAME Gordon Food Service

ACCOUNT NUMBER 32-8000-9100-64107

FUNDS DESCRIPTION Cash Food - Meat

AMOUNT OF INCREASE \$ 5,000

INCREASE FROM \$ 20,000 TO \$ 25,000

ACCOUNT BALANCE AVAILABLE \$ 9,000.00 SB 05/28/15

REASON FOR AMENDMENT Increase encumbrance for quick payment

## APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_  
(If over \$10,000)

COUNTY BOARD \_\_\_\_\_  
Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_  
(If over \$10,000)

PURCHASE ORDER NUMBER P1500750 PEID 042336

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DATE May 28, 2015

DEPARTMENT Food Service/Rock Haven

COMMITTEE Health Services

VENDOR NAME Gordon Food Service

ACCOUNT NUMBER 32-8000-9100-64105

FUNDS DESCRIPTION Cash Food - Groceries

AMOUNT OF INCREASE \$ 9,000

INCREASE FROM \$ 30,000 TO \$ 39,000

ACCOUNT BALANCE AVAILABLE \$ 25,985.13 SB 05/28/15

REASON FOR AMENDMENT Increase encumbrance for quick payment

## APPROVALS

GOVERNING COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_

FINANCE COMMITTEE \_\_\_\_\_  
Chair \_\_\_\_\_ Date \_\_\_\_\_  
(If over \$10,000)

COUNTY BOARD \_\_\_\_\_  
Resolution # \_\_\_\_\_ Adoption Date \_\_\_\_\_  
(If over \$10,000)

## 2015 Patient Revenues for Rock Haven April

Limestone							
Revenue	Actual Revenue Rec. MTD	Budgeted Revenue MTD	Variance Over/-Under	Percentage Over/-Under	Actual Revenue Rec. YTD	Budgeted Revenue YTD	Percentage Over/-Under
Medicare	\$116,215	\$141,379	-\$25,164	-18%	\$468,191	\$560,802	-17%
Hospice	\$14,937	\$9,630	\$5,307	55%	\$64,849	\$38,199	70%
Medical Assistance	\$196,915	\$231,122	-\$34,207	-15%	\$837,936	\$916,785	-9%
Private Pay	\$88,500	\$63,000	\$25,500	40%	\$305,700	\$249,900	22%
<b>Total</b>	<b>\$416,567</b>	<b>\$445,131</b>	<b>-\$28,564</b>	<b>-6%</b>	<b>\$1,676,676</b>	<b>\$1,765,686</b>	<b>-5%</b>

Sandstone							
Revenue	Actual Revenue Rec. MTD	Budgeted Revenue MTD	Variance Over/-Under	Percentage Over/-Under	Actual Revenue Rec. YTD	Budgeted Revenue YTD	Percentage Over/-Under
Medicare	\$78,310	\$51,410	\$26,899	52%	\$286,163	\$203,928	40%
Hospice	\$11,476	\$16,643	-\$5,167	-31%	\$64,302	\$66,019	-3%
Medical Assistance	\$262,675	\$260,745	\$1,930	1%	\$1,043,230	\$1,034,289	1%
Private Pay	\$32,100	\$45,000	-\$12,900	-29%	\$141,000	\$178,500	-21%
<b>Total</b>	<b>\$384,560</b>	<b>\$373,799</b>	<b>\$10,761</b>	<b>3%</b>	<b>\$1,534,696</b>	<b>\$1,482,736</b>	<b>4%</b>

Total Rock Haven							
Revenue	Actual Revenue Rec. MTD	Budgeted Revenue MTD	Variance Over/-Under	Percentage Over/-Under	Actual Revenue Rec. YTD	Budgeted Revenue YTD	Percentage Over/-Under
Medicare	\$194,524	\$192,789	\$1,735	1%	\$754,354	\$764,730	-1%
Hospice	\$26,413	\$26,273	\$140	1%	\$129,151	\$104,218	24%
Medical Assistance	\$459,590	\$491,867	-\$32,278	-7%	\$1,881,166	\$1,951,074	-4%
Private Pay	\$120,600	\$108,000	\$12,600	12%	\$446,700	\$428,400	4%
<b>Total</b>	<b>\$801,127</b>	<b>\$818,930</b>	<b>-\$17,803</b>	<b>-2%</b>	<b>\$3,211,372</b>	<b>\$3,248,422</b>	<b>-1%</b>



2015 PATIENT DAYS FOR ROCK HAVEN

	PATIENT DAYS			PATIENT DAYS			PATIENT DAYS		
	ACTUAL MTD	BUDGET MTD	OVER/UNDER	ACTUAL YTD	BUDGET YTD	OVER/UNDER	ACTUAL YTD	BUDGET YTD	OVER/UNDER
LIMESTONE COURT									
MEDICARE	279	300	-21.00	1124	1200	-76	1124	1200	-76
	SNF								
TOTAL	279	300	-21	1124	1200	-76	1124	1200	-76
HOSPICE	82	60	22	387	240	147	387	240	147
	SNF								
TOTAL	82	60	22	387	240	147	387	240	147
MEDICAL ASSISTANCE	1081	1290	-209	4685	5160	-475	4685	5160	-475
	SNF								
TOTAL	1081	1290	-209	4685	5160	-475	4685	5160	-475
PRIVATE PAY	295	210	85	963	840	123	963	840	123
	SNF								
TOTAL	295	210	85	963	840	123	963	840	123
TOTAL LIMESTONE COURT	1737	1860	-123	7159	7440	-281	7159	7440	-281
SANDSTONE COURT									
MEDICARE	188	150	38	687	600	87	687	600	87
	SNF								
TOTAL	188	150	38	687	600	87	687	600	87
HOSPICE	63	90	-27	353	360	-7	353	360	-7
	SNF								
TOTAL	63	90	-27	353	360	-7	353	360	-7
MEDICAL ASSISTANCE	1442	1470	-28	5829	5880	-51	5829	5880	-51
	SNF								
TOTAL	1442	1470	-28	5829	5880	-51	5829	5880	-51
PRIVATE PAY	107	150	-43	386	600	-214	386	600	-214
	SNF								
TOTAL	107	150	-43	386	600	-214	386	600	-214
TOTAL SANDSTONE COURT	1800	1860	-60	7255	7440	-185	7255	7440	-185

2015 PATIENT DAYS FOR ROCK HAVEN

		ACTUAL		PATIENT DAYS		OVER/		PATIENT DAYS		OVER/	
		MTD	YTD	BUDGET	YTD	UNDER	%	BUDGET	YTD	UNDER	%
TOTAL ROCK HAVEN	MEDICARE	467	1811	450	1800	17	3.78	17	11	0.61	
	TOTAL	467	1811	450	1800	17	3.78	17	11	0.61	
	HOSPICE	145	740	150	600	-5	-3.33	-5	140	23.33	
	TOTAL	145	740	150	600	-5	-3.33	-5	140	23.33	
	MEDICAL ASSISTANCE	2523	10514	2760	11040	-237	-8.59	-237	-526	-4.76	
	TOTAL	2523	10514	2760	11040	-237	-8.59	-237	-526	-4.76	
	PRIVATE PAY	402	1349	360	1440	42	11.67	42	-91	-6.32	
	TOTAL	402	1349	360	1440	42	11.67	42	-91	-6.32	
TOTAL ROCK HAVEN		3537	14414	3720	14880	-183	-4.92	-183	-466	-3.13	

# ROCK HAVEN ADMISSIONS/DISCHARGES/CENSUS - 2015

ADMISSIONS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	5	8	3	5	21
February	4	4	2	2	12
March	6	6	3	2	17
April	4	9	3	4	20
May	8	6	2	3	19
June	8	5	0	5	18
July	8	7	2	3	20
August	6	6	2	4	18
September	11	10	3	3	27
October	1	2	0	0	3
November	2	2	0	0	4
December	5	12	3	5	25
<b>Total</b>	<b>68</b>	<b>77</b>	<b>23</b>	<b>36</b>	<b>204</b>

1/31/2015  
2/28/2015  
3/31/2015  
4/30/2015  
5/31/2014  
6/30/2014  
7/31/2014  
8/31/2014  
9/30/2014  
10/31/2014  
11/30/2014  
12/31/2014

DISCHARGES/DEATHS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	4	9	3	4	20
February	6	3	4	2	15
March	4	6	2	2	14
April	4	8	3	3	18
May	7	7	2	3	19
June	8	4	1	5	18
July	7	6	1	2	16
August	6	7	3	4	20
September	6	6	4	3	19
October	2	6	1	2	11
November	3	2	2	0	7
December	1	5	1	4	11
<b>Total</b>	<b>58</b>	<b>69</b>	<b>27</b>	<b>34</b>	<b>188</b>

1/31/2015  
2/28/2015  
3/31/2015  
4/30/2015  
5/31/2014  
6/30/2014  
7/31/2014  
8/31/2014  
9/30/2014  
10/31/2014  
11/30/2014  
12/31/2014

CENSUS					
	Limestone	Limestone	Sandstone	Sandstone	Total
	East	West	West	East	
January	30	29	30	31	119
February	29	30	29	31	119
March	31	30	30	31	122
April	31	31	30	32	124
May	30	29	32	30	121
June	30	30	31	30	121
July	31	31	32	31	125
August	31	29	32	31	123
September	32	31	31	31	125
October	28	25	30	29	112
November	28	23	28	29	108
December	31	30	30	30	121
<b>Budget</b>	<b>32</b>	<b>31</b>	<b>32</b>	<b>31</b>	<b>126</b>
<b>Capacity*</b>	<b>32</b>	<b>32</b>	<b>32</b>	<b>32</b>	<b>128</b>

1/31/2015  
2/28/2015  
3/31/2015  
4/30/2015  
5/31/2014  
6/30/2014  
7/31/2014  
8/31/2014  
9/30/2014  
10/31/2014  
11/30/2014  
12/31/2014

\*Downsize from 130 to 128 occurred 10/1/2012

**Rock Haven  
RESIDENT COUNCIL MEETING  
April 21, 2015**

**Members Present:**

Ramon Ojeda  
Tom Hahn  
Beulah Rudolph

Steven Page  
Gladys Johnson  
Alice Pautsch

Roger Johnson  
Charles Weber  
Lynn Gibson

Jean Dean  
Sharon Barnes

**Others:** Gail Sullivan, SW  
David Hayes FSM,

Theresa Talbert, SW  
Matt Rohloff, Ombudsmen

Sue Lewiston, AD

**Meeting called to order** – Beulah Rudolph

**Pledge of Allegiance Recited** – All Members

**Reading of Last Meeting Minutes** –Tom Hahn

**Treasurer’s Report** – was present by Tom H. in Lillian’s absence

Deposits– Interest \$0.36

Expenses – None

Balance – \$4,789. 11

**General Announcements:**

**Old Business:** A question was asked how if residents were using & enjoying the Wii. The response was they are using & enjoying it.

**New Business:**

- There was no update to the Health Services Committee recent meeting.
- Maintenance concerns: There were none
- Resignation of the Volunteer Ombudsman was announced by Matt
- Educational Topic: Dave Hayes led the group in a discussion about menu planning & what the residents enjoy.
- Upcoming special events for the month were announced to the group.
- Renewal of the Janesville Gazette’s. The group approved the renewal of 2 papers for the neighborhoods.
- Ideas were provided on how the group could raise money to pay for the early subscriptions.
- There was a request made to have a Remembrance Service.
- There were no additional questions or concerns & meeting was adjourned.

**Next meeting:** Tuesday, May 19 @ 10:15 am –in the Social Room & Officers will meet on Friday, May, 15 in the conference room on Limestone Court @ 10:00 am