

ROCK COUNTY, WISCONSIN



Rock Haven
P.O. Box 920
Janesville, Wisconsin 53547-0920
Phone 608-757-5076
Fax 608-757-5026

HEALTH SERVICES COMMITTEE
Wednesday, October 13, 2021 at 9:00 a.m.
CALL: 1-312-626-6799
MEETING ID: 817 9680 8827

Topic: Health Service Committee

Time: October 13, 2021 09:00 AM Central Time (US and Canada)

Join Zoom Meeting:

<https://us02web.zoom.us/j/81796808827?pwd=VEI2bjNMYzJ4dm92NHhoaWpWaDhFQT09>

Meeting ID: 817 9680 8827

Password: 5076

Dial by your location

- +1 **312 626 6799** US (Chicago)
- +1 929 205 6099 US (New York)
- +1 253 215 8782 US
- +1 301 715 8592 US
- +1 346 248 7799 US (Houston)
- +1 669 900 6833 US (San Jose)

Find your local number: <https://zoom.us/u/ac7VPUjL6j>

If you are interested in providing public comments on items on this agenda, you must submit your comments by Tuesday, October 12, 2021 by 1pm. To submit a public comment, use the following email: lynch@co.rock.wi.us.

Join from a telephone:

- On your phone, dial the phone number provided above
- Enter the meeting ID number when prompted, using your dial-pad.
- Please note that long-distance charges may apply. This is not a toll-free number.

- Supervisors: Please identify yourself by name
- **Please mute your phone when you are not speaking to minimize background noises**
- We are new at holding meetings this way, so please be patient

Instructions for the hearing impaired –

<https://support.zoom.us/hc/en-us/articles/207279736-Getting-started-with-closed-captioning>

Please contact Michelle at (608)757-5076 if you are going to be late or if you will not be able to attend the meeting.

HEALTH SERVICES COMMITTEE
Wednesday, October 13, 2021 - 9:00 A.M.

AGENDA

1. Call to Order
2. Approval of Agenda
3. Introductions, Citizen Participation, Communications, and Announcements
4. Approval of Minutes – August 11, 2021 and September 8, 2021
5. Review of Payments
6. Budget Transfers
7. Resolutions and Committee Action
8. Information Items
 - A. Introduction of Director of Nursing – Debra Bryant
9. Staff Reports
 - A. Maintenance – Dave Froeber
 - B. Financial Results – Joanne Foss
 - C. Administrative Report – Natalie Rolling-Edlebeck
10. Committee Requests
11. Next Meeting Date – The next regular meeting of the Health Services Committee will be Wednesday, November 10, 2021
12. Adjournment

*Note to Committee Members: To ensure a quorum is present, please call the Administrative Secretary at 757-5076 if you are unable to attend the meeting.

The County of Rock will provide reasonable accommodations to people with disabilities. Please contact us at 608-757-5510 or e-mail countyadmin@co.rock.wi.us at least 48 hours prior to a public meeting to discuss any accommodations that may be necessary.

HEALTH SERVICES COMMITTEE

August 11, 2021

CALL TO ORDER – Chair Brien called the teleconference meeting of the Health Services Committee to order at 9:00 a.m.

COMMITTEE MEMBERS PRESENT: Chair Brien, Beaver, Schulz, Bomkamp and Leavy

STAFF MEMBERS PRESENT: Natalie Rolling-Edlebeck, NHA; Amy Kutzler, Interim DON; Michelle Kelm, Scheduler; Joanne Foss, Finance; Melanie Godding, ATA Director; Marilyn Burns, Infection Control; Steve Barnett, Admissions; Dave Froeber, Maintenance; Kasey Strike, AA; Heidi Azarela, Social Worker; Kim Ball, Nurse Manager; Lucy Kettle, RN; Renae Thompson, DON; Kim Rueth, RN

OTHERS PRESENT: Josh Smith, County Administrator; Amy Spoden, HRD

APPROVAL OF AGENDA – Supervisor Schulz moved approval of agenda, second by Supervisor Beaver. ADOPTED

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – None

APPROVAL OF MINUTES – July 14, 2021 – Supervisor Bomkamp moved approval of the July 14, 2021 minutes, second by Supervisor Schulz. APPROVED

REVIEW OF PAYMENTS – Committee reviewed payments.

BUDGET TRANSFERS – None

RESOLUTIONS AND COMMITTEE ACTION – None

INFORMATION ITEM –

STAFFING DISCUSSION – 0.6 VS 1.0 FTE – This information will take a little longer to complete. Possible to have complete for October meeting and will add to agenda.

ADMINISTRATOR'S 120 DAY ROCK HAVEN'S ACCOMPLISHMENTS –

Investigative Review – Culture Change – Natalie Rolling-Edlebeck, NHA met with staff on several different occasions and times to explain the investigative outcome and chain of command. Staff were explained what a grievance vs a complaint.

Personnel Changes – Cheryl Cikar was hired for accounting specialist and still have 1 vacant position in accounting. Mary Peterson with SMS is consulting with Rock Haven to help with billing until staff hired and trained.

Tina Russell has stepped down as the materials and environmental service manager and will be moving to dietary. Amanda Hanson has been hired to replace Tina.

Amy Kutzler from Health Dimensions group has been contracted to interim DON at Rock Haven and will start July 9, 2021.

ROCK HAVEN'S GLIDE PATH –

Policies and Procedures – Rock Haven's policy and procedure manual is being updated.

Recruitment and Stabilization – Rock Haven will be focusing on getting out in the community more, to recruit people into apply at Rock Haven. Staff at Rock Haven need to encourage and get more people to apply for open positions to help with the vacancies.

Medical Model – Dr. Shaikh's contract ends the end of 2021. The staff and committee agreed to extend his contract until the end of 2022 for consistency of care for the residents.

Survey Readiness 2022 – Rock Haven's annual survey window opens in November of 2021.

Rock Haven Employee Morale – Interim Director of Nursing, Amy Kutzler stated she sees improvement. Staff seem to be more open and bringing concerns forward. It takes time to make a change and just communicating and taking care of the staff. Staff are having PPE fatigue and burnout.

STAFF REPORTS –

MAINTENANCE – DAVE FROEBER – Rock Haven’s backup generator needs repair. There is a backup portable unit and was at Rock Haven the same night.

FINANCIAL RESULTS – JOANNE FOSS – The Rock Haven 2022 budget was submitted. Natalie Rolling-Edlebeck and Joanne Foss will meet with Administration on September 9, 2021.

ADMINISTRATIVE REPORT – NATALIE ROLLING-EDLEBECK – Natalie Rolling-Edlebeck, NHA shared her report with the everyone.

COMMITTEE REQUESTS – Supervisor Bomkamp requests that if anyone contacts any of the county board supervisor’s, that you ask if they followed the chain of command at Rock Haven first.

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, September 8, 2021 at 9 a.m. via Zoom.

ADJOURNMENT – Supervisor Beaver moved to adjourn at 10:03a.m., second by Supervisor Schulz. ADOPTED by acclamation.

Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE

HEALTH SERVICES COMMITTEE

September 8, 2021

CALL TO ORDER - Chair Brien called the teleconference meeting of the Health Services Committee to order at 9:00 a.m.

COMMITTEE MEMBERS PRESENT - Chair Brien, Beaver, Schulz, Bonkamp and Leavy

STAFF MEMBERS PRESENT- Natalie Rolling-Edelbeck, NHA; Daleena Johnson, Interim DON; Dave Froeber, Maintenance; Joanne Foss, Finance; Steve Barnett, Admission Coordinator; Jayne Kalemba, Behavioral Nurse; Marilyn Burns, Infection Control; Tim Brown, Food Service Manager; Deb Potter, Food Service Supervisor; Linda Simplot, Central Supply Clerk; Kasey Strike, Administrative Assistant

OTHERS PRESENT - Annette Mikula, Human Resources

APPROVAL OF AGENDA – Supervisor Bomkamp moved approval of agenda amended on 9/7/21, second by Supervisor Leavy. MOTION PASSED.

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS, AND ANNOUNCEMENTS – None

APPROVAL OF MINUTES – Supervisor Schulz stated that the minutes from the August 11, 2021 meeting cannot be approved because they have not been posted. Understanding is that they will be reviewed at the next meeting.

REVIEW OF PAYMENTS – None

BUDGET TRANSFERS – None

RESOLUTIONS AND COMMITTEE ACTIONS –

CREATING A 1.0 FTE ROCK HAVEN BUSINESS MANAGER POSITION - Received Finance Officer, Joanne Foss' retirement as of January 7, 2022. This new position should not affect 2022 budget because upon Joanne Foss' retirement, her position would be deleted. Supervisor Bomkamp moved to support, second by Supervisor Leavy. Vote 5/0. SO ORDERED.

RECOGNIZING LINDA SIMPLOT FOR SERVICE TO ROCK HAVEN (24 SEPTEMBER 2021) – Supervisor Bomkamp moved to recognize Linda Simplot for service to Rock Haven, second by Supervisor Schulz. Rock County Board of Supervisors wished to commend Linda Simplot for her long and faithful service and recognize her for her 35 years and one month of service and extend best wishes to her in her future endeavors. SO ORDERED.

INFORMATION ITEMS –

DON CHANGE (PERMANENT) DEBBIE BRYANT 4 OCTOBER 2021 – Debbie Bryant (not present) was introduced as the new Director of Nursing beginning on October 4, 2021.

ADON CHANGE (PERMANENT) DALEENA JOHNSON –Interim Director of Nursing, Daleena Johnson was introduced as Rock Haven’s Assistant Director of Nursing.

FINANCE OFFICER – Joanne Foss’ retirement will be introduced at the Health Service Committee meeting in November.

STAFF REPORTS –

MAINTENANCE – Dave Froeber stated the backup generator was repaired and is up and running. No longer leasing portable unit. Maintaining facility with small crew. Made offer to maintenance staff person.

FINANCIAL RESULTS – Joanne Foss would like to share second quarter financial results will be shared in the future. Joanne Foss and Natalie Rolling-Edelbeck will be meeting with county administration on September 9, 2021 to review 2022 budget requests.

ADMINISTRATIVE REPORT - Daleena Johnson spoke on the morale improvement and teamwork she has seen. Tim Brown stated he and his staff are tired and they are running out of ability to cover all of the time they have earned and they need help. Sees the opportunity to bring on a 1.0 that can essentially cover all the jobs. Doesn’t have employees willing to cover even with time and a half. Natalie spoke about the challenges with staffing in the food service department. Tim Brown stated that he and Natalie Rolling-Edelbeck have put together a plan for a full-time person that could essentially work as a pick up person to pick up a shift for any role in food service. He would love to see all the jobs be a .5 or a 1.0 and he has put together a plan for that schedule to work. Natalie Rolling-Edelbeck stated that those needs and been addressed to HR and she will continue to work with Amy Spoden on this. Tim Brown stated they have set up a 90-day trial basis with Environmental Services for their employees in that department that are trained in food service to pick up up to 8 hours a pay period. The financial impact of moving to a .5 and 1.0 was discussed.

Natalie Rolling-Edelbeck went over her report of information. Answered questions from the committee.

COMMITTEE REQUESTS – None

NEXT MEETING DATE – The next regular meeting of the Health Services Committee will be Wednesday, October 13, 2021 at 9:00 a.m. via Zoom.

ADJOURNMENT – Supervisor Beaver moved to adjourn on 10:01 a.m., second by Supervisor Schulz. SO ORDERED.

Respectfully submitted,
Kasey Strike

ROCK COUNTY

**COMMITTEE REVIEW REPORT
WITH DESCRIPTION**
FOR THE MONTH OF SEPTEMBER 2021

09/30/2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
32-8000-9200-62460	BLDG SERV R&M					
		P2101725	09/09/2021	TOTAL ENERGY SYSTEMS LLC	REPLACEMENT OF FREEZE PLUGS	6,650.86
		P2101848	09/09/2021	TOTAL ENERGY SYSTEMS LLC	GENERATOR RENTAL	7,272.60
Support Service-Maintenance PROG TOTAL						13,923.46

I have reviewed the preceding payments in the total amount of **\$13,923.46**

Date: _____
Dept Head _____
Committee Chair _____

ROCK COUNTY

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09/30/2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
32-4000-0000-63404	Janitor/Cleaning	P2100374	09/30/2021	NASSCO INC	COVID JANITORIAL CLEANING SUPP	1,812.41
32-4000-0000-64000	Medical Supplies	P2100356	09/16/2021	DIRECT SUPPLY EQUIPMENT	COVID MED SUPPLIES	1,205.50
		P2100405	09/16/2021	US BANK	CREDIT COVID MED SUPPLIES	1,504.14
					RH COVID-19 Response PROG TOTAL	4,522.05
32-7260-7400-62171	Ambulance	P2100369	09/16/2021	LAVIGNE BUS COMPANY INC	TRANSPORTATION	438.00
		P2101249	09/16/2021	CAPITOL EXPRESS TRANSPORTATION	TRANSPORTATION	125.00
		P2101922	09/23/2021	BREEZE WAY TRANSPORT LLC	TRANSPORTATION	399.87
32-7260-7400-62176	Laboratory	P2100429	09/23/2021	MERCY HEALTH SYSTEM	LAB SERVICES	1,118.96
32-7260-7400-62179	Pharmacy	P2100437	09/16/2021	THRIFTY WHITE PHARMACY	PHARMACY	2,171.11
32-7260-7400-62180	PHYSICAL THERAPY	P2100353	09/09/2021	GENESIS REHABILITATION SERVICE	PT	13,660.03
32-7260-7400-62185	Occupational	P2100353	09/09/2021	GENESIS REHABILITATION SERVICE	OT	8,441.38
32-7260-7400-62186	Speech Therapy	P2100353	09/09/2021	GENESIS REHABILITATION SERVICE	ST	5,643.42
32-7260-7400-62189	Other Medical	P2100347	09/09/2021	ACCURATE IMAGING INC	OTHER MED SERVICES	175.18
					RH Contract Services T-18 PROG TOTAL	32,172.95
32-7500-7350-64005	Rehab Supplies	P2100397	09/02/2021	ROCK COUNTY HEALTH CARE CENTER	BINGO AUGUST 2021	78.05
		P2100405	09/16/2021	US BANK	REHAB SUPPLIES	474.20
32-7500-7350-64300	Rec Therapy	P2100359	09/16/2021	CHARTER COMMUNICATIONS	CABLE TV	822.27
					Program Service Administration PROG TOTAL	1,374.52
32-8000-8100-63100	Office&Misc Exp	P2100344	09/23/2021	BATTERIES PLUS LLC	OFFICE SUPPLIES	120.72

COMMITTEE: HS - ROCK HAVEN

ROCK COUNTY

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FOR THE MONTH OF SEPTEMBER 2021**

09/30/2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2100380	09/23/2021	OFFICE PRO INC	OFFICE SUPPLIES	781.20
32-8000-8100-63104	Print/Duplicate	P2100405	09/16/2021	US BANK	OFFICE SUPPLIES	418.84
32-8000-8100-63109	Other Supplies	P2100405	09/16/2021	US BANK	PRINTING & DUPLICATION	454.56
32-8000-8100-64000	Medical Supplies	P2100405	09/16/2021	US BANK	OTHER SUPPLIES	457.25
		P2100346	09/30/2021	MCKESSON MEDICAL SURGICAL MN S	MED SUPPLIES	2,901.13
		P2100363	09/09/2021	GORDON FOOD SERVICE	MED SUPPLIES	425.70
		P2100366	09/23/2021	MEDLINE INDUSTRIES INC	MED SUPPLIES & GLOVES	7,711.70
		P2100381	09/02/2021	PERFORMANCE HEALTH SUPPLY INC	MED SUPPLIES	59.67
		P2100399	09/30/2021	PROFESSIONAL MEDICAL INC	MED SUPPLIES	4,694.27
32-8000-8100-64003	Oxygen Supplies	P2100405	09/16/2021	US BANK	MED SUPPLIES	24.88
32-8000-8100-64408	Disposables	P2100428	09/09/2021	NORTHWEST RESPIRATORY SERVICES	OXYGEN SUPPLIES	222.00
		P2100346	09/09/2021	MCKESSON MEDICAL SURGICAL MN S	DISPOSABLES	1,594.32
		P2100360	09/09/2021	CONCORDANCE HEALTHCARE SOLUTIO	ATTENDS	150.60
		P2100399	09/30/2021	PROFESSIONAL MEDICAL INC	DISPOSABLES	6,298.41
Support Service Materials PROG TOTAL						26,315.25
32-8000-8200-62104	Consult Services	P2100437	09/16/2021	THRIFTY WHITE PHARMACY	CONSULTING SERVICES	1,114.50
32-8000-8200-63109	Other Supplies	P2100346	09/09/2021	MCKESSON MEDICAL SURGICAL MN S	OTC'S	5,642.41
		P2100392	09/09/2021	ROCK MED LTC PHARMACY	OTC'S	30.60
		P2100399	09/09/2021	PROFESSIONAL MEDICAL INC	OTC'S	967.23
		P2100437	09/16/2021	THRIFTY WHITE PHARMACY	OTHER SUPPLIES & EXP	3,408.38
Support Service-Pharmacy PROG TOTAL						11,163.12
32-8000-9100-63109	Other Supplies	P2100363	09/16/2021	GORDON FOOD SERVICE	OTHER SUPPLIES	133.53
		P2100405	09/16/2021	US BANK	OTHER SUPPLIES	499.63

ROCK COUNTY

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09/30/2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2100439	09/30/2021	SYSCO FOODS OF BARABOO LLC	CREDIT OTHER SUPPLIES	(113.18)
32-8000-9100-63111	Paper Products	P2100363	09/30/2021	GORDON FOOD SERVICE	PAPER PRODUCTS	1,097.12
		P2100439	09/30/2021	SYSCO FOODS OF BARABOO LLC	PAPER PRODUCTS	143.03
32-8000-9100-64102	Dairy	P2100358	09/30/2021	COUNTRY QUALITY DAIRY	DAIRY	2,569.60
		P2100363	09/23/2021	GORDON FOOD SERVICE	DAIRY	616.16
		P2100439	09/30/2021	SYSCO FOODS OF BARABOO LLC	DAIRY	1,298.93
32-8000-9100-64105	Groceries	P2100363	09/30/2021	GORDON FOOD SERVICE	GROCERY	5,410.76
		P2100385	09/30/2021	PAN-O-GOLD BAKING CO	BREAD	643.34
		P2100405	09/16/2021	US BANK	GROCERY	445.27
		P2100406	09/30/2021	TROPIC JUICES INC	JUICE	948.30
		P2100425	09/09/2021	ROCK COUNTY HEALTH CARE CENTER	GROCERY	44.09
		P2100439	09/30/2021	SYSCO FOODS OF BARABOO LLC	GROCERY	6,213.64
32-8000-9100-64107	Meat	P2100363	09/30/2021	GORDON FOOD SERVICE	MEAT	2,161.89
		P2100439	09/30/2021	SYSCO FOODS OF BARABOO LLC	MEAT	3,230.49
32-8000-9100-64109	Supplements	P2100405	09/16/2021	US BANK	SUPPLEMENTS	95.94
		P2100439	09/30/2021	SYSCO FOODS OF BARABOO LLC	SUPPLEMENTS	554.63
Support Services-Food Service PROG TOTAL						25,993.17
32-8000-9200-62420	Mach/Equip R&M	P2100172	09/02/2021	ASC1 INC	HEATER 300W 120V	506.95
		P2100244	09/16/2021	BATTERIES PLUS LLC	DURACELL ULTRA 12V 5AH AGM SLA	428.32
		P2100284	09/16/2021	US BANK	CREDIT MACHINERY & EQUIP	302.37
		P2100370	09/09/2021	DIRECT SUPPLY EQUIPMENT	HAND PENDANT W/ BACKLIT, P903	702.00
		P2101909	09/16/2021	ARJO INC	DRAINAGE HOSES FOR SHOWER	525.12
32-8000-9200-62460	BLDG SERV R&M	P2100412	09/16/2021	TAS COMMUNICATIONS INC	E-ALARM	39.50
		P2100415	09/23/2021	R E MICHEL COMPANY	VALVE ACTUATORS	540.71
		P2101843	09/09/2021	SUN MECHANICAL LLC	REPAIR OF INDOOR BLOWER MOUNTS	1,431.11

ROCK COUNTY

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Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
		P2101844	09/09/2021	TOTAL ENERGY SYSTEMS LLC	TROUBLESHOOTING OF THE BACKUP	1,182.10
32-8000-9200-62463	File Alarm					
		P2100232	09/16/2021	ABC FIRE AND SAFETY INC	ANNUAL MAINT FIRE EXTINGUISHER	159.50
32-8000-9200-62470	Building R&M					
		P2100244	09/02/2021	BATTERIES PLUS LLC	BULBS	133.00
		P2100262	09/16/2021	DEGARMO PLUMBING INC	ANNUAL RP TEST-STATE RP REPORT	1,266.00
		P2100284	09/16/2021	US BANK	REPAIR & MAINT	105.12
		P2100420	09/02/2021	ZORO TOOLS INC	CARTRIDGE HOT 2-7/8" FOR ZURN	504.72
		P2100434	09/30/2021	MENARDS	BUILDING R & M	154.05
32-8000-9200-63109	Other Supplies					
		P2101971	09/30/2021	ADAMS AND SONS LTD	REPLACEMENT OF SHINGLES	789.84
		P2100284	09/16/2021	US BANK	OTHER SUPPLIES & EXP	927.19
		P2100371	09/30/2021	E AND D WATER WORKS INC	SOLAR SALT	568.40
		P2100391	09/23/2021	HOH WATER TECHNOLOGY INC	SEPTEMBER MONTHLY CONTRACT	505.00
Support Service-Maintenance PROG TOTAL						10,771.00
32-8000-9300-62163	Laundry					
		P2100345	09/30/2021	ARAMARK UNIFORM SERVICES INC	LAUNDRY SERVICES	8,132.60
		P2101720	09/30/2021	VOGUE CLEANERS	LAUNDRY SERVICES	1,571.40
32-8000-9300-62164	Disposal Service					
		P2100380	09/16/2021	OFFICE PRO INC	SHREDDING & DISPOSAL	15.92
		P2101142	09/16/2021	MADISON ENVIRONMENTAL RESOURCI	DISPOSAL SERVICES	110.00
		P2101643	09/16/2021	BADGERLAND DISPOSAL LLC	DISPOSAL SERVICES	1,140.68
32-8000-9300-63109	Other Supplies					
		P2100405	09/16/2021	US BANK	REC THERAPY	233.84
32-8000-9300-63111	Paper Products					
		P2100346	09/16/2021	MCKESSON MEDICAL SURGICAL MN S	PAPER PRODUCTS	2,377.60
		P2100399	09/02/2021	PROFESSIONAL MEDICAL INC	PLASTIC LINERS	1,524.69
32-8000-9300-63404	Janitor/Cleaning					
		P2100346	09/23/2021	MCKESSON MEDICAL SURGICAL MN S	CLEANING SUPPLIES	102.76
		P2100374	09/02/2021	NASSCO INC	ES SUPPLIES	786.19
		P2100431	09/09/2021	HOME DEPOT PRO,THE	ES SUPPLY	87.88

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09/30/2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
Support Services-Environmental PROG TOTAL						16,083.56
32-8000-9500-62104	Consult Services	P2100394	09/09/2021	SPECIALIZED MEDICAL SERVICES	CONSULTING SERVICES	5,752.50
32-8000-9500-62189	Other Medical	P2100372	09/30/2021	NURSES PRN	STAFFING SERVICES	23,420.29
		P2100937	09/30/2021	PLEX CAPITAL LLC	STAFFING SERVICES	9,565.72
		P2100947	09/30/2021	MAXIM HEALTHCARE SERVICES INC	STAFFING SERVICES	20,669.34
		P2101776	09/16/2021	HEALTH DIMENSIONS REVENUE PROF	STAFFING SERVICES	18,240.00
32-8000-9500-64415	Provider Tax	P2100404	09/16/2021	WISCONSIN DEPARTMENT OF HEALTH	PROVIDER TAX	21,760.00
32-8000-9500-64424	Employee Recog	P2100363	09/23/2021	GORDON FOOD SERVICE	EMPLOYEE RECOGNITION	998.88
		P2100425	09/23/2021	ROCK COUNTY HEALTH CARE CENTER	DECOR FOR EMPLOYEE PICNIC	57.31
Support Service-Administration PROG TOTAL						100,464.04
32-8000-9700-62174	Internist	P2100553	09/16/2021	SHAIKH,DR SUHAIL A	INTERNIST	8,800.00
Support Services-Medical Staff PROG TOTAL						8,800.00
32-9000-9930-62210	Telephone	P2100690	09/30/2021	ABILITY NETWORK INC	TELEPHONE	494.72
General Services Telephone PROG TOTAL						494.72
32-9000-9940-61920	Physicals	P2100427	09/23/2021	BELOIT HEALTH SYSTEM	PHYSICALS	532.00
General Service Emp Benefits PROG TOTAL						532.00

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<u>Account Number</u>	<u>Account Name</u>	<u>PO#</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Description</u>	<u>Inv/Enc Amt</u>
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I have reviewed the preceding payments in the total amount of **\$238,686.38**

Date: _____ Dept Head _____
Committee Chair _____

ROCK COUNTY

**COMMITTEE REVIEW REPORT
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09/30/2021

Account Number	Account Name	PO#	Check Date	Vendor Name	Description	Inv/Enc Amt
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REPORT COMPLETE!

Report Total: 252,609.84

For Job Numbers: 2225398, 2228069, 2228082, 2228094, 2228105, 2230442, 2230447, 2230453, 2230458, 2232959, 2235939

To: Natalie Rolling-Edlebeck
From: Joanne Foss JF
Date: September 27, 2021
Subject: Rock Haven 2nd Quarter 2021 Financial Results

Attached please find a schedule showing the 2nd quarter 2021 financial results for Rock Haven compared to the 2021 budget. Figures shown are through June. Through the end of the 2nd quarter, we should be at 50% of our budget. Following are explanations for some items that are different than expected:

Revenues:

- **Private Pay is under.** Private pay was budgeted for 19 patients per day and through the 2nd quarter of 2021 we averaged 9 patients per day.
- **Rents & Commissions are under.** This is for commissions we received from our vending machine. We budgeted to receive \$63/month but averaged \$38/month through the 2nd quarter.
- **Intergovernmental Charges – Federal is under. Medicare is under. Medicaid is under.** Medicare was budgeted for 14 patients per day, through the 2nd quarter of 2021 we averaged 5 patients per day. **Medicaid is under.** Medicaid was budgeted for 89 patients per day, through the 2nd quarter of 2021 we averaged 79 patients per day.

Overall total revenues were at 41% which is 9% under our 2nd quarter projections.

Expenses:

- **Overtime Wages are over.** While productive wages are under in expenses through the 2nd quarter overtime wages were over for RNs at Limestone Court (62%), RNs at Sandstone Court (95%), LPNs at Limestone Court (57%), LPNs at Sandstone Court (247%), CNAs at Limestone Court (87%), CNAs at Sandstone Court (86%), RN Supervisors (86%), Food Service (219%), Environmental Services (105%) and Materials (82%).
- **Per Diems are over.** This is for per diem paid to members of the Health Services Committee. We budgeted \$303/month actual expenses in the 2nd quarter averaged \$333/month.
- **Insurance Benefits are over.** The overage is due to a one-time charge for health insurance premium charged at the end of the 2nd quarter.
- **Compensation is over.** This includes an annual cross charge at the end of the 2nd quarter for worker's compensation. This also includes monthly charges for Unemployment Compensation which was budgeted for \$1,023/month and averaged \$10,388/month through the 2nd quarter.
- **Professional Services are over.** This includes an annual cross charge through the 2nd quarter from the IT department (\$319,160) and an annual charge for pest control services (\$1,756).
- **Medical Services are over.** This is a non-budgeted expense for temporary nursing staff due to staffing shortages through the 2nd quarter.
- **Utility Services are over.** Expenses for Natural gas was budgeted for approximately \$1,667/month and through the 2nd quarter averaged \$3,611/month which included a portion of December 2020 charges. Rate projections for utility costs were not known at the time when preparing the 2021 budget.

Memo: 2nd Quarter 2021 Financial Results

- **Telephone Services are over.** Monthly telephone usage including 8 cell phones and 4 Smart Phones were budgeted for \$2,609/month, through the 2nd quarter expenses averaged \$2,746/month. Monthly expenses are cross-charged from the Rock County IT Department.
- **Building Service Equipment R&M is over.** The overage was due to the annual elevator service contract (\$4,337) and the annual fire & security inspection agreement (\$11,196) charged through the 2nd quarter.
- **Travel is over.** The overage is due to one-time moving expenses for the Nursing Home Administrator per agreement with Rock County Administration.
- **Medical Supplies are over.** PPE continues to be purchased due to COVID-19 through the 2nd quarter. Some of the PPE that have been ordered for COVID include N95 Masks, shields, hand sanitizer, gloves and 3 ply masks.
- **Equipment/Furniture is over.** The replacement of 2 ice machines with bins were purchased in the 2nd quarter. These items were approved budgeted capital items for 2021.

After the total appropriation was adjusted for budgeted depreciation which does not affect the tax levy, overall total expenditures are at 59% which is 9% over our 2nd quarter projections.

ROCK COUNTY 2nd QUARTER 2021 REPORT

Object	Description	Budget	Actual	%
4431	PRIVATE PAY	\$3,355,692	\$1,085,147	32%
4480	RENTS & COMMISSIONS	\$760	\$228	30%
4500	INTERGOVNMTL CHRGS-FEDERAL	\$9,020,729	\$3,456,543	38%
4600	CONTRIBUTIONS	\$11,800	\$575	5%
4640	FUNDS FORWARDED FROM PRIOR YR	\$297,539	\$297,539	100%
4690	MISC. GENERAL REVENUE	\$19,495	\$10,174	52%
4700	TRANSFERS IN	\$685,702	\$645,702	94%
TOTAL	REVENUES	\$13,391,717	\$5,495,908	41%
6110	PRODUCTIVE WAGES	\$8,276,514	\$3,570,247	43%
6121	OVERTIME WAGES-PRODUCTIVE	\$567,700	\$602,179	106%
6130	PER DIEMS	\$3,639	\$2,000	55%
6140	FICA	\$677,574	\$310,533	46%
6150	RETIREMENT	\$597,856	\$252,470	42%
6160	INSURANCE BENEFITS	\$3,038,232	\$2,979,702	98%
6170	COMPENSATION	\$127,448	\$177,503	139%
6190	OTHER PERSONAL SERVICES	\$6,061	\$3,040	50%
6210	PROFESSIONAL SERVICES	\$522,285	\$375,545	72%
6213	FINANCIAL SERVICES	\$8,379		
6216	JANITORIAL/OTHER CLEANING SERV	\$98,706	\$48,498	49%
6217	MEDICAL SERVICES	\$847,765	\$493,406	58%
6220	UTILITY SERVICES	\$261,950	\$138,920	53%
6221	TELEPHONE SERVICES	\$31,308	\$16,475	53%
6242	MACHINERY & EQUIP R & M	\$37,400	\$9,805	26%
6245	GROUND & GROUNDS IMPRV R & M	\$15,000	\$5,354	36%
6246	BLDG SERVICE EQUIPMENT R&M	\$69,387	\$37,109	53%
6247	BUILDING REPAIR & MAINTENANCE	\$30,000	\$8,677	29%
6249	SUNDRY REPAIR & MAINT SERVICES	\$39,712	\$13,457	34%
6260	HUMAN SERVICES	\$10,000	\$2,798	28%
6310	OFFICE SUPPLIES & EXPENSES	\$193,627	\$80,002	41%
6320	PUBLICATIONS, DUES, & SUBSCRIPT.	\$15,363	\$131	1%
6330	TRAVEL	\$3,325	\$3,022	91%
6340	OPERATING SUPPLIES	\$26,271	\$13,117	50%
6400	MEDICAL SUPPLIES	\$171,814	\$135,572	79%
6410	CASH FOOD	\$307,703	\$127,616	41%
6420	TRAINING EXPENSE	\$26,794	\$9,719	36%
6430	RECREATIONAL SUPPLIES/EXPENSE	\$17,591	\$8,690	49%
6440	HCC/ROCK HAVEN SUPPLIES/EXP	\$343,756	\$165,370	48%
6441	EMPLOYEE RECOGNITION	\$2,000	\$464	23%
6490	OTHER SUPPLIES AND EXPENSE	\$80,552	\$16,731	21%
6491	UNALLOCATED APPROPRIATION	-\$1,056,308	-\$522,340	49%
6510	INSURANCE EXPENSE	\$90,960	\$35,008	38%
6533	EQUIPMENT LEASE	\$1,000	\$65	6%
6539	OTHER RENTS & LEASES	\$380,137		
6540	DEPRECIATION	\$1,056,308	\$522,340	49%
6620	INTEREST PAYMENTS	\$645,702	\$645,702	100%
6710	EQUIPMENT/FURNITURE	\$13,500	\$7,062	52%
TOTAL	EXPENDITURES	\$17,587,011	\$10,295,988	59%
TOTAL	COUNTY SHARE	-\$4,195,294	-\$4,800,080	114%

Appropriation Adjusted for Budgeted Depreciation

Limestone Census

August 2021

Event	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Limestone East	Totals	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12	12
Medicaid	372																														
Medicare (A)	22	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Hospice Medicaid	62	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	
Limestone East Totals:	456	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	15	

Event	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Limestone West	Totals	480	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	16	
Medicaid	480																														
Medicare (A)	76	5	4	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	
Self Pay	122	3	3	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	
Medicare Advantage (A)	31	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Hospice Medicaid	93	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	
Hospice Self Pay	31	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Limestone West Totals:	833	29	29	29	28	28	28	28	28	28	28	28	28	28	28	27	26	26	26	26	26	26	26	26	26	25	25	25	25	25	

Limestone Census Days	1289	44	44	44	43	43	42	42	42	42	42	43	43	43	43	42	41	41	41	41	41	41	41	41	40	40	39	39	39	39
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Sandstone Census

August 2021

Event	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Sandstone East	Totals	577	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19	19	
Medicaid	577																														
Medicare (A)	59	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	
Self Pay	108	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	
Medicare Advantage (A)	30	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Hospice Medicaid	62	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	
Hospice Self Pay	31	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Medicaid HMO	31	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Sandstone East Totals:	898	28	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	

Event	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
Sandstone West	Totals	558	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	18	
Medicaid	558																														
Medicare (A)	17	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Self Pay	153	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	6	6	6	6	6	6	4	4	4	4	4	4	
Hospice Medicaid	124	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	
Hospice Self Pay	10																														
Medicaid HMO	31	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Sandstone West Totals:	893	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	29	28	28	28	28	28	

Sandstone Census Days	1791	57	58	58	58	58	58	58	58	58	58	58	58	58	58	58	58	58	58	58	58	58	58	58	58	57	57	57	57	57
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2021 Patient Revenues for Rock Haven August

Limestone									
Revenue	Actual Revenue Rec. MTD	Budgeted Revenue MTD	Variance Over/-Under	Percentage Over/-Under	Actual Revenue Rec. YTD	Budgeted Revenue YTD	Variance Over/-Under	Percentage Over/-Under	
Medicare	\$94,687	\$213,554	-\$118,867	-56%	\$718,594	\$1,673,988	-\$955,394	-57%	
Hospice	\$54,446	\$49,691	\$4,755	10%	\$509,549	\$389,513	\$120,036	31%	
Medical Assistance	\$332,550	\$364,400	-\$31,850	-9%	\$2,575,822	\$2,856,428	-\$280,607	-10%	
Private Pay	\$261,868	\$285,004	-\$23,136	-8%	\$1,589,131	\$2,234,063	-\$644,932	-29%	
Total	\$743,551	\$912,649	-\$169,098	-19%	\$5,393,096	\$7,153,993	-\$1,760,898	-25%	