

Public Works Committee Minutes  
Tuesday, February 26, 2013 – 8:30 a.m.  
4004 South Oakhill Avenue  
Southern Wisconsin Regional Airport - Janesville WI

Call to Order. Vice-Chair Bussie called the meeting of the Public Works Committee to order at 8:30 a.m.

Committee Members Present. Supervisors Arnold, Brown, Bussie, Fox

Committee Members Absent. Chair Yankee

Staff Members:	Ron Burdick	Airport Director
	Ben Coopman	Public Works Director
	Deb Lawton	Secretary II
	Nick Osborne	Ass't. to the County Administrator

Others Present:	Dave Homan	Airport Tenant
	Matt Kealy	Airport Tenant
	Dick Wixom	Airport Tenant
	Alex Smith	Airport Tenant
	Joe Quint	Airport Tenant
	Bonnie Cooksey	JJC
	Jim Freeman	Helicopter Specialties

Approval of Agenda. Supervisors Arnold and Brown moved today's agenda. MOTION CARRIED.

Approval of Minutes. Supervisors Brown and Fox moved the minutes. MOTION CARRIED.

Vouchers/ Bills/Encumbrances/Pre-Approved Encumbrances, Amendments and Transfers: Voucher 9083. Supervisors Arnold and Brown moved the voucher for \$17,941.96 payable to the Wisconsin Department of Transportation for land loan interest. MOTION CARRIED.

Citizen Participation, Communications and Announcements. Discussion on March 7 Public Works Committee meeting took place. Due to the possibility there may not be a quorum that day, Vice-Chair Bussie will contact the County Board Chair about filling in if needed.

Ron stated the Wisconsin Aviation Conference will be held in Madison April 29-May 1 at the Marriott. If any Committee member is interested in attending, please let Ron know prior to the April 17 deadline.

## **AIRPORT BUSINESS**

### Discuss/Possible Action – City of Janesville Stormwater Runoff Charges/Credits.

Nick Osborne distributed information to those in attendance today on stormwater run-off charges assessed by the City of Janesville. The County has asked the City of Janesville to change their policy on crediting leaseholders for storm water charges. A PowerPoint presentation was viewed by the Committee including a history of these charges. The presentation's main focus was explaining why the city will not give credit to the leaseholders directly. The County receives credit but the leaseholders are ineligible. This Committee can decide to share the County credit with the leaseholders. A policy would have to be drawn up and passed by this Committee. Discussion on stormwater runoff charges took place. Mr. Freeman asked if the credits would be retroactive to 2004 and Mr. Osborne stated he did not think they would be retroactive. Mr. Osborne stated the City is reevaluating their policy and will have a decision by March 15. This item will be placed on a later agenda for action.

Consider Resolution Amendment #2 to Land Loan #1 Resolution to Amend Resolution No. 10-4C-013 Advance Land Acquisition Loan Originally Dated April 22, 2010 Reconstituted Loan Agreement Dated February 14, 2013. Supervisors Fox and Arnold moved the resolution. Ron reported this amends the 2010 resolution adding \$200,000 for the purchase of these properties, due mainly to higher appraisals than anticipated. MOTION CARRIED.

Consider Request from Matt Kealy for Reduction of Rent. Supervisors Fox and Arnold moved the request. Ron went over Matt's request with the Committee. He is requesting a rent reduction because his space has been reduced by one-third due to construction at the terminal building. His revenues have decreased accordingly. Ron agrees an adjustment should be made. Discussion. Supervisors Fox and Brown moved to reduce the rental rates beginning June, 2012, to \$400 per month and change the percentage charge from 2.55% to 2%. MOTION CARRIED.

Airport Accounts Receivables. Ron distributed the report. Discussion on outstanding balance took place.

### Project Updates: Terminal Building and Joint Seal and Repair of Runway 14/32.

The Committee viewed a PowerPoint presentation on the terminal building project. Bids for phase II are due April 18. Ron discussed the joint seal and repair situation. Work will take place this summer and the runway will be closed for approximately one month.

**HIGHWAY BUSINESS**

Approve Resolution Adopting a Relocation Order – CTH M East. Supervisors Brown and Arnold moved the resolution. Ben explain this is the first step in acquiring right-of-way for the project from CTH KK to the east county line. MOTION CARRIED.

Next Meeting Date. Tuesday, March 26.

Adjournment. Supervisors Fox and Brown moved to adjourn at 9:45 a.m. MOTION CARRIED.

Respectfully submitted,

Debra A. Lawton  
Secretary II