

HEALTH SERVICES COMMITTEE

September 9, 2015

COMMITTEE MEMBERS PRESENT: Supervisors Grahn, Fell, Garrett, Driscoll and Pleasant

STAFF MEMBERS PRESENT: Sue Prostko, Nursing Home Administrator; Donna Clark, Director of Nursing; Doug Keating, Maintenance; Joanne Foss, Finance

CALL TO ORDER/APPROVAL OF AGENDA – Chair Grahn called the meeting of the Rock County Health Services Committee to order at 8:03 a.m. in the Rock Haven Class Room. Supervisor Fell and Pleasant moved approval of the agenda. ADOPTED.

APPROVAL OF MINUTES – August 12, 2015 – Supervisors Fell and Driscoll moved approval of minutes for August 12, 2015. APPROVED.

BILLS – Supervisors Driscoll and Pleasant moved approval of the bills. ADOPTED

BUDGET TRANSFERS – None

PRE-APPROVED ENCUMBRANCE/ENCUMBRANCES – None

OLD BUSINESS

ROCK HAVEN – Certified installers will be replacing the last 10 rooms of failed tiles.

NEW BUSINESS

RESIDENT COUNCIL MEETING MINUTES – July minutes provided

ELECTRONIC CHARTING SYSTEM – American Data has been selected to be the company that provides our Electronic Charting System. It will be on the County Board Agenda for approval. January 1, 2016 is the date to go live with charting system. Installation and training for staff will take place over the next few months. Staff will help input resident information to learn how to navigate and use the system.

ROCK HAVEN INTERNSHIPS – Herzing University will be having 2 students doing internships in November and December. There will be one working the

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day shift and one on the pm shift. They will do a total of 150 hours. Blackhawk Technical College is interested in doing an internship.

MARKETING ROCK HAVEN SERVICES – Shelly was here to take new pictures of the building and rooms to use in the brochures. Sue Prostko, has a sample of the pictures. Sue Prostko will also be signing up for the Senior Fairs in Janesville and Beloit.

Linda Garrett left meeting at 9:20 a.m.

REPORTS

CENSUS – Sue Prostko, NHA gave an update

STAFF EDUCATION -- Infection Control will be presented in September by Donna Clark to all employees.

FINANCE – Budget for 2016 meeting September 10, 2015 with Management.

NEXT MEETING DATE – The next regular meeting of the Health Services Committee is scheduled for Wednesday, October 14, 2015 at 8 a.m. at Council on Aging.

ADJOURNMENT – Supervisors Fell and Driscoll moved to adjourn the meeting.
ADOPTED. The meeting adjourned at 9:34 a.m.

Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE