

HEALTH SERVICES COMMITTEE

January 11, 2017

CALL TO ORDER – Chair Pleasant called the meeting of the Health Services Committee to order at 8:00 a.m. in the Rock Haven, Village Commons Conference Room.

COMMITTEE MEMBERS PRESENT: Supervisors Pleasant, Driscoll, Fell, Hawes and Homan

STAFF MEMBERS PRESENT: Sue Prostko, NHA; Donna Clark, Director of Nursing; Dave Froeber, Maintenance; Joanne Foss, Controller

APPROVAL OF AGENDA – Supervisor Fell moved approval of the agenda of December 14, 2016, second by Supervisor Driscoll. ADOPTED

APPROVAL OF MINUTES – December 14, 2016 – Supervisor Hawes moved approval of the December 14, 2016 minutes, second by Supervisor Homan. APPROVED

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – None

REVIEW OF PAYMENTS – Committee reviewed payments.

BUDGET TRANSFERS – None

FINANCE – The December 2016 books have not been closed. Joanne Foss will give an update next month.

OLD BUSINESS –

CODE ALERT SYSTEM – Dave Froeber stated that there are still interference problems with the code alert system and that a specialist will be working on trying to fix the issue.

NEW BUSINESS

RESIDENT COUNCIL MINUTES – Resident Council Minutes for November provided.

ANNUAL STATE SURVEY – Rock Haven had the annual survey starting on December 6, 2016 and they exited on December 8, 2016. Sue Prostko and Donna Clark an update on the cites received, but the two are working very hard on getting the one cite removed and will give more update at the February meeting.

NURSE PRACTITIONER – A Nurse Practitioner will be starting in February. The N.P. will help cover doctor rounds and take on call hours to relieve Dr. West for time off.

SEMI-ANNUAL REPORT--ATTENDANCE AT CONVENTIONS/CONFERENCE - There were no attendance at any training, convention or conference that exceeded total costs of \$1,000 per event, per employee during the period of July 1, 2016 to December 31, 2016.

QUALITY ASSURANCE AND PERFORMANCE IMPROVEMENT – Supervisor Driscoll moved approval of the quality assurance and performance improvement plan, second by supervisor Homan. APPROVED

CENSUS – Sue Prostko, NHA updated. Report provided.

STAFF EDUCATION – Accident and Fall Prevention, Quality Assurance Performance Improvement, CPR for assigned nurses

RESIDENT COUNCIL MEETING – The next resident council meeting is January 17, 2017 at 10:15am.

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, February 8, 2017 at 8 a.m. in the Rock Haven Conference Room.

ADJOURNMENT – Supervisors Fell moved to adjourn at 8:30a.m., second by Supervisor Driscoll. ADOPTED by acclamation.

Respectfully submitted,
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE