

## HEALTH SERVICES COMMITTEE

December 9, 2015

COMMITTEE MEMBERS PRESENT: Supervisors Grahn, Fell, Driscoll and Pleasant

STAFF MEMBERS PRESENT: Sue Prostko, NHA; Donna Clark, DON; Doug Keating, Maintenance; Joanne Foss, Finance

OTHERS PRESENT: Josh Smith, County Administrator

CALL TO ORDER/APPROVAL OF AGENDA – Chair Grahn called the meeting of the Rock County Health Services Committee to order at 8:01 a.m. in the Rock Haven Conference Room. Supervisor Fell and Pleasant moved approval of the agenda. APPROVED.

APPROVAL OF MINUTES – November 9, 2015 – Supervisors Driscoll and Fell moved approval of minutes for November 9, 2015. APPROVED.

INTRODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – Chair Grahn announced the holiday donation drive for Human Services. Donations could be brought to the County Board Meeting.

BILLS – Supervisors Fell and Driscoll moved approval of the bills. ADOPTED

BUDGET TRANSFERS – None

PRE-APPROVED ENCUMBRANCE/ENCUMBRANCES – None

FINANCE – Joanne Foss, Controller gave a third quarter update to the committee.

### OLD BUSINESS

ROCK HAVEN – The floor tiles will all be installed as of tomorrow. Rock Haven was out of power for three hours and found that security doors are not on emergency power.

STATE SURVEY UPDATE – November 23, 2015 the Division of Quality Control was at Rock Haven for the recertification visit and found Rock Haven to be in compliance. Federal Surveyors also did a visit to Rock Haven and the plan of correction has been completed and waiting for the call for acceptance.

NEW BUSINESS

RESIDENT COUNCIL MEETING – October minutes were provided.

EMPLOYEE BREAKFAST - The Christmas breakfast for employees will be December 18, 2015 from 6:45-10:00am.

MARKETING ROCK HAVEN SERVICES – Sue Prostko will have pictures ready for the next meeting.

REPORTS

CENSUS – See Report

STAFF EDUCATION – Electronic Charting

NEXT MEETING DATE – The next regular meeting of the Health Service Committee is scheduled for Wednesday, January 13, 2016 at 8 a.m. in Rock Haven Conference Room.

Executive Session: Supervisors Driscoll and Pleasant moved to go into Executive Session at 9:11 A.M. per Section 19.85(1)(c), Wis. Stats. – Performance Evaluation – Nursing Home Administrator. ADOPTED on a roll call vote with the following: Ayes – Supervisors Grahn, Fell, Pleasant, Driscoll.

Chair Grahn announced that the Committee would meet in closed session per Section 19.85(1)(c), Wis. Stats. Regarding performance evaluation of Nursing Home Administrator.

Supervisors Fell moved to go out of Executive Session at 10:18 A.M., second by Supervisor Driscoll. ADOPTED.

ADJOURNMENT – Supervisors Pleasant and Fell moved to adjourn the meeting. ADOPTED. The meeting adjourned at 10:18 a.m.

Respectfully submitted,  
Michelle Lynch

NOT OFFICIAL UNTIL APPROVED BY THE COMMITTEE