

## HEALTH SERVICES COMMITTEE

August 12, 2015

COMMITTEE MEMBERS PRESENT: Supervisors Grahn, Fell, Garrett, Driscoll and Pleasant

STAFF MEMBERS PRESENT: Sue Prostko, Nursing Home Administrator; Joanne Foss, Controller; Doug Keating, Maintenance; Donna Clark, DON; Amanda Montero, Accounting

OTHERS PRESENT: Sandy Teal, IT Programmer

CALL TO ORDER/APPROVAL OF AGENDA – Chair Grahn called the meeting of the Rock County Health Services Committee to order at 8:01 a.m. in the Rock Haven Class Room. Supervisor Fell and Pleasant moved approval of the agenda. ADOPTED.

APPROVAL OF MINUTES – July 8, 2015 – Supervisors Driscoll and Fell moved approval of the minutes of July 8, 2015. ADOPTED.

INTODUCTIONS, CITIZEN PARTICIPATION, COMMUNICATIONS AND ANNOUNCEMENTS – Amanda Montero, Accounting was introduced to the Health Services Committee.

BILLS – Supervisors Fell and Driscoll moved approval of the bills. ADOPTED

BUDGET TRANSFERS – None

PRE-APPROVED ENCUMBRANCE/ENCUMBRANCES – None

### OLD BUSINESS

Rock Haven Building – Doug Keating updated that a new company will be replacing the floor tiles. The last company was unreliable and would not show up when scheduled.

Job Fair – The job fair was held at Rock Haven on July 17, 2015. There were many Certified Nursing Assistants and a few Licensed Practical Nurses that came. Tours were given of the facility and any questions answered. Second interviews have been held and a few will be starting on August 17, 2015.

### NEW BUSINESS

Resident Council Minutes – Copy of minutes were provided.

Semi-Annual Report – There was no training or conference that exceeded total costs of \$1,000 per event for the period January 1 – June 30, 2015.

Pathways Health – Chris Osterberg to reschedule some of the night shift interviews.

Recognizing Leslie Cray for Years of Service – Supervisor Fell and Pleasant moved approval of the resolution recognizing Leslie Cray for years of service to Rock Haven. APPROVED.

Recognizing Laurie Jenkins for Years of Service – Supervisor Pleasant and Driscoll moved approval of the resolution recognizing Laurie Jenkins for years of service to Rock Haven. APPROVED.

Complaint Survey – On July 20, 2015 the Division of Quality Control came to Rock Haven for 1 self-report and 2 complaints. The complaints were unfounded. A cite was given for not monitoring behavior medications and a cite for a medication error. A desk review for the plan of corrections will be done and no return visit is needed.

Motion made by Chair Grahn to move the item for Marketing Rock Haven Services to the end of the agenda. Second by Supervisor Fell. APPROVED

## REPORTS

CENSUS – Sue Prostko, NHA gave an update of the census.

EDUCATION – Plan of Corrections

FINANCE – Budget for 2016 was submitted

Marketing Rock Haven Services – Sandy Teal, IT showed two different ways that the Rock Haven internet site could be set up. The plan is to take some better pictures and submit them back to Sandy to get the web site more appealing to the eye. The Health Service Committee will hold a special meeting on September 2, 2015 at 8:00 a.m.

NEXT MEETING DATE – The next regular meeting of the Health Services Committee is scheduled for Wednesday, September 9, 2015 at 8 a.m. in the Rock Haven Conference Room at the Village Commons Building.

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ADJOURNMENT – Supervisors Pleasant and Fell moved to adjourn the meeting.  
ADOPTED. The meeting adjourned at 9:27 a.m.

Respectfully submitted,  
Michelle Lynch

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